

MINUTES - REGULAR COUNCIL MEETING
Tuesday, April 1st, 2025 – 6:00 pm



PRESENT Mayor Sheila Maxwell
Councillor Grant Arnold
Councillor David Maxwell

PRESENT VIRTUALLY Councillor Chris Kresack

REGRETS Councillor David Halvorsen

ALSO PRESENT Karen Paisley, Clerk
Leanne Maxwell, Treasurer
Leonard Arps, Roads Supervisor

PRESENT VIRTUALLY Rosalie Evans, Acting Clerk
Olabisi Akinsanya-Hutka, HR Assistant
Robb Day, Fire Chief

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:03 p.m.
Mayor Maxwell provided a statement of land acknowledgement.

2. APPROVAL OF AGENDA

RESOLUTION 2025 – 058

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the agenda for the regular council meeting of April 1st, 2025, be approved as circulated.

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

No declarations were made.

4. TOWN HALL SEGMENT

No members of the public had registered to speak at the Town Hall Segment.

5. DEPUTATIONS

No deputations were scheduled for this evening's meeting.

6. MINUTES OF PREVIOUS MEETING(S)

6.1. Minutes – Regular Council Meeting – March 11th, 2025

Members present reviewed the minutes. No errors or omissions were noted.

RESOLUTION 2025 - 059

Moved by: Councillor Kresack

Seconded by: Councillor Arnold

BE IT RESOLVED THAT the minutes for the open session portion of the regular council meeting of March 11th, 2025, be approved, as circulated.

CARRIED

SM
AP

7. DISBURSEMENT LIST

7.1. Payroll Report

No payroll report for this meeting.

7.2. Payment Register

Council reviewed the payment register. There were no questions for the Treasurer.

RESOLUTION 2025-060

Moved by: Councillor Kresack

Seconded by: Councillor Arnold

BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments, check numbers 7342 to 7361, totaling \$54,312.90.

CARRIED

8. REPORTS FROM MUNICIPAL OFFICERS

8.1. Clerk's Report

Clerk Paisley overviewed the Clerk's report to Council and responded to questions. In addition to the information in the report, the Clerk advised she's been in contact with Tbaytel to discuss the fibre internet project. The representative from Tbaytel advised that Bell Telephone has the contract for the Conmee municipal roads that are not identified on the Tbaytel website fibre map. Bell has not responded to inquiries. Under advisement of Council, the Clerk corrected the Clerk's Report to show that the Clerk and Councillor Arnold are attending the NOMA conference April 21 to 23. The Clerk advised the municipal office had received an anonymous noise complaint. We cannot action anonymous complaints. If a resident wished to submit a complaint in confidence, they could indicate on the complaint that they are submitting confidentially. The Clerk advised she received correspondence from the Northern Heritage Fund. They are reviewing the grant application for the deputy clerk/treasurer position. The office received a medal for Volunteer Firefighter Mark Kukkee to accompany the award that was presented to him at the regular council meeting on January 14th, 2025. Mr. Kukkee's son picked up the medal from the municipal office on behalf of his father. The Clerk reviewed the other agency reports with Council for direction. On consensus, Council approved the office staff close the office on Tuesday April 22nd and the morning of Tuesday April 23rd so they may attend the AMCTO Zone 9 meeting in Thunder Bay. The office will be open from 1:00 pm to 4:00 pm on Wednesday April 23rd. Staff to post closure information. Council discussed the PSD Citywide proposal and on consent, approved using PSD Citywide for our 2025 Asset Management Plan. Clerk received direction from Council to reach out to the LRMC Chair to determine if LRMC is supporting the Northern Truck Route. The Clerk will also continue to search office materials for past correspondence with regard to this issue. Council reviewed and discussed the applications received from the Lakehead Rural Planning Board. There were no questions or concerns with the applications.

8.2. Treasurer's Report

No Treasurer's Report was presented at this evening's meeting.

8.3. Deputy Clerk-Treasurer's Report

No Deputy Clerk-Treasurer's Report was presented at this evening's meeting.

8.4. Public Works Report

Public Works Supervisor provided an overview of his report. In addition to items reported, he had concerns with the generator's block heater. Council discussed the generator and advised the Public Works Supervisor that the generator remains plugged in and starts up when temperatures fall below a certain degree to keep warmed up. This allows the generator to start under any conditions. The Public Works Supervisor sought direction from Council with regard to providing sand for O'Connor Township. On consensus, Council agreed to sell sand to O'Connor Township at \$8.00 per tonne. Public Works Supervisor to notify O'Connor Township. Council would like the Public Works Supervisor to attend the Lakehead Region Conservation Authority's annual spring meeting. Moving forward, the Clerk will advise the Public Works Supervisor of the date of the meeting.

8.5. Fire Chief's Report

No Fire Chief's Report at this evening's meeting.

SM
RP

8.6. Council Member Reports

Mayor Maxwell spoke to the Fire Auxiliary group. The group is a stand-alone group not associated with council, that provides fundraising for the fire department. They have requested to place a collection cage for cans at the municipal landfill entrance. Council discussed this and tabled the decision for further review.

Councillor Arnold attended the Lakehead Region Conservation Authority spring meeting on Monday March 31st. He obtained literature from the LRCA for the municipal office to provide to residents and provided the flood warning system directory phone numbers to staff.

Councillor Maxwell received a call from a resident advising there were bags of needles at the landfill. The Public Works Supervisor investigated and could not find it. The bag may have been placed into the pit. Councillor Maxwell received a call from a resident advising there was a resident looking through garbage in the landfill pit, which is a health and safety and liability concern. Residents should not be in the landfill pit. Councillor Maxwell suggested placing signage at the landfill to advise residents not to enter the pit. On consensus Council agreed to signage at the landfill.

Councillor Maxwell and the Clerk met AMIK Technology to discuss the sound issues in council chambers. Council was provided with quotes from this company for possible solutions. Council discussed possibilities. Council would like to move forward with a new mixer that can connect with the laptop and record the zoom meeting. The Clerk is directed to contact Steve Lazar for his input.

Councillor Kresack reported he attended the Council meeting on March 11th and the Food Bank meeting on March 12th. He reported that the Food Bank's 25th anniversary party will be held on May 24th, 2025. Dinner and dance tickets will be \$40 and dance only tickets will be \$10. The event will run from 4:30 p.m. to 11:00 p.m. He will advise when tickets become available. The dinner will be beef on a bun, cash bar, coffee and tea, as well as dainties.

Councillor Kresack attended the Thunder Bay District Veterinary Services Committee. He reported on the activities of the Veterinary Services Committee. Councillor Kresack was elected as a board member and financial reviewer by the committee. The committee advised that they received the 2025 dues but were asking for the 2024 dues. Councillor Kresack recommended we submit \$100 for the 2024 dues as well. On consensus Council agreed to submit 2024 dues to the Veterinary Services Committee.

8.7. Other Agencies' Reports

These reports were listed, for information, and discussed during the Clerk's report at Item 8.1.

RESOLUTION 2025-061

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED THAT Council received the reports presented as listed in Section 8 of this evening's agenda.

CARRIED

9. NEW BUSINESS

9.1. Draft Fire Department Bylaw

The Acting Clerk provided an overview of her report, in which she revised the draft fire department bylaw provided by the Fire Chief and offered recommendations for amendments. The bylaw is a comprehensive bylaw that is focused on shared services. The Fire Chief addressed the draft bylaw, which had been jointly drafted by the Fire Chiefs in the local rural municipalities and recommended the Fire Chiefs review the changes proposed by the Acting Clerk. The Acting Clerk offered to be available for questions when the Fire Chiefs meet. Council discussed the draft and made some recommendations. On consensus, Council agreed to table the draft bylaw in order for Chief Day to take the draft back for further discussion with the other Fire Chiefs.

10. BY-LAWS

There were no bylaws presented at this evening's meeting.

11. CORRESPONDENCE

There was no correspondence from other municipalities presented at this evening's meeting.

12. UPCOMING MEETING DATES

The list of upcoming regular Council meeting dates was available for review. No changes were proposed.

SM
KP

Fire Chief Day left the council meeting at 7:41 p.m.

13. CLOSED SESSION

RESOLUTION 2025-062

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the time being 7:39 p.m., Council enter Closed Session under the authority of those paragraphs of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, for which the meetings were closed, in order to consider Item 13.1, being the Closed Session minutes of the Council meeting held March 11th 2025; and, under the authority of paragraph 239(2)(b) and 239(2)(d) of the same legislation, in order to consider Item 13.2 and 13.3, involving personal information about identifiable individuals and involving labour relations or employee negotiations.

CARRIED

During closed session, the following procedural resolution was passed:

RESOLUTION 2025-063

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED THAT, the time being 8:56 p.m., Council rise from closed session and report in open session.

CARRIED

Open session resumed.

14. REPORT FROM CLOSED SESSION

RESOLUTION 2025-064

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on March 11th, 2025, be approved; AND, FURTHER, THAT Administration be authorized to proceed as directed in closed session.

CARRIED

15. CONFIRMING BY-LAW

15.1. By-law 2025-009

RESOLUTION 2025-065

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold


BE IT RESOLVED THAT By-law 2025-009 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2025-009, being a By-law to confirm the proceedings of this evening's meeting.

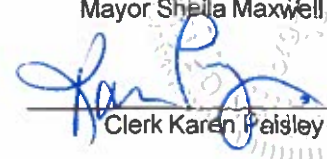
CARRIED

16. ADJOURNMENT

There being no further business to attend to, the mayor declared the meeting adjourned at 8:57 p.m.



Mayor Sheila Maxwell



Clerk Karen Paisley

(Faint circular official seal of the Township of Conmee is visible in the background.)