



MINUTES - REGULAR COUNCIL MEETING
February 27th, 2024 – 6:00 pm

PRESENT: Mayor Sheila Maxwell
Councillor David Maxwell
Councillor Chris Kresack
Councillor Grant Arnold
Councillor David Halvorsen

ALSO PRESENT: Shara Lavalley, CAO/Clerk
Darren Smith, Acting Public Works Manager
Tara Wupori, Deputy Clerk-Treasurer (virtual)
Robert Day, Fire Chief

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:02 p.m.

2. APPROVAL OF AGENDA

RESOLUTION 2024-036

Moved by Councillor Arnold

Seconded by Councillor Maxwell

BE IT RESOLVED THAT the agenda for the regular council meeting of January 30th 2024 be approved

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None

4. DEPUTATIONS

None

5. MINUTES OF PREVIOUS MEETING(S)

5.1. Minutes – Regular Council Meeting – February 13th 2024

RESOLUTION 2024-037

Moved by Councillor Halvorsen

Seconded by Councillor Arnold

BE IT RESOLVED that the Minutes of the Regular Council Meeting held on February 13th 2024 be approved

CARRIED

6. DISBURSEMENT LIST

6.1. Payroll Report

Mayor ____
Clerk ____

6.2. Payment Register

RESOLUTION 2024-038

Moved by Councillor Maxwell

Seconded by Councillor Halvorsen

BE IT RESOLVED that Council approve the disbursements represented by Check Numbers 6852 through 6872 totalling \$31,112.26 and electronic bank payments, totalling \$34,067.43

CARRIED

Fire Chief Day arrived at the council chambers at 6:03 p.m.

7. REPORTS FROM MUNICIPAL OFFICERS

7.1. Clerk's Report

Application was made for the NOHFC 2nd year funding for the Deputy Clerk-Treasurer position. It will take 4-6 months to get an answer back. No resumes have been received for the two Facilities positions. One resume was received for the MBLEO position (discussed at agenda item 12.3). Budget discussions have begun. The Clerk is gathering information on potential 2024 projects and funding opportunities.

7.2. Public Works Report

Maintenance; Sanding; Equipment repairs included: changed the hose on the 190, steamed a culvert, fixed a hose on the steamer

Logging operations on Maxwell Rd expected to be finished by end of the month.
Truck repaired by Bay City – new brake components
The Public Works has begun a review of Health & Safety policies including daily inspections and tailgate meetings.

He also spoke to mechanic about the brush head issues.

RESOLUTION 2024-039

Moved by Councillor Arnold

Seconded by Councillor Halvorsen

BE IT RESOLVED that Council accept the quote of \$4000 for the repairs to the brushing equipment by Brandt in anticipation of the 2024 budget

CARRIED

Public Works Manager Smith left the council chambers at 6:19 p.m.

7.3. Fire Chief Report

Rescue 74 and pumper 75 have both had their annual inspections done. MTO mandated logbooks are now inside of each vehicle and firefighters have been instructed to fill them out with a post inspection walk-around after each call. Formal training has been scheduled for some firefighters. Satellite internet has been installed since the lack of internet had severely dampened training capabilities. Fire Chief Day attended several meetings with the surrounding Fire Chief regarding VFD operations and mutual aid. Recruitment has begun for more members.

Fire Chief Day left the council chambers.

Mayor ____
Clerk ____

7.4. Councillor Reports
Mayor Maxwell attended the budget committee, LRMC special meeting with local Fire Chiefs, and the social committee meetings.

Councillor Arnold attended TBDHU ALpHA spring conference, LRMC special meeting, TBDHU monthly meeting. He also met with a ratepayer with a concern, then met with the Mayor to discuss the concern.

Councillor Maxwell attended the budget committee meetings. He assisted with the Food Bank Comedy Night. He did the monthly generator inspection.

7.5. Other agencies' report
Received for information

8 NEW BUSINESS

- 8.1. Review – “Employee Dress Code” Policy
There were no recommended changes.
- 8.2. Review – “Equipment Rental” Policy
There were no recommended changes.
- 8.3. Review – “Pre-Budget Spending” Policy
There were no recommended changes.

9 BY-LAWS
none

10 CORRESPONDENCE

- 10.1 Intact Insurance – free webinars
The following people were approved as such:
- Councillor Arnold – “Tackling Flooding Together – A Municipal Flood Risk Check-up” on March 28th 2024
 - Councillor Halvorsen – “Effectively Leading Your Community: What Elected Officials Need to Know” on May 22nd 2024
 - Councillor Halvorsen – “Navigating Police Liability Claims: Trends and Insights” on May 30th
- 10.2 Northeastern Manitoulin & the Islands – resolution regarding funding for water system operational costs

RESOLUTION 2024-040

Moved by Councillor Maxwell

Seconded by Councillor Arnold

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by the Northeastern Manitoulin & the Islands regarding funding for water systems

AND THAT copies of this support be provided to Premier Ford, the Ministry of Housing, and the Ministry of the Environment and MPP Holland

CARRIED

- 10.3 Ministry for Seniors – News Release – Seniors Community Grant Program
The Social Committee shall review the funding and report back to council with recommendations.

Mayor ____
Clerk ____

- 10.4 Ministry of Municipal Affairs – Status of Review: Adopted Official Plan
The prescribed materials were screened, all the applicable requirements under section 7 of Ontario Regulation 543/06 have been met, and the application was determined to be complete as of February 16th, 2024. The time period referred to in subsection 17(40) of the Planning Act begins as of that date. The Ministry of Municipal Affairs intends to make a decision on the official plan by June 14 2024.
- 10.5 Ministry of Natural Resources and Forestry re: ROMA delegation
A letter of acknowledgment was received by the MNRF for the delegation meeting at the ROMA 2024 annual conference.
- 10.6 Other correspondence

11 UPCOMING MEETING DATES

Mar 12 th , 2024	Regular Council Meeting
Mar 26 th , 2024	Regular Council Meeting
April 9 th , 2024	Regular Council Meeting
April 23 rd , 2024	Regular Council Meeting
May 14 th , 2024	Regular Council Meeting
May 28 th , 2024	Regular Council Meeting
June 11 th , 2024	Regular Council Meeting
June 25 th , 2024	Regular Council Meeting

12 CLOSED SESSION

RESOLUTION 2024-041

Moved by Councillor Maxwell

Seconded by Councillor Arnold

BE IT RESOLVED THAT, the time being 8:00 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(a)(b)(d)(e)(f) of the Municipal Act, 2001 to discuss Item 12.2-12.4 regarding identifiable individuals and labour relations

AND under the authority of those paragraphs of the Municipal Act, 2001 for which they were authorized to be closed, to review the minutes of the closed session of the meeting of February 13th 2024

CARRIED

- 12.1 Closed Minutes – February 13th 2024
- 12.2 Municipal Property
- 12.3 HR – MBLEO
- 12.4 Potential Litigation (verbal)

RESOLUTION 2024-042

Moved by Councillor Maxwell

Seconded by Councillor Halvorsen

BE IT RESOLVED THAT, the time being 9:53 p.m., Council rise from closed session and report in open session

AND THAT the Closed Minutes of the Regular Council Meeting held on January 30th 2024 be approved

AND THAT Administration proceed as directed

CARRIED

Mayor ____
Clerk ____

13 CONFIRMING BY-LAW

13.1 By-law 1433 – To Confirm the Proceedings of the Meeting

Moved by Councillor Halvorsen

Seconded by Councillor Arnold

BE IT RESOLVED THAT By-law 1433 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1433, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

14 ADJOURNMENT

Meeting was adjourned at 8:26 p.m.

Sheila Maxwell, Mayor

Shara Lavallee, Clerk