



MINUTES - REGULAR COUNCIL MEETING  
June 26th, 2024 – 6:00 pm

PRESENT: Mayor Sheila Maxwell  
Councillor David Maxwell  
Councillor Grant Arnold  
Councillor Chris Kresack (virtual until 6:35 p.m.)  
Councillor David Halvorsen

ALSO PRESENT: Shara Lavalley, CAO/Clerk  
Leanne Maxwell, Treasurer  
Len Arps, Public Works Manager  
Robb Day, Fire Chief (arrived 6:21 p.m.)  
Tara Wupori, Deputy Clerk-Treasurer

GUESTS: Dodie LeGassick, Environment North  
Wendy O'Connor, We the Nuclear Free North  
Shaiv Kamat (virtual), regarding item 12.4

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:02 p.m.

Mayor Maxwell provided a statement of land acknowledgement.

2. APPROVAL OF AGENDA

**RESOLUTION 2024-111**

**Moved by Councillor Maxwell**

**Seconded by Councillor Arnold**

BE IT RESOLVED THAT the agenda for the regular council meeting of June 11th 2024  
be approved, as amended

**CARRIED**

3. DECLARATIONS OF PECUNIARY INTEREST

None

4. DEPUTATIONS

4.1 We the Free Nuclear North  
Deputation by: Dodie LeGassick (Environment North); Wendy O'Connor (We the  
Free Nuclear North)

Presentation was made to Council. A request to support a resolution regarding nuclear waste was made. Council shall consider the resolution at the next council meeting.

5. MINUTES OF PREVIOUS MEETING(S)

- 5.1. Minutes – Regular Council Meeting – June 11th 2024

**RESOLUTION 2024-112**

**Moved by Councillor Maxwell**

**Seconded by Councillor Arnold**

BE IT RESOLVED that the Minutes of the Regular Council Meeting held on June 11th 2024 be approved

**CARRIED**

- 5.2. Minutes – Special Council Meeting – June 18th 2024

**RESOLUTION 2024-113**

**Moved by Councillor Halvorsen**

**Seconded by Councillor Arnold**

BE IT RESOLVED that the Minutes of the Special Council Meeting held on June 18th 2024 be approved

**CARRIED**

6. DISBURSEMENT LIST

- 6.1. Payroll Report  
Filed for information
- 6.2. Payment Register

Councillor Kresack arrived at council chambers at 6:35 p.m.

**RESOLUTION 2024-114**

**Moved by Councillor Arnold**

**Seconded by Councillor Kresack**

BE IT RESOLVED that Council approve the disbursements represented by Check Numbers 6994 through 7016 totalling \$72,317.13 and electronic bank payments totalling \$5,733.23, for a grand total of \$78,050.36

- 6.3. Tax Arrears

7. REPORTS FROM MUNICIPAL OFFICERS

- 7.1. Clerk's Report  
The Emergency Preparedness Day was well-received. People attended from the Township and neighbouring communities. OPG donated two boating safety kits so in total three door prizes were handed out. The Ministry of Municipal Affairs and Housing expects to provide a decision soon regarding the proposed new Official Plan for the township. Regarding Item 10.1, the Clerk agreed to assist Forbes with the public consultation process. Notices will be placed in the July newsletter, the Conmee website and the Conmee Facebook.
- 7.2. Public Works Report  
  
Activities including: grading; clearing blowdown; repairing washouts; burning brush at landfill, and installing new fire numbers. Three loads of sand was hauled to the playground for the children to play in. Grass was cut for portions of the cemetery and the shop.

Public Works Manager Arps left at 6:56 p.m.

- 7.3. Fire Chief's Report (to be provided later)  
Weekly training continues. A grant in the amount of \$9376 was provided by TbayTel through its "TbayTel for Good Community Fund" to assist in the purchase of a new e-hydraulic auto extrication tool. The Fire Chief attended a Mutual Aid Zone 1 meeting with surrounding department representatives and the MNRF regarding future training opportunities, operational readiness and community functions such as the Hymers Fair, Fire Con and Camp Molly.

**RESOLUTION 2024-115**

**Moved by Councillor Arnold**

**Seconded by Councillor Kresack**

BE IT RESOLVED THAT, the time being 7:05 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(b) of the Municipal Act, 2001 to discuss Item 12.6 regarding identifiable individuals

**CARRIED**

- 12.6 Human Resources – VFD

Fire Chief Day left at 7:33 p.m.

**RESOLUTION 2024-116**

**Moved by Councillor Halvorsen**

**Seconded by Councillor Kresack**

BE IT RESOLVED THAT, the time being 7:33 p.m., Council rise from closed session and report in open session

**CARRIED**

- 7.4. Councillor Reports

Mayor Maxwell provided a summary of the meeting with MP Powlowski. She also assisted with the preparations for the Emergency Preparedness Day event and volunteered for the event.

Councillor Arnold also participated in the meeting with MP Powlowski; other people in attendance were Clerk Lavallee, Ms. Maxwell (Executive Assistant for MP Holland) and Rosalie Evans, the Conmee Non-Profit Housing Corporation secretary. Councillor Arnold also volunteered for the Emergency Preparedness Day event. He also attended a Board of Directors meeting for the Thunder Bay District Health Unit.

Councillor Halvorsen attended meetings for the Lakehead Rural Planning Board and the Lakehead OPP Detachment Board.

Councillor Maxwell attended a meeting with the Thunder Bay District Municipal League. He also conducted the monthly generator report.

Councillor Kresack attended the Rural Cupboard Food Bank meeting. He collected and delivered donations to the food bank from an elementary school. He assisted with the Emergency Preparedness Day event.

- 7.5. Other agencies' report

Filed for information: TBDHU minutes, TBDSSAB minutes

8 NEW BUSINESS

8.1. Energy Conservation and Demand Management Plan

**RESOLUTION 2024-117**

**Moved by Councillor Kresack**

**Seconded by Councillor Arnold**

BE IT RESOLVED That the That the Broader Public Sector: Energy Reporting and Conservation and Demand Management Plan 2024 – 2029 be adopted in compliance with Regulation 25/23 of the Electricity Act, 1998.

**CARRIED**

8.2. OPP Detachment Board Levy Allocations and Remuneration

**RESOLUTION 2024-118**

**Moved by Councillor Kresack**

**Seconded by Councillor Halvorsen**

BE IT RESOLVED THAT the Council for the Township of Conmee as a member of the Lakehead OPP Detachment Board approves a levy allocation based on percentage of total OPP billing and that remuneration to members be paid as follows: \$150 per meeting plus mileage, and \$300 per full day event plus mileage.

**CARRIED**

9 BY-LAWS

9.1 By-Law 1451 – Municipal Funding Agreement (CCBF)

**RESOLUTION 2024-119**

**Moved by Councillor Arnold**

**Seconded by Councillor Kresack**

BE IT RESOLVED THAT By-law 1451 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1451, being a by-law to authorize entering into a Municipal Funding Administrative Agreement with The Association of Municipalities of Ontario (AMO) for the administration of the Canada Community-Building Fund

**CARRIED**

9.2 By-Law 1452 – GFL Subcontract Agreement

**RESOLUTION 2024-120**

**Moved by Councillor Maxwell**

**Seconded by Councillor Kresack**

BE IT RESOLVED THAT By-law 1452 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix signatures to By-Law 1452, being a by-law to enter into a Subcontract Agreement with GFL for blue box recycling services

**CARRIED**

9.3 By-Law 1453 – amend Deputy Mayor appointments

**RESOLUTION 2024-121**

**Moved by Councillor Kresack**

**Seconded by Councillor Arnold**

BE IT RESOLVED THAT By-law 1453 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix signatures to By-Law 1453, being a by-law to appoint Deputy Mayor

**CARRIED**

10 CORRESPONDENCE

- 10.1 Forbes Bros – Information package – Proposed 60m self-support tower telecommunication site  
Also included: Justification Report, Mail Notification, Public Notice  
  
Council requested that the Clerk consult with Forbes regarding potential impact on municipal infrastructure.
- 10.2 MFOA Northern Finance Workshop  
  
The Treasurer and the Deputy Clerk-Treasurer were approved to attend the workshop held on October 16-18 2024.
- 10.3 City of Hamilton: resolution – declaration of the City of Hamilton as a “No Paid Plasma Zone”

**RESOLUTION 2024-122**

**Moved by Councillor Arnold**

**Seconded by Councillor Halvorsen**

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by the City of Hamilton regarding the resolution regarding the declaration of the City of Hamilton as a “Paid-Plasma Free Zone” and the support of only voluntary blood and plasma collection

AND THAT copies of this resolution be forwarded to Canadian Blood Services; federal, provincial and territorial Ministers of Health, Grifols Pharmaceuticals; the City of Hamilton; and the Thunder Bay District Health Unit

**CARRIED**

- 10.4 Municipality of Tweed: resolution – request province to reabsorb OPP

**RESOLUTION 2024-123**

**Moved by Councillor Maxwell**

**Seconded by Councillor Arnold**

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by the Municipality of Tweed regarding the resolution which calls on the Province of Ontario to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities

AND THAT copies of this resolution be forwarded to Premier Doug Ford, Minister of Solicitor-General, Minister of Finance, Association of Municipalities of Ontario, MP Holland (Thunder Bay – Atikokan), Attorney-General, and Minister of Municipal Affairs and Housing

**CARRIED**

- 10.5 Other correspondence  
Filed

11 UPCOMING MEETING DATES

July 10 <sup>th</sup> , 2024	Regular Council Meeting
July 23 <sup>rd</sup> , 2024	Regular Council Meeting
August 13 <sup>th</sup> , 2024	Regular Council Meeting
August 27 <sup>th</sup> , 2024	Regular Council Meeting
September 10 <sup>th</sup> , 2024	Regular Council Meeting
September 24 <sup>th</sup> , 2024	Regular Council Meeting
October 8 <sup>th</sup> , 2024	Regular Council Meeting
October 22 <sup>nd</sup> , 2024	Regular Council Meeting

12 CLOSED SESSION

**RESOLUTION 2024-124**

**Moved by Councillor Kresack**

**Seconded by Councillor Arnold**

BE IT RESOLVED THAT, the time being 8:37 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(b)(d)(f) and (k) of the Municipal Act, 2001 to discuss Item 12.2-12.4 regarding identifiable individuals, labour relations, solicitor-client privilege and negotiations

AND under the authority of those paragraphs of the Municipal Act, 2001 for which they were authorized to be closed, to review the minutes of the closed session of the meetings of June 11th 2024 and June 18th 2024

**CARRIED**

- 12.1 Closed Minutes – June 11<sup>th</sup> 2024
- 12.2 Closed Minutes – June 18<sup>th</sup> 2024
- 12.3 Human Resources – General
- 12.4 McKitricks Law Firm
- 12.5 OPP Detachment Board Community Representative Appointments
- 12.6 Human Resources - VFD

**RESOLUTION 2024-125**

**Moved by Councillor Kresack**

**Seconded by Councillor Arnold**

BE IT RESOLVED THAT, the time being 9:25 p.m., Council rise from closed session and report in open session

AND THAT the Closed Minutes of the Regular Council Meeting held on June 11th 2024 be approved

AND THAT the Closed Minutes of the Special Council Meeting held on June 18th 2024 be approved.

AND THAT Administration proceed as directed

**CARRIED**

Mayor Maxwell informed Mr. Kamat that it would not be providing a letter of tolerance regarding the property he was considering purchasing from Mr. Anderson. Mayor Maxwell provided some potential measures that could be taken to remedy the issues with the property.

13 CONFIRMING BY-LAW

- 13.1 By-law 1454 – To Confirm the Proceedings of the Meeting

**RESOLUTION 2024-126**

**Moved by Councillor Kresack**

**Seconded by Councillor Maxwell**

BE IT RESOLVED THAT By-law 1454 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1454, being a By-law to confirm the proceedings of this evening's meeting.

**CARRIED**

14 ADJOURNMENT

Meeting was adjourned at 9:32 p.m.

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Mayor Sheila Maxwell

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CAO/Clerk Shara Lavallee