



MINUTES - REGULAR COUNCIL MEETING  
Wednesday July 23rd, 2024 – 6:00 pm

PRESENT: Mayor Sheila Maxwell  
Councillor David Maxwell  
Councillor Grant Arnold

ALSO PRESENT: Leanne Maxwell, Treasurer  
Len Arps, Public Works Manager  
Tara Wupori, Deputy Clerk-Treasurer  
Robb Day, Fire Chief

REGRETS: Shara Lavalley, CAO/Clerk  
Olabisi Hutka-Akinsanya, HR Assistant  
Councillor Chris Kresack  
Councillor David Halvorsen

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:05 p.m.

Mayor Maxwell provided a statement of land acknowledgement.

2. APPROVAL OF AGENDA

Councillor Maxwell requested an addition for closed session:  
Human Resources – Banked overtime

Mayor Maxwell requested an addition for the closed session:  
Resident Concern – Building permits

Mayor Maxwell requested an addition for the closed session:  
Human Resources - Training

**RESOLUTION 2024-0137**

**Moved by Councillor Maxwell**

**Seconded by Councillor Arnold**

BE IT RESOLVED THAT the agenda for the regular council meeting of July 23<sup>rd</sup>, 2024 be approved

**CARRIED**

3. DECLARATIONS OF PECUNIARY INTEREST

None

4. DEPUTATIONS

4.1 NWMO – Nuclear Waste Management Organization

5. MINUTES OF PREVIOUS MEETING(S)

5.1. Minutes – Regular Council Meeting – July 10th 2024

Mayor \_\_\_\_\_  
Clerk \_\_\_\_\_

**RESOLUTION 2024-0138**

**Moved by Councillor Maxwell**

**Seconded by Councillor Arnold**

BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on July 10th 2024 be approved, as amended

**CARRIED**

6. DISBURSEMENT LIST

6.1. Payroll Report  
Filed for information

6.2. Payment Register

**RESOLUTION 2024-0139**

**Moved by Councillor Maxwell**

**Seconded by Councillor Arnold**

BE IT RESOLVED THAT Council approve the disbursements represented by Check Numbers 7033 through 7047 totalling \$82,848.98 and electronic bank payments totalling \$6,002.19, for a grand total of \$88,851.17.

**CARRIED**

7. REPORTS FROM MUNICIPAL OFFICERS

7.1. Clerk's Report

The Natural Asset Management Roadmap was completed with the assistance of Natural Assets Initiative, sponsored by Intact Insurance. TbayTel has scheduled to replace its main trunk cabinet (located at the north end of the pavilion). The replacement is expected to take place between July 29<sup>th</sup> – August 1<sup>st</sup>. While the work is being done, a temporary cabinet will be set up. TbayTel requested permission to use an electrical outlet at the pavilion to power the temporary cabinet. The Clerk granted them permission as the hydro use is expected to be minimal.

7.2 Fire Chief's Report (to be provided later)

Weekly training continues as well as NFPA courses for members. PCT50 Combi tool purchased with the assistance of the TBayTel for Good Grant was received. Community Risk Assessment was completed by July 1<sup>st</sup> deadline. OFM community profile package is being worked on now. Discussion continues be had in regard to shared services. Fire Chief will discuss with treasurer about the purchasing of new pagers for the fire department.

7.3 Public Works Report

Road activities included grading, brushing, filling of potholes, machine maintenance and landfill maintenance. The new summer student has been provided with training and orientation. The Public Works Manager shall discuss with MTO the possibility of lengthening the aprons at the highway intersections.

7.4 Treasurer's Report

Property tax bills are expected to be sent out in August.

7.5 Deputy Clerk-Treasurer Intern's Report

Council was provided a summary of activities. Council provided direction of the grant application for Fire Protection Grant 2024. Deputy Clerk-Treasurer Intern attended Engagement on Proposed Modernization of the Emergency Management and Civil Protection Act on July 23, 2024 and will attend

Mayor \_\_\_\_\_

Clerk \_\_\_\_\_

Modernizing Wildland Management in Ontario; Municipal Engagement session  
July 24, 2024.

- 7.6 Councillor Reports (verbal)  
Mayor Maxwell attended a Rural Housing Webinar and the Engagement on  
Proposed Modernization of Emergency Management and Civil Protection Act
- Councillor Arnold attended the office for monthly meeting as office liaison,  
attended summer student interviews, and attended the LRCA 70<sup>th</sup> Anniversary.
- Councillor Maxwell plans to do generator report this coming week.

- 7.7 Other agencies' report  
List: TBDHU minutes, TBDSSAB, LRCA
- Filed for information

8 NEW BUSINESS

- 8.1 Municipal Alcohol Policy  
Council requested more guidelines for section 4.1,4.2,4.3 regarding  
Responsibility, and section 6.1.2 regarding public events.
- 8.2 Review – “Operation of Municipal Office” Policy  
Council reviewed recommended amendments to Policy and requested it be  
brought back to the upcoming council meeting as amended.
- 8.3 Committees Review  
Council requested further information be provided at next Council meeting.
- 8.4 Conference Policy  
Council requests amendments be made to change “clerk” to “admin staff to rotate  
according to Councils' direction”

**RESOLUTION 2024-0140**

**Moved by Councillor Arnold**

**Seconded by Councillor Maxwell**

BE IT RESOLVED THAT the Council of the Township of Conmee approve the “Council  
Attendance at Conference” Policy as amended.

**CARRIED**

9 BY-LAWS

9.1 By-Law 1456 – Budget 2024

**RESOLUTION 2024-0141**

**Moved by Councillor Arnold**

**Seconded by Councillor Maxwell**

BE IT RESOLVED THAT By-law 1456 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee  
to affix their signatures to By-law No. 1456, being a by-law to approve the 2024 Budget

**CARRIED**

9.2 By-Law 1457 – Tax Rates

Mayor \_\_\_\_\_  
Clerk \_\_\_\_\_

**RESOLUTION 2024-0142**  
**Moved by Councillor Arnold**  
**Seconded by Councillor Maxwell**

BE IT RESOLVED THAT By-law 1457 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1457, being a by-law to establish tax rates for 2024

**CARRIED**

9.3 By-Law 1458 – Tax Ratios

**RESOLUTION 2024-0143**  
**Moved by Councillor Arnold**  
**Seconded by Councillor Maxwell**

BE IT RESOLVED THAT By-law 1458 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1458, being a by-law to establish tax ratios for the Township of Conmee for the year 2024.

**CARRIED**

**10 CORRESPONDENCE**

- 10.1 We the Free Nuclear North – Deputation was made during regular Council meeting July 23, 2024.  
Filed for information  
  
Tabled until next meeting.
- 10.2 Emergency Management Ontario: Engagement on proposed modernization of the Emergency Management and Civil Protection Act  
Summary of local engagement session provided by those in attendance
- 10.3 IESO: Community engagement webinar  
Discussion of potential attendance – none wished to attend.
- 10.4 TBDSSAB: 2024 AMO Conference Briefings  
For council's information
- 10.5 CN Rail: Rail Safety Week  
Information shall be provided to residents via the newsletter and Facebook.

WHEREAS Rail Safety Week is to be held across Canada from September 23 to 29, 2024;

WHEREAS, 229 railway crossing and trespassing incidents occurred in Canada in 2023; resulting in 66 avoidable fatalities and 39 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

Mayor \_\_\_\_\_  
Clerk \_\_\_\_\_

WHEREAS CN and Operation Lifesaver have requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

**RESOLUTION 2024-0144**  
**Moved by Councillor Arnold**  
**Seconded by Councillor Maxwell**

BE IT RESOLVED THAT the Council of the Township of Conmee supports National Rail Safety Week to be held from September 23 to 29, 2024.

**CARRIED**

- 10.6 MNRF: Engagement on proposed modernization of wildland fire management including the Forest Fires Prevention Act  
  
Tabled until next meeting
- 10.7 MNRF: Development of legislative and regulatory framework for commercial-scale geological carbon storage.
- 10.8 AMO & OMA: joint resolution urging the province to recognize the physician shortage in the municipality and the rest of Ontario

WHEREAS the state of health care in Ontario is in crisis, with 2.3 million Ontarians lacking access to a family doctor, emergency room closures across the province, patients being de-rostered and 40% of family doctors considering retirement over the next five years; and

WHEREAS it has becoming increasingly challenging to attract and retain an adequate healthcare workforce throughout the health sector across Ontario; and

WHEREAS the Northern Ontario School of Medicine University says communities in northern Ontario are short more than 350 physicians, including more than 200 family doctors; and half of the physicians working in northern Ontario expected to retire in the next five years; and (Northern Ontario only)

WHEREAS Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, and paramedicine.

WHEREAS the percentage of family physicians practicing comprehensive family medicine has declined from 77 in 2008 to 65 percent in 2022; and

WHEREAS per capita health-care spending in Ontario is the lowest of all provinces in Canada, and

WHEREAS a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province

**RESOLUTION 2024-0145**  
**Moved by Councillor Arnold**  
**Seconded by Councillor Maxwell**

Mayor \_\_\_\_\_  
Clerk \_\_\_\_\_

BE IT RESOLVED THAT the Council of the Township of Conmee urge the Province of Ontario to recognize the physician shortage in (name of municipality) and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care

**CARRIED**

- 10.9 Manulife Renewal  
Tabled until further information can be provided
- 10.10 Other correspondence  
For Council's information

**11 UPCOMING MEETING DATES**

August 13 <sup>th</sup> , 2024	Regular Council Meeting
August 27 <sup>th</sup> , 2024	Regular Council Meeting
September 10 <sup>th</sup> , 2024	Regular Council Meeting
September 24 <sup>th</sup> , 2024	Regular Council Meeting
October 8 <sup>th</sup> , 2024	Regular Council Meeting
October 22 <sup>nd</sup> , 2024	Regular Council Meeting
November 12 <sup>th</sup> , 2024	Regular Council Meeting
November 26 <sup>th</sup> 2024	Regular Council Meeting

**12 CLOSED SESSION**

**RESOLUTION 2024-0146**

**Moved by Councillor Maxwell**

**Seconded by Councillor Arnold**

BE IT RESOLVED THAT the time being 9:50 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(b)(d) and (k) of the Municipal Act, 2001 to discuss Item 12.2-12.4 regarding identifiable individuals, labour relations, and negotiations

AND under the authority of those paragraphs of the Municipal Act, 2001 for which they were authorized to be closed, to review the minutes of the closed session of the meetings of July 23<sup>rd</sup> 2024

**CARRIED**

- 12.1 Closed Minutes – July 10<sup>th</sup>, 2024
- 12.2 Deputy Clerk Treasurer Intern – Contract Renewal
- 12.3 HR Assistant – Contract Renewal
- 12.4 Human Resources – General
- 12.5 Municipal Concern – Building Permits
- 12.6 Human Resources - Banked Overtime

**RESOLUTION 2024-0147**

**Moved by Councillor Arnold**

**Seconded by Councillor Maxwell**

BE IT RESOLVED THAT the time being 10:46 p.m., Council rise from closed session and report in open session

AND THAT the Closed Minutes of the Regular Council Meeting held on July 10th 2024 be approved

AND THAT Administration proceed as directed

**CARRIED**

Mayor \_\_\_\_\_  
Clerk \_\_\_\_\_

13 CONFIRMING BY-LAW

13.1 By-law 1459 – To Confirm the Proceedings of the Meeting

**RESOLUTION 2024-0148**

**Moved by Councillor Maxwell**

**Seconded by Councillor Arnold**

BE IT RESOLVED THAT By-law 1459 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1459, being a By-law to confirm the proceedings of this evening's meeting.

**CARRIED**

13 ADJOURNMENT

Meeting is adjourned at 10:47 p.m..

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Mayor Sheila Maxwell

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Deputy Clerk-Treasurer Tara Wupori