

MINUTES - REGULAR COUNCIL MEETING
Tuesday, September 10th 2024 – 6:00 pm



PRESENT: Mayor Sheila Maxwell
Councillor David Maxwell
Councillor Grant Arnold
Councillor Chris Kresack

ALSO PRESENT: Shara Lavallee, CAO/Clerk
Len Arps, Public Works Manager
Tara Wupori, Deputy Clerk-Treasurer
Leanne Maxwell, Treasurer

REGRETS: Councillor David Halvorsen

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:00 p.m.

Mayor Maxwell provided a statement of land acknowledgement.

2. APPROVAL OF AGENDA

RESOLUTION 2024-0176

Moved by Councillor Maxwell

Seconded by Councillor Kresack

BE IT RESOLVED THAT the agenda for the regular council meeting of September 10th, 2024 be approved

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None

4. DEPUTATIONS

None

5. MINUTES OF PREVIOUS MEETING(S)

5.1. Minutes – Regular Council Meeting – Aug 27th 2024

RESOLUTION 2024-0177

Moved by Councillor Arnold

Seconded by Councillor Kresack

BE IT RESOLVED that the Minutes of the Regular Council Meeting held on Aug 27th 2024 be approved as amended

CARRIED

5.2. Minutes – Special Council Meeting – Aug 29th 2024

RESOLUTION 2024-0178

Moved by Councillor Maxwell

Seconded by Councillor Kresack

BE IT RESOLVED that the Minutes of the Special Council Meeting held on Aug 29th 2024 be approved

CARRIED

6. DISBURSEMENT LIST

6.1. Payroll Report

6.2. Payment Register

RESOLUTION 2024-0179

Moved by Councillor Kresack
Seconded by Councillor Arnold

BE IT RESOLVED that Council approve the disbursements represented by Check Numbers 7079 through 7094 totalling \$15,927.60 and electronic bank payments totalling \$1,652.16, for a grand total of \$17,579.76

CARRIED

7. REPORTS FROM MUNICIPAL OFFICERS

7.1. Clerk's Report

Annual roads inspection is scheduled for September 21st. EMPC meeting is scheduled for September 25th. The annual tabletop emergency exercise is scheduled for October 29th evening.

The Clerk surveyed Council's interest in drafting a property standards by-law since the new Official Plan shall provide such opportunity. Council decided not to pursue a property standards by-law until the interests of the residents is more fully understood. Public input shall be gathered at a later date once the new Official Plan has been place for sufficient time.

Council approved office closures for Oct 1st-2nd so that staff can attend the AMCTO zone meeting for training purposes.

A local high school student requested a co-op placement at the municipal office. Council had no concerns about incorporating a co-op student into

7.2. Treasurer Report

The bank loan for the property on Hume Road was paid off on August 30, 2024, in the amount of \$152,180.86. There were no additional charges or fees. The first installment of the Final Tax Bill was due August 30, 2024. The second installment is due October 31, 2024.

7.3. Public Works Report

Maintenance included grading and landfill upkeep. The summer student painted the benches and fence posts at the cemetery. Gravel was hauled and spread on Torrie Road, Teitto Road, and landfill driveway. Equipment maintenance include replacement of hydraulic hoses and mud flaps.

7.4. Deputy Clerk-Treasurer Report

Activities included health & safety inspections, grant applications and administrative work.

7.5. Councillor Reports (verbal)

Mayor Maxwell assisted the Social Committee with bartending duties at a local event. She had several meetings with VFD members.

Councillor Arnold attended the monthly LRCA meeting.

Councillor Maxwell also assisted the Social Committee with bartending duties at a local event. He recommended that a professional be contacted to address the performance issues with the audio-visual system in the hall.

Councillor Kresack is scheduled to attend a regular meeting of the Rural Cupboard Food Bank. The new freezer has been delivered to the food bank.

7.6. Other Agencies' Reports

8 NEW BUSINESS

8.1 Tax Arrears

Tax arrears continue to go down.

8.2 Municipal Alcohol Policy

Amendments were requested. An updated draft shall be brought back to at a later date.

9 BY-LAWS

9.1 Bylaw 1464 - Social Committee Terms of Reference
Action requested: approve by-law

RESOLUTION 2024-0180

Moved by Councillor Arnold

Seconded by Councillor Kresack

BE IT RESOLVED THAT By-law 1464 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1464, being a by-law to establish Social Committee Terms of Reference

CARRIED

10 CORRESPONDENCE

10.1 FOTENN: comments on the proposed modifications to the updated Official Plan by MMAH
FOTENN reviewed the modifications; there were no major concerns on the proposed tracked changes. The majority of the modifications were minor (removing or adding language to better reflect Provincial policies, adding policies which are consistent with the PPS, removing outdated policies and procedures).

10.2 MMAH – review of the updated Official Plan
10.2.1 Proposed modifications
10.2.2 Reference – Updated Official Plan (as approved by Council)
The draft decision included proposed modifications based on an analysis of the adopted official plan for consistency with the 2020 Provincial Policy Statement and conformity with the requirements of the Planning Act. Council reviewed the draft decision and the proposed modifications. No comments or concerns were noted.

10.3 LRCA – 2025 Draft Budget
The budget proposed a 3.08% increase compared to 2024. The actual levy increase will vary for each member municipality depending on current value assessment.

10.4 NOMA
10.4.1 News Release – OBCM launches *Solve the Crisis* Campaign regarding homelessness
10.4.2 NOMA letter of support for *Solve the Crisis* Campaign
10.4.3 NOMA Board Meeting Summary Report for August 18, 2024
10.4.4 NOMA – Full delegation package (AMO 2024)

Council reviewed the documents. It was requested that Item 10.4.2 be tabled for the next council meeting for further discussion.

10.5 Intact Insurance - Fall 2024 webinars

A variety of free webinars are available for the next few months. Filed for information.

10.6 Other correspondence
Filed for information

11 UPCOMING MEETING DATES

September 24 th , 2024	Regular Council Meeting
October 8 th , 2024	Regular Council Meeting
October 22 nd , 2024	Regular Council Meeting
November 12 th , 2024	Regular Council Meeting
November 26 th , 2024	Regular Council Meeting
December 17 th , 2024	Regular Council Meeting
January 14 th , 2025	Regular Council Meeting
January 28 th , 2025	Regular Council Meeting
February 11 th , 2025	Regular Council Meeting
February 25 th , 2025	Regular Council Meeting
March 11 th , 2025	Regular Council Meeting
March 25 th , 2025	Regular Council Meeting

12 CLOSED SESSION

RESOLUTION 2024-0181

Moved by Councillor Maxwell

Seconded by Councillor Kresack

BE IT RESOLVED THAT the time being 7:39 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(b) and (d) of the Municipal Act, 2001 to discuss Item 12.3 and Item 12.4 regarding identifiable individuals, labour relations, and negotiations

AND under the authority of those paragraphs of the Municipal Act, 2001 for which they were authorized to be closed, to review the minutes of the closed session of the meetings of August 27th and August 29th 2024

CARRIED

- 12.1 Closed Minutes – August 27th 2024
- 12.2 Closed Minutes – August 29th 2024
- 12.3 Human Resources (VFD)
- 12.4 Human Resources (Administration)

RESOLUTION 2024-0182

Moved by Councillor Maxwell

Seconded by Councillor Kresack

BE IT RESOLVED THAT the time being 8:46 p.m., Council rise from closed session and report in open session

AND THAT the Closed Minutes of the Regular Council Meeting held on August 27th 2024 be approved

AND THAT the Closed Minutes of the Special Council Meeting held on August 29th 2024 be approved

AND THAT Administration proceed as directed

CARRIED

13 CONFIRMING BY-LAW

- 13.1 By-law 1465 – To Confirm the Proceedings of the Meeting

RESOLUTION 2024-0183

Moved by Councillor Kresack

Seconded by Councillor Arnold

BE IT RESOLVED THAT By-law 1465 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1465, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

14 ADJOURNMENT

Meeting was adjourned at 8:47 p.m.