



MINUTES - REGULAR COUNCIL MEETING
July 11th, 2023 – 6:00 pm

PRESENT: Mayor Sheila Maxwell
Councillor David Maxwell
Councillor Chris Kresack
Councillor Grant Arnold
Councillor David Halvorsen

ALSO PRESENT: Shara Lavalley, CAO/Clerk
Len Arps, Public Works Manager
Jason Fleck, Fire Chief

1. CALL TO ORDER
The meeting was called to order at 6:00 p.m.

2. APPROVAL OF AGENDA

RESOLUTION NO 2023-0141

Moved by: Councillor Kresack

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT the agenda for the regular council meeting of June 27th 2023 be approved as amended

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST
None

4. DEPUTATIONS
None

5. MINUTES OF PREVIOUS MEETING(S)
5.1. Minutes – Regular Council Meeting – June 27th 2023

RESOLUTION NO 2023-0142

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED that the Minutes of the Regular Council Meeting held on June 27th 2023 be approved

CARRIED

Mayor ____
Clerk ____

6. DISBURSEMENT LIST

- 6.1 Payroll Report
- 6.2 Payment Register

RESOLUTION NO 2023-0143

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

BE IT RESOLVED that Council approve the disbursements represented by Check Numbers 6474 through 6500, totalling \$201,997.44

CARRIED

7. REPORTS FROM MUNICIPAL OFFICERS

7.1. Clerk's Report

The Clerk provided a summary of the recent administrative activities. New locks were installed in the community complex. The dead trees at the office entrance were cut down. Interviews went well for the various vacant positions. The Township of O'Connor, in partnership with the NorWest Health Centre, is submitting an application for "Senior Active Living Centre" funding with the intent of holding events in the nearby rural townships like Conmee. Council agreed that Conmee would have no objections and would support the Township of O'Connor's application. Funds from the NORDS and Gas Tax were transferred into the operating account to cover the completed Capital Works projects. Quotes were provided by the Facilities Manager for a cell phone booster and additional chairs. Both quotes shall be filed for consideration during the 2024 budget discussions.

7.2. Public Works Report

Calcium was added to several roads including Sovereign, Holland Rd W and Hunt Rd. Brushing has halted due to weather. Traffic signs are being inspected and replaced as necessary.

7.3. Fire Chief Report

Garage doors were repaired. There were 4 emergency response and 4 fire calls. The volunteers recently received HazMat training. VFD volunteer insurance is scheduled for renewal. Community Risk Assessment plan is being drafted in accordance with provincial laws.

Fire Chief Fleck left at 6:52 p.m.

Mayor ____
Clerk ____

7.4. Councillor Reports

Mayor Maxwell participated in the Hiring Committee with the interviews for Treasurer and Deputy Clerk-Treasurer. She also joined the Clerk in interviewing the potential Human Resources Assistant. She attended the Social Committee meeting. The monthly meeting for Conmee Non-Profit Housing Corporation was cancelled. She attended a meeting with OPG (Ontario Power Generation) regarding impacts to municipal property. Finally, the Mayor and the Clerk met the Realtor regarding the municipal property for sale.

Councillor Arnold advised that he shall be attending council virtually the next three meetings.

Councillor Halvorsen intends to attend an upcoming Lakehead Police Services Board meeting.

Councillor Kresack advised that he would not be attending the July 25th meeting.

7.5. Other agencies report
Received for information.

8 NEW BUSINESS
none

9 BY-LAWS
none

10 CORRESPONDENCE

10.1 MTO – AMO delegation request

In lieu of providing a delegation at the upcoming AMO conference, the MTO offered to schedule a meeting to discuss council's concerns regarding the traffic, licensing and safety of the roads. A meeting will be scheduled for August 9th.

10.2 Manulife renewal
10.2.1 Quote for 2023

Council accepted the renewal of the medical benefits.

Mayor ____
Clerk ____

- 10.3 Canada Post – mailing addresses
Council directed the Clerk to draft a letter outlining the types of concerns and issues that arise from not having the civic address match the mailing address.
- 10.4 Other Correspondence
Received for information
- 10.5 Royal Canadian Legion – 15th Annual Military Service Recognition Book
Council agreed to placing a small ad in the book.

11 UPCOMING MEETING DATES

July 25 th , 2023	Regular Council Meeting
Aug 8 th , 2023	Regular Council Meeting
Aug 22 nd , 2023	Regular Council Meeting
Sept 12 th , 2023	Regular Council Meeting
Sept 26 th , 2023	Regular Council Meeting
Oct 10 th , 2023	Regular Council Meeting
Oct 24 th , 2023	Regular Council Meeting

12 CLOSED SESSION

RESOLUTION NO 2023-0144

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT, the time being 7:38 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(b), (c), and (d) of the Municipal Act, 2001 to discuss Item 12.2-7 regarding identifiable individuals and labour relations; and Proposed or pending disposition of Land

And under the authority of those paragraphs of the Municipal Act, 2001 for which they were authorized to be closed, to review the minutes of the closed session of the meeting of June 27th 2023

CARRIED

- 12.1 Closed Minutes – June 27th 2023
- 12.2 Expired Property Use
- 12.3 Human Resources – Deputy Clerk Treasurer
- 12.4 Human Resources – Treasurer
- 12.5 Human Resources – Human Resources Assistant
- 12.6 Human Resources – Public Works Manager
- 12.7 Municipal Property

Mayor ____
Clerk ____

Public Works Manager Arps left at 8:14 p.m.

RESOLUTION NO 2023-0145

Moved by: Councillor Arnold

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT, the time being 9:57 p.m., Council rise from closed session and report in open session

AND THAT the Closed Minutes of the Regular Council Meeting held on June 27th 2023 be approved

AND THAT administration proceed as directed

CARRIED

13 CONFIRMING BY-LAW

13.1 By-law 1403 – To Confirm the Proceedings of the Meeting

RESOLUTION NO 2023-0146

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

BE IT RESOLVED THAT By-law 1403 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1403, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

14 ADJOURNMENT

The meeting is adjourned at 9:59 p.m.

Mayor Sheila Maxwell

CAO/Clerk Shara Lavallee