

MINUTES - INAUGURAL COUNCIL MEETING  
November 15th, 2022 – 6:00 pm

PRESENT: Mayor Sheila Maxwell  
Councillor Grant Arnold  
Councillor David Halvorsen  
Councillor Chris Kresack  
Councillor David Maxwell

ALSO PRESENT: Shara Lavallee, CAO/Clerk  
Nikita Cava, Deputy Clerk-Treasurer Intern

Preliminary Matters

The Meeting was called to order by the CAO/Clerk in order to administer the declarations of office to the newly elected and re-elected members of Council.

After the declarations were made, the Mayor assumed the chair.

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:06 PM.

2. APPROVAL OF AGENDA

**RESOLUTION NO 2022-182**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Kresack**

BE IT RESOLVED that the Agenda for the November 15th 2022 be approved

**CARRIED**

3. DECLARATIONS OF PECUNIARY INTEREST

none

4. ORIENTATION

4.1 Council Orientation

- provision of binder and USB

Clerk Lavallee provided an overview of the contents located in the binders and USBs given to all members of Council.

Clerk Lavallee provided a brief presentation for council orientation including the roles and responsibilities of Council and staff.

Deputy Clerk-Treasurer Intern conducted a teambuilding exercise wherein members of Council discussed the key elements of being an effective council member.

Deputy Clerk-Treasurer Intern provided a health & safety presentation as part of her position as the Health & Safety Representative for the Township of Conmee.

5 UPCOMING MEETING DATES

Nov 22 <sup>nd</sup> , 2022	Regular Council Meeting
Dec 6 <sup>th</sup> , 2022	Regular Council Meeting
Dec 20 <sup>th</sup> , 2022	Regular Council Meeting

6 CONFIRMING BY-LAW

6.1 By-law 1358 – To Confirm the Proceedings of the Meeting

**RESOLUTION NO 2022-183**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Kresack**

BE IT RESOLVED THAT By-law 1358 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1358, being a By-law to confirm the proceedings of this evening's meeting.

**CARRIED**

7 ADJOURNMENT

The meeting was adjourned at 8:16 PM

---

Mayor Sheila Maxwell

---

Clerk Shara Lavallee