

MINUTES - REGULAR COUNCIL MEETING  
Tuesday, October 8<sup>th</sup> 2024 – 6:00 pm



PRESENT: Mayor Sheila Maxwell  
Councillor David Maxwell (virtual)  
Councillor Grant Arnold (virtual)  
Councillor Chris Kresack  
Councillor David Halvorsen

ALSO PRESENT: Shara Lavalley, CAO/Clerk  
Tara Wupori, Deputy Clerk-Treasurer  
Leanne Maxwell, Treasurer  
Olabisi Akinsanya-Hutka, HR Assistant (virtual)  
Len Arps, Public Works Manager

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:01 p.m.

Mayor Maxwell provided a statement of land acknowledgement.

2. APPROVAL OF AGENDA

**RESOLUTION 2024-0196**

**Moved by Councillor Kresack**

**Seconded by Councillor Arnold**

BE IT RESOLVED THAT the agenda for the regular council meeting of October 8th, 2024 be approved

**CARRIED**

3. DECLARATIONS OF PECUNIARY INTEREST

4. DEPUTATIONS

None

5. MINUTES OF PREVIOUS MEETING(S)

5.1. Minutes – Special Council Meeting – September 20th 2024

**RESOLUTION 2024-0197**

**Moved by Councillor Kresack**

**Seconded by Councillor Maxwell**

BE IT RESOLVED that the Minutes of the Special Council Meeting held on Sept 20th 2024 be approved

**CARRIED**

5.2. Minutes – Regular Council Meeting – September 24th 2024

**RESOLUTION 2024-0198**

**Moved by Councillor Halvorsen**

**Seconded by Councillor Kresack**

BE IT RESOLVED that the Minutes of the Regular Council Meeting held on Sept 24th 2024 be approved

**CARRIED**

6. DISBURSEMENT LIST

6.1. Payroll Report

Mayor \_\_\_\_\_  
Clerk \_\_\_\_\_

6.2. Payment Register

**RESOLUTION 2024-0199**

**Moved by Councillor Arnold**

**Seconded by Councillor Halvorsen**

BE IT RESOLVED that Council approve the disbursements represented by Check Numbers 7117 through 7127 totalling \$33,081.69 and electronic bank payments totalling \$4,908.95, for a grand total of \$33,081.69

**CARRIED**

7. REPORTS FROM MUNICIPAL OFFICERS

7.1. Clerk's Report

Topics include: dog complaints, co-op student, fire auxiliary, grant opportunities

The MBLEO responded to a dog running at large complaint. As it was the second incident, the owner was ticketed. A full report was filed at the office. OCIF Allocation notice for 2025 was received. Amount is \$100,000 the same as years before. The FOTENN consultants had a quick meeting with MMAH who advised that the final decision should be made shortly regarding the Official Plan. The Ministry of Municipal Affairs and Housing, Northern Municipal Services Office has scheduled its annual Northwest Planning Workshop for October 23rd & October 24th. The Clerk and Deputy Clerk-Treasurer shall attend the workshop.

7.2. Public Works Report

Activities included grading and work at the landfill. Calcium was applied where needed. Thirteen loads of driveway mix was placed on Pokki Road. Blowdown from recent windstorm cleared up. Inventory of road signs to be conducted. Trespassing at landfill occurred; an investigation determined the trespassers who were issued a temporary suspension of privileges by the OPP.

7.3. Deputy Clerk-Treasurer Report

Administrative tasks included policy reviews, municipal elections preparation and health & safety.

7.4. Councillor Reports

Mayor Maxwell attended an EMPC meeting.

Councillor Arnold attended a LRCA directors meeting, an EMPC meeting, and the TBDSSAB CAO retirement party. He advised that Kenora and Wawa received money from local DSSABs to build seniors housings. He also advised that TBDHU has vaccines available for vulnerable populations.

Councillor Maxwell provided the monthly generator report. He also attended a TBDML meeting.

Councillor Halvorsen received general public inquiries.

7.5. Other Agencies' Reports

Received for information:  
TBDML June 15th minutes  
LRCA minutes for August 28th 2024

8. NEW BUSINESS

8.1. Municipal Alcohol Policy

More changes were requested. Staff shall bring back at a later date.

8.2. Asset Management Plan (2024 draft)

Council accepted the 2024 draft Asset Management Plan. It agreed that discussions should be started to determine the plan for achieving compliance with July 2025 provincial regulations. Staff shall bring back a report at a later date.

**RESOLUTION 2024-0200**

**Moved by Councillor Arnold**

**Seconded by Councillor Halvorsen**

BE IT RESOLVED that Council approve the 2024 Asset Management Plan

**CARRIED**

Mayor \_\_\_\_\_  
Clerk \_\_\_\_\_

8.3 Variance report  
The Treasurer reviewed the variance with Council and responded to questions.

9 BY-LAWS

9.1 By-Law 1468 – appoint community representatives to Lakehead District OPP Detachment Board

**RESOLUTION 2024-0201**

**Moved by Councillor Halvorsen**

**Seconded by Councillor Arnold**

BE IT RESOLVED THAT By-law 1468 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1468, being a by-law to appoint a representative to the Lakehead District OPP Detachment Board (LDODB)

**CARRIED**

10 CORRESPONDENCE

10.1 JML Engineering: 2024 Structural Inspection Three Bridges  
Council reviewed the inspection and directed the Treasurer to include the report in the 2025 budget discussions.

10.2 OPP Annual Billing  
10.2.1 Annual Billing Statement  
Received for information. The 2025 costs will be \$103,215.

10.3 Red Rock – request for sponsorship of Beer Fest  
Council agreed to donate one ¼ page ad in the Conmee newsletter for advertising.

10.4 MOBIA – upgrade networking on Ilkka and Pokki  
Council reviewed the proposed upgrades and had no concerns.

10.5 ROMA: annual conference  
Council approved the attendance of Mayor Maxwell, Councillor Maxwell and Treasurer Maxwell to the 2025 ROMA conference.

10.6 Brock – resolution regarding rideshare services

**RESOLUTION 2024-0202**

**Moved by Councillor Halvorsen**

**Seconded by Councillor Arnold**

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by the Township of Brock requesting the migration of ride-share regulations and licensing from the municipal level to the provincial level

AND THAT copies of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Prabmeet Sarkaria, Minister of Transportation; the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Honourable Kevin Holland, Member of Provincial Parliament for Thunder Bay - Atikokan; and the Association of Municipalities of Ontario (AMO)

**CARRIED**

10.7 Cobourg – resolution regarding support of involuntary care for individuals with severe mental health and addictions issues

Not supported.

Mayor \_\_\_\_\_  
Clerk \_\_\_\_\_

10.8 East Ferris – resolution requesting combined OGRA/ROMA conference

**RESOLUTION 2024-0203**

**Moved by Councillor Kresack**

**Seconded by Councillor Halvorsen**

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by the Municipality of East Ferris requesting both the ROMA & AMO Boards to establish a combined ROMA/AMO annual conference and that should the conferences be combined and held during the winter months, as has been past practice for the ROMA conference, that a hybrid participation option be considered as winter weather can be unpredictable and not all persons who wish to attend can do so in person;

AND THAT copies of this resolution be forwarded to ROMA, AMO, and MPP Kevin Holland (Thunder Bay – Atikokan)

**CARRIED**

10.9 Larder Lake – resolution requesting financial assistance to complete Asset Retirement Obligations

**RESOLUTION 2024-0204**

**Moved by Councillor Arnold**

**Seconded by Councillor Halvorsen**

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by the Township of Larder Lake requesting the province of Ontario to provide financial assistance to municipalities to complete the Asset Retirement Obligations (ARO)

AND THAT copies of this resolution be forwarded to Minister of Municipal Affairs and Housing, MPP Kevin Holland (Thunder Bay – Atikokan) and the Association of Municipal Clerks and Treasurers

**CARRIED**

10.10 St Charles – resolution regarding nicotine pouches

**RESOLUTION 2024-0205**

**Moved by Councillor Arnold**

**Seconded by Councillor Kresack**

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by the Municipality of St. Charles requesting Health Canada to amend regulations regarding the sale and use of nicotine pouches

AND THAT copies of this resolution be forwarded to the Premier of Ontario, Doug Ford; the Deputy Premier and Minister of Health, Sylvia Jones; MPP Kevin Holland (Thunder Bay – Atikokan); TBDHU, and the Association of Municipalities of Ontario (AMO)

**CARRIED**

10.11 Temiskaming – resolution regarding alcohol sales in convenience stores and locations that sell fuel to drivers

Not supported

10.12 Other correspondence  
Received for information

**11 UPCOMING MEETING DATES**

October 22 <sup>nd</sup> , 2024	Regular Council Meeting
November 12 <sup>th</sup> , 2024	Regular Council Meeting
November 26 <sup>th</sup> , 2024	Regular Council Meeting
December 17 <sup>th</sup> , 2024	Regular Council Meeting
January 14 <sup>th</sup> , 2025	Regular Council Meeting
January 28 <sup>th</sup> , 2025	Regular Council Meeting
February 11 <sup>th</sup> , 2025	Regular Council Meeting
February 25 <sup>th</sup> , 2025	Regular Council Meeting
March 11 <sup>th</sup> , 2025	Regular Council Meeting
March 25 <sup>th</sup> , 2025	Regular Council Meeting

Mayor \_\_\_\_\_  
Clerk \_\_\_\_\_

April 8<sup>th</sup>, 2025  
April 22<sup>nd</sup>, 2025

Regular Council Meeting  
Regular Council Meeting

12 CLOSED SESSION

**RESOLUTION 2024-0206**

**Moved by Councillor Kresack**

**Seconded by Councillor Halvorsen**

BE IT RESOLVED THAT, the time being 8:16 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(a) and (b) of the Municipal Act, 2001 to discuss Item 12.3 regarding security of the property of the municipality and involving personal matters about identifiable individuals

AND under the authority of those paragraphs of the Municipal Act, 2001 for which they were authorized to be closed, to review the minutes of the closed sessions of the meetings of September 20<sup>th</sup> 2024 and September 24<sup>th</sup> 2024

**CARRIED**

- 12.1 Closed Minutes – September 20<sup>th</sup> 2024
- 12.2 Closed Minutes – September 24<sup>th</sup> 2024
- 12.3 Landfill – Trespassing Incident (verbal)

**RESOLUTION 2024-0207**

**Moved by Councillor Kresack**

**Seconded by Councillor Halvorsen**

BE IT RESOLVED THAT, the time being 8:43 p.m., Council rise from closed session and report in open session

AND THAT the Closed Minutes of the Special Council Meeting held on September 20<sup>th</sup> 2024 be approved

AND THAT the Closed Minutes of the Regular Council Meeting held on September 24<sup>th</sup> 2024 be approved

AND THAT Administration proceed as directed

**CARRIED**

13 CONFIRMING BY-LAW

- 13.1 By-law 1469 – To Confirm the Proceedings of the Meeting

**RESOLUTION 2024-0208**

**Moved by Councillor Arnold**

**Seconded by Councillor Maxwell**

BE IT RESOLVED THAT By-law 1469 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1469, being a By-law to confirm the proceedings of this evening's meeting.

**CARRIED**

14 ADJOURNMENT

Meeting was adjourned at 8:44 p.m.

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Mayor Sheila Maxwell

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Clerk Shara Lavallee