



MINUTES - REGULAR COUNCIL MEETING
January 9th, 2024 – 6:00 pm

PRESENT: Mayor Sheila Maxwell
Councillor David Maxwell
Councillor Chris Kresack
Councillor Grant Arnold
Councillor David Halvorsen

ALSO PRESENT: Shara Lavalley, CAO/Clerk
Leanne Maxwell, Treasurer
Darren Smith, Acting Public Works Manager
Tara Wupori, Deputy Clerk-Treasurer (virtual)
Olabisi Akinsanya-Hutka (virtual)

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:01 p.m.

2. APPROVAL OF AGENDA

RESOLUTION 2024-001

Moved by Councillor Halvorsen

Seconded by Councillor Maxwell

BE IT RESOLVED THAT the agenda for the regular council meeting of January 9th 2024
be approved

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None

4. DEPUTATIONS

none

5. MINUTES OF PREVIOUS MEETING(S)

5.1. Minutes – Public Meeting – December 19th 2023

RESOLUTION 2024-002

Moved by Councillor Kresack

Seconded by Councillor Halvorsen

BE IT RESOLVED that the Minutes of the Public Meeting held on December 19th 2023 be approved

COUNCIL

- 5.2. Minutes – Regular Council Meeting – December 19th 2023

RESOLUTION 2024-003

Moved by Councillor Arnold

Seconded by Councillor Kresack

BE IT RESOLVED that the Minutes of the Regular Council Meeting held on December 19th 2023 be approved

CARRIED

6. DISBURSEMENT LIST

- 6.1 Payroll Report
6.2 Payment Register

RESOLUTION 2024-004

Moved by Councillor Maxwell

Seconded by Councillor Kresack

BE IT RESOLVED that Council approve the disbursements represented by Check Numbers 6751 through 6783 totalling \$64,997.54 and electronic bank payments, totalling \$67,307.79

CARRIED

7. REPORTS FROM MUNICIPAL OFFICERS

- 7.1. Clerk's Report

The office is busy preparing all the various end-year reports required by various ministries. As well prepping for the upcoming major tasks as well as the ROMA delegations. Paperwork filed included the BAO Annual Cemetery License and the Statistics Canada – Job Vacancy and Wage Survey.

- 7.2. Treasurer Report

The interim tax bills will be sent out the beginning of February 2024 with proposed due dates of February 29 and April 30. The final billing will be done the beginning of July 2024 with proposed due dates of July 31 and September 30. Tax arrears statements went out on January 4, 2024; down to 72 properties with past amounts due.

- 7.3. Public Works Report

Activities include maintenance, cemetery burials, sanding during rain storms in December, scarifying. Trucks were safetied. Due to the resignation of the Machine Operator Intern, the recruitment schedule for the current vacancy was amended.

Public Works Manager Smith left at 6:29 p.m.

7.4. Councillor Reports

Mayor Maxwell assisted with Social Committee events. She attended the Fire Hall on a training night and a cleaning night.

Councillor Arnold had a meeting with Mayor Maxwell regarding the VFD as he was the previous liaison for the VFD. He investigated one residential complaint. He attended a TBDSSAB meeting.

Councillor Maxwell assisted with Social Committee event. He also completed the monthly generator inspection.

7.5. Other agencies' report

8 NEW BUSINESS

8.1. Approval of the draft Official Plan

8.1.1. Draft Official Plan

RESOLUTION 2024-005

Moved by Councillor Halvorsen

Seconded by Councillor Kresack

BE IT RESOLVED THAT the draft official plan be amended as follows:

Replace current wording of s.4.7.3 with the following:

4.7.3 Requirements for Drinking Water

1. Drinking water supply wells shall be installed in accordance with Ontario Regulation 903.

CARRIED

RESOLUTION 2024-006

Moved by Councillor Arnold

Seconded by Councillor Halvorsen

WHEREAS Section 26(7) of the Planning Act requires Council, by resolution, to declare the Official Plan meets the requirements of clauses (a), (b) and (c) under Section 26(1) of the Planning Act.

THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of Conmee hereby declares to the Minister of Municipal Affairs and Housing that the Official Plan meets the requirements of Section 26(1) of the Planning Act;

THAT it conforms with the provincial plans or does not conflict with them, as the case may be;

HAS regard to the matters of provincial interest listed in section 2 of the Planning Act;

AND is consistent with policy statements issued under subsection 3(1) of the Planning Act.

CARRIED

Treasurer Maxwell left at 7:39 p.m.

- 8.2. Zoning By-Law
- 8.2.1. Draft Zoning By-Law

Recommendation: council to review and provide any comments; if satisfied, then approve by-law to be passed at a future council meeting

- 8.3 Conmee Community Foundation

The law firm retained for the incorporation has further questions of which Council direction was needed such as the number of directors and the number of members. Council provided comments and directed the Clerk to continue with the incorporation process.

9 BY-LAWS

- 9.1 Bylaw 1425– Being a By-law to adopt an Official Plan for the Corporation of the Township of Conmee

RESOLUTION 2024-007

Moved by Councillor Arnold

Seconded by Councillor Kresack

BE IT RESOLVED THAT By-law 1425 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1425, being a

By-law to adopt an Official Plan for the Corporation of the Township of Conmee

CARRIED

9.2 Bylaw 1426 – Appoint Fire Chief

Under provincial legislation, the Clerk became the Fire Chief upon the effective date of the previous Fire Chief’s retirement. Council discussed the potential people for the position such as the Clerk, the Emergency Services Liaison or members of the VFD. It was decided that a current VFD member be appointed the position of Acting Fire Chief.

RESOLUTION 2024-008

Moved by Councillor Kresack

Seconded by Councillor Halvorsen

BE IT RESOLVED THAT By-law 1426 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1426, being a By-law to appoint a Fire Chief for the Township of Conmee Volunteer Emergency Services.

CARRIED

10 CORRESPONDENCE

10.1 Town of Aurora – resolution regarding Community Safety and Inciteful Speech

Received for information.

10.2 MPAC - Assessment Change Summary

Received for information.

10.3 SFI – Fire Resilience and Awareness virtual workshop

RESOLUTION 2024-009

Moved by Councillor Halvorsen

Seconded by Councillor Kresack

BE IT RESOLVED THAT council and staff are approved to attend the ‘Fire Resilience and Awareness’ virtual workshop held by SFI on February 5th 2024.

- 10.4 TBDSSAB – Letter enclosing ROMA position papers
10.4.1 ROMA position papers

Received for information.

- 10.5 LRCA Conservation Dinner & Auction

Council agreed to donate four Conmee history books for the auction.

- 10.6 Municipality of Neebing – letter regarding Climate Action Incentive Rural Supplement

10.6.1 Report to council

10.6.2 Definition of Census Metropolitan Area

10.6.3 Response by MPP Powlowski

WHEREAS the Government of Canada provides the Climate Action Incentive Payment to individuals and families to offset the cost of federal pollution pricing;

AND WHEREAS the Climate Action Incentive Payment includes a 10% supplement for residents of small and rural communities that are outside a Census Metropolitan Areas;

AND WHEREAS some of the municipalities that fall within a Census Metropolitan Area are small and rural communities that do not have the opportunity to reduce their carbon footprints in the same way as urban residents can through public transit or lower carbon heating sources.

AND WHEREAS the Township of Conmee is a rural municipality without a settlement area, without public transit and heavily reliant on oil and propane for home heating, that is within the Thunder Bay Census Metropolitan Area;

AND WHEREAS proximity to the City of Thunder Bay does not afford residents in Conmee the option to sign on to additional carbon reducing services;

RESOLUTION 2024-010

Moved by Councillor Halvorsen

Seconded by Councillor Maxwell

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Conmee requests that the Federal Government amend the eligibility for

the Climate Action Incentive Payment supplement for small and rural communities so that it is centered around the population and characteristics of the municipality itself rather than whether it falls within a Census Metropolitan Area;

AND FURTHER BE IT RESOLVED THAT this resolution be circulated to the Federal Minister of Environment and Climate Change, Federal Minister of Finance, MP Marcus Powlowski, and MPP Kevin Holland

CARRIED

10.7 Other correspondence

11 UPCOMING MEETING DATES

Jan 30 th , 2024	Regular Council Meeting
Feb 13 th , 2024	Regular Council Meeting
Feb 27 th , 2024	Regular Council Meeting
Mar 12 th , 2024	Regular Council Meeting
Mar 26 th , 2024	Regular Council Meeting
April 9 th , 2024	Regular Council Meeting

12 CLOSED SESSION

RESOLUTION 2024-011

Moved by Councillor Arnold

Seconded by Councillor Halvorsen

BE IT RESOLVED THAT, the time being 8:44 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(a)(b) and (d) of the Municipal Act, 2001 to discuss Item 12.2-12.6 regarding identifiable individuals and labour relations

AND under the authority of those paragraphs of the Municipal Act, 2001 for which they were authorized to be closed, to review the minutes of the closed session of the meeting of December 19th 2023

CARRIED

12.1	Closed Minutes – December 19th 2023
12.2	Human Resources
12.3	Human Resources
12.4	Human Resources
12.5	Properties (verbal report)
12.6	Human Resources (verbal report)

RESOLUTION 2024-012

Moved by Councillor Kresack

Seconded by Councillor Halvorsen

BE IT RESOLVED THAT, the time being 10:05 p.m., Council rise from closed session and report in open session

AND THAT the Closed Minutes of the Regular Council Meeting held on December 19th 2023 be approved

AND THAT administration proceed as directed

CARRIED

13 CONFIRMING BY-LAW

13.1 By-law 1427 – To Confirm the Proceedings of the Meeting

RESOLUTION 2024-011

Moved by Councillor Arnold

Seconded by Councillor Halvorsen

BE IT RESOLVED THAT By-law 1427 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1427, being a By-law to confirm the proceedings of this evening's meeting.

14 ADJOURNMENT

Meeting is adjourned at 10:06 p.m.

Mayor Sheila Maxwell

CAO/Clerk Shara Lavallee