



MINUTES - REGULAR COUNCIL MEETING
February 13th, 2024 – 6:00 pm

PRESENT: Mayor Sheila Maxwell
Councillor David Maxwell
Councillor Chris Kresack
Councillor Grant Arnold
Councillor David Halvorsen

ALSO PRESENT: Shara Lavalley, CAO/Clerk
Leanne Maxwell, Treasurer
Darren Smith, Acting Public Works Manager
Tara Wupori, Deputy Clerk-Treasurer (virtual)

1. CALL TO ORDER
Mayor Maxwell called the meeting to order at 6:02 p.m.

2. APPROVAL OF AGENDA

RESOLUTION 2024-023

Moved by Councillor Maxwell

Seconded by Councillor Arnold

BE IT RESOLVED THAT the agenda for the regular council meeting of February 13th 2024 be approved

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST
None

4. DEPUTATIONS
None

5. MINUTES OF PREVIOUS MEETING(S)

5.1. Minutes – Regular Council Meeting – January 30th 2024

RESOLUTION 2024-024

Moved by Councillor Kresack

Seconded by Councillor Halvorsen

BE IT RESOLVED that the Minutes of the Regular Council Meeting held on January 30th 2024 be approved

CARRIED

6. DISBURSEMENT LIST
6.1. Payroll Report

6.2. Payment Register

RESOLUTION 2024-025

Moved by Councillor Arnold

Seconded by Councillor Halvorsen

BE IT RESOLVED that Council approve the disbursements represented by Check Numbers 6828 through 6851 totalling \$75,046.41 and electronic bank payments, totalling \$78,723.87

CARRIED

Mayor _____
Clerk _____

7. REPORTS FROM MUNICIPAL OFFICERS

7.1. Clerk's Report

Clerk Lavallee provided a summary of administrative activities.

Of note, the Official Plan - The application and all its accompanying documents were submitted to the MMAH office in the Thunder Bay. It is expected to take several months to receive a response.

7.2. Treasurer Report
7.2a – Loan balances

Treasurer Maxwell provided a summary of activities. She also provided a summary of all current loans.

7.3. Deputy Clerk-Treasurer & HSR report

Deputy Clerk-Treasurer Wupori provided a summary of activities. She is conducting an inventory of the Fire Hall including its equipment and supplies.

7.4. Public Works Report

Regular maintenance on roads continues according to policy. Current logging operations are being monitored.

7.5. Councillor Reports

Mayor Maxwell attended meetings for performance reviews, hiring committee and social committee.

Councillor Arnold attended the LRCA annual general meeting. There are several workshops that he plans to attend which are being offered by the TBDHU.

Councillor Halvorsen had nothing to report. The LRPB and LPSB had no meetings scheduled. He also attend a hiring committee meeting to assist with interviews for the Public Works position.

Councillor Maxwell attend hiring committee meetings.

7.6. Other agencies' report
- LRCA Board Meeting Minutes – November 29th 2023

Received for information

Public Works Manager Smith left at 6:52 p.m.

8. NEW BUSINESS

8.1. Variance – 2023 Year-End

The Treasurer reviewed the variance with Council and answered questions.

Mayor _____
Clerk _____

8.2. Council Remuneration Report for 2023
8.2a Calculations

Section 284 of the Municipal Act, 2001 requires the Treasurer to provide council of a municipality an itemized statement on remuneration and expenses paid in the previous year on or before March 31 of the following year. This includes any remuneration to council members for his or her service as a member of any board that the member has been appointed to. This also includes payments to any individuals that are not members of council but that are appointed by the municipality to serve as a board member of any organization for the municipalities' benefit.

8.3. Health & Safety Representative

Consultations with the Public Services Health and Safety Association determined that the members of the Volunteer Fire Department are considered employees. As such, a Health & Safety Representative shall be selected from among the VFD. Although the Garage and Landfill departments do not need a Health & Safety Representative, Council agreed that it was prudent to still have one appointed to conduct regular inspections and provide support to staff.

8.4. Organizational Review – Facilities
a. Draft Job Description
b. Current Job Description – Facilities Manager
c. Current Job Description – Assistant Facilities Manager

Tabled for a special council meeting on February 26th 2024

9 BY-LAWS
none

10 CORRESPONDENCE

10.1 AMO – Policy Update – Social and Economic Prosperity Review
10.1.1 Sample letter
10.1.2 Sample resolution
10.1.3 Resolution – as passed by LRMC

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need

Mayor ____
Clerk ____

WHEREAS the province can, and should, invest more in the prosperity of communities

WHEREAS municipalities and the provincial government have a strong history of collaboration

RESOLUTION 2024-026

Moved by Councillor Arnold

Seconded by Councillor Halvorsen

THEREFORE, BE IT RESOLVED THAT the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario

CARRIED

10.2 Town of Mono – resolution declaring a Road Safety Emergency

RESOLUTION 2024-027

Moved by Councillor

Seconded by Councillor

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by the Town of Mono declaring a Road Safety Emergency

AND THAT copies of this support be provided to the Town of Mono, Premier Doug Ford, Ontario Minister of Finance, MPP Kevin Holland, and the Association of Municipalities of Ontario (AMO)

CARRIED

10.3 Prince Edward County – resolution requesting support for the Province to expand the life span of fire apparatus

Received for information

10.4 City of Sarnia – resolution requesting the cancellation of carbon tax

RESOLUTION 2024-0028

Moved by Councillor Halvorsen

Seconded by Councillor Maxwell

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by City of Sarnia urging the cancellation of carbon tax

AND THAT copies of this support be provided to the City of Sarnia and the Right Honourable Justin Trudeau, Prime Minister of Canada

CARRIED

10.5 Municipality of Tweed – resolution requesting the reinstatement of licence plate renewal fees

Received for information

10.6 Township of White River – letter regarding the closure of the AV Terrace Bay mill

RESOLUTION 2024-029

Moved by Councillor Kresack

Seconded by Councillor Maxwell

Mayor ____
Clerk ____

BE IT RESOLVED that the Council of the Township of Conmee supports the letter by the Township of White River expressing grave concern for the temporary shutdown of the AV Terrace Bay mil

AND THAT copies of this support be provided to the Township of White River

CARRIED

- 10.7 TBDML – resolution regarding the importance of flashing lights on all stop signs in highway construction zones

RESOLUTION 2024-030

Moved by Councillor Halvorsen

Seconded by Councillor Arnold

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by the Thunder Bay District Municipal League expressing the importance of utilizing flashing lights on all stop signs in highway construction zones

AND THAT copies of this support be provided to the Thunder Bay District Municipal League, Northern Ontario Municipal Association (NOMA), Minister of Transportation, and MPP Kevin Holland

CARRIED

- 10.8 LRMC – invitation to Feb 20th meeting

Mayor Kloosterhuis of the Municipality of Oliver-Paipoonge proposed a meeting of all members of the LRMC to discuss Volunteer Fire Departments including regulations, shared services and mutual aid.

Mayor Maxwell, Councillor Arnold and Councillor Halvorsen shall attend the meeting and report back to Council.

Clerk Lavallee shall attend as the LRMC Secretary.

- 10.9 Lakehead Police Services Board
- a. Report – Formation of the new OPP Detachment Police Service Board
 - b. OAPSB presentation - OPP Detachment Boards
 - c. Report – Overview of upcoming changes
 - d. OAPSB presentation – Preparing your detachment board's estimate

The Secretary of the Lakehead Police Services Board provided information regarding the formation of the new OPP detachment police services board.

- 10.10 Town of Petrolia – resolution regarding the ROMA and OGRA conferences

Received for information

Mayor ____
Clerk ____

10.11 Municipality of Calvin – resolution regarding provincial and national firefighting

RESOLUTION 2024-031

Moved by Councillor Halvorsen

Seconded by Councillor Maxwell

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by the Municipality of Calvin regarding provincial and national firefighting

AND THAT copies of this support be provided to the Township of Calvin; the Right Honourable Justin Trudeau, Prime Minister of Canada; The Honourable Bill Blair, Minister of National Defence; The Honourable Doug Ford, Premier of Ontario; The Honourable Graydon Smith, Minister of Natural Resources and Forestry of Ontario; The Honourable Vic Fideli, Minister of Economic Development Ontario; the Federation of Canadian Municipalities (FMC); and the Association of Municipalities Ontario (AMO)

CARRIED

10.12 NOMA – draft agenda for 2024 annual conference
a. Registration cost

Councillor Arnold was approved to attend the 2024 conference.

10.13 IESO webinar

Received for information

10.14 OMAFRA webinar

Clerk Lavallee shall attend the webinar “Rural Economic Development Summit” on February 29th 2024.

10.15 Other correspondence
Received for information

11 UPCOMING MEETING DATES

Feb 27 th , 2024	Regular Council Meeting
Mar 12 th , 2024	Regular Council Meeting
Mar 26 th , 2024	Regular Council Meeting
April 9 th , 2024	Regular Council Meeting
April 23 rd , 2024	Regular Council Meeting
May 14 th , 2024	Regular Council Meeting
May 28 th , 2024	Regular Council Meeting

12 CLOSED SESSION

RESOLUTION 2024-032

Moved by Councillor Arnold

Seconded by Councillor Halvorsen

BE IT RESOLVED THAT, the time being 7:54 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(a)(b) and (d) of the Municipal Act, 2001 to discuss Item 12.2-12.5 regarding identifiable individuals and labour relations

AND under the authority of those paragraphs of the Municipal Act, 2001 for which they were authorized to be closed, to review the minutes of the closed session of the meeting of January 30th 2024

CARRIED

Mayor _____
Clerk _____

- 12.1 Closed Minutes – January 30th 2024
- 12.2 Human Resources
- 12.3 Human Resources – CAO/Clerk

Treasurer Maxwell left at 9:16 p.m.

- 12.4 Human Resources – Treasurer
- 12.5 Human Resources – Public Works
- 12.6 Potential Litigation

RESOLUTION 2024-033

Moved by Councillor Kresack

Seconded by Councillor Halvorsen

BE IT RESOLVED THAT, the time being 9:53 p.m., Council rise from closed session and report in open session

CARRIED

RESOLUTION 2024-034

Moved by Councillor Arnold

Seconded by Councillor Kresack

BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on January 30th 2024 be approved

CARRIED

RESOLUTION 2024-035

Moved by Councillor Kresack

Seconded by Councillor Maxwell

BE IT RESOLVED THAT Administration proceed as directed

AND the 2023-2026 employment contract for Clerk Lavallee be approved

CARRIED

13 CONFIRMING BY-LAW

- 13.1 By-law 1431 – To Confirm the Proceedings of the Meeting

RESOLUTION 2024-0036

Moved by Councillor Arnold

Seconded by Councillor Halvorsen

BE IT RESOLVED THAT By-law 1431 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1431, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

14 ADJOURNMENT

Meeting was adjourned at 9:54 p.m.

Sheila Maxwell, Mayor

Shara Lavallee, Clerk