

MINUTES - REGULAR COUNCIL MEETING
October 10th, 2023 – 6:00 pm

1. CALL TO ORDER

This meeting is called to order at 6:00 p.m.

2. APPROVAL OF AGENDA

Item 12.1 Human Resources was added to the agenda.

RESOLUTION NO 2023 – 194

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the agenda for the regular council meeting of Oct 10th 2023 be approved as amended

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None

4. DEPUTATIONS

None

5. MINUTES OF PREVIOUS MEETING(S)

5.1. Minutes – Regular Council Meeting – September 26th 2023

RESOLUTION NO 2023 – 195

Moved by: Councillor Arnold

Seconded by: Councillor Kresack

BE IT RESOLVED that the Minutes of the Regular Council Meeting held on Sept 26th 2023 be approved

CARRIED

6. DISBURSEMENT LIST

6.1 Payroll Report

6.2 Payment Register

RESOLUTION NO 2023 – 196

Moved by: Councillor Arnold

Seconded by: Councillor Kresack

BE IT RESOLVED that Council approve the disbursements represented by Check Numbers 6620 through 6650, totalling \$71,862.40

CARRIED

7. REPORTS FROM MUNICIPAL OFFICERS

- 7.1. Clerk's Report
a. Schedule 2023
b. Schedule 2024

Council accepted the 2024 council meeting schedule with one adjustment – December 10th and 24th meeting dates being replaced with Dec 17th

Council approved the office to be closed during the Christmas week so that staff can use up any remaining vacation or banked time. Standard notice will be given.

Council discussed the agenda format and current council meeting practices. The idea of recording council meetings was discussed but there were concerns about privacy and legal considerations.

The telephone system will be updated to provide options for the kitchen & bar phones as well as forwarding to the garage.

- 7.2. Treasurer Report

Tax notices were sent out on Oct 3 for past due amounts. Six properties are potentially up for tax sale Jan 1, 2024.

- 7.3. Public Works Report

Snowplow turnarounds are complete on Kivipelto Road and Maxwell N. Road. Grading and maintenance continues on the roads. Two casual employees were signed up on six month temporary contracts to assist with winter operations.

On consensus, Item 12.1 was brought forward

RESOLUTION NO 2023-0197

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT, the time being 6:38 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(b) and (d) of the Municipal Act, 2001 to discuss Item 12.1 regarding identifiable individuals and labour relations

CARRIED

12.1 Human Resources

RESOLUTION NO 2023-0198

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT, the time being 7:11 p.m., Council rise from closed session and report in open session

AND THAT administration proceed as directed

CARRIED

7.4. Councillor Reports

Mayor Maxwell assisted with Social Committee events. She attended a Conmee Non-Profit Housing Corporation meeting. As a member of the Emergency Management Program Committee, she attended the annual tabletop exercise wherein various stakeholders addressed a fake hazardous waste spill.

Councillor Arnold attend the monthly LRCA meeting.

Councillor Halvorsen attended the LPSB Zone 1 meeting. More training is expected to be required of members in the coming months. He also attended the LRPB board but no much to report. As a member of the Emergency Management Program Committee, he also attended the annual tabletop exercise.

Councillor Maxwell assisted with Social Committee events..

Councillor Kresack attended the Rural Cupboard Food Bank meeting.

7.5. Other agencies report

1. LRCA - Approved Board Meeting Minutes – April, June, August

8 NEW BUSINESS

8.1. Cemetery Row Marker Signs

Council approved the purchase of cemetery row marker signs from Vista Print as part of the 2024 budget to beautify the area as part of its Care and Maintenance duties.

8.2. Conmee Cemetery Row Marker Stakes

Council approved the purchase of cemetery row marker stakes from Kakabeka Depot as part of the 2024 budget to beautify the area as part of its Care and Maintenance duties.

8.3. Conmee Skate Park

Council considered the purchase of “Skate Park in a cart” as a potential project, instead of building a permanent skate park if grants can be found for the purchase. However, it decided not to pursue the option due to concerns regarding liability and theft.

8.4. Roads Maintenance Review

A discussion is needed on the maintenance for certain roads, specifically whether to transition portions of those roads which have no residents to seasonal (no winter maintenance) roads or low-priority (i.e. last roads to be plowed). Roads considered were:

- Fleming Road – a sign is currently at the proposed spot
- Pokki Rd – proposed maintenance would stop after the last house
- Mokomon Rd E – proposed maintenance would stop after the last house
- Wolfe Rd – already considered seasonal; council to determine if it remains seasonal
- Lundstrom Rd E - proposed maintenance would stop after the last house

All the respective property owners were notified by mail. Two responses were received and provided to council.

It was agreed that Lundstrom Rd E would remain year-round as requested by a property owner.

A resolution will be drafted and brought forward to the next council meeting to temporarily change the other roads to seasonal.

9 BY-LAWS

9.1. none

10 CORRESPONDENCE

- 10.1 MPP Fife – Requesting support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part)

RESOLUTION NO 2023 – 199

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE RESOLVED THAT the Council of the Township of Conmee supports MPP Fife for Bill 21, Fixing Long-Term Care Amendment Act

AND THAT a copy of this resolution be sent to MPP Fife (Waterloo), MPP Holland (Thunder Bay-Atikokan), Minister of Long-Term Care, Minister of Health, and Minister of Seniors

CARRIED

- 10.2 Hauling Permit Application – 686863 Ontario Ltd for Mokomon Rd and Tienherra Rd.

RESOLUTION NO 2023 –0200

Moved by: Councillor Halvorsen

Seconded by: Councillor Kresack

BE IT RESOLVED that a hauling permit be issued to 686863 Ontario Ltd with the approved roads being Mokomon Rd and Tienhaara Rd and speed be limited to the Public Works Manager's discretion.

FURTHER THAT a bond in the amount of \$5000 is required to be deposited with Administration

CARRIED

- 10.3 ROMA Conference 2024
Attendance was discussed in accordance with the conference policy. Potential attendees will review their schedule and further discussion will be done at the next council meeting.
- 10.4 OPP 2024 Annual Billing
Received for information. The 2024 estimated cost is \$87,030.
- 10.5 Other correspondence
Received for information.

11 UPCOMING MEETING DATES

Oct 24 th , 2023	Regular Council Meeting (surplus bids opened)
Nov 14 th , 2023	Regular Council Meeting (deputation – FoodCycle)
Nov 28 th , 2023	Regular Council Meeting
Dec 19 th , 2023	Regular Council Meeting

12 CLOSED SESSION

12.1 Human Resources (done earlier in the meeting)

13 CONFIRMING BY-LAW

13.1 By-law 1418 – To Confirm the Proceedings of the Meeting

RESOLUTION NO 2023 –0201

Moved by: Councillor Arnold

Seconded by: Councillor Kresack

BE IT RESOLVED THAT By-law 1418 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1416, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

14 ADJOURNMENT

Meeting was adjourned at 9:42 p.m.