



MINUTES - REGULAR COUNCIL MEETING
February 28th, 2023 – 6:00 pm

PRESENT: Mayor Sheila Maxwell
Councillor Grant Arnold
Councillor Chris Kresack
Councillor David Maxwell
Councillor David Halvorsen

ALSO PRESENT: Shara Lavalley, CAO/Clerk
Len Arps, Public Works Manager
Nikita Cava, Deputy Clerk-Treasurer

1. CALL TO ORDER

This meeting is called to order at 6:01 p.m.

2. APPROVAL OF AGENDA

The following amendments were requested:
Deletion of the Fire Chief Report
Addition of correspondence from residents

RESOLUTION NO 2023-041

Moved by: Councillor Halvorsen

Seconded by: Councillor Kresack

BE IT RESOLVED that the Agenda for the February 14th 2023 be approved as amended

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None

4. DEPUTATIONS

None

Mayor _____
Clerk _____

5. MINUTES OF PREVIOUS MEETING(S)

5.1. Minutes - Regular Council Meeting – February 14th 2023

RESOLUTION NO 2023-042

Moved by: Councillor Arnold

Seconded by: Councillor Kresack

BE IT RESOLVED that the Minutes of the Regular Meeting of Council held on Feb 14th 2023 be approved

CARRIED

RESOLUTION NO 2023-043

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

AND THAT the Closed Minutes of the Regular Meeting of Council held on Feb 14th 2023 be approved.

CARRIED

6. DISBURSEMENT LIST

none

7. REPORTS FROM MUNICIPAL OFFICERS

7.1. Clerk's Report

The Clerk provided a summary of administrative activities. Recruitment continues for the positions of Chief Building Official, Municipal By-Law Enforcement Officer, and Lakehead Police Services Board – Community Representative.

7.2. Public Works Report

Winter maintenance continues. The rink and sledding hill continued to be maintained for recreation. The recent power surge in the area affected several areas in the community complex which are being addressed. The generator's battery needed replacement. Council requested that generator's monthly inspections be included in the public works reports.

Public Works Manager Arps left council chambers at 6:19 p.m.

7.3. Councillor Reports (verbal)

Mayor Maxwell reported on her meetings. She attended several human resources meetings with staff. She attended meetings with Conmee Non-Profit Housing Corporation. She attended training held by the Integrity Commissioners and Code of Conduct Investigators.

Mayor _____
Clerk _____

Councillor Arnold attended TBDHU and LRCA meetings. He attended a Public Health Seminar. He attended training held by the Integrity Commissioners and Code of Conduct Investigators.

Councillor Halvorsen attended the LRPB meeting.

Councillor Maxwell attended the TBDML meeting. He also attended training held by the Integrity Commissioners and Code of Conduct Investigators.

Councillor Kresack attend the Rural Cupboard Food Bank meeting. He also attended training held by the Integrity Commissioners and Code of Conduct Investigators.

- 7.4. Other agencies report
Minutes were received from the LRCA, TBDSSAB, TBDHU and TBDML.

8 NEW BUSINESS

- 8.1. Leave Management Policy

RESOLUTION NO 2023-044

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED that Council approves the "Leave Management" Policy

CARRIED

- 8.2. Delegation of Power and Duties Policy

RESOLUTION NO 2023-045

Moved by: Councillor Kresack

Seconded by: Councillor Halvorsen

BE IT RESOLVED that Council approves the amendments to the "Delegation of Powers and Duties" Policy

CARRIED

Mayor _____
Clerk _____

8.3. Conmee Public Library (Defunct)

8.3.1. Minister's Order – dissolving of Conmee Public Library

Pursuant to section 42(1) of the Public Libraries Act, R.S.O. 1990, C.P.44, the Minister of Tourism, Sport and Culture ordered the dissolution of the Conmee Public Library and its Board. The assets of the Board were vested and assumed by the Township of Conmee.

Most of the inventory such as books have been transferred to the Oliver-Paipoonge Public Library. It was Council's decision that the Conmee Social Committee shall review the inventory and provide recommendations regarding the remaining inventory.

8.4. Lakehead Police Services Board – Community Representative

Two applications were received for the position. Council indicated to the Clerk which application they preferred. The Clerk shall convey their decision to the Secretary of the Lakehead Police Services Board. Once there is consensus among the members of the Police Services Board, then an appointment by-law will be presented for approval.

8.5. Recycling Transition

The Clerk provided the background and update on the new Blue Box Transition which will be taking place in 2024. Considering the various options available to transfer the recycling over to the producers, Council decided it preferred to have GFL, the only provider, lease a portion of the landfill property for recycling and allow GFL to have 100% governance for the program. The Township would have no expenses or administrative responsibilities regarding the Blue Box program. The Clerk was also approved to use current landfill records to negotiate a 0% reduction in funding for the provision of recycling to commercial and industrial properties. Council directed the CAO/Clerk to negotiate and enter into a master service agreement with Circular Materials to provide facility collection of blue box materials and depot collection master service agreement.

Mayor _____
Clerk _____

8.6. Health & Safety Report – WSN Small Business Study Report

Ms. Cava, as the Health & Safety Representative, provided an overview of the Small Business Study which the Township is participating in. Council agreed to continue in the study for an additional year as it would improve the health & safety of the staff while increasing the amount of rebate given by WSIB for its participation

Ms. Cava left council chambers at 7:15 p.m.

9 BY-LAWS

9.1 By-Law 1379 – Delegation of Powers and Duties
Tabled for the next meeting

9.2 By-Law 1382 – Clow Darling Agreement

9.2.1 Clow Darling quote
(pages 2-3 would become Schedule A of Bylaw 1382)

9.2.2 By-Law 1292 Schedule A – provided for reference

RESOLUTION NO 2023-046

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT By-law 1382 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1382, being a By-law to accept the Clow Darling agreement

CARRIED

10 CORRESPONDENCE

10.1 FOTENN - Draft Official Plan for the Township of Conmee

Council reviewed and made comments on the draft, which the Clerk will relay to the consultants.

Mayor _____
Clerk _____

- 10.2 Tiny Town Association
 - 10.2.1 Additional email
 - 10.2.2 – 10.2.9 information packages

Received for information. Council did not feel that the proposed development would be feasible or appropriate for the municipality.

- 10.3 Hymer's Fair – Advertisement and Sponsorship
 - 10.3.1 Township of Conmee advertisement

Council approved the purchase of a ½ page ad in the Hymer Fair Prize Book. The ad shall be an updated poster version highlighting the benefits of the Township.

- 10.4 EMO – Northwest Response Forum

No members of Council or Staff shall attend this year's forum due to budget constraints.

- 10.5 AMO Conference

Councillor Arnold already planned to be in the area in which the conference was being held, so the Township would not incur transportation costs for his attendance. Therefore, Council approved the attendance of Councillor Grant Arnold for the AMO Conference in London on August 20-23rd 2023.

- 10.6 TBDSSAB – 2023 Cost Apportionment
 - 10.6.1 – 10.6.4 Calculations and spreadsheets
 - 10.6.5 What TBDSSAB funds

Received for information. Levy increased by 6.9%.

- 10.7 Other correspondence
 - Received for information

- 10.8 Correspondence – residents – regarding item 4.1 of the February 24th 2023 special council meeting

Council reviewed the letter and discussed the residents' concerns and comments. Council directed the Clerk to post the unapproved Feb 24th 2023 special meeting minutes as soon as drafted. The residents are

Mayor _____
Clerk _____

encouraged to meet with staff to further discuss concerns and information. Considering the impact of the proposed development on the municipal property located on Hume Rd E., the Clerk shall notify property owners within an appropriate radius when future meetings occur relevant to the property. A review of the Notice By-Law shall also be conducted.

11 UPCOMING MEETING DATES

Mar 14 th , 2023	Regular Council Meeting
Mar 28 th , 2023	Regular Council Meeting – Deputation: TBay Food Strategy

12 CLOSED SESSION

12.1 Closed Minutes – January 24th 2023
Addressed earlier in the meeting

RESOLUTION NO 2023-047

Moved by: Councillor Kresack

Seconded by: Councillor Arnold

BE IT RESOLVED THAT, the time being 7:58 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(ab), (b), (c), and (k) of the Municipal Act, 2001 to discuss Items 12. to 12.3 regarding municipal property, identifiable individuals and procedure carried on by the Lakehead Police Services Board on behalf of the Township of Conmee as a member

CARRIED

	Lakehead Police Services Board – Community Representative applications
12.2.a	application #1
12.2b	application #2
12.3	Severance – Road Transfer

RESOLUTION NO 2023-048

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT, the time being 8:36 p.m., Council rise from closed session and report in open session

AND THAT administration proceed as directed

CARRIED

Mayor _____
Clerk _____

RESOLUTION NO 2023-049

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED that the Council of the Township of Conmee approve the transfer of the portion of Pajamaki Road and the portion of Ilkka Drive to the ownership of the Township of Conmee, the portion being known as "PIN No. 62303-0157 being part of the South Half of the South Half of Lot A, Concession 6, designated as Parts 1 & 3 on Reference Plan 55R15076; Township of Conmee, District of Thunder Bay"

AND THAT the Mayor and the Clerk be authorized to sign the necessary documents to complete the transfer of those portions of Pajamaki Road and Ilkka Drive with no costs to be borne by the Township of Conmee in any respect

CARRIED

13 CONFIRMING BY-LAW

13.1 By-law 1383 – To Confirm the Proceedings of the Meeting

RESOLUTION NO 2023-050

Moved by: Councillor Arnold

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT By-law 1383 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1383, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

14 ADJOURNMENT

The meeting is adjourned at 8:40 p.m.

Mayor Sheila Maxwell

CAO/Clerk Shara