

MINUTES - REGULAR COUNCIL MEETING  
June 11th, 2024 – 6:00 pm

- PRESENT: Mayor Sheila Maxwell  
Councillor David Maxwell  
Councillor Grant Arnold  
Councillor Chris Kresack
- ALSO PRESENT: Shara Lavalley, CAO/Clerk  
Leanne Maxwell, Treasurer  
Len Arps, Public Works Manager  
Robb Day, Fire Chief  
Tara Wupori, Deputy Clerk-Treasurer (virtual)  
Olabisi Akinsanya-Hutka, HR Assistant (virtual)
- REGRETS: Councillor David Halvorsen
- GUESTS: Shaiv Kamat (virtual), deputation for Item 4.1  
Len Anderson (virtual), owner of property discussed in Item 4.1  
Shawn Koza, Consultant, Northern Peak HR

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:03 p.m.

Mayor Maxwell provided a statement of land acknowledgement.

2. APPROVAL OF AGENDA

**RESOLUTION 2024-099**

**Moved by Councillor Kresack**

**Seconded by Councillor Arnold**

BE IT RESOLVED THAT the agenda for the regular council meeting of June 11th 2024  
be approved, as amended

**CARRIED**

3. DECLARATIONS OF PECUNIARY INTEREST

None

4. DEPUTATIONS

4.1 Shaiv Kamat, potential purchaser of property located in Conmee

Mr. Kamat reviewed several issues with the property raised by the title insurance company which were hindering him from purchasing said property. Issues included the lack of building permits, the lack of municipal road access, and

potential land encroachment. Council asked questions to clarify the issues and potential solutions. Council agreed to discuss the matter further during the closed session as the issues involved potential municipal litigation.

Mr. Kamat and Mr. Anderson left the council chambers.

5. MINUTES OF PREVIOUS MEETING(S)

- 5.1. Minutes – Regular Council Meeting – May 28th 2024

**RESOLUTION 2024-0100**

**Moved by Councillor Arnold**

**Seconded by Councillor Kresack**

BE IT RESOLVED that the Minutes of the Regular Council Meeting held on May 28th 2024 be approved

**CARRIED**

6. DISBURSEMENT LIST

- 6.1. Payroll Report  
6.2. Payment Register

**RESOLUTION 2024-0101**

**Moved by Councillor Arnold**

**Seconded by Councillor Maxwell**

BE IT RESOLVED that Council approve the disbursements represented by Check Numbers 6962 through 6993 totalling \$28,454.42 and electronic bank payments totalling \$8,885.52, for a grand total of \$37,339.94

**CARRIED**

7. REPORTS FROM MUNICIPAL OFFICERS

- 7.1. Clerk's Report

The new water system was installed and works great. SASI will conduct semi-annual inspections to ensure the system operates at peak performance.

Hardcover History Books were donated to:

- NWHC Rural Health Fair (as a door prize)
- Oliver-Paipoonge Heritage Park (for its library)

Interest in the agenda packages has increased. The Clerk created an email subscription option for the public agenda so that people don't have to email the office every time to request a copy of the public agenda package. When time permits, the complete public agenda package will be uploaded to the website instead of just the agenda – this measure will increase the transparency of the council meetings.

The Clerk recommended the creation of a summer position for a student to provide groundskeeping duties at the various facilities. Council agreed with the recommendation and requested that the HR Assistant provide a draft job description at a later date.

- 7.2. Treasurer's Report

The first draft of the 2024 budget was provided in the agenda. The Treasurer enrolled in several training webinars.

7.3. Public Works Report

Activities included: grading, calcium, washout repairs, signage, driveway entrance installation, landfill maintenance, and grass cutting.

Council approved the following Hiring Committee for the vacant position of Machine Operator:

Public Works Manager; Mayor; Roads Liaison; Clerk; HR Assistant

Public Works Manager Arps left at 7:03 p.m.

7.4. Deputy Clerk-Treasurer's Report  
Recent activities and training were reviewed with Council.

7.5. Councillor Reports (verbal)  
A summary of activities and meetings

7.6. Other agencies' report  
TBDSSAB financial statements, LRCA minutes, TBDSSAB update

8 NEW BUSINESS

8.1. Budget 2024 Draft  
Topic: All departments, summary, estimates

8.2. By-laws – Noise, Property

9 BY-LAWS

9.1 By-Law 1447 – Appointment of Public Works Manager: Leonard Arps

**RESOLUTION 2024-0102**

**Moved by Councillor Maxwell**

**Seconded by Councillor Kresack**

BE IT RESOLVED THAT By-law 1447 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1447, being a by-law to appoint Public Works Manager

**CARRIED**

9.2 By-Law 1448 – Appointments – Weed Control Act, Line Fences Act, Livestock Act

**RESOLUTION 2024-0103**

**Moved by Councillor Maxwell**

**Seconded by Councillor Kresack**

BE IT RESOLVED THAT By-law 1448 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1448, being a by-law to make appointments under the Weed Control Act, Line Fences Act, and Livestock Act

**CARRIED**

## 10 CORRESPONDENCE

- 10.1 AMO Pre-Conference Workshop – Municipal Codes of Conduct (August 18)  
Filed for information
- 10.2 AMO Webinar Invite: Conservation Authorities and Municipalities Working Together  
Filed for information
- 10.3 IESO Webinar – Northern Ontario Bulk Study  
Filed for information
- 10.4 Ministry of Infrastructure – Roundtable discussion regarding broadband  
Filed for information
- 10.5 Ministry of Health – response – well water testing shall continue for rural areas  
Filed for information
- 10.6 Other correspondence  
Filed for information

## 11 UPCOMING MEETING DATES

June 26 <sup>th</sup> , 2024	Regular Council Meeting – Deputation: We the Nuclear Free North
July 10 <sup>th</sup> , 2024	Regular Council Meeting
July 23 <sup>rd</sup> , 2024	Regular Council Meeting
August 13 <sup>th</sup> , 2024	Regular Council Meeting
August 27 <sup>th</sup> , 2024	Regular Council Meeting
September 10 <sup>th</sup> , 2024	Regular Council Meeting
September 24 <sup>th</sup> , 2024	Regular Council Meeting
October 8 <sup>th</sup> , 2024	Regular Council Meeting
October 22 <sup>nd</sup> , 2024	Regular Council Meeting

## 12 CLOSED SESSION

### **RESOLUTION 2024-0104**

**Moved by Councillor Arnold**

**Seconded by Councillor Kresack**

BE IT RESOLVED THAT, the time being 7:27 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(b)(d) of the Municipal Act, 2001 to discuss Item 12.2-12.3 regarding identifiable individuals and labour relations

AND under the authority of those paragraphs of the Municipal Act, 2001 for which they were authorized to be closed, to review the minutes of the closed session of the meeting of May 28th 2024

### **CARRIED**

- 12.1 Closed Minutes – May 28th 2024
- 12.2 Human Resources – CUPE
- 12.3 Human Resources – Public Works
- 12.4 Zoning Violation
- 12.5 Property issue – related to deputation Item 4.1

**RESOLUTION 2024-0104**

**Moved by Councillor Arnold**

**Seconded by Councillor Kresack**

BE IT RESOLVED THAT, the time being 10:05 p.m., Council rise from closed session and report in open session

AND THAT the Closed Minutes of the Regular Council Meeting held on April 23rd 2024 be approved

AND THAT Administration proceed as directed

**CARRIED**

13 CONFIRMING BY-LAW

13.1 By-law 1449 – To Confirm the Proceedings of the Meeting

**RESOLUTION 2024-0105**

**Moved by Councillor Maxwell**

**Seconded by Councillor Kresack**

BE IT RESOLVED THAT By-law 1449 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1449, being a By-law to confirm the proceedings of this evening's meeting.

**CARRIED**

14 ADJOURNMENT

Meeting was adjourned 10:07 p.m.