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AGENDA FOR REGULAR COUNCIL MEETING  
Monday December 8, 2025 – 6:00 p.m.  
(Rescheduled from Tuesday, November 25, 2025)



Join Zoom Meeting: <https://us02web.zoom.us/j/83792998893?pwd=23Z1BwXcbkl8bH6yUahF1anYTh0Bxm.1>

Meeting ID: 837 9299 8893

Passcode: 936105

1. CALL TO ORDER  
Land Acknowledgement
2. APPROVAL OF AGENDA  
Recommendation: BE IT RESOLVED THAT the agenda for the Regular Council Meeting of December 8th, 2025, be approved as circulated. (Alternatively, amendments to be noted; with approval as amended.)
3. DECLARATIONS OF PECUNIARY INTEREST
4. TOWN HALL SEGMENT
5. DEPUTATIONS  
Matt Pascuzzo - Buset LLP – Land Conveyance – Resident Severance  
5.1-1 Report to Council – Land Conveyance  
5.1-2 Survey Plan  
Lucas Bauer, CRA, CA, Engagement Partner with MNP – 2024 Financial Audit Presentation  
5.2-1 MNP Report to Council  
5.2-2 Township of Conmee Draft Financial Statements
6. MINUTES OF PREVIOUS MEETINGS  
6.1 Minutes – Open Session Regular Council Meeting – November 12<sup>th</sup>, 2025  
Recommendation: BE IT RESOLVED THAT the Minutes of the Open Session of the Regular Council Meeting held on November 12<sup>th</sup>, 2025, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.)
7. DISBURSEMENT LIST  
7.1 Payroll Report (added)  
7.2 Payment Register (Updated to December 5, 2025)  
Recommendation: BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments and check numbers 7626 to 7667 totalling \$198,646.31.
8. REPORTS FROM MUNICIPAL OFFICERS/OTHERS (As available)  
8.1 Clerk's Report (updated)  
8.2 Treasurer's Report (updated)  
8.3 Public Works Report  
8.4 Fire Chief's Report (no report this meeting)  
8.5 Council Member Reports (verbal)  
8.6 Reports from Other Agencies: as listed in the Clerk's Report  
Recommendation: BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda. (Alternatively, directions to Administration as per Council's determination)
9. NEW BUSINESS  
9.1-1 Report to Council - LRCA Briefing on Bill 68 and Proposed Regional Consolidation  
9.1-2 LRCA Backgrounder on Bill 68 and ERO025-1257 (added)  
9.1-3 LRCA Correspondence – ERO Notice 025-1257 and Resolution 130/25 (added)  
9.1-4 Slide Deck – Bill 68 and Proposed Regional Consolidation
10. BYLAWS  
None for this meeting

11. CORRESPONDENCE  
List of Resolution Support Requests from other municipalities, agencies & the provincial government:  
No resolutions for this meeting.
12. UPCOMING MEETING DATES  
Regular Council Meetings: December 16<sup>th</sup>, 2025, January 13<sup>th</sup> & 27<sup>th</sup>, February 10<sup>th</sup> & 24<sup>th</sup>, March 10<sup>th</sup> & 24<sup>th</sup>, April 14<sup>th</sup> & 28<sup>th</sup>, May 12<sup>th</sup> & 26<sup>th</sup>, June 9<sup>th</sup> & 23<sup>rd</sup>, July 14<sup>th</sup>, August 11<sup>th</sup>, September 8<sup>th</sup> & 22<sup>nd</sup>, October 13<sup>th</sup>, November 10<sup>th</sup> & 17<sup>th</sup> (Inaugural), December 1<sup>st</sup> & 15<sup>th</sup>, 2026.
13. CLOSED SESSION  
BE IT RESOLVED THAT, the time being \_\_\_\_ p.m., Council enter Closed Session under the authority of those paragraphs of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, for which the meetings were closed, to consider Item 13.1, being the Closed Session minutes of the Council meeting held November 12<sup>th</sup>, 2025, under the authority of those paragraphs of the Act for which the original meeting was closed; and under paragraph 239(2)(f) for Item 13.2, involving advice subject to solicitor-client privilege; under paragraph 239(2)(d) for Item 13.3, involving labour relations or employee negotiations; and under paragraph 239(2)(h) for Item 13.4, involving information supplied in confidence by another level of government or agency.
  - 13.1 Minutes – Closed Session Regular Council Meeting – November 12<sup>th</sup>, 2025
  - 13.2-1 Report to Council – OPG Easement (updated)
  - 13.2-2 Memo from Lawyer
  - 13.2-3 Reference material – draft bylaw
  - 13.3 HR Assistant Report (verbal)
  - 13.4 Closed minutes – TBDSSAB – October 16, 2025
 Recommendation: BE IT RESOLVED THAT, the time being \_\_\_\_ p.m., Council rise from Closed Session and report in Open Session
14. BUSINESS ARISING FROM CLOSED SESSION  
Recommendation 1: BE IT RESOLVED THAT the Minutes of the Closed Session of the Regular Council Meeting held on November 12<sup>th</sup>, 2025, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.)  
Recommendation 2: BE IT RESOLVED THAT Administration be authorized to proceed as directed in Closed Session.
15. CONFIRMING BYLAW  
By-law 2025-038 – To Confirm the Proceedings of the Meeting  
Recommendation: BE IT RESOLVED THAT Bylaw 2025-038 be passed, and FURTHER, THAT the Mayor and the Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2025-038, being a By-law to confirm the proceedings of this evening's meeting.
16. ADJOURN  
Recommendation: There being no further business to conduct, the Mayor declares the meeting to be adjourned at \_\_\_\_ p.m.

**The Corporation of the Township of Conmee  
Administrative Report**

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**Date:** November 25, 2025

**To:** Mayor and Council

**Subject:** Land Conveyance – Ferland Severance (Plan 55R-15467)

**File Number:** 01-C10-0002 Administrative Reports

**Submitted by:** Karen Paisley - Clerk

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**RECOMMENDATION:**

That Council authorize the conveyance of Parts 2 and 3 on Plan 55R-15467 from Mr. and Mrs. Ferland to the Township of Conmee for the consideration of four dollars, and further that Council direct staff to proceed with the transfer using either the Township's solicitor or, if preferred, authorize Mr. Pascuzzo's firm to complete both sides of the transaction.

**BACKGROUND:**

As part of the severance granted to Mr. and Mrs. Ferland, a condition required the dedication of portions of the severed lands to the Township. This dedication ensures that Conmee retains the ability to expand or alter municipal roads in the future. The lands to be conveyed are identified on Plan 55R-15467 as Part 2, which is approximately 10 feet wide and abuts Hunt Road, and Part 3, which is approximately 20 feet wide and abuts Enders Road. The consideration for this conveyance is two dollars per Part, for a total of four dollars.

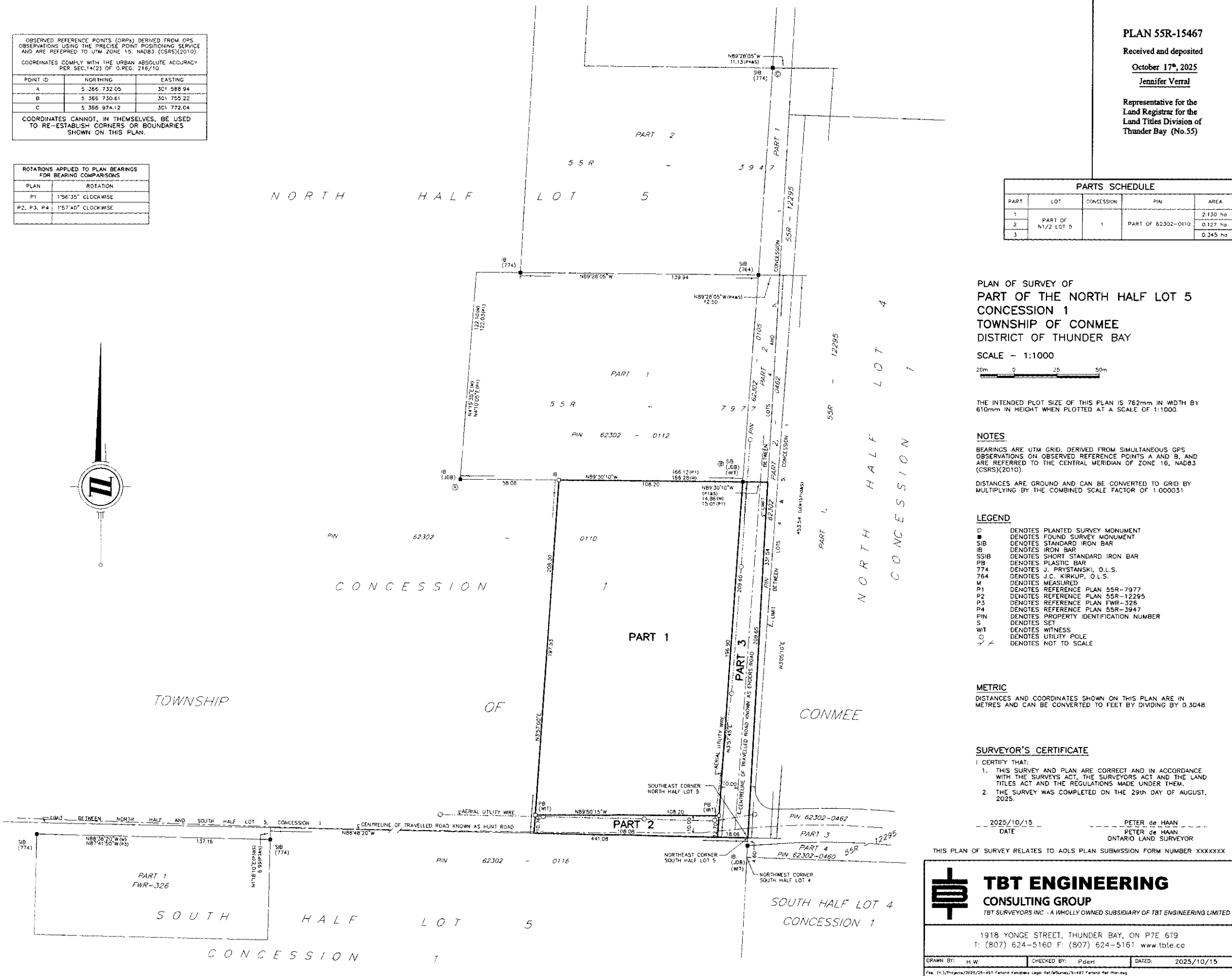
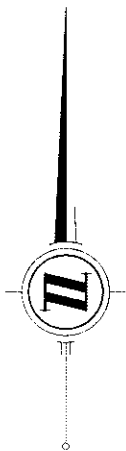
**DISCUSSION:**

Matt Pascuzzo, solicitor for Mr. and Mrs. Ferland, will attend the November 25, 2025 Council meeting via Zoom to answer any questions regarding this transfer. An excerpt of Plan 55R-15467 showing Parts 2 and 3 is attached for reference.



OBSERVED REFERENCE POINTS (ORPs) DERIVED FROM GPS OBSERVATIONS USING THE PRECISE POINT POSITIONING SERVICE AND ARE REFERRED TO UTM ZONE 18, NAD83 (CSRS) (2010). COORDINATES COMPLY WITH THE URBAN ABSOLUTE ACCURACY PER SEC.14(2) OF O. REG. 216/10		
POINT ID	NORTHING	EASTING
A	5 366 732.05	301 568.94
B	5 366 730.61	301 759.22
C	5 366 974.12	301 772.64
COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		

ROTATIONS APPLIED TO PLAN BEARINGS FOR BEARING COMPARISONS	
PLAN	ROTATION
P1	1°56'35" CLOCKWISE
P2, P3, P4	1°57'40" CLOCKWISE



PLAN 55R-15467

Received and deposited

October 17<sup>th</sup>, 2025

Jennifer Verral

Representative for the  
Land Registrar for the  
Land Titles Division of  
Thunder Bay (No.55)

## PARTS SCHEDULE

PART	LOT	CONCESSION	PIN	AREA
1	PART OF N1/2 LOT 5	1	PART OF 62302-0110	2.130 ha
2				0.127 ha
3				0.345 ha

PLAN OF SURVEY OF  
PART OF THE NORTH HALF LOT 5  
CONCESSION 1  
TOWNSHIP OF CONMEE  
DISTRICT OF THUNDER BAY

SCALE - 1:1000



THE INTENDED PLOT SIZE OF THIS PLAN IS 762mm IN WIDTH BY  
610mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1:1000.

## NOTES

BEARINGS ARE UTM GRID, DERIVED FROM SIMULTANEOUS GPS  
OBSERVATIONS ON OBSERVED REFERENCE POINTS A AND B, AND  
ARE REFERRED TO THE CENTRAL MERIDIAN OF ZONE 18, NAD83  
(CSRS) (2010).

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY  
MULTIPLYING BY THE COMBINED SCALE FACTOR OF 1.000031

## LEGEND

■	DENOTES PLANTED SURVEY MONUMENT
■	DENOTES FOUND SURVEY MONUMENT
SIB	DENOTES STANDARD IRON BAR
IB	DENOTES IRON BAR
SSIB	DENOTES SHORT STANDARD IRON BAR
PB	DENOTES PLASTIC BAR
774	DENOTES J. PRYSTANSKI, O.L.S.
764	DENOTES J.C. KIRKUP, O.L.S.
M	DENOTES MEASURED
P1	DENOTES REFERENCE PLAN 55R-7977
P2	DENOTES REFERENCE PLAN 55R-12295
P3	DENOTES REFERENCE PLAN FWR-326
P4	DENOTES REFERENCE PLAN 55R-3947
PIN	DENOTES PROPERTY IDENTIFICATION NUMBER
S	DENOTES SET
WI	DENOTES WITNESS
UT	DENOTES UTILITY POLE
N	DENOTES NOT TO SCALE

## METRIC

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN  
METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

## SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 29<sup>th</sup> DAY OF AUGUST, 2025.

2025/10/15  
DATEPETER de HAAN  
PETER de HAAN  
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER XXXXXXX



**TBT ENGINEERING**  
**CONSULTING GROUP**  
TBT SURVEYORS INC. - A WHOLLY OWNED SUBSIDIARY OF TBT ENGINEERING LIMITED

1918 YONGE STREET, THUNDER BAY, ON P7E 6T9  
T: (807) 624-5160 F: (807) 624-5161 www.tbte.co

DRAWN BY: H.W. CHECKED BY: PdeH DATED: 2025/10/15  
File: T:\Projects\2025\25-457-Fairford-Railroads-Legal-Ref\MSurvey\5-457-Fairford-Ref-Plan.dwg

# The Corporation of the Township of Conmee

2024 Audit Findings

Report to Council

December 31, 2024

Lucas Bauer, CPA, CA  
T: 807.625.4419  
E: [lucas.bauer@mnp.ca](mailto:lucas.bauer@mnp.ca)



# Overview

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We are pleased to submit to you this Audit Findings Report (the "Report") for discussion of our audit of the financial statements of The Corporation of the Township of Conmee (the "Township") as at December 31, 2024 and for the year then ended. In this report we cover those significant matters which, in our opinion, you should be aware of as members of Council.

As auditors, we report to Council on the results of our examination of the financial statements of the Township as at and for the year ended December 31, 2024. The purpose of this Report is to assist you, as members of Council, in your review of the results of our audit.

This Report is intended solely for the information and use of Council and management and should not be distributed to or used by any other parties than these specified parties.

We appreciate having the opportunity to meet with you and to respond to any questions you may have about our audit, and to discuss any other matters that may be of interest to you.

## Engagement Status

We have substantially completed our audit of the financial statements of the Township which has been carried out in accordance with Canadian generally accepted auditing standards and are prepared to sign our Independent Auditor's Report subsequent to completion of the following procedures:

- Receipt of the signed management representation letter;
- Discussion of subsequent events with Council;
- Discussion of fraud, including how fraud could occur, the risk of fraud and misstatement, and any actual or suspected fraud;
- Discussion of laws and regulations, including any instances of actual or suspected non-compliance;
- Council's review and approval of the financial statements.

No significant limitations were placed on the scope or timing of our audit.

## Independent Auditor's Report







We expect to have the above procedures completed and to release our Independent Auditor's Report on December 8, 2025.




Unless unforeseen complications arise, our Independent Auditor's Report will provide a qualified opinion to Council of the Township. A draft copy of our proposed Independent Auditor's Report has been included with this report. The matters disclosed in the Independent Auditor's Report are discussed further in the relevant sections of the Report.

# Audit Reporting Matters

Our audit was carried out in accordance with Canadian generally accepted auditing standards, and included a review of all significant accounting and management reporting systems, with each material year end balance, key transaction and other events considered significant to the financial statements considered separately.

## Significant Audit, Accounting and Reporting Matters

Area		Comments
	<b>Final Materiality</b>	Final materiality used for our audit was \$65,000 for December 31, 2024, and \$89,000 for December 31, 2023.
	<b>Identified or Suspected Fraud</b>	While our audit cannot be relied upon to detect all instances of fraud, no incidents of fraud, or suspected fraud, came to our attention in the course of our audit.
	<b>Identified or Suspected Non-Compliance with Laws and Regulations</b>	Nothing has come to our attention that would suggest any non-compliance with laws and regulations that would have a material effect on the financial statements.
	<b>Matters Arising in Connection with Related Parties</b>	No significant matters arose during the course of our audit in connection with related parties of the Township.
	<b>Going Concern</b>	No events or conditions identified that may cast significant doubt on the entity's ability to continue as a going concern.
	<b>Auditor's Views of Significant Accounting Practices, Accounting Policies and Accounting Estimates</b>	<p>The application of Canadian public sector accounting standards allows and requires the Township to make accounting estimates and judgments regarding accounting policies and financial statement disclosures.</p> <p>As auditors, we are uniquely positioned to provide open and objective feedback regarding your Township's accounting practices, and have noted the following items during the course of our audit that we wish to bring to your attention.</p> <p>The accounting policies used by the Township are</p>

Area		Comments
		appropriate and have been consistently applied.
	<b>Financial Statement Disclosures</b>	The disclosures made in the notes to the financial statements appear clear, neutral and consistent with our understanding of the entity and the amounts presented in the financial statements.
	<b>Significant Deficiencies in Internal Control</b>	While our review of controls was not sufficient to express an opinion as to their effectiveness or efficiency, no significant deficiencies in internal control have come to our attention.
	<b>Matters Arising From Discussions with Management</b>	There were no significant matters discussed, or subject to correspondence, with management that in our judgment need be brought to your attention.

## Significant Risk Areas and Responses

Significant Risk Area	Response and Conclusion
Government transfers and deferred revenue	<p>Audit procedures performed:</p> <ul style="list-style-type: none"> <li>- independently confirmed a sample of government transfers</li> <li>- performed testing of expenditures to obtain reasonable assurance that they have been properly applied against the grants and thus gaining assurance over the completeness and accuracy of grants and deferred revenue</li> </ul> <p>Conclusion: based on the work performed, grant revenue and deferrals are complete, accurate and exist</p>

## Other Areas

Area	Comments
<b>Auditor Independence</b>	We confirm to Council that we are independent of the Township. Our letter to Council discussing our independence is included as part of the additional materials attached to this report.
<b>Management Representations</b>	We have requested certain written representations from management, which represent a confirmation of certain oral representations given to us during the

Area	Comments
	course of our audit. This letter, provided by management, has been included as additional material to this report.
<b>Summary of Significant Differences</b>	A few significant adjustments were proposed to management with respect to the December 31, 2024 financial statements. Adjusting entries have been provided to management for significant adjusted differences. A summary of significant unadjusted differences has been included with this report.

We appreciate having the opportunity to meet with you and respond to any questions you may have about our audit, and to discuss any other matters that may be of interest to you.

Sincerely,



Chartered Professional Accountants  
Licensed Public Accountants

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# Appendix A - Significant Unadjusted Differences

## SUMMARY OF DIFFERENCES

The Corporation of the Township of Conmee  
December 31, 2024

DESCRIPTION OF DIFFERENCES	PROPOSED ADJUSTMENTS DR(CR)				
	[EARNINGS]		[BALANCE SHEET]		
	IDENTIFIED	LIKELY AGGREGATE	ASSETS	LIABILITIES	EQUITY
Aggregate trivial accounts payable errors	\$ 10,408	\$ 10,408	-	\$ (10,408)	\$ 10,408
To record the overstatement of tax receivables	\$ 13,364	\$ 13,364	\$ (13,364)	-	\$ 13,364
To record the overstatement of audit fee accrual	-	-	-	\$ 15,000	\$ (15,000)
Main street revitalization funding spent in prior year and recognized in current year	\$ 18,256	\$ 18,256	-	-	-
Overstatement of source deductions payable at year end	\$ (8,911)	\$ (8,911)	-	\$ 8,911	\$ (8,911)
December 2024 policing expense paid twice	\$ (7,376)	\$ (7,376)	-	\$ 7,376	\$ (7,376)
Understated education levy	\$ (4,117)	\$ (4,117)	\$ 4,117	-	\$ (4,117)
Classification errors between accounts payable and cash	-	-	\$ 17,085	\$ (17,085)	-
<b>Total</b>	<b>\$ 21,624</b>	<b>\$ 21,624</b>	<b>\$ 7,838</b>	<b>\$ 3,794</b>	<b>\$ (11,632)</b>
Differences corrected by management	-	-	-	-	-
Total differences net of corrections	\$ 21,624	\$ 21,624	\$ 7,838	\$ 3,794	\$ (11,632)
Uncorrected opening differences	-	-	-	-	-
Current period differences	\$ 21,624	\$ 21,624	\$ 7,838	\$ 3,794	\$ (11,632)
Final overall materiality	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000
<b>Excess (shortfall)</b>	<b>\$ 43,376</b>	<b>\$ 43,376</b>	<b>\$ 57,162</b>	<b>\$ 61,206</b>	<b>\$ 53,368</b>

# Appendix B - Independent Auditor's Report

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## Independent Auditor's Report

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To the Members of Council of The Corporation of the Township of Conmee:

### Qualified Opinion

We have audited the financial statements of The Corporation of the Township of Conmee (the "Township"), which comprise the statement of financial position as at December 31, 2024, and the statements of operations and accumulated surplus, changes in net debt and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Township as at December 31, 2024, and the results of its operations, changes in its net debt and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Qualified Opinion

Effective January 1, 2023, the Township was required to adopt PS 3280 Asset Retirement Obligations which requires the recognition of legal obligations associated with the retirement of tangible capital assets by public sector entities. Management has not completed its assessment of the tangible capital assets for potential asset retirement obligations. As a result, it is not possible to quantify the impact of this departure from Canadian public sector accounting standards on expenses and annual surplus for the years ended December 31, 2024 and 2023, tangible capital assets and the asset retirement obligation as at December 31, 2024 and 2023, and accumulated surplus as at January 1 and December 31 for both the 2024 and 2023 years.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

### Emphasis of Matter

As part of our audit of the financial statements of the Township for the year ended December 31, 2024, we also audited the adjustments described in Note 2 that were applied to restate the financial statements for the year ended December 31, 2023. In our opinion, such adjustments are appropriate and have been properly applied.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Thunder Bay, Ontario

Chartered Professional Accountants

Licensed Public Accountants

# Appendix C - Independence Update

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December 8, 2025

Council  
The Corporation of the Township of Conmee  
19 Holland Road West, R.R #1  
Kakabeka Falls, ON P0T 1W0

Dear Sirs/Mesdames:

We have been engaged to audit the financial statements of The Corporation of the Township of Conmee (the "Township") as at December 31, 2024 and for the year then ended.

The purpose of this letter is to communicate with you regarding all relationships between the Township and MNP LLP and/or its affiliates (collectively, "MNP") that, in our professional judgement, may reasonably be thought to bear on our independence. In determining which relationships to report, we consider the relevant rules and related interpretations prescribed by the appropriate professional accounting body and applicable legislation, covering such matters as:

- (a) Holding a financial interest, either directly or indirectly, in a client;
- (b) Holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client or a related entity;
- (c) Personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client or a related entity;
- (d) Economic dependence on a client; and
- (e) Provision of non-assurance services in addition to the audit engagement.

We are not aware of any relationship between the Township and MNP that, in our professional judgment, may reasonably be thought to bear on our independence, which have occurred from January 1, 2024 to December 8, 2025.

We hereby confirm that MNP is independent with respect to the Township within the meaning of the Code of Professional Conduct of the Chartered Professional Accountants of Ontario as of December 8, 2025.

This report is intended solely for the use of Council, management and others within the Township and should not be used for any other purposes.

We look forward to discussing with you the matters addressed in this letter as well as other matters that may be of interest to you at our upcoming meeting. We will be prepared to answer any questions you may have regarding our independence as well as other matters.

Sincerely,



**Chartered Professional Accountants  
Licensed Public Accountants**

# Management Representation

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(See Attached)

The Corporation of the Township of Conmee  
 19 Holland Road West, R.R #1  
 Kakabeka Falls, ON P0T 1W0

December 8, 2025

MNP LLP  
 1095 Barton Street  
 Thunder Bay, Ontario P7B 5N3

To Whom It May Concern:

In connection with your audit of the financial statements of The Corporation of the Township of Conmee (the "Township") as at December 31, 2024 and for the year then ended, we hereby confirm to the best of our knowledge and belief, the following representations made to you during the course of your audit.

We understand that your audit was made in accordance with Canadian generally accepted auditing standards. Accordingly, the audit included an examination of the accounting system, controls and related data, and tests of the accounting records and such other auditing procedures as you considered necessary in the circumstances, for the purpose of expressing an opinion on the financial statements. We also understand that such an audit is not designed to identify, nor can it necessarily be expected to disclose, misstatements, non-compliance with laws and regulations, fraud or other irregularities, should there be any.

Certain representations in this letter are described as being limited to matters that are material. An item is considered material, regardless of its monetary value, if it is probable that its omission from or misstatement in the financial statements would influence the decision of a reasonable person relying on the financial statements.

### **Financial Statements**

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated September 17, 2025, for the preparation and fair presentation of the Township's financial statements in accordance with Canadian public sector accounting standards. We believe these financial statements are complete and present fairly, in all material respects, the financial position of the Township as at December 31, 2024, and the results of its operations and its cash flows, in accordance with Canadian public sector accounting standards. However, the following departures from Canadian public sector accounting standards have occurred and have been reported in the Independent Auditor's Report:
  - An assessment of the potential future asset retirement obligation on the tangible capital assets subject to PS 3280 has not occurred
  - The financial statements have not recognized an asset retirement obligation on the tangible capital assets of the Township subject to PS 3280
2. All transactions have been recorded in the accounting records and are reflected in the financial statements, and are reported in the appropriate period.
3. We acknowledge that we are responsible for the accounting policies followed in the preparation of the Township's financial statements. Significant accounting policies, and any related changes to significant

accounting policies, are disclosed in the financial statements. The selection of accounting policies is appropriate in accordance with the requirements of Canadian public sector accounting standards, and are applied consistently throughout the financial statements.

4. We are aware of and concur with the contents and results of the attached journal entries prepared by you, and accept responsibility for the financial statement effects of the entries.
5. We believe the effects of those uncorrected financial statement differences aggregated by you during the audit are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.
6. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Canadian public sector accounting standards.
7. All events or transactions that have occurred subsequent to the statement of financial position and for which Canadian public sector accounting standards require adjustment or disclosure have been adjusted or disclosed appropriately in the financial statements.
8. The restatements made to correct material misstatements in prior periods affecting comparative information have been properly recorded, are approved by us, and will be recorded on the accounting records of the Township.
9. All plans or intentions that may affect the carrying value or classification of assets and liabilities are appropriately reflected in the financial statements in accordance with Canadian public sector accounting standards.
10. All liabilities, both known and contingent, requiring recognition or disclosure in the financial statements in accordance with the requirements of Canadian public sector accounting standards have been adjusted or disclosed as appropriate.
11. All outstanding and possible claims, whether or not they have been discussed with legal counsel, have been disclosed to you and are appropriately reflected in the financial statements.
12. All assets, wherever located, to which the Township had satisfactory title at the year-end, have been fairly stated and recorded in the financial statements. The assets are free from hypothecation, liens and encumbrances, except as noted in the financial statements. We have disclosed the nature and carrying amounts of any assets pledged as collateral. All assets of uncertain value, and restrictions imposed on assets, are appropriately reported in the financial statements.
13. All aspects of laws, regulations or contractual agreements, including non-compliance, are appropriately reflected in the financial statements.
14. All restricted cash has been appropriately designated and separated from operating funds.
15. All cash accounts have been appropriately recorded in the financial statements and all terms and associated conditions have been disclosed to you in full. We have provided you with the most current banking agreements.
16. Accounts receivable are correctly described in the records and represent valid claims as at December 31, 2024.

17. All charges to tangible capital assets represent capital expenditures. No expenditures of a capital nature were charged to operations of the Township. Depreciation of tangible capital assets has been recorded according to our best estimates of their useful lives. All events or circumstances giving rise to impairments are appropriately reflected in the financial statements.
18. Government transfers have been recognized when the transfer is authorized, and all eligibility criteria have been met.
19. All long-term debt has been appropriately recorded in the financial statements. All payments and accrued interest have been accounted for. The current portion of long-term debt is appropriately classified. All terms and conditions have been fully disclosed in the financial statements. We have provided you with the most current debt and financing agreements.
20. Revenue has been recognized only where sales have been made and items delivered, or services rendered, and the amounts have been collected or are collectible. Revenues do not include any amounts arising from consignment sales or from any other transaction from which the Township is not entitled to the proceeds.
21. We have identified all financial instruments, including derivatives, and hedging relationships. These have been appropriately recorded and disclosed in the financial statements in accordance with the requirements of Canadian public sector accounting standards.

#### **Information Provided**

1. We have responded fully to all inquiries made to us and have made available to you:
  - A complete record of all financial records that are relevant to the preparation and presentation of the financial statements, and related data and minutes of the meetings of Council held throughout the year to the present date as well as summaries of recent meetings for which minutes have not yet been prepared;
  - Additional information that you have requested from us for the purpose of your audit;
  - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
2. We acknowledge management's responsibility for the design, implementation and operation of controls that have been designed to prevent and detect fraud.
3. We have assessed the risk that the financial statements may be materially misstated as a result of fraud, and have determined such risk to be low.
4. Where the impact of any frauds or suspected frauds, and non-compliance or possible non-compliance with laws and regulations, has a material effect on the financial statements, we have disclosed to you all known significant facts relating thereto, including circumstances involving management, employees having significant roles over controls, and others. We have made known to you any allegations of fraud or suspected fraud communicated by employees, former employees, analysts, regulators and others. The effects of such events, if any, are properly presented in the financial statements.
5. We have disclosed to you all deficiencies in the design or operation of internal controls over financial reporting



of which we are aware.

6. We have disclosed to you all aspects of laws, regulations or contractual agreements that may affect the financial statements, including non-compliance.
7. We have disclosed to you the identities of all related parties to the Township and all related party relationships and transactions of which we are aware.
8. We have no knowledge of side agreements (contractual or otherwise) with any parties that have not been disclosed to you.
9. The previous year's representation letter dated June 30, 2025 is still applicable to the prior year's financial statements, and matters have arisen that require restatement of those financial statements which have been properly recorded and approved by us.
10. There are no discussions with your firm's personnel regarding employment with the Township.

**Professional Services**

1. We acknowledge the engagement letter dated September 17, 2025, which states the terms of reference regarding your professional services.
2. We are not aware of any reason why MNP LLP would not be considered independent for purposes of the Township's audit.

Sincerely,

The Corporation of the Township of Conmee

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**The Corporation of the Township of Conmee**  
**Financial Statements**  
*December 31, 2024*

Draft - For Discussion Purposes Only

# The Corporation of the Township of Conmee

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*For the year ended December 31, 2024*

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## Management's Responsibility

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To the Members of Council of The Corporation of the Township of Conmee:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Mayor and Council are responsible for overseeing management in the performance of its financial reporting responsibilities. The Mayor and Council fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Mayor and Council are also responsible for recommending the appointment of the Township's external auditors.

MNP LLP is appointed by the Members of Council to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Mayor and Council and management to discuss their audit findings.

December 8, 2025

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Mayor

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Clerk

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## Independent Auditor's Report

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To the Members of Council of The Corporation of the Township of Conmee:

### Qualified Opinion

We have audited the financial statements of The Corporation of the Township of Conmee (the "Township"), which comprise the statement of financial position as at December 31, 2024, and the statements of operations and accumulated surplus, changes in net debt and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Township as at December 31, 2024, and the results of its operations, changes in its net debt and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Qualified Opinion

Effective January 1, 2023, the Township was required to adopt PS 3280 Asset Retirement Obligations which requires the recognition of legal obligations associated with the retirement of tangible capital assets by public sector entities. Management has not completed its assessment of the tangible capital assets for potential asset retirement obligations. As a result, it is not possible to quantify the impact of this departure from Canadian public sector accounting standards on expenses and annual surplus for the years ended December 31, 2024 and 2023, tangible capital assets and the asset retirement obligation as at December 31, 2024 and 2023, and accumulated surplus as at January 1 and December 31 for both the 2024 and 2023 years.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

### Emphasis of Matter

As part of our audit of the financial statements of the Township for the year ended December 31, 2024, we also audited the adjustments described in Note 2 that were applied to restate the financial statements for the year ended December 31, 2023. In our opinion, such adjustments are appropriate and have been properly applied.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Thunder Bay, Ontario

Chartered Professional Accountants

Licensed Public Accountants

**The Corporation of the Township of Conmee**  
**Statement of Financial Position**

*As at December 31, 2024*

	<b>2024</b>	2023 <i>As restated (Note 2)</i>
<b>Financial assets</b>		
Cash (Note 3)	<b>344,001</b>	293,734
Accounts receivable (Note 4)	<b>63,885</b>	80,497
Taxes receivable	<b>213,881</b>	157,524
	<b>621,767</b>	531,755
<b>Liabilities</b>		
Accounts payable and accrued liabilities	<b>97,541</b>	137,967
Deferred revenue (Note 5)	<b>442,945</b>	356,724
Taxation revenue paid in advance	<b>36,162</b>	-
Long-term debt (Note 6)	<b>577,575</b>	813,879
	<b>1,154,223</b>	1,308,570
<b>Net debt</b>	<b>(532,456)</b>	(776,815)
<b>Non-financial assets</b>		
Tangible capital assets (Schedule 1)	<b>2,664,037</b>	2,668,174
<b>Accumulated surplus (Note 7)</b>	<b>2,131,581</b>	1,891,359
<b>Approved on behalf of</b>		

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Clerk**

*The accompanying notes are an integral part of these financial statements*

# The Corporation of the Township of Conmee

## Statement of Operations and Operating Surplus

*For the year ended December 31, 2024*

	2024	2024	2023
	Note 10		As restated
	Budget	Actual	(Note 2)
			Actual
<b>Revenue</b>			
Taxation			
Residential and farm	1,049,912	1,027,137	1,020,923
Commercial and industrial	20,000	44,012	19,993
Government transfers (Note 8)			
Government of Canada	50,178	-	-
Province of Ontario	368,747	446,808	444,732
User fees and service charges	37,000	13,300	33,380
Investment income	48,872	36,242	32,851
Other revenue	331,199	117,243	128,790
	<b>1,905,908</b>	<b>1,684,742</b>	<b>1,680,669</b>
<b>Expenses (Note 9)</b>			
General government	455,024	500,899	633,450
Protection services	204,618	196,117	268,139
Transportation services	421,426	418,222	506,798
Environmental services	79,650	60,250	91,312
Health services	87,327	89,156	99,618
Social and family services	92,277	92,277	90,663
Recreation and cultural services	92,775	87,349	105,765
Planning and development	250	250	250
	<b>1,433,347</b>	<b>1,444,520</b>	<b>1,795,995</b>
<b>Annual surplus (deficit) before the undernoted item</b>	<b>472,561</b>	<b>240,222</b>	<b>(115,326)</b>
<b>Other expense</b>			
Loss on disposal of tangible capital assets	-	-	(6,052)
<b>Annual surplus (deficit)</b>	<b>472,561</b>	<b>240,222</b>	<b>(121,378)</b>
<b>Accumulated surplus, beginning of year</b>	<b>-</b>	<b>1,891,359</b>	<b>2,012,737</b>
<b>Accumulated surplus, end of year</b>	<b>472,561</b>	<b>2,131,581</b>	<b>1,891,359</b>

The accompanying notes are an integral part of these financial statements



**The Corporation of the Township of Conmee**  
**Statement of Changes in Net Debt**

*For the year ended December 31, 2024*

	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>Note 10</b>		<b>As restated</b>
	<b>Budget</b>	<b>Actual</b>	<b>(Note 2)</b>
			<b>Actual</b>
<b>Annual surplus (deficit)</b>	<b>472,561</b>	<b>240,222</b>	<b>(121,378)</b>
Acquisition of tangible capital assets	-	<b>(134,589)</b>	<b>(128,778)</b>
Amortization of tangible capital assets	-	<b>138,726</b>	<b>132,127</b>
Loss on sale of tangible capital assets	-	-	<b>6,052</b>
Proceeds on disposal of tangible capital assets	-	-	<b>173,916</b>
Change in prepaid expenses	-	-	<b>59,676</b>
<b>Net change in net debt</b>	<b>472,561</b>	<b>244,359</b>	<b>121,615</b>
<b>Net debt, beginning of year</b>	<b>-</b>	<b>(776,815)</b>	<b>(898,430)</b>
<b>Net debt, end of year</b>	<b>472,561</b>	<b>(532,456)</b>	<b>(776,815)</b>

*The accompanying notes are an integral part of these financial statements*

**The Corporation of the Township of Conmee**  
**Statement of Cash Flows**

*For the year ended December 31, 2024*

	2024	2023
<b>Operating activities</b>		
Annual surplus (deficit)	240,222	(121,378)
Non-cash items		
Amortization	138,726	132,127
Loss on disposal of tangible capital assets	-	6,052
	378,948	16,801
Changes in working capital accounts		
Taxes receivable	(56,357)	7,765
Accounts receivable	16,612	116,756
Accounts payable and accrued liabilities	(40,426)	(209,067)
Deferred revenue	86,221	147,177
Taxation revenue paid in advance	36,162	-
Vested sick leave liability	-	(3,829)
Prepaid expenses	-	59,676
	421,160	135,279
<b>Financing activities</b>		
Repayment of long-term debt	(236,304)	(83,770)
<b>Capital activities</b>		
Acquisitions of tangible capital assets	(134,589)	(128,778)
Proceeds on disposal of tangible capital assets	-	173,916
	(134,589)	45,138
<b>Increase in cash resources</b>	50,267	96,647
<b>Cash resources, beginning of year</b>	293,734	197,087
<b>Cash resources, end of year</b>	344,001	293,734

*The accompanying notes are an integral part of these financial statements*

# The Corporation of the Township of Conmee

## Notes to the Financial Statements

*For the year ended December 31, 2024*

### 1. Significant accounting policies

These financial statements are the representations of management, prepared in accordance with Canadian public sector accounting standards and including the following significant accounting policies:

#### **Reporting entity**

The financial statements reflect the financial activities of the reporting entity. This entity is comprised of the municipal operations plus all organizations that are owned or controlled by the Township and are, therefore, accountable to Council for the administration of their financial affairs and resources. The financial statements exclude trust assets that are administered for the benefit of external parties.

The Township contributes to the following joint local boards, which are not proportionately consolidated in these statements:

- Lakehead Police Services Board
- Lakehead Rural Planning Board
- Thunder Bay District Health Unit
- The District of Thunder Bay Social Services Administration Board

#### **Cash and cash equivalents**

Cash and cash equivalents consist of cash on hand, balances in banks and high interest savings accounts.

#### **Financial instruments**

The Township recognizes its financial instruments when the Township becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value.

At initial recognition, the Township may irrevocably elect to subsequently measure any financial instrument at fair value. The Township has not made such an election during the year.

The Township subsequently measures investments in equity instruments quoted in an active market and all derivative instruments, except those that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, at fair value. Transactions to purchase or sell these items are recorded on the trade date. Net gains and losses arising from changes in fair value are recognized in the statement of remeasurement gains and losses, with the exception of gains and losses on externally restricted financial assets measured at fair value, which are recognized as an increase or decrease to the associated liability until the resources are used in accordance with their specified purpose. The Township has not presented a statement of remeasurement gains and losses as it does not have any items giving rise to remeasurement gains (losses). Interest income is recognized in the statement of operations. Investments in equity instruments not quoted in an active market and derivatives that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, are subsequently measured at cost. With the exception of those instruments designated at fair value, all other financial assets and liabilities are subsequently measured at amortized cost using the effective interest rate method.

Transaction costs directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in operating surplus (deficit). Conversely, transaction costs are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

All financial assets except derivatives are tested annually for impairment. Any impairment, which is not considered temporary, is recorded in the statement of operations. Write-downs of financial assets measured at cost and/or amortized cost to reflect losses in value are not reversed for subsequent increases in value. Reversals of any net remeasurements of financial assets measured at fair value are reported in the statement of remeasurement gains and losses.

#### **Non-financial assets**

Non-financial assets are acquired, constructed or developed assets that do not normally provide resources to discharge existing liabilities but are employed to deliver government services, may be consumed in normal operations and are not for resale in the normal course of operations. Non-financial assets include tangible capital assets and prepaid expenses.

# The Corporation of the Township of Conmee

## Notes to the Financial Statements

*For the year ended December 31, 2024*

### 1. Significant accounting policies *(Continued from previous page)*

#### **Accounting for school board transactions**

The Township collects taxation revenue on behalf of the school boards. The taxation, other revenue, expenses, assets and liabilities with respect to the operations of the school boards are not reflected in the current fund balances of these financial statements. Education taxes collected by the Township and over-remitted or not remitted to the respective school boards as at December 31 are reported as a financial asset or liability on the statement of financial position.

#### **Tangible capital assets**

Tangible capital assets are initially recorded at cost based on all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible assets are recorded at their fair value at the date of contribution with a corresponding amount recorded as revenue.

When conditions indicate that a tangible capital asset no longer contributes to the Township's ability to provide goods and services, or that the value of future economic benefits associated with a tangible capital asset is less than its net book value, the Township reduces the cost of the asset to reflect the decline in its value. Write-downs of tangible capital assets are not reversed.

#### **Amortization**

Tangible capital assets are amortized annually using the following methods at rates intended to amortize the cost of the assets over their estimated useful lives.

	<b>Method</b>	<b>Rate</b>
Land improvements	straight-line	10 to 75 years
Buildings	straight-line	5 to 70 years
Vehicles	straight-line	10 to 20 years
Machinery and equipment	straight-line	5 to 25 years
Computers equipment and software	straight-line	5 years
Roads	straight-line	15 to 60 years
Bridges and culverts	straight-line	35 to 80 years

Assets under construction are not amortized until the asset is available for use.

Certain assets have been assigned a nominal value because of the difficulty of determining a tenable valuation. The most significant of such assets are the Township's road allowances.

#### **Trust funds**

Any funds held in trust by the Township, and their related operations, are not included in these financial statements. The financial activity and position of the trust fund is reported separately.

#### **Employee future benefits**

Obligations for sick leave are accrued as the eligible employees render the services necessary to earn the benefit. Vacation pay and other post-employment benefits are charged to operations in the year earned.

The Township's contributions to the defined contribution plan are expensed as incurred.

#### **Deferred revenue**

Funds received for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general municipal purposes are accounted for as deferred revenue on the statement of financial position. The revenue is recognized in the statement of operations in the year in which it is used for the specified purpose.

## The Corporation of the Township of Conmee

### Notes to the Financial Statements

*For the year ended December 31, 2024*

**1. Significant accounting policies** *(Continued from previous page)*

**Revenue recognition**

**Government transfers**

The Township recognizes a government transfer as revenue when the transfer is authorized and all eligibility criteria, if any, have been met. A government transfer with stipulations giving rise to an obligation that meets the definition of a liability is recognized as a liability. In such circumstances, the Township recognizes revenue as the liability is settled.

**Tax revenue**

The Township recognizes taxes as assets and revenue when they meet the definition of an asset; are authorized; and the taxable event has occurred.

Tax revenue is initially measured at management's best estimate of the amount resulting from the original taxable event in accordance with tax legislation. The related tax receivable is initially recognized at its realizable value at the date of acquisition. At each financial statement date, the Township evaluates the tax receivable for collectability and records a valuation allowance to reflect the tax receivable at its net recoverable amount, if necessary.

Revenue from transactions with performance obligations is recognized when the Township satisfies a performance obligation by providing the promised goods or services to a payor. The performance obligation is evaluated as being satisfied either over a period of time or at a point in time.

The Township recognizes user charges and fees in the period in which the related services are performed. Amounts collected for which the related service have yet to be performed are recognized as a liability and recognized as revenue when the related services are performed.

Interest is recognized as it is earned.

Funds received, other than government transfers and tax revenue, for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general purposes are accounted for as deferred revenue on the statement of financial position. The revenue is recognized in the statement of operations and accumulated surplus in the year in which it is used for the specified purpose.

**Use of estimates**

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Significant estimates in these financial statements include assumptions used in estimating provisions for doubtful taxes and accounts receivable and useful lives of tangible capital assets.

**Liability for contaminated site**

A contaminated site is a site at which substances occur in concentrations that exceed the maximum acceptable amounts under an environmental standard. Sites that are currently in productive use are only considered a contaminated site if unexpected events result in contamination. A liability for remediation of contaminated sites is recognized when the Township is directly responsible or accepts responsibility; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring. The liability is recorded net of any expected recoveries.

## The Corporation of the Township of Conmee

### Notes to the Financial Statements

*For the year ended December 31, 2024*

#### 2. Prior period adjustment

During the year, the Township determined that deferred revenue was overstated and accumulated surplus was understated as the Township had not recognized government transfers in operations in the year all eligibility criteria were met. As a result, deferred revenue and net debt were overstated by \$50,000 and accumulated surplus was understated by \$50,000. This error has been corrected retroactively.

The prior period figures have been retroactively adjusted as follows:

	<i>Previously Reported</i>	<i>Adjustment</i>	<i>As Restated</i>
Deferred revenue	406,724	(50,000)	356,724
Accumulated surplus, beginning of year	1,962,737	50,000	2,012,737
Accumulated surplus, end of year	1,841,359	50,000	1,891,359
Net debt, beginning of year	(948,430)	50,000	(898,430)
Net debt, end of year	(826,815)	50,000	(776,815)

#### 3. Cash

	2024	2023
Operating bank account	106,257	167,299
CCBF bank account	144,607	89,275
OCIF bank account	64,560	36,250
Reserve fund bank account	28,577	910
	<b>344,001</b>	293,734

The Township's credit facilities include a revolving demand line of credit with authorized credit of \$300,000 which carries interest at prime less 0.50%. As at December 31, 2024, the Township utilized \$nil (2023 - \$nil) of this facility. The prime rate was 5.45% at December 31, 2024 (2023 - 7.20%).

# The Corporation of the Township of Conmee

## Notes to the Financial Statements

*For the year ended December 31, 2024*

### 4. Accounts receivable

	2024	2023
Public service bodies' rebate (HST)	32,816	49,248
Trade receivable	31,069	31,249
	<b>63,885</b>	<b>80,497</b>

### 5. Deferred revenue

The following table represents changes in the deferred revenue balance attributable to each major category of external restrictions:

	<i>Balance, beginning of year As restated (Note 2)</i>	<i>Contributions received</i>	<i>Transfers to revenue</i>	<i>Balance, end of year</i>
Canada Community-Building Fund (previously Federal Gas Tax)	261,322	55,332	-	316,654
Main Street Revitalization	18,255	-	18,255	-
Ontario Community Infrastructure Fund	55,547	102,514	94,949	63,112
Northern Ontario Resource Development Support Fund	-	61,722	41,743	19,979
Other	21,600	43,200	21,600	43,200
	<b>356,724</b>	<b>262,768</b>	<b>176,547</b>	<b>442,945</b>

Gas tax revenue is provided by the Government of Canada. The Township is required to put unspent funding into a reserve fund. The funding and interest earned in the reserve must be spent on approved projects.

**The Corporation of the Township of Conmee**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2024*

**6. Long-term debt**

	2024	2023
<b>TD Canada Trust</b>		
Term loan payable in blended monthly installments of \$1,162 including interest at 3.921% maturing December 2041	172,790	179,770
Term loan payable in blended monthly installments of \$3,515 including interest at 6.411% maturing September 2032	257,276	282,061
Term loan	-	156,553
<b>Infrastructure Ontario</b>		
Debenture payable in semi-annual installments of \$25,112 including interest at 1.22% maturing August 2027	147,509	195,495
	<b>577,575</b>	<b>813,879</b>

Principal repayments on long-term debt in each of the next five years and thereafter are estimated as follows:

	Principal
2025	82,334
2026	84,967
2027	87,734
2028	40,266
2029	42,710
Thereafter	239,564
	<b>577,575</b>



**The Corporation of the Township of Conmee**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2024*

**7. Accumulated surplus**

The Township segregates its accumulated surplus into the following categories:

	<b>2024</b>	2023 <i>As restated (Note 2)</i>
Surpluses (deficits)		
General fund	<b>35,555</b>	(234,559)
Investment in tangible capital assets	<b>2,664,037</b>	2,668,174
Amounts to be funded		
Long-term debt	<b>(577,575)</b>	(813,880)
	<b>2,122,017</b>	1,619,735
Reserves set aside for specific purposes by Council		
For working capital	-	222,660
Reserve funds set aside for specific purposes by Council		
For landfill closure and post-closure liability	<b>2,391</b>	39,853
For sick leave	-	8,705
For operating	<b>2,391</b>	406
For complex	<b>2,391</b>	-
For government	<b>2,391</b>	-
	<b>9,564</b>	48,964
	<b>2,131,581</b>	1,891,359

The investment in tangible capital assets represents amounts already spent and invested in infrastructure and other non-financial assets.

Reserves and reserve funds represent a portion of accumulated surplus set aside by By-law or Council resolution for specific purposes.

**8. Government transfers**

	<b>Budget 2024</b>	<b>2024</b>	2023
<b>Government of Canada</b>			
AMO - Canada Community-Building Fund	50,178	-	-
<b>Province of Ontario</b>			
Ministry of Northern Development, Mines, Natural Resources and Forestry	61,722	<b>41,743</b>	61,722
Northern Ontario Heritage Fund Corporation	-	<b>34,835</b>	44,339
Ontario Community Infrastructure Fund	100,000	<b>94,949</b>	132,876
Ontario Municipal Partnership Fund	205,800	<b>205,800</b>	201,900
Emergency Management Ontario	-	<b>50,000</b>	-
Other	1,225	<b>19,481</b>	3,895
	<b>368,747</b>	<b>446,808</b>	444,732

**The Corporation of the Township of Conmee**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2024*

**9. Expenses by object**

	<i><b>Budget 2024</b></i>	<b>2024</b>	2023
Salaries, wages and employee benefits	529,342	<b>462,284</b>	493,477
Interest on long-term debt	-	<b>34,069</b>	37,055
Materials and supplies	578,592	<b>449,703</b>	658,438
Contracted services	131,807	<b>167,149</b>	272,772
Financial	10,100	<b>6,925</b>	9,696
External transfers	183,506	<b>185,664</b>	192,430
Amortization	-	<b>138,726</b>	132,127
	<b>1,433,347</b>	<b>1,444,520</b>	1,795,995

**10. Budget**

The Financial Plan (Budget) By-Law adopted by Council on July 23, 2024 was not prepared on a basis consistent with that used to report actual results (Canadian public sector accounting standards). The budget was prepared on a modified accrual basis, while Canadian public sector accounting standards require a full accrual basis. The budget expensed all tangible capital expenses rather than including amortization expense. In addition, the budget expensed principal debt repayment as well as reserve transfers. As a result, the budget figures presented in the statement of operations and accumulated surplus and changes in net debt represent the Financial Plan adopted by Council on July 23, 2024, with adjustments as follows:

Financial Plan (Budget) Bylaw surplus for the year	-
Add:	
Budgeted transfers to reserves	<b>210,283</b>
Debt repayment	<b>262,278</b>
<b>Budget surplus per statement of operations</b>	<b>472,561</b>

**11. Trust fund**

The cemetery trust fund administered by the Township amounting to \$28,875 (2023 - \$26,255) has not been included in the statement of financial position nor has the operations been included in the statement of operations and accumulated surplus.

**12. Financial instruments**

The Township is exposed to a variety of financial risks including credit risk, liquidity risk and market risk. This note describes the Township's objectives, policies and processes for managing those risks and the methods used to measure them. Further qualitative and quantitative information in respect of these risks is presented below and throughout these financial statements.

**Credit risk**

Credit risk is the risk of financial loss because a counter party to a financial instrument fails to discharge its contractual obligations. The Township is exposed to credit risk through its cash, accounts receivable and taxes receivable. The Township is subject to credit risk on the excess deposits over the amount not covered by the Canadian Deposit Insurance Corporation (CDIC). Credit risk arises on receivables over the collectibility of these balances.

The carrying amount of the Township's cash and receivables best represents the maximum exposure to credit risk.

## The Corporation of the Township of Conmee

### Notes to the Financial Statements

*For the year ended December 31, 2024*

#### 12. Financial instruments *(Continued from previous page)*

The Township manages its credit risk by holding cash at federally regulated chartered banks with cash accounts insured up to \$100,000. Accounts receivable largely consists of amounts due from Public Service Bodies' (PSB) rebates for HST paid on purchases. Amounts due from the Provincial and Federal governments are not considered high risk. The risk surrounding taxes receivable is minimized as the Township can put a property up for tax sale after it has been vested.

There have not been any changes from the prior year in the Township's exposure to credit risk or the policies, procedures and methods it uses to manage and measure the risk.

##### **Liquidity risk**

Liquidity risk is the risk that the Township will encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivery of cash or another financial asset. The Township is exposed to liquidity risk through its accounts payable and accrued liabilities and long-term debt.

The Township manages the liquidity risk by monitoring cash activities and expected outflows through budgeting.

The contractual maturities (representing undiscounted contractual cash-flows) of the Township's accounts payable and accrued liabilities, and long-term debt are as follows: within 6 months \$138,708 (2023 - \$181,067), 6 months to 1 year \$41,167 (2023 - \$43,100), 1 to 5 years \$265,677 (2023 - \$323,100), and over 5 years \$239,564 (2023 - \$404,579).

There have not been any changes from the prior year in the Township's exposure to liquidity risk or the policies, procedures and methods it uses to manage and measure the risk.

##### **Market risk**

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Township is mainly exposed to interest rate risk. The Township does not feel it is exposed to currency or other price risk.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Township is exposed to interest rate risk on its revolving demand line of credit which has a variable interest rate that fluctuates as the bank's prime lending rate increases or decreases.

The Township manages its interest rate risk by minimizing its use of the revolving demand line of credit as much as possible and obtaining fixed rate loans when needed to finance larger purchases.

There have not been any changes from the prior year in the Township's exposure to interest rate risk or the policies, procedures and methods it uses to manage and measure the risk.

#### 13. Segments

The Corporation of the Township of Conmee provides a wide range of services to its citizens. Distinguishable functional segments have been separately disclosed in Schedule 2 - Schedule of Segmented Disclosure. The nature of the segments and the activities they encompass are as follows:

##### a) General Government

General government is comprised of various administrative services including general administration, finance, and the services of the Mayor and Council. Township office staff provide a variety of services for citizens plus provide support for other departments and programs. Assessment services, provided by Municipal Property Assessment Corporation, are responsible for providing services to both citizens and the Township.

##### b) Protection Services

Protection services include fire, police, 911 and building inspection. Services provided by Lakehead Region Conservation Authority are also included. The volunteer fire department is responsible for fire suppression, being the first response to emergencies in the Township, fire prevention programs and training and education related to prevention, detection or extinguishment of fires. It is responsible for staffing, training, and the maintenance of the fire halls, fleet and personal protective and fire fighting equipment. Police services are contracted through the Ontario Provincial Police.

## The Corporation of the Township of Conmee

### Notes to the Financial Statements

*For the year ended December 31, 2024*

#### 13. Segments *(Continued from previous page)*

##### c) Transportation Services

Transportation services include roadway maintenance of the Township roadway systems, culverts, brushing, dust suppressant, flood and winter control that includes plowing and salt/sand application. Included in this segment is maintenance of all public works equipment and the garage.

##### d) Environmental Services

The Township provides waste disposal at a landfill site and includes recycling and landfill site operations and waste minimization programs.

##### e) Health Services

Health services include public health services and ambulance services. Public health services cover the Township's contribution to the activities to the Thunder Bay District Health Unit. The Thunder Bay District Health Unit provides health information and prevention-related clinical services; advocates for healthy public policy; investigates reportable diseases; and upholds regulations that apply to public health. This reporting segment also covers the operation and maintenance of the Conmee Cemetery.

##### f) Social and Family Services

Social and family services represents the Township's contribution to the activities of the District of Thunder Bay Social Services Administration Board ("TBDSSAB"). TBDSSAB is responsible for Ontario Works program delivery, child care services and social housing.

##### g) Recreational and Cultural Services

Recreation and cultural services include recreation facilities, operation and maintenance of the Municipal Complex and public library services. The Township provides for the development and maintenance of various recreational facilities. The public library services are contracted with the Oliver-Paipoonge Public Library Board and provides community access to local and global information resources that support lifelong learning, research and leisure activities.

##### h) Planning and Development

Planning and development manages rural development for business interest, environmental concerns, local community, and overall planning and community development including approval of all land development plans. The Township's contributions to the activities of the Lakehead Rural Planning Board are included in planning activities.

The accounting policies of the segments are the same as those described in the summary of significant accounting policies.

**The Corporation of the Township of Conmee**  
**Schedule 1 - Schedule of Tangible Capital Assets**

For the year ended December 31, 2024

	General						Infrastructure					2024	2023
	Land	Buildings	Vehicles	Machinery and equipment	Computers	Land and land improvements	Buildings	Vehicles	Roads	Machinery and equipment	Bridges and culverts		
<b>Cost</b>													
Balance, beginning of year	380,521	1,369,316	291,597	227,902	19,314	21,375	115,995	444,872	768,000	902,735	418,388	4,960,015	5,303,650
Acquisition of tangible capital assets	-	-	-	39,641	-	-	-	-	94,948	-	-	134,589	128,778
Disposal of tangible capital assets	-	-	-	-	-	-	-	-	(40,161)	-	-	(40,161)	(472,413)
Balance, end of year	380,521	1,369,316	291,597	267,543	19,314	21,375	115,995	444,872	822,787	902,735	418,388	5,054,443	4,960,015
<b>Accumulated amortization</b>													
Balance, beginning of year	207,392	447,794	273,320	190,843	19,314	19,192	32,515	222,270	436,465	289,295	153,441	2,291,841	2,452,159
Annual amortization	9,069	28,051	1,523	5,672	-	-	1,626	25,854	30,145	32,619	4,167	138,726	132,127
Accumulated amortization on disposals	-	-	-	-	-	-	-	-	(40,161)	-	-	(40,161)	(292,445)
Balance, end of year	216,461	475,845	274,843	196,515	19,314	19,192	34,141	248,124	426,449	321,914	157,608	2,390,406	2,291,841
<b>Net book value of tangible capital assets</b>	<b>164,060</b>	<b>893,471</b>	<b>16,754</b>	<b>71,028</b>	<b>-</b>	<b>2,183</b>	<b>81,854</b>	<b>196,748</b>	<b>396,338</b>	<b>580,821</b>	<b>260,780</b>	<b>2,664,037</b>	<b>2,668,174</b>

**The Corporation of the Township of Comtee**  
**Schedule 2 - Schedule of Segmented Disclosure**

*For the year ended December 31, 2024*

	General government	Protection services	Transportation services	Environmental services	Health services	Social and family services	Recreation and cultural services	Planning and development	2024
<b>Revenue</b>									
Taxation	1,071,149	-	-	-	-	-	-	-	1,071,149
Government transfers - Province of Ontario	308,891	-	136,692	-	-	-	1,225	-	446,808
User fees and service charges	-	-	1,686	3,308	4,718	-	3,588	-	13,300
Investment income	36,242	-	-	-	-	-	-	-	36,242
Other revenue	84,190	21,656	-	5,073	-	681	5,643	-	117,243
	1,500,472	21,656	138,378	8,381	4,718	681	10,456	-	1,684,742
<b>Expenses</b>									
Contract services	40,934	99,633	-	26,251	331	-	-	-	167,149
Interest on long-term debt	34,069	-	-	-	-	-	-	-	34,069
External transfers	-	4,927	-	-	86,985	92,277	1,225	250	185,664
Materials	131,715	56,984	171,351	19,914	1,840	-	67,899	-	449,703
Salaries and benefits	258,490	27,016	154,116	13,646	-	-	9,016	-	462,284
Financial	6,925	-	-	-	-	-	-	-	6,925
Amortization	28,766	7,557	92,755	439	-	-	9,209	-	138,726
	500,899	196,117	418,222	60,250	89,156	92,277	87,349	250	1,444,520
<b>Annual surplus (deficit)</b>	999,573	(174,461)	(279,844)	(51,869)	(84,438)	(91,596)	(76,893)	(250)	240,222

**The Corporation of the Township of Conmee**  
**Schedule 2 - Schedule of Segmented Disclosure**

*For the year ended December 31, 2023*

	General government	Protection services	Transportation services	Environmental services	Health services	family services	Recreation and cultural services	Planning and development	2023
<b>Revenue</b>									
Taxation	1,040,916	-	-	-	-	-	-	-	1,040,916
Government transfers - Province of Ontario	219,852	-	223,655	-	-	-	1,225	-	444,732
User fees and service charges	-	-	17,573	6,097	2,525	-	7,185	-	33,380
Investment income	32,851	-	-	-	-	-	-	-	32,851
Other revenue	69,633	27,508	-	25,392	-	-	6,257	-	128,790
	1,363,252	27,508	241,228	31,489	2,525	-	14,667	-	1,680,669
<b>Expenses</b>									
Salaries and benefits	238,826	33,236	181,212	20,444	-	-	19,759	-	493,477
Interest on long-term debt	37,055	-	-	-	-	-	-	-	37,055
Materials	150,289	132,313	239,687	57,560	366	2,651	75,572	-	658,438
Contract services	166,184	93,494	225	12,869	-	-	-	-	272,772
Financial	9,696	-	-	-	-	-	-	-	9,696
External transfers	-	3,691	-	-	99,252	88,012	1,225	250	192,430
Amortization	31,400	5,405	85,674	439	-	-	9,209	-	132,127
	633,450	268,139	506,798	91,312	99,618	90,663	105,765	250	1,795,995
<b>Annual surplus (deficit), before undernoted</b>	729,802	(240,631)	(265,570)	(59,823)	(97,093)	(90,663)	(91,098)	(250)	(115,326)
(Gain) loss on disposal of tangible capital assets	14,968	-	(8,916)	-	-	-	-	-	6,052
<b>Annual surplus (deficit)</b>	714,834	(240,631)	(256,654)	(59,823)	(97,093)	(90,663)	(91,098)	(250)	(121,378)

## **MINUTES - REGULAR COUNCIL MEETING**

Wednesday, November 12<sup>th</sup>, 2025 – 6:00 pm

**PRESENT** Mayor Sheila Maxwell  
Councillor Grant Arnold  
Councillor David Maxwell  
Councillor Chris Kresack

**ALSO PRESENT** Karen Paisley, Clerk  
Leanne Maxwell, Treasurer

**REGRETS** Robb Day, Fire Chief

**PRESENT VIRTUALLY** Olabisi Akinsanya-Hutka, HR Assistant

### **1. CALL TO ORDER**

Mayor Maxwell called the meeting to order at 6:01 pm  
Mayor Maxwell provided a statement of land acknowledgement.

### **2. APPROVAL OF AGENDA**

#### **RESOLUTION 2025 – 220**

**Moved by: Councillor Maxwell**

**Seconded by: Councillor Arnold**

BE IT RESOLVED THAT the agenda for the regular council meeting of November 12<sup>th</sup>, 2025, be approved as circulated.

**CARRIED**

### **3. DECLARATIONS OF PECUNIARY INTEREST**

No declarations were made.

### **4. TOWN HALL SEGMENT**

No members of the public had registered to speak at the Town Hall Segment.

### **5. DEPUTATIONS**

No deputations were scheduled for this meeting.

### **6. MINUTES OF PREVIOUS MEETING(S)**

#### **6.1 Minutes – Regular Council Meeting – October 28<sup>th</sup>, 2025**

Council present reviewed the minutes of the October 28<sup>th</sup>, 2025, Regular Council Meeting. No amendments were requested.

#### **RESOLUTION 2025 - 221**

**Moved by: Councillor Kresack**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT the minutes for the open session of the regular council meeting of October 28<sup>th</sup>, 2025, be approved as circulated.

**CARRIED**

### **7. DISBURSEMENT LIST**

#### **7.1. Payroll Report**

Council reviewed the Payroll Report. There were no questions for the Treasurer.



### 7.2. Payment Register

Council reviewed the payment register, including electronic bank payments and cheque disbursements. There were no questions for the Treasurer.

### **RESOLUTION 2025-222**

**Moved by: Councillor Maxwell**

**Seconded by: Councillor Arnold**

BE IT RESOLVED THAT Council approved the disbursements represented by electronic bank payments, cheque numbers 7616 to 7625 totalling \$42,740.98.

## **8. REPORTS FROM MUNICIPAL OFFICERS**

### 8.1. Clerk's Report

The Clerk reported attending the Municipal Finance Officers' Association workshop with the Treasurer held November 5–7, which focused on financial planning, investment strategies, and legislative updates relevant to northern municipalities. The Clerk advised that the Township of O'Connor inquired whether Conmee had plans for the old rink boards and expressed interest in obtaining them. Council agreed to gift the boards, provided O'Connor handles transportation and removal. A letter from a resident regarding increased transport truck traffic through Kakabeka Falls was circulated for Council's information. The Thunder Bay District Health Unit completed a compliance inspection at the Community Centre on November 4. The facility received a Grade A rating with one minor issue corrected during the inspection. The Clerk confirmed that the Ontario FireSmart Transfer Payment Agreement was signed November 1 for \$15,000 in funding to support development of a Community Wildland Fire Protection Plan and hazard mapping. MTO has initiated a preliminary design and environmental assessment for widening Highway 11/17 from Kakabeka Falls to the Thunder Bay Expressway; notices were included under Other Agency Reports. The Clerk advised that the municipal tabletop emergency exercise is scheduled for Tuesday, December 9, 2025.

### 8.2. Treasurer's Report

The Treasurer reported on reserve fund continuity, recommending the removal of inactive reserve fund accounts with no matching balances to clean up the ledger. She noted that budget preparation will begin shortly. Council and staff discussed increasing training budgets for Council and Public Works for 2026. By consensus, Council concurred with the recommendation to close inactive reserve fund accounts.

### 8.3. Public Works Report

No report this meeting.

### 8.4. Fire Chief's Report

The Fire Chief was unable to attend the meeting due to work commitments. He provided a written report to Council prior to the meeting. The Clerk read the Fire Chief's written report. Emergency Services continued weekly training and responded to medical calls and mutual aid fire calls in October. The Chief completed NFPA Information Officer training and is enrolled in NFPA 1021 Officer training, with completion expected in December. He highlighted challenges in meeting the July 2026 certification deadline and retaining volunteers. The department currently has 10 volunteers, with varying levels of certification. The Chief recommended urgent investigation into upgrading fire apparatus and noted a possible opportunity to purchase a used water tanker from Oliver Paipoonge. He also advised that the Shabaqua Local Services Board has requested assistance to maintain its fire department. Council agreed to explore options and include this issue in the ROMA 2026 delegation request to the Ministry of the Solicitor General.

### 8.5. Council Member Reports

Mayor Maxwell reported attending the Northern Municipal Virtual Workshop on November 6, which provided useful insights into municipal liability and delegation best practices. She noted that while much of the content was a refresher, the session on preparing for delegations was particularly valuable. The mayor also participated in the Remembrance Day ceremony at Fort William Gardens, observing that it was well-attended and meaningful. She highlighted upcoming commitments, including the Thunder Bay District Municipal League meeting and additional virtual workshops later in November.

Councillor Kresack confirmed attendance at the upcoming Local Food Bank meeting on Monday, November 17, and indicated he plans to raise the possibility of cost recovery or grant funding during that meeting. Council also discussed that the food bank dock repair has been successfully completed, improving accessibility for food deliveries.

Councillor Maxwell reported attending the Northern Municipal Virtual Workshop on November 6. He found the delegation preparation segment particularly helpful. Councillor Maxwell also confirmed participation in upcoming TBDML sessions and additional training workshops scheduled for later this month.

Councillor Arnold attended multiple virtual workshops, including sessions on municipal liability and governance, and participated in the Alpha Symposium from November 5–7, which offered valuable information on municipal matters. He also attended the LRCA directors' meeting on October 29 and a special meeting on November 17 regarding provincial changes to the Conservation Authorities Act. Councillor Arnold noted his involvement in interviews for the Thunder Bay District Health Unit, which lasted a full day, as part of the process to recruit a new Chief Administrative Officer and Medical Officer of Health. Additionally, he attended the Remembrance Day ceremony at Fort William Gardens and commented on the importance of honouring veterans. He concluded by highlighting upcoming meetings, including the Thunder Bay District Health Unit Board meeting and AMO sessions later in November.

### 8.6. Other Agencies' Reports

Council reviewed the other agency reports. These reports were listed in the Clerk's Report to Council and were provided primarily for information purposes.

## **RESOLUTION 2025-223**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT Council received the reports presented as listed in Section 8 of this evening's agenda.

## **9. NEW BUSINESS**

### 9.1 2024 Reserve Fund Continuity – Auditor Confirmation

The Treasurer presented a schedule of reserve funds and recommended closing inactive accounts that have no corresponding balances. She explained that this cleanup will align the Township's financial records with actual reserves and simplify reporting. Council discussed the recommendation and by consensus, agreed that the proposed adjustments were appropriate. The Treasurer confirmed that these changes will be reflected in the year-end financial statements.

### 9.2 Flag Protocol Update

The Clerk presented an updated Flag Protocol Policy for Council's review. The revisions included recognition of past employees and updated references to the King. Council reviewed the proposed changes and expressed support for the updates. The Clerk advised that, upon approval, the revised policy will be initialed and added to the Township's policy manual.

**10. BY-LAWS****10.1 Bylaw 2025-036 – Appointment of Fire Chief as MLEO**

Council passed By-law 2025-036 to appoint the Fire Chief as a Municipal Law Enforcement Officer for the Township of Conmee, effective January 1, 2026.

**RESOLUTION 2025-224**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT Bylaw 2025-036, being a bylaw to appoint the Fire Chief as Municipal Law Enforcement Officer (MLEO) for the Township of Conmee is passed.

**CARRIED**

HR Assistant joined the meeting at 7:03 pm

**11. CORRESPONDENCE**

List of Resolution Support Requests from other Municipalities:

Council reviewed the following resolutions for support:

**11.1-1 Town of Bradford West Gwillimbury – GST/HST Removal from New Homes**

Council reviewed a resolution from the Town of Bradford West Gwillimbury. Council noted recent provincial action on HST rebates and took no further action.

**11.1-2 Halton Region – Bail Reform**

Council reviewed a resolution from Halton Region relating to bail reform. Council supported the resolution and directed that a letter of support be sent to Halton Region and copied to local MPs and the Thunder Bay OPP Detachment.

**11.1-3 FONOM/NOMA – Modernization of Northern Ontario's highway network – 2 + 1 program**

Council reviewed a resolution from the Federation of Northern Ontario Municipalities and Northwestern Ontario Municipal Association. Council adopted the resolution and directed that a copy be forwarded to NOMA by November 30, 2025.

**Resolution 2025–225**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT the Council of the Township of Conmee supports the resolution from the Federation of Northern Ontario Municipalities and Northwestern Ontario Municipal Association to advocate for modernization of Northern Ontario's highway network through a coordinated 2+1 program; AND FURTHER THAT this resolution be forwarded to NOMA.

**CARRIED**

**UPCOMING MEETING DATES**

The list of upcoming regular Council meeting dates was available for review. No changes were proposed.

**13. CLOSED SESSION****RESOLUTION 2025-226**

**Moved by: Councillor Kresack**

**Seconded by: Councillor Arnold**

BE IT RESOLVED THAT the time being 7:23 pm, Council moved into closed session, under the authority of those paragraphs of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, for which the meetings were closed, to consider Item 13.1, being the Closed Session minutes of the Council meeting held October 28, 2025, under the authority of those paragraphs of the Act for which the original meeting was

closed; and under paragraphs 239(2)(b), 239(2)(d), and 239(2)(i), to consider Items 13.2 to 13.3, involving personal matters about identifiable individuals, labour relations or employee negotiations, and confidential commercial and financial information supplied in confidence.

**CARRIED**

During closed session, the following procedural resolution was passed:

**RESOLUTION 2025-227**

**Moved by: Councillor Maxwell**

**Seconded by: Councillor Arnold**

BE IT RESOLVED THAT, the time being 7:46 pm, Council rise from closed session and report in open session.

**CARRIED**

Open session resumed.

**14. REPORT FROM CLOSED SESSION**

**RESOLUTION 2025- 228**

**Moved by: Councillor Kresack**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on October 28<sup>th</sup>, 2025, be approved; AND FURTHER, THAT Administration be authorized to proceed as directed in closed session.

**CARRIED**

**15. CONFIRMING BY-LAW**

By-law 2025-037

**RESOLUTION 2025-229**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Kresack**

BE IT RESOLVED THAT By-law 2025-037 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2025-037, being a By-law to confirm the proceedings of this evening's meeting.

**CARRIED**

**16. ADJOURNMENT**

There being no further business to attend to, the mayor declared the meeting adjourned at 7:47 pm.

---

Mayor Sheila Maxwell

---

Clerk Karen Paisley

Staff Payroll -November 7, 2025  
- November 21, 2025  
Council Payroll - November 28, 2025

	<u>Administration and</u>		
	<u>Public Works</u>	<u>Other</u>	<u>Total</u>
Wages	24,568.99	7,598.44	32,167.43
EI	564.12	134.86	698.98
CPP	1,357.74	289.66	1,647.40
RRSP	698.98		698.98
mileage	469.01	93.22	562.23
total	27,658.84	8,116.18	35,775.02

## Township of Conmee Payment Register

### Report Date

Batch: 2025-00164 to 2025-00177 2025-12-03 1:08 PM

### Bank Code: GEN - TD Operating Account

Payment #	Vendor	Amount	
7626	ADIS Cleaning Services Ltd	1,299.50	hall floor
7627	Bay City Contractors	3,594.53	gravel, equipment rental
7628	BMO RRSP/Kyle Foekens	134.54	
7629	Clow Darling Ltd	1,203.95	fire hall heater & HVAC, landfill heater
7630	GFL Environmental Inc	22.92	
7631	MNP	21,357.00	audit
7632	NorthRock Engineering	17,246.63	asset retirement audit
7633	Resourse Productivity Recovery Authority	6.78	landfill
7634	Spectrum Telecom Group Ltd	531.10	
7635	TransCanada Safety	115.53	
7636	Thunder Bay DSSAB	8,030.00	
7637	Toodaloo Pest and Wildlife	110.74	
7638	BMO RRSP	134.54	
7639	Brandt	585.03	
7640	City of Thunder Bay	17,982.00	EMS
7641	CRC Communications	193.13	
7642	KEM Construction	9,966.60	pad by food bank loading door
7643	Lakehead Cleaners	118.94	
7644	MicroAge	1,520.84	tickets
7645	Munisoft	1,106.32	software renewal - payroll
7646	Municipality Oliver Paipoonge	11,757.06	
7647	Paymate Software Corp	559.35	
7648	Pines Hardware Inc.	50.54	
7649	PSD Citywide Inc.	2,881.50	asset management plan
7650	RealTax Inc	887.05	
7651	Sarjeant Propane	1,403.76	
7652	Sasi Spring Water	1,330.84	maintenance, clean cistern
7653	Ultramar	1,914.33	
7654	BMO RRSP	147.98	
7655	Con Scolaire Pub du Grand Nord	69.07	
7656	Fort Garry Industries	83.11	
7657	Intercity Industrial Supply	395.22	gloves -PW
7658	Lakehead Board of Education	22,169.42	
7659	MicroAge	186.46	
7660	Minister of Finance	7,380.74	policing
7661	Munisoft	4,199.46	software renewal - ledgers
7662	Sarjeant Propane	182.22	
7663	Sasi Spring Water	4,829.11	new pump, service
7664	Spectrum Telecom Group Ltd	531.10	
7665	Toodaloo Pest and Wildlife	110.74	
7666	Total Power Limited	1,222.49	generator inspection
7667	Ultramar	2,792.44	
		186,670.45	
35	TD Visa	952.53	
95	TD Visa	684.26	
104	TD Visa	306.02	
123	Manulife	1,541.57	
123	Thunder Bay Xerographix Inc	44.69	
123	Manulife	1,541.57	
123	Thunder Bay Xerographix Inc	123.33	copier

224	TD Visa	2,271.30	ROMA conference
300	TD Visa	365.10	
396	TD Visa	767.44	
537	TBayTel	395.50	
654	TBayTel	520.30	
656	TBayTel	269.99	
663	Hydro One Networks	325.22	
664	Hydro One Networks	1,281.56	
678	Bell Canada	94.99	
678	Bell Canada	94.99	
689	TBayTel	395.50	
		<hr/> 11,975.86	
		<hr/> <hr/> 198,646.31	

**The Corporation of the Township of Conmee  
Administrative Report**

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**Date:** December 8, 2025 – Updated from November 25, 2025

**To:** Mayor and Council

**Subject:** Administrative Activity Report

**File Number:** 01-C10-0000 Administrative Activity Reports

**Submitted by:** Karen Paisley Clerk

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**RECOMMENDATION:**

For Council's information and direction as required.

**BACKGROUND:**

Administration provides updates to Council on its ongoing activities. This report reflects changes since the version prepared for the November 25, 2025 meeting.

**DISCUSSION:**

The December 8 meeting, originally scheduled as a special meeting to address the 2024 audit, is now proceeding as a regular council meeting. The auditor from MNP will present the 2024 financial statements under Item 5.2 (Deputations) for Council's review and approval.

The Clerk attended the "To Close or Disclose" workshop on November 17 and 18. This session examined the purpose and rules of closed meetings for councils and committees, including legal requirements, benefits, risks, and best practices for notice, recommendations, minutes, voting, and transparency. Templates for closed meeting minutes, reports, and motions were provided to support compliance and accountability.

On November 19, the Clerk and Treasurer met with our MPAC Account Manager to review Conmee's quarterly report and discuss school support designation in relation to the upcoming municipal election. This designation determines which publicly funded school board a property owner or tenant supports for trustee elections. While it does not affect the total property tax amount, it is important for electoral purposes. Staff will include information in the spring newsletter to remind residents how to confirm or change their designation through MPAC's AboutMyProperty portal or by submitting a Direction of School Support application directly to MPAC.

The Clerk also attended an information session hosted by Environment and Climate Change Canada on November 19 regarding the new colour-coded weather alert system, which launched on November 26. This system introduces three alert levels, Yellow, Orange, and Red, based on both the impact of the weather event and forecast confidence. It replaces the single-threshold approach and aligns with international best practices for impact-based warnings. Alerts now appear on [weather.gc.ca](https://weather.gc.ca) and the WeatherCAN app with colour-coded banners and notifications, providing clearer, at-a-glance information to help Canadians understand risk and take appropriate action.



On November 20, the Clerk and Treasurer participated in the biweekly asset management meeting with PSD Citywide and completed webinar training on key database functionalities. The Proposed Levels of Service (PLOS) workshop took place on November 28, focusing on aligning service levels with financial sustainability. Rather than aiming for condition-based targets, which can be costly and unrealistic for small municipalities, it was agreed that financial targets would be more practical. These targets set spending limits or tax benchmarks, allowing Conmee to plan service levels that match available resources. The 15-year tax increase option from the previous AMP will serve as a benchmark for this approach. PSD Citywide will finalize inventory updates and provide scenario analysis for Council's review in the coming months. Integrity Commissioner agreements have been finalized and will take effect in the new year. The Clerk submitted a draft facilitator guide to the Field Officers for the emergency tabletop exercise scheduled for Tuesday, December 9, at 6:00 p.m. Both officers offered to review the exercise and provide suggestions. Instead of an in-person meeting during the week of November 24, feedback was received via email. Based on this exchange, the Clerk proposed using a PowerPoint slide deck for the scenario and injects, which the Field Officers supported. The slide deck has been completed, and materials are being prepared for the exercise. The Clerk has received the draft Fire Department Enabling By-law from our municipal lawyer. Recommended revisions have been applied, and the by-law has been returned for final review. This fall, the contractor overseeing municipal building water systems cleaned the cistern and adjusted water flow due to significant silt buildup. These adjustments affected water pressure and our ability to flood the pavilion rink. SASI is now reviewing the water system to determine solutions for rink flooding. A report is expected soon.

Confirmation has been received for one ROMA 2026 delegation meeting on January 19 (time TBD) with the Ministry of Emergency Preparedness and Response to discuss rural emergency services funding. A briefing note has been prepared for Council's reference. Responses from other ministries are still pending.

The deadline for applying for a summer student grant is December 11. This program provides funding to hire students for temporary summer employment that benefits the community and supports municipal operations. Two positions are proposed: a Recreation Program Assistant to organize and deliver summer programming for children and families at municipal playgrounds and the Community Centre, and a Public Works Summer Student to assist with seasonal maintenance tasks such as grass cutting, trail and park upkeep, playground inspections, painting, minor repairs, and beautification projects. Council direction is requested on whether to proceed with one or both positions and whether there are any additional ideas for summer student roles.

### **Other Agency Reports – 8.6**

1. MECP - Consultation on the proposed boundaries for the regional consolidation of Ontario's conservation authorities (note – this will be discussed in New Business – Item 9.1)
2. NOMA 2026 - Conference Announcements
3. NOMA Build Canada Strong – Buy Canadian Announcement
4. MMAH Bill 60 Announcement
5. TBDSSAB Board Update
6. MECP Minister's Memo – Emergency Management
7. TBDHU Minutes – October 15, 2025
8. TBDSSAB Regular Session Minutes – October 16, 2025
9. SNEMS Bargaining Update – November 20, 2025
10. NOMA Applauds Buy Ontario Act – November 21, 2025
11. Town of Goderich to MECP re: Amendments to the Conservation Authorities Act (CAA)

**The Corporation of the Township of Conmee  
Administrative Report**

---

**Date:** December 8, 2025  
**To:** Mayor and Council  
**Subject:** Treasurer Report  
**Submitted by:** Leanne Maxwell

---

**RECOMMENDATION:**

This report is for Council's information and discussion

**BACKGROUND:**

The Treasurer reports to Council, at regular council meetings, as necessary, on her activities

**FOR INFORMATION**

- The new General Ledger was installed on Thursday, November 13 and training was done on Friday, November 14. There are a few changes to the GL, for the better. The renewal was paid for 2026, including the Bank Reconciliation module and a Multi-Batch Extension.
- I attended a CRA webinar on Audits and Examinations on Tuesday, November 18.
- I met, in the office, with Sharla Knapson from MPAC on Wednesday, November 19. She informed us of upcoming changes to the MPAC webpage.
- On Thursday, November 20, I attended a PSD Citywide training webinar. It was the 3<sup>rd</sup> webinar in the series.
- Friday, November 28 was a PSD Citywide workshop in the morning for the Asset Management Plan
- Allmar in Thunder Bay will be coming out to install weatherstripping and door sweeps on the main doors by the food bank and the exit in the hall. There are large gaps that cold air and rodents are coming through. Toodaloo has been noticing extra activity lately.

**UPCOMING DATES**

Tuesday, December 9 – CRA webinar – 4<sup>th</sup> part

Friday, December 12 – vacation

Wednesday, December 24 (1pm) – Monday, January 5, 2026 – vacation (office closed)

# Public works Managers Report

54

Nov 25-25

## # Roads

- Grading
- Scarifying
- Change out entrance culverts
- Fill wash outs
- Put Tarp over winter sand
- Clean up blow down
- Fill potholes on Hunt Rd and Ilkka Dr
- Repair entrance to Cemetery - 1 load gravel
- Take Com. Centre garbage to landfill
- Work at landfill 190 + 916
- Repair gate at Hunt Pit
- Sand all Roads N+S - 7500 - 6 loads

## # Equipment

- 7500 to Peter-biult for - Regen

**From:** [ca.office \(MECP\)](#)  
**To:** [ca.office \(MECP\)](#)  
**Subject:** Consultation on the proposed boundaries for the regional consolidation of Ontario's conservation authorities  
**Date:** November 7, 2025 4:22:09 PM  
**Attachments:** [image001.png](#)

---

*\* This message is being sent on behalf of Chloe Stuart, Assistant Deputy Minister, Land and Water Division, MECP and Hassaan Basit, Chief Conservation Executive, MECP \**

Greetings,

We are writing to notify you of a policy proposal available for comment on the [Environmental Registry of Ontario](#) at posting #025-1257 which is part of the government's actions to improve conservation authorities.

We are seeking feedback on proposed boundaries for the consolidation Ontario's 36 conservation authorities into regional conservation authorities, and the criteria applied to inform the proposed boundaries. The policy proposal notice includes maps depicting the proposed boundaries for the regional conservation authorities and discussion questions relevant to the planning for the future state.

The province's decision on the number and configuration of regional conservation authorities will be finalized following further technical analysis and consideration of the feedback received during this consultation phase. The province is also planning to consult further, at a future date, on potential amendments to the *Conservation Authorities Act* and regulations under the Act, to enable the consolidation of conservation authorities.

No changes are proposed to the overall extent of conservation authority jurisdiction within the province, and under consolidation, the new regional conservation authorities would remain independent organizations operating with municipal governance and oversight, in accordance with requirements under the *Conservation Authorities Act*, as administered by the Ministry of the Environment, Conservation and Parks.

In addition, the important work that conservation authorities do to protect people and property from the risks of flooding and other natural hazards will not change. Regional conservation authorities would continue to deliver provincially mandated programs. These include drinking water source protection under the *Clean Water Act*, managing development and other activities in areas at risk of natural hazards—such as floodplains, shorelines, watercourses, and wetlands—and providing flood forecasting and warning services. Conservation authorities would continue to manage their lands and recreational trails, providing Ontarians access to local natural areas and outdoor activities. Regional conservation authorities would also continue to be able to provide additional municipal and other watershed programs and services set out under the *Conservation Authorities Act*. Existing conservation authority board members would continue to serve until the expiration of their terms next year, with changes to governance and structure to be initiated following municipal elections in October 2026.

This proposal is part of broader action that Ontario is proposing to take to improve the conservation authority system to reduce duplicative costs, free-up resources, and better align the work of conservation authorities with provincial priorities on housing, infrastructure, the economy and climate resilience. These actions include the creation of the Ontario Provincial Conservation Agency to provide centralized leadership and oversight of conservation authorities, proposed by the Government on November 6, 2025, in [Bill 68, Plan to Protect Ontario Act \(Budget Measures\), 2025](#).

To learn more about this proposal, a virtual information session for municipalities will be held on **Tuesday, November 18, 2025, at 2pm**. To register for this session, please email [ca.office@ontario.ca](mailto:ca.office@ontario.ca).

The Environmental Registry comment period for posting #025-1257 will close at 11:59pm on December 22, 2025. Comments may be submitted through the Registry or by email to the conservation authorities section team at the Ministry of the Environment, Conservation and Parks, via [ca.office@ontario.ca](mailto:ca.office@ontario.ca).

Thank you,

Chloe Stuart  
ADM, Land and Water Division  
Ministry of the Environment, Conservation and Parks

Hassaan Basit  
Chief Conservation Executive  
Office of the Chief Conservation Executive



*Taking pride in strengthening Ontario, its places and its people*

**Please Note:** As part of providing [accessible customer service](#), please let me know if you have any accommodation needs or require communication supports or alternate formats.

## SAVE THE DATE: NOMA2026



The graphic features the NOMA logo (Northwestern Ontario Municipal Association) in the top left. The main text on a dark blue background reads "2026 NOMA CONFERENCE & AGM". Below this, it says "SAVE THE DATE" followed by "APRIL 22 TO APRIL 24, 2026", "Valhalla Hotel & Conference Centre", and "Thunder Bay, ON". At the bottom left, it notes "Hosted by Kenora District Municipal League". On the right, a photograph shows a large conference room with people seated at round tables, facing a stage with two large projection screens.

**2026  
NOMA  
CONFERENCE & AGM**

**SAVE THE DATE**

APRIL 22 TO APRIL 24, 2026  
Valhalla Hotel & Conference Centre  
Thunder Bay, ON

*Hosted by Kenora District Municipal League*

**SAVE THE DATE** for the **2026 NOMA AGM & Conference** to be held **April 22 to 24, 2026** at the **Valhalla Hotel and Conference Centre** in **Thunder Bay, ON**.

Hotel room blocks and special conference rates at the host hotel - Valhalla Hotel and Conference Centre & other nearby local accommodations will open in January.

The **Early Bird** conference registration rates will be held at 2025 rates!


This is your chance to **book early** to save on your registration fees.

**Registration opens in early January 2026!**

We look forward to welcoming you back to Thunder Bay, with this year's event proudly hosted by our colleagues from the Kenora District Municipal League.

**For any questions about the 2026 Conference, please don't hesitate to contact  
NOMA Executive Coordinator, Jason Veltri**

 [admin@noma.on.ca](mailto:admin@noma.on.ca)

 **807.683.6662**

---

NOMA 2026 Conference & AGM

**Announcing our theme:**



We're excited to announce that the **2026 NOMA Conference & AGM** will be held **April 22–24, 2026 in Thunder Bay**, under the inspiring theme:

***“Resilience”***

This year's theme celebrates the determination, innovation, and collaboration that define Northwestern Ontario. Together, we'll explore how communities adapt, grow, and thrive — from strengthening infrastructure and local economies to advancing inclusive leadership and sustainable growth.



📍 Valhalla Hotel & Conference Centre, Thunder Bay

📅 April 22–24, 2026

👛 Sponsorship Opportunities Now Available

Let's build on our shared strength and showcase the power of **Resilience** across the North.

👉 Learn more and stay tuned for registration details at [www.noma.on.ca](http://www.noma.on.ca)

---

**Call for Workshops Coming Soon...**



Calls for Proposals on Workshops will open in Early December 2025 and close Mid January 2026, so if you have a innovative idea, exciting updates and learning or key topics that delegates would be interested in learning about here is your chance to propose a workshop for NOMA2026!

---

**Conference Sponsorship Packages**

**NOW AVAILABLE**



Sponsorship Form Available Here

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Stay In Touch:

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Northwestern Ontario Municipal Association (NOMA) P.O. Box 10308 Main Thunder Bay, ON P7B6T8 Canada

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## Northwestern Ontario Municipal Association

**For Immediate Release**

**November 6, 2025**

### **NOMA Calls on Federal Government to “Build Canada Strong” and Apply Buy Canadian Policy to VIA Rail Procurement**

**THUNDER BAY, ON** — The Northwestern Ontario Municipal Association (NOMA) has released a letter to Prime Minister Mark Carney urging the federal government to apply its **Buy Canadian** policy to VIA Rail’s upcoming \$3 billion national rail car procurement. NOMA asserts that this investment represents a generational opportunity to strengthen Canada’s self-reliance, protect domestic manufacturing capacity, and support a highly skilled workforce at a time of global uncertainty and economic volatility.

NOMA President Rick Dumas emphasized that Thunder Bay’s Alstom facility has been a cornerstone of Canadian industry for more than a century—producing wartime equipment during World Wars I and II and continuing to deliver high-quality, Canadian-made transit vehicles for major urban systems. He noted that securing this procurement would sustain hundreds of jobs in Thunder Bay, support the regional supply chain across Northwestern Ontario, and reinforce the North’s historic contribution to Canada’s national infrastructure.

“This is about more than trains — it’s about defending Canada’s industrial strength, protecting Canadian workers, and creating a self-reliant economy that will serve this country for another century,” said **Rick Dumas**. “Thunder Bay and Northwestern Ontario have the workforce, the capacity, and the legacy to deliver for Canada.”

NOMA will continue to work closely with MPs—Hon. Patty Hajdu and MP Marcus Powlowski—and MPPs—Hon. Kevin Holland and MPP Lise Vaugeois. At the same time, we are urging the Province of Ontario to advocate directly to the Prime Minister and federal Cabinet to sole-source VIA Rail’s new fleet contract to Alstom Thunder Bay. This approach ensures that Canadian taxpayer dollars support Canadian workers, Canadian communities, and Canadian-made innovation.

“This is about securing Canada’s future and demonstrating national leadership,” said Dumas. “Thunder Bay and Northwestern Ontario have the talent, the capacity, and the legacy to deliver for the country. This is the moment to build Canada strong.”

NOMA remains committed to working with all levels of government and industry partners to advance policies that strengthen Northern Ontario’s economy, create opportunities for skilled trades, and ensure the North continues to power Canada’s success.



## Northwestern Ontario Municipal Association

November 7, 2025

The Right Honourable Mark Carney  
Prime Minister of Canada  
House of Commons  
Ottawa, ON K1A 0A6  
Via email: [pm@pm.gc.ca](mailto:pm@pm.gc.ca)

Dear Prime Minister Carney,

### **BUILD CANADA STRONG: APPLY THE BUY CANADIAN APPROACH TO VIA RAIL PROCUREMENT**

On behalf of the Northwestern Ontario Municipal Association (NOMA), representing 37 municipalities across Northern Ontario, we are writing to express our strong support for applying your government's **Buy Canadian** approach to **VIA Rail's upcoming national rail car procurement**—a \$3 billion CAD investment funded by Canadians, for Canadians.

This procurement comes at a time of **deeply unsettled global stability**, when countries around the world are re-examining how they safeguard their people, industries, and national resilience. Canada must do the same. Investing in **high-quality, Canadian manufacturing** sets the tone for how we defend Canada, defend Canadians, and build a **self-reliant, highly trained workforce** that will strengthen our nation for another century to come.

For more than 100 years, **Thunder Bay has stood as a pillar of Canadian manufacturing excellence and national service**. The city's Alstom facility has produced essential equipment during both World Wars and continues to deliver reliable, Canadian-made transit vehicles for major urban systems such as the Toronto Transit Commission and Metrolinx. That proud legacy of craftsmanship, innovation, and community resilience is what defines Thunder Bay—and it remains ready to lead again.

Applying the **Buy Canadian** approach to this VIA Rail procurement will create significant economic benefits not only for Thunder Bay, but for the **entire Northwestern Ontario region and its extensive supply chain**. Hundreds of direct and indirect jobs would be sustained or created, stimulating small- and medium-sized businesses across the North and reaffirming the region's vital role in the national economy.

By choosing **Canadian-made rail cars built by Alstom Canada in Thunder Bay**, VIA Rail can deliver on the promise of Canadian innovation while ensuring that public investments strengthen our communities, advance industrial self-sufficiency, and keep our skilled workers at home.

## Northwestern Ontario Municipal Association



This decision is about more than trains—it is about **building Canada strong**, ensuring that our public institutions lead by example, and creating the foundation for lasting prosperity and security across the nation.

NOMA urges the Government of Canada and VIA Rail to make a firm **Buy Canadian commitment** and ensure that the next generation of Canada’s passenger rail fleet is built in Canada, by Canadians, for Canadians.

Sincerely,

Rick Dumas  
President  
Northwestern Ontario Municipal Association (NOMA)

**cc:**

Hon. Patty Hajdu, Minister of Jobs & Families / Minister of FedNor  
Hon. Joël Lightbound, Minister of Government Transformation, Public Works and Procurement  
Hon. Steven MacKinnon, Minister of Transport  
Hon. François-Philippe Champagne, Minister of Finance and National Revenue  
Hon. Mélanie Joly, Minister of Industry  
Hon. Dominic LeBlanc, Minister responsible for Canada-U.S. Trade, Intergovernmental Affairs,  
Internal Trade and One Canadian Economy  
Marcus Powlowski, MP — Thunder Bay–Rainy River

234-2025-4857

November 12, 2025

Dear Head of Council,

On October 23, 2025, our government introduced the *Fighting Delays, Building Faster Act, 2025* ([Bill 60](#)). Through this legislation and other changes, we are protecting Ontario's economy and keeping workers on the job by cutting red tape, getting shovels in the ground faster and supporting the construction of homes, roads and infrastructure.

The bill contains bold actions, creating the conditions for building housing and transportation infrastructure faster to support families, attract investments, create good jobs and keep Ontario competitive.

You are invited to review the [Environmental Registry of Ontario](#) and [Regulatory Registry of Ontario](#) posting links provided with this letter and share any feedback you may have.

If you have any questions, please reach out to my Director of Stakeholder and Caucus Relations, Tanner Zelenko, at [Tanner.Zelenko@ontario.ca](mailto:Tanner.Zelenko@ontario.ca).

In the face of economic uncertainty, we must protect Ontario. I look forward to continued collaboration with you, our municipal partners, to build the more prosperous, resilient and competitive economy that Ontario needs today, tomorrow, and in the decades to come.

Sincerely,



Hon. Robert J. Flack  
Minister of Municipal Affairs and Housing

- c. Prabmeet Sarkaria, Minister of Transportation  
Doug Downey, Attorney General of Ontario  
Todd McCarthy, Minister of the Environment, Conservation and Parks & Acting Minister of Infrastructure  
Graydon Smith, Associate Minister of Municipal Affairs and Housing  
Robert Dodd, Chief of Staff, Minister's Office  
Matthew Rae, Parliamentary Assistant, Municipal Affairs and Housing  
Laura Smith, Parliamentary Assistant, Municipal Affairs and Housing  
Brian Saunderson, Parliamentary Assistant, Municipal Affairs and Housing  
Martha Greenberg, Deputy Minister, Municipal Affairs and Housing  
David McLean, Assistant Deputy Minister, Municipal Affairs and Housing  
Caspar Hall, Assistant Deputy Minister, Municipal Affairs and Housing  
Sean Fraser, Assistant Deputy Minister, Municipal Affairs and Housing  
Municipal Chief Administrative Officers

## **Development Charges Act – Ministry of Municipal Affairs and Housing**

Schedule 3 of the Bill would make amendments to the *Development Charges Act, 1997*.

### Land Acquisition Costs

A new subsection 7 (3.1) of the *Development Charges Act, 1997* would require development charge-eligible land acquisition costs to be part of a class in a development charge by-law consisting only of those costs. Land acquisition costs would, pursuant to a new section 5.3, be exempted from the historic service level cap, and these costs, for certain services, would be limited to those that relate to the ten-year period after the background study.

A new subsection 35 (1.1) of the Act would provide that money in an existing reserve fund established to pay for growth-related capital costs of eligible services can continue to be used for growth-related land acquisition costs of the applicable service, so long as those costs are not being paid from the reserve fund for the land acquisition class.

### Requiring Local Service Policies

A new subsection 59 (2.2) of the Act would require municipalities that levy development charges to establish local service policies for each service to which the by-law relates and for which a part of the service would be provided as a local service.

The local service policy must identify the works or classes of works that are intended to be for the provision of local services. It could also identify works or classes of works that are not intended to be for the provision of local services (e.g. works that would be funded through development charges) or works or classes of works that would only partially be intended to be for the provision of local services.

A municipality could not require a work for the provision of local service to be paid for or constructed as a condition of land division if it is not identified as being intended to be so provided in the local service policy. This rule applies on the earlier of 18 months after Royal Assent or the day on which the local service policy is established.

The municipality would need to send a copy of the local service policy to the Minister of Municipal Affairs and Housing on request, by the date specified in the request.

If a local service policy has been established, it must be reviewed and a resolution passed by council at the same time as a development charge by-law is passed, indicating whether revisions would be needed.

### Requiring Treasurer's Statements to be Submitted by a Specific Date

Subsection 43 (1) of the Act is amended to require the municipal treasurer to give council a development charges financial statement (commonly referred to as the treasurer's statement) on or before June 30 annually. Subsection 43 (3) of the Act is amended to require the treasurer to give a copy of the financial statement to the Minister of Municipal Affairs and Housing no later than July 15 of the year in which the statement is provided to council.



### Requiring Municipal Documents to be Submitted to the Ministry on Request

A new subsection 10 (5) of the Act would require municipal councils to give a copy of the development charge background study to the Minister of Municipal Affairs and Housing on request, by the deadline specified in the request

A new subsection 13 (5) of the Act, requires municipal councils to give a copy of the development charge by-law passed by the municipality to the Minister on request, by the deadline specified in the request.

You may provide your comments on the proposed changes to the *Development Charges Act, 1997* through the Ontario Regulatory Registry ([25-MMAH018](#)) from October 23, 2025 to November 22, 2025.

### **Municipal Act – Ministry of Municipal Affairs and Housing**

Schedule 7 of the Bill propose changes to the *Municipal Act, 2001*, to transfer jurisdiction over water and wastewater (sewage) services from Peel Region to the lower-tier municipalities of Mississauga and Brampton, and Caledon, effective January 1, 2029, or a different date as prescribed by the Minister. The proposed amendments prevent the transfer of jurisdiction over water and wastewater back from the lower-tier municipalities to Peel Region using existing authority to transfer services in the *Municipal Act, 2001*.

You may provide your comments on the proposed changes to the *Municipal Act, 2001*. through the Environmental Registry of Ontario (ERO) notice and the Ontario Regulatory Registry ([025-1098](#)) from October 23, 2025 to November 22, 2025.

### **Planning Act – Ministry of Municipal Affairs and Housing**

Schedule 10 of the Bill proposes the following amendments to the *Planning Act* that would help create the conditions necessary to support housing and community development. If passed, the proposed changes would:

- Provide authority for the Minister to make regulations that would remove the need for certain minor variances,
- Allow certain official plan amendments modifying the authorized uses of land within a Protected Major Transit Station Areas (PMTSA) to be exempt from Minister's approval,
- Make provincial policy statements inapplicable with respect to all Minister's decisions under the *Planning Act* outside the Greenbelt Area. A transparent and accountable oversight framework would be developed to support implementation,
- Enable all upper-tier municipalities to establish regional Community Improvement Plans (CIPs) without being prescribed, allow municipalities to fund the CIPs of their respective upper- or lower-tier municipalities, and, for upper-tier municipalities without planning responsibilities, to revive CIPs that were in effect on the day before the municipality lost its planning responsibilities, and
- Enable Minister's zoning orders (MZO) to be made by non-regulatory orders and require them to be published on a Government of Ontario website.

We are interested in receiving your comments on these proposed measures. Comments can be made through the Environmental Registry of Ontario and the Ontario Regulatory Registry from October 23, 2025, to November 22, 2025:

- [ERO 025-1097](#) Proposed Planning Act Changes (Schedule 10 of Bill 60 - *Fighting Delays, Building Faster Act*, 2025).

We are also interested in receiving any comments you may have on associated consultation postings:

- [ERO 025-1099](#): Consultation on simplifying and standardizing official plans.
- [ERO 025-1100](#): Consultation to better understand the linkage between minimum lot sizes on urban residential lands and increased housing options and affordability.
- [ERO 025-1101](#): Consultation to understand current municipal practices with respect to green development standards at the lot level (outside of building) in order to assess whether future changes are needed to prohibit mandatory green development standards in order to improve consistency and clarity across Ontario.

The Environmental Registry postings provide additional details regarding the proposed changes.

### **City of Toronto Act, 2006 – Ministry of Municipal Affairs and Housing**

The proposed change would, through a proclamation order, remove the City of Toronto's authority, under the *City of Toronto Act, 2006*, to require green roofs or other alternative roof surfaces on buildings, effective November 3, 2025.

### **Residential Tenancies Act – Ministry of Municipal Affairs and Housing / Ministry of the Attorney General**

Schedule 12 of the Bill amends the *Residential Tenancies Act, 2006* (RTA) to help address delays and support backlog reduction efforts at the Landlord and Tenant Board (LTB) and adjust the balance of landlord and tenant rights and responsibilities. If passed, the proposed changes would:

- Remove the requirement for a landlord to provide compensation to a tenant when evicting for personal use of the rental unit, if the landlord gives at least 120 days' notice of termination, instead of the required 60 days' notice;
- Shorten the notice period a landlord must provide to a fixed-term or month-to-month tenant to evict them for rent arrears from 14 days to 7 days;
- Remove a tenant's ability to raise issues that could otherwise be the subject of a tenant application to the LTB as part of a rent arrears hearing, if the tenant has not paid at least half of the rent arrears claimed in the application filed by the landlord;
- Remove a tenant's ability to raise issues that could otherwise be the subject of a tenant application to the LTB on the day of a rent arrears hearing, if the tenant has not given prior notice in accordance with LTB timelines;
- Specify a 15-day period for a landlord or tenant to request internal review of a final order or decision of the LTB; and

- Create new regulation-making authorities for the government to prescribe:
  - The form of a notice given by a landlord or tenant to terminate a tenancy.
  - Rules and guidelines for determining what qualifies as a “persistent” failure to pay rent / monthly housing charges, when they are due, by a tenant / member of non-profit housing co-operative.
  - Limitations on the LTB’s ability to postpone the enforcement of an eviction order and/or factors the LTB must consider before postponing enforcement.
  - Limitations, conditions, or tests related to a tenant / member of non-profit housing co-operative making a motion to set aside an eviction order that has been issued, without a hearing, when the tenant/member has given notice of termination to a landlord/co-op, or the parties have entered into an agreement to end a tenancy.
  - Limits or conditions on the power of the LTB to review its final decisions and orders.

The proposed amendments would come into force on a day to be named by order of the Lieutenant Governor in Council.

You may provide your comments on the proposed change through the Ontario Regulatory Registry from October 23, 2025, to November 22, 2025 at the links below:

- [RR 25-MMAH019](#): Seeking Feedback on Proposed Amendments to the Rules Related to Tenants Raising New Issues at a Landlord and Tenant Board (LTB) Rent Arrears Hearing
- [RR 25-MMAH024](#): Seeking Feedback on Proposed Amendments to Shorten the Rent Arrears Eviction Notice Period
- [RR 25-MMAH025](#): Seeking Feedback on Proposed Amendments to the Compensation Requirements for Landlord's Own Use Evictions
- [RR 25-MAG017](#): Seeking Feedback on Proposed Amendment to the Residential Tenancies Act, 2006 (RTA) to Shorten the Period of Time Available to Request a Review of an LTB order

## **Water and Wastewater Public Corporations Act – Ministry of Municipal Affairs and Housing**

Schedule 16 of the Bill proposes a new Act which sets out a framework for a new delivery model for water and wastewater services. The new framework will include legislative authority for the Minister to:

- Designate corporations as water and wastewater public corporations by regulation.
- Require prescribed municipalities to deliver water and wastewater exclusively through a water and wastewater public corporation beginning on a date as prescribed.

Under the new framework, the Minister will have regulation-making authority, including the ability to:

- Prescribe duties and responsibilities for the water and wastewater public corporation.
- Govern the transfer, issuance, redemption and purchase of shares and dividends of a water and wastewater public corporation.
- Govern requirements related to the nomination, appointment, election, resignation or removal of members of the board of directors of the corporation.
- Govern powers for the water and wastewater public corporation to impose and collect fees and charges. If required by LGIC regulation, the Minister of Municipal Affairs and Housing would have oversight powers over rate plans (and additional plans that may be prescribed in regulations).
- Provide for additional transitional matters.

Subject to future regulations setting out the share allocation, the first corporation would provide water and wastewater services in Peel Region and would be jointly owned by Mississauga, Brampton and Caledon. A corporation would be incorporated under the *Ontario Business Corporations Act* at the direction of the Minister that the Minister would designate as a water and wastewater public corporation.

The council of a municipality prescribed by the regulations shall, by the date specified in the regulations, make by-laws transferring employees, assets, liabilities, rights and obligations of the municipality to a water and wastewater public corporation for the purpose of providing water and wastewater services.

You may provide your comments on the proposed changes to the *Municipal Act, 2001* through the Environmental Registry of Ontario (ERO) notice and the Ontario Regulatory Registry ([025-1098](#)) from October 23, 2025 to November 22, 2025.

### **GO Transit Station Funding Act – Ministry of Infrastructure**

Schedule 4 of the Bill proposes changes the *GO Transit Station Funding Act, 2023*, to enable Municipalities the flexibility to specify payment of a transit station charge, in respect of any part of a development that consists of residential development, upon occupancy and require financial security to secure the payment of any transit station charge that is required to be paid upon occupancy of residential development.

Additional amendments will provide for the determination of a transit station charge that is payable upon occupancy of residential development.

You may provide your comments on the proposed change to the *GO Transit Station Funding Act, 2023* through the Environmental Registry of Ontario (ERO) notice [025-1182](#) from October 23, 2025 to November 22, 2025.

### **Toronto Waterfront Revitalization Corporation Act – Ministry of Infrastructure**

The proposed amendments to the *Toronto Waterfront Revitalization Corporation Act, 2002* would extend the mandate of Waterfront Toronto from 2028 to 2035, and allow for a further extension up to 2040.

The amendments also include provisions relating to a strategic review of Waterfront Toronto in 2031-32 that may inform the extension, a provision requiring the provincial government to consult with the federal government and City of Toronto prior to winding-up the corporation, and the repeal of provisions in the Act that are no longer applicable.

You may provide your comments on the proposed change to the *Toronto Waterfront Revitalization Corporation Act, 2002* through the Environmental Registry of Ontario (ERO) notice [025-1182](#) from October 23, 2025 to November 22, 2025.

### **Transit-Oriented Communities Act – Ministry of Infrastructure**

Schedule 15 of the Bill proposes to amend the *Transit-Oriented Communities Act, 2020*, which may allow the Minister to establish a Transit-Oriented Communities Advisory Panel. The Minister may appoint up to four individuals to this Advisory Panel and appoint a Chair from among them.

The Transit-Oriented Communities Advisory Panel would advise and make recommendations to the Minister, in respect of such matters as the Minister directs, related to infrastructure, transit-oriented community projects, land designated as transit-oriented community land under the Act, and other related matters.

The amendments will also enable the Minister to make an order requiring an owner of land designated as transit-oriented community land to enter into an agreement with a municipality addressing any matters that the Minister considers necessary for the appropriate development of the transit-oriented community land.

Municipalities will also be required to designate a municipal officer or employee to give to the Minister such information as the Minister requests with respect to the implementation of transit-oriented community projects that are located within that municipality.

You may provide your comments on the proposed change to the *Transit-Oriented Communities Act, 2020* through the Environmental Registry of Ontario (ERO) notice [025-1182](#) from October 23, 2025 to November 22, 2025.

### **Construction Act - Ministry of the Attorney General**

Schedule 2 of the bill proposes the following amendments to the *Construction Act* that would, if passed, refine the new annual release of holdback system that was enacted in 2024 but that is not yet in force:

Section 30 is re-enacted in order to apply with respect to the abandonment or termination of a contract or subcontract, rather than to a circumstance in which a contractor or subcontractor defaults in the performance of a contract or subcontract.

Not-yet-in-force amendments to section 31 that would have been made by section 27 of Schedule 4 to the *Building Ontario For You Act (Budget Measures), 2024* – providing for annual lien expiry – are repealed. Section 31 is amended to retain the provisions of those amendments dealing with notice of termination and its effects. The not-yet-in-force re-enacted version of section 26 (payment of basic holdback) is consequently amended to require the annual release of holdback without the expiry of liens.

Section 87.4 is amended by adding a separate transition rule for alternative financing and procurement arrangements (otherwise known as “public-private partnerships”) and to adjust the transition rules respecting amendments made to section 31.

Transitional regulation-making authority in section 88 is made more generally applicable and is transferred from the Lieutenant Governor in Council to the Minister.

The amendments are to come into force at the same time as related amendments to the Act made by the *Building Ontario For You Act (Budget Measures), 2024*, except for the transitional regulation-making authority which comes into force on Royal Assent.

### **Ontario Water Resources Act - Ministry of the Environment, Conservation and Parks**

Schedule 8 of the bill proposes amendments to the *Ontario Water Resources Act* (OWRA) that would, if enacted, would reduce the time and costs with providing on-site sewage treatment to on-farm worker housing by allowing larger systems (comprised of multiple systems with design capacities no greater than 10,000 L/d each and up to 50,000 L/d total per lot or parcel of land) to be regulated under the Ontario’s Building Code and exempting these systems from existing *Ontario Water Resources Act* requirements for environmental compliance approvals.

You may provide your comments on the proposed change to the *Ontario Water Resources Act* through the Environmental Registry of Ontario (ERO) notice [ERO 025-0900](#) from October 23, 2025 to November 22, 2025. In parallel, the government is also consulting on a policy proposal on how the Ontario Building Code will continue to provide protection to human health, the environment, and neighbouring properties in relation to these on-farm systems. You may provide comments on this supporting policy proposal to the Ontario Building Code through Environmental Registry of Ontario notice [ERO 025-0899](#) from October 24, 2025 to December 7, 2025.



### ***Building Transit Faster Act, 2020 – Ministry of Transportation***

Schedule 1 of the bill proposes amendments to the *Building Transit Faster Act, 2020* (BTFA) that, if passed, would remove barriers and streamline processes that may otherwise result in delays to the timely completion of provincial transit projects by:

- Reducing the notice period to property owners from 30 to 15 days for Metrolinx to conduct due diligence work (e.g., carrying out inspections, removing obstructions), extending access to municipal right-of-way and third-party lands to the operation and maintenance of projects, and expanding the application of Minister's access orders to additional infrastructure (e.g., tunnels, life safety systems, buildings, bridges). Amendments will also create Minister's regulation-making authorities to name additional infrastructure and to delegate powers for access orders to Metrolinx or to an MTO official.

You may provide your comments on the proposed change to the BTFA through the Environmental Registry of Ontario notice [ERO 025-1035](#).

### ***Highway Traffic Act – Ministry of Transportation***

Schedule 5 of the bill amends the *Highway Traffic Act* (HTA) to require applicants for a Driver's Licence, Photo Card and Registrant Identification Number demonstrate that the person is a resident of Ontario, that the person has legal status in Canada and, with respect to an application for a commercial class driver's licence, that the person is lawfully able to work in Canada.

The Schedule also makes amendments to Part II.1 of the HTA to address concerns about the impact of vehicle lane reductions on traffic flow, congestion, and transportation efficiency. Amendments to s.195.3 would prohibit all municipalities from reducing the number of motor vehicle lanes when installing new bicycle lanes. Regulation-making authority is also proposed that would allow the Minister to expand the prohibition to include other municipal activities or provide exemptions to the prohibition altogether.

Finally, amendments to s. 195.9 would streamline the process for reimbursement regarding the existing bicycle lane provisions.

You may provide your comments on the proposed changes through Environmental Registry of Ontario notice [ERO 025-1071](#) and Regulatory Registry notice [RR 25-MTO019](#).

### ***Local Roads Boards Act – Ministry of Transportation***

Schedule 6 of the bill amends the *Local Roads Boards Act* to allow owners of certain tax-exempt lands to make voluntary payments to their local roads boards. If approved by the Minister, the voluntary payments would be eligible for matching provincial government funding. The Minister is provided regulation-making authority to prescribe lands for this purpose, as well as to establish an approvals process for such payments. Other related amendments are made regarding record-keeping.

### ***Photo Card Act, 2008 – Ministry of Transportation***

Schedule 9 of the bill amends the *Photo Card Act, 2008*, to require that an applicant for a photo card establish that they are a resident of Ontario, and that they are in Canada lawfully.

### ***Public Transportation and Highway Improvement Act – Ministry of Transportation***

Schedule 11 of the bill adds a new section to the *Public Transportation and Highway Improvement Act* (PTHIA), stating that various things under the Act do not constitute an expropriation or injurious affection.

This Schedule also repeals and replaces s. 117 of the Act. The Minister of Transportation has existing authority under this section to set mandatory standards for highways, including for municipal roads; however, there is no such regulation currently in place. Proposed amendments would support implementation of common road construction standards across the province by creating new regulation-making authorities to allow the province to prescribe requirements for road construction contracts, establish an exemption process, and set reporting requirements pertaining to road standards. Amendments also allow the Minister to require input from stakeholders regarding standards upon request.

You may provide your comments on the proposed change to the PTHIA related to road construction standards through the Environmental Registry of Ontario notice [ERO 025-1140](#).

### ***Towing and Storage Safety and Enforcement Act, 2021 – Ministry of Transportation***

Schedule 14 of the bill amends the *Towing and Storage Safety and Enforcement Act, 2021*, such that tow operators and vehicle storage operators are not required to submit their rates to the ministry for a service where a maximum amount for that service has been set by regulation.

You may provide your comments on the proposed changes through Regulatory Registry notice [RR 25-MTO017](#).





# Update from the Board

TBDSSAB Board Newsletter | November 18, 2025

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## Message from the Chair

Please find below the latest issue of Update from The Board, the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board.

**Please circulate to members of your respective Municipal Councils and Local Roads Boards.**

The purpose of this newsletter is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

Some highlights from the October meeting:

- Administration gave a presentation about the Child Care and Early Years service system.
- The Board received the Financial Context presentation in advance of the 2026 budget proposal.

- The Board reviewed a report summarizing the results of the 2025 Ontario Works Client Satisfaction Survey.

Thank you,

**Brian Hamilton**  
Chair, TBDSSAB

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This edition of Update from the Board covers TBDSSAB's Board meeting on **October 16, 2025**, as well as key initiatives taking place in this time span.

Our aim is to provide an overview of TBDSSAB Board information and reports in a timely manner following all monthly meetings.

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## Next Meeting

The next Board meeting will be held **Thursday, November 20, 2025, at 10:00am.**

The Board meeting is scheduled to take place in person. For more information, please visit the [Board Meetings page](#) on our website.

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## Spotlight: Professional Learning Event

TBDSSAB hosted a professional learning event for child care professionals from across the District of Thunder Bay on Friday October 24, 2025.

TBDSSAB provides ongoing professional learning, capacity building, and mentorship to all funded programs as service system manager for child care and early years programs in the District of Thunder Bay. The professional learning event is held once a year during the week of Child Care Worker Appreciation Day (CCWAD) for all staff working in funded programs.

The event welcomed 425 program staff from funded programs across the District of Thunder Bay, including licensed child care and EarlyON programs, over two days. Centered around the theme “Rooted in Hope: Growing Imagination, Connection, and Wonder in Early Childhood,” the event featured keynote speaker Susan Hopkins from the MEHRIT Centre, who shared valuable insights on self-regulation in early learning environments.

[Click here](#) to read the full PL Day media release.



## Spotlight: Housing Safety Unit

On October 28, TBDSSAB and the Thunder Bay Police Service (TBPS) announced a partnership for a new, community-focused initiative: the Housing Safety Unit (HSU).

Through HSU, four dedicated Special Constables will be deployed to provide a proactive, visible, and tailored safety presence in TBDSSAB-owned housing communities. Special Constables are appointed under Ontario's Community Safety and Policing Act (CSPA). They are law enforcement officers with limited police powers, authorized to enforce laws within a specific jurisdiction.

HSU Special Constables will be based out of three high-volume buildings, while also establishing relationships at TBDSSAB's other direct-owned properties. Their duties include routine patrols, incident response, tenant engagement, and support referrals.

[Click here](#) to read the full Housing Safety Unit media release.



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## Board Reports: October 16, 2025

### **2025 Non-Profit Mortgage Expiry Agreement Template Changes**

Download: [RPT 2025-36-CS 2025 Non-Profit Mortgage Expiry Agreement Template Changes](#) (PDF)

### **2025 Reserve and Reserve Fund Strategy Update**

Download: [RPT 2025-37-CS 2025 Reserve and Reserve Fund Strategy Update](#) (pdf)

### **2025/26 Housing Portfolio Insurance Contract**

Download: [RPT 2025-38-CS 2025-26 Housing Portfolio Insurance Contract](#) (pdf)

### **ISS Update on Attainment of Service Level Standards**

Download: [RPT 2025-39-ISS Update on Attainment of Service Level Standards](#)

### **2025 OW Client Satisfaction Survey Board Report**

Download: [RPT 2025-40-ISS-CEO 2025 OW Client Satisfaction Survey Board Report](#) (PDF)

### **Cancellation of November 21 Board Meeting Date**

Download: [MEM Cancellation of November 21 Board Meeting Date](#) (PDF)

### **TBDSSAB Presentations to Municipalities Policy**

Download: [MEM TBDSSAB Presentations to Municipalities Policy](#) (PDF)

Board reports for past meetings are available on our website:

<https://www.tbdssab.ca/board/reports>

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## Feedback

We appreciate feedback and comments regarding the content of this newsletter.

**Contact:** Carole Lem (she/her), Communications & Engagement Officer

E: [Carole.Lem@tbdssab.ca](mailto:Carole.Lem@tbdssab.ca) T: 807-766-4219

**Ministry of Emergency  
Preparedness and Response**

Office of the Minister

438 University Ave., 14th Floor  
Toronto ON M5G 2K8**Ministère de la Protection civile  
et de l'Intervention en cas d'urgence**

Bureau de la ministre

438, av. University, 14<sup>e</sup> étage  
Toronto ON M5G 2K8

**DATE:** November 18, 2025

**MEMORANDUM TO:** Ontario Corps Partners and Community Emergency Management Coordinators

**SUBJECT:** FPT Meeting on Emergency Management

Dear partners,

Last week I had the honour of co-chairing the Federal-Provincial-Territorial ministers meeting responsible for emergency management in Toronto. I am writing to highlight the collaborative efforts underway among leaders across Canada to protect Ontario and all of Canada. The meeting served as a platform to advance coordinated approaches to emergency management, engaging government and Indigenous leadership in meaningful dialogue and shared action.

Throughout our discussions, we addressed challenging topics with purpose – lessons learned from this summer's significant wildland fire season, civilian response capabilities, communications infrastructure and our approach to the renewal of our national emergency management strategy. Many of us also highlighted our own volunteer-based initiatives, such as Ontario Corps, to build opportunities for a pan-Canadian approach to civilian involvement through work with volunteers and partner organizations.

We also launched the call for nominations for the [Emergency Management Exemplary Service Award](#), which will run until April 30, 2026. This prestigious award recognizes individuals and groups for their work to prevent, prepare for, respond to and recover from emergencies. If you have someone in Ontario that you would like to nominate, visit [Ontario.ca/EMESA](#).

These discussions reinforced that emergency management is a national priority, reflecting a shared commitment among all partners to protect communities and strengthen resilience across Canada.

As this work progresses, we remain committed to keeping all partners informed and engaged, ensuring transparency and continued collaboration across all levels of government and Indigenous leadership. I look forward to continuing this important work together in the months ahead.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Jill Q', with a long, sweeping horizontal stroke extending to the right.

The Honourable Jill Dunlop  
Minister of Emergency Preparedness and Response





## Thunder Bay District Health Unit

### Board of Health Meeting Minutes

**MINUTES OF THE MEETING:** OCTOBER 15, 2025

**TIME OF MEETING:** 1:00 PM

**PLACE OF MEETING:** FIRST FLOOR BOARDROOM /  
VIDEOCONFERENCE

**CHAIR:** MR. JAMES MCPHERSON

#### **BOARD MEMBERS PRESENT:**

Mr. Grant Arnold  
Ms. Lucy Belanger  
Ms. Kasey Etreni  
Mr. James McPherson  
Mr. Jim Moffat  
Ms. Cynthia Olsen  
Mr. Don Smith  
Dr. Mark Thibert  
Ms. Kristine Thompson  
Mr. Todd Wheeler

#### **REGRETS:**

Ms. Cindy Brand  
Mr. Paul Malashewski  
Ms. Donna Peacock

#### **ADMINISTRATION PRESENT:**

Dr. Janet DeMille, Medical Officer of Health and  
Chief Executive Officer  
Ms. Diana Gowanlock, Director - Health Protection  
Mr. Dan Hrychuk, Director - Corporate Services  
Ms. Shannon Robinson, Director - Health  
Promotion  
Ms. Dana Wilson, Associate Director –  
Communications & Strategic Initiatives  
Ms. Lauren Paradis, Manager of Finance  
Mr. Phil Avella, Manager of Information Systems  
and Property  
Ms. Diana Carlson, Administrative Assistant –  
Corporate Services  
Ms. Shelley Oleksuk, Administrative Assistant -  
Health Promotion

#### **RECORDER:**

Ms. Laura Wiljala, Executive Assistant and  
Secretary to the Board of Health

#### **1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 1:03 PM.

**2. ATTENDANCE AND ANNOUNCEMENTS**

The Chair presented regrets from Mr. Paul Malashewski, Ms. Donna Peacock, and Ms. Cindy Brand.

**3. DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4. AGENDA APPROVAL**

The agenda was presented for approval.

Resolution No. 89-2025

**Moved By:** J. Moffat

**Seconded By:** K. Thompson

THAT the Agenda for the Regular Board of Health Meeting to be held on October 15, 2025, be approved.

CARRIED

**5. INFORMATION SESSION****5.1 Health Equity Work Group Update**

Ms. D. Wilson, Associate Director – Communications & Strategic Initiatives, presented a Health Equity Work Group Update to the Board of Health and responded to questions from the Board.

At the request of the members, a copy of the presentation will be shared with the Board following the meeting. The Board also requested the communication be shared externally.

**6. MINUTES OF THE PREVIOUS MEETINGS****6.1 Thunder Bay District Board of Health**

The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meetings held on September 17, 2025, were presented for approval.



**6. MINUTES OF THE PREVIOUS MEETINGS (cont'd)**

**6.1 Thunder Bay District Board of Health (cont'd)**

Resolution No. 90-2025

**Moved By:** J. Moffat

**Seconded By:** K. Thompson

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meetings held on September 17, 2025, be approved.

CARRIED

**7. MATTERS ARISING FROM THE MINUTES**

There are no matters arising from the previous minutes.

**8. BOARD OF HEALTH (CLOSED SESSION) MEETING**

Resolution No. 91a-2025

**Moved By:** D. Smith

**Seconded By:** K. Thompson

THAT the Board of Health move into Closed Session to receive information related to negotiations carried on behalf of the Board.

CARRIED

At 1:20 PM, the Board of Health moved into Closed Session. The following individuals left the meeting:

- Dr. Janet DeMille, Medical Officer of Health/Chief Executive Officer
- Ms. Diana Gowanlock, Director of Health Protection
- Ms. Shannon Robinson, Director of Health Promotion
- Ms. Dana Wilson, Associate Director – Communications & Strategic Initiatives
- Ms. Lauren Paradis, Manager of Finance
- Ms. Diana Carlson, Administrative Assistant – Corporate Services
- Ms. Shelley Oleksuk, Administrative Assistant – Health Promotion

**8. BOARD OF HEALTH (CLOSED SESSION) MEETING (cont'd)**

- Ms. Laura Wiljala, Executive Assistant and Secretary to the Board of Health

At 1:42 PM, the Board moved out of Closed Session and the above-noted individuals returned to the meeting.

**8.1. Closed Session Report**

The Chair reported that the Board received an update related to negotiations carried on behalf of the Board during the closed session.

**9. DECISIONS OF THE BOARD****9.1 Reserve & Reserve Fund Strategy**

Report No. 41-2025 (Finance) from Mr. D. Hrychuk, Director of Corporate Services, dated October 15, 2025, and relative to providing the Board of Health with an annual review and recommendations regarding the Reserves and Reserve Fund Strategy was provided to the Board. D. Hrychuk presented and responded to questions and comments from the Board.

**Moved By:** K. Thompson

**Seconded By:** J. Moffat

THAT with respect to Report No. 41-2025 (Finance), we recommend that the Board of Health approve the Reserve and Reserve fund strategy and transfers as presented;

AND THAT any year-end surplus or deficit from the Land Development Program be transferred into or withdrawn from the Land Development Reserve Fund, respectively;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any related administrative requirements for the Reserve and Reserve Fund strategy.

CARRIED

## 9.2 General Insurance Program Renewal

Report No. 42-2025 (Finance) from Mr. D. Hrychuk, Director of Corporate Services, dated October 15, 2025, and relative to providing the Board of Health with recommendations regarding the renewal of the general insurance program for the Thunder Bay District Board of Health for 2025-2026, was presented to the Board.

The Board approved Administration to make a policy change that will allow Administration to proceed with the insurance renewal annually without providing a report in advance. Moving forward, the Board will be updated by memorandum with regard to the status of the renewal of the general insurance program.

Resolution No. 93-2025

**Moved By:** D. Smith

**Seconded By:** K. Etreni

THAT with respect to Report No. 42-2025 (Finance), we recommend that the insurance program renewal for the Thunder Bay District Health Unit from Intact Public Entities Inc., effective October 20, 2025 to October 20, 2026, at a total cost of no more than \$182,432 (taxes extra) be approved;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the General Insurance Program Renewal, as required.

CARRIED

## 9.3 aLPHa Fall Symposium

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated October 15, 2025, and containing a resolution relative to the above-noted, was presented to the Board. Dr. DeMille provided an overview of the upcoming Symposium, for the Board's consideration.

### 9.3 aPHa Fall Symposium (cont'd)

Resolution No. 94-2025

**Moved By:** J. Moffat

**Seconded By:** K. Etreni

THAT the following members of the Board be authorized to attend the aPHa 2025 Fall Symposium to be held virtually on November 7, 2025:

1. James McPherson
2. Don Smith
3. Grant Arnold

CARRIED

### 9.4 Board of Health Policy and Procedure

A memorandum from Dr. J. DeMille (MOH/CEO) dated October 15, 2025, and containing a resolution relative to approval of Board of Health policy and procedure updates, was provided to the Board.

Resolution No. 95-2025

**Moved By:** C. Olsen

**Seconded By:** J. Moffat

THAT the proposed updates to the following Board of Health Policy and Procedure be approved:

- BH-02-21 Conflict of Interest Policy and Procedure

AND THAT Administration be authorized to finalize and publish the updated Board of Health policy and procedure.

CARRIED

## **10. COMMUNICATIONS FOR INFORMATION**

### **10.1 Medical Officer of Health/CEO Report**

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer provided an update to the Board relative to the pillars of the Strengthening Public Health Initiative, noting a working draft of some of the Ontario Public Health Standards (OPHS) was received. The effective date for the updated OPHS is currently set for January 2, 2026.

Regarding the funding pillar, the Ministry continues to work on the funding review and more official communication is expected at some point.

## **11. NEXT MEETING**

The next regularly scheduled meeting will be held on Wednesday, November 19, 2025 at 1:00 PM.

## **12. ADJOURNMENT**

Resolution No. 96-2025

**Moved By:** D. Smith

**Seconded By:** K. Etrene

THAT the Board of Health meeting held on October 15, 2025, be adjourned at 2:20 PM.

CARRIED



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 15/2025  
OF  
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

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**DATE OF MEETING:** October 16, 2025

**TIME OF MEETING:** 10:00 a.m.

**LOCATION OF MEETING:** Microsoft Teams &  
3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON

**CHAIR:** Brian Hamilton

**PRESENT:**

Albert Aiello  
Ken Boshcoff  
Anne Marie Bourgeault  
Meghan Chomut  
Gordon Cuthbertson  
Chris Eby  
Kasey Etreni  
Brian Hamilton  
Greg Johnsen  
Kathleen Lynch  
Elaine Mannisto  
Jim Moffat  
Dominic Pasqualino  
Jim Vezina

**OFFICIALS:**

Ken Ranta, Chief Executive Officer  
Richard Jagielowicz, Director, Corporate Services Division  
Crystal Simeoni, Director, Integrated Social Services Division  
Shari Mackenzie, Manager, Human Resources  
Dawnette Hoard, Manager, Child Care & Early Years Programs  
Michelle Wojciechowski, Manager, Intake & Eligibility  
Tafadzwa Mukubvu, Manager, Finance  
Aaron Park, Manager, Housing & Homelessness Programs  
Jennifer Lible, Manager, Social Assistance Programs  
Tomi Akinyede, Supervisor, Research & Social Policy  
Bindiya Patel, Communications Assistant  
Glenda Flank, Recording Secretary

**REGRETS:**

**GUESTS:**

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

**BOARD MEETING**

### DISCLOSURES OF INTEREST

None

### NEW BUSINESS

Brian Hamilton, Board Chair requested that a resolution be added to the November Board meeting thanking staff for their work. On consensus a resolution to be added to the November Board meeting agenda.

### CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 25/68

Moved by: Greg Johnsen  
Seconded by: Kasey Etreni

THAT with respect to the agenda for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for October 16, 2025, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

### MINUTES OF PREVIOUS MEETINGS

#### Board Meetings

Minutes of Meeting No. 13/2025 (Regular Session) and Meeting No. 14/2025 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on September 18, 2025, were presented for confirmation.

Resolution No. 25/69

Moved by: Elaine Mannisto  
Seconded by: Gordon Cuthbertson

THAT the Minutes of Meeting No. 13/2025 (Regular Session) and Meeting No. 14/2025 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on September 18, 2025, respectively, be confirmed as amended.

CARRIED

## DEPUTATIONS / PRESENTATIONS

### Financial Context for 2025 Budget Process

Ken Ranta, Chief Executive Officer, Richard Jagielowicz, CPA, CA, CBV, Director, Corporate Services Division and Crystal Simeoni, Director Integrated Social Services Division provided a presentation regarding the financial context for the 2026 Budget.

Ken Ranta, CEO provided an overview of the TBDSSAB Budget history including the expense and revenue history and trends, the levy history, a comparison of the levy vs CPI and impacts to the budget for 2026, provided clarification and responded to questions.

Richard Jagielowicz, Director, Corporate Services provided an overview of TBDSSAB's Assets and Liabilities including the tangible capital assets, history of reserve funds and debt payment history, and responded to questions.

Crystal Simeoni, Director, Integrated Social Services provided an overview of the context and impacts for all program areas for 2026 and 2027 and responded to questions.

At 10:55 a.m. Kasey Etreni, Board member left the board meeting.

Ken Ranta, CEO, provided further information and responded to questions.

At 11:07 a.m. Dawnette Hoard, Manager, Child Care & Early Years Programs and Michelle Wojciechowski, Manager, Intake & Eligibility, joined the meeting.

### Child Care & Early Years Update

Dawnette Hoard, Manager, Child Care & Early Years Programs and Michelle Wojciechowski, Manager, Intake & Eligibility provided a presentation regarding the Child Care & Early Years program.

At 11:17 a.m. Brian Hamilton, Board Chair left the meeting and Jim Vezina, Vice-Chair assumed the position of Chair.

Dawnette Hoard, Manager, Child Care & Early Years Programs provided an overview of the CWELCC update, the service system profile, direct growth plan, professional learning plans and responded to questions.

At 11:24 a.m. Brian Hamilton, Board Chair returned to the meeting and assumed the position of Chair.



Crystal Simeoni, Director, Integrated Social Services provided clarification.  
At 11:32 a.m. Kasey Etreni, Board Member joined the meeting.

Michelle Wojciechowski, Manager, Intake & Eligibility provided an overview of the child care fee subsidy, process to apply for child care, overview of the steps for child care subsidy approval and responded to questions.

At 11:45 a.m. Meghan Chomut, Board Member left the meeting.

Dawnette Hoard, Manager, Child Care & Early Years Programs provided an overview of the Child Care and EarlyOn statistics, a brief update on the Early On program and an overview of the child care waitlist and licensed child care spaces.

Ken Ranta, CEO provided clarification and responded to questions.

At 11:49 a.m. Meghan Chomut, Board Member joined the meeting and Greg Johnsen, Board member, Dawnette Hoard, Manager, Child Care & Early Years Programs and Michelle Wojciechowski, Manager, Intake & Eligibility left the meeting.

At 11:50 a.m. the Board Chair called for a break for lunch. The meeting reconvened in Regular Session at 12:12 p.m.

#### CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information in respect of which a council, board, committee or other body may hold a closed meeting under another statute.

Resolution No. 25/70

Moved by: Gordon Cuthbertson  
Seconded by: Dominic Pasqualino

THAT the Board adjourn to a closed meeting relative to receipt of information with respect to a matter in which a council, board, committee or other body may hold a closed meeting under another statute regarding the potential third-party approach to Build Canada Homes and Canada Mortgage and Housing Corporation Opportunities.

CARRIED

At 12:26 p.m. the meeting reconvened in Regular Session and Tafadzwa Mukubvu, Manager, Finance joined the meeting.

## REPORTS OF ADMINISTRATION

### 2025 Non-Profit Mortgage Expiry Agreement Template

Report No. 2025-36 (Corporate Services Division) was presented to the Board providing information regarding Administration's recommended changes to the mortgage expiry agreement template.

Richard Jagielowicz, Director, Corporate Services provided an overview of the changes being recommended to the Non-Profit Mortgage Expiry Agreement template and responded to questions.

Resolution No. 25/71

Moved by:           Meghan Chomut  
Seconded by:       Jim Moffat

THAT with respect to Report No. 2025-36 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the non-profit mortgage expiry agreement template changes provided within the Report.

CARRIED

### 2025 Reserve and Reserve Fund Strategy Update

Report No. 2025-37 (Corporate Services Division) was presented to the Board providing the annual update and Administration's recommendation for the Reserve and Reserve Fund Strategy.

Ken Ranta, CEO, provided a brief introduction to the annual report.

Tafadzwa Mukubvu, Manager, Finance provided a brief overview of the report outlining the change being recommended and responded to questions.

Richard Jagielowicz, Director, Corporate Services provided further information and responded to questions.

Ken Ranta, CEO and Crystal Simeoni, Director, Integrated Social Services provided clarification.

Resolution No. 25/72

Moved by: Anne-Marie Bourgeault  
Seconded by: Albert Aiello

THAT with respect to Report No. 2025-37 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the 2025 Reserve Fund Strategy provided within the Report.

CARRIED

2025/26 Housing Portfolio Insurance  
Contract

Report No. 2025-38 (Corporate Services Division) was presented to the Board providing the results of and Administration's recommendation regarding the 2025/26 property insurance quotation process for the TBDSSAB direct-owned housing portfolio.

Richard Jagielowicz, Director, Corporate Services responded to questions.

Tafadzwa Mukubvu, Manager Finance provided further information.

Resolution No. 25/73

Moved by: Kasey Etreni  
Seconded by: Dominic Pasqualino

THAT with respect to Report No. 2025-38 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board, accept the property insurance quotation provided by Marsh Canada Limited, in the amount of \$1,039,000;

AND THAT the Director, Corporate Services Division be authorized to bind coverage and complete any administrative requirements of the insurance renewal process.

CARRIED

At 12:49 p.m. Tafadzwa Mukubvu, Manager Finance left the meeting and Aaron Park, Manager, Housing & Homelessness Programs joined the meeting.

#### Update on the Attainment of Service Level Standards

Report No. 2025-39 (Integrated Social Services Division) was presented to the Board providing information regarding the attainment of the Service Level Standards established by the province for community housing.

Aaron Park, Manager, Housing & Homelessness Programs provided a brief overview of the report and responded to questions.

At 12:56 p.m. Albert Aiello, Board member and Aaron Park, Manager, Housing & Homelessness Programs left the meeting and Jennifer Lible, Manager, Social Assistance Programs and Tomi Akinyede, Supervisor, Research & Social Policy joined the meeting.

#### 2025 Ontario Works Client Satisfaction Survey Results

Report No. 2025-40 (Integrated Social Services and Chief Executive Officer Division) was presented to the Board providing the results of the 2025 Ontario Works Client Satisfaction Survey.

At 12:59 p.m. Ken Boshcoff, Board member joined the meeting.

Ken Ranta, CEO provided a brief introduction to the report.

Tomi Akinyede, Supervisor, Research & Social Policy provided an overview of the results of the Client Satisfaction Survey and responded to questions.

At 1:08 p.m. Meghan Chomut, Board Member left the Board meeting.

Jennifer Lible, Manager, Social Assistance Programs provided further information and responded to questions.

At 1:12 p.m. Jennifer Lible, Manager, Social Assistance Programs and Tomi Akinyede, Supervisor, Research & Social Policy left the meeting

#### Cancellation of the November 21 Board Meeting Date

Memorandum from Ken Ranta, CEO (Chief Executive Officer Division) was presented to the Board providing the rationale for Administration's recommendation for cancelling the November 21 Board Meeting.

Ken Ranta, CEO provided a brief overview of the recommendation.

A brief discussion was held regarding the cancellation of the November 21<sup>st</sup> Board Meeting date and the possibility of scheduling a TBDSSAB Committee meeting during that time. On consensus, Administration to review the availability for making this change and to reschedule the Committee Meeting if appropriate.

Resolution No. 25/74

Moved by: Jim Moffat  
Seconded by: Kasey Etreni

THAT with respect to the Memorandum dated October 7, 2025 from Ken Ranta, Chief Executive Officer, we approve the cancellation of the November 21<sup>st</sup> Board Meeting;

AND THAT notice of the cancellation be posted on The District of Thunder Bay Social Services Administration Board website.

CARRIED

TBDSSAB Presentations to District of  
Thunder Bay Municipalities Policy

Memorandum from Ken Ranta, CEO (Chief Executive Officer Division was presented to the Board providing the rationale for deferring the TBDSSAB Presentation to Municipalities matter to a future Board Meeting.

Ken Ranta, CEO, provided a brief overview.

CORRESPONDENCE

None

BY-LAWS

None

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, November 20, 2025 at 10:00 a.m., in the 3<sup>rd</sup> Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 25/75

Moved by: Anne-Marie Bourgeault  
Seconded by: Ken Boshcoff

THAT the Board Meeting No. 15/2025 of The District of Thunder Bay Social Services Administration Board, held on October 16, 2025, be adjourned at 1:20 p.m.

CARRIED

Chair

Chief Executive Officer

Headquarters – Chief of EMS  
105 S. Junot Ave.  
Thunder Bay ON P7B 4X6

Tel: (807) 625-3271 Fax: (807) 684-2657  
E-mail: [Shane.Muir@thunderbay.ca](mailto:Shane.Muir@thunderbay.ca)



To: SNEMS District Stakeholders

From: Shane Muir, Chief – Superior North Emergency Medical Services

Date: November 20, 2025

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Further to my memo of October 24, 2025, I am providing an update on the collective bargaining process between the City of Thunder Bay and Unifor Local 229, representing District Paramedics.

At the October 7 meeting, the Union advised that it intended to request a “no-board” report from the Ministry of Labour, which was issued on October 16. The parties have since agreed to extend the legal strike/lockout date to November 26, 2025, and have scheduled bargaining meetings for November 24 and 25 to continue efforts toward a negotiated settlement.

As noted in my October 8 memo, essential ambulance services will continue in all affected communities in the event of a labour disruption. Superior North EMS has comprehensive contingency plans in place to ensure public safety and maintain uninterrupted service.

We anticipate that, leading up to November 26, the Union may engage with local media and other communication channels to share its position. The City of Thunder Bay and Superior North EMS will continue to provide timely, factual updates to keep stakeholders informed.

To summarize, the Union may initiate strike action at 12:01 a.m. on November 26. The two days prior have been set aside to ensure bargaining can continue. The City of Thunder Bay remains committed to a fair and respectful bargaining process that recognizes the critical work of our Paramedics while ensuring uninterrupted service to the communities we serve.

We will continue to provide updates on any significant developments or if a labour disruption becomes imminent. Please reach out if you have any questions or require further information.

Media inquiries can be directed to me at [shane.muir@thunderbay.ca](mailto:shane.muir@thunderbay.ca) or 807-629-8884.

Headquarters – Chief of EMS  
105 S. Junot Ave.  
Thunder Bay ON P7B 4X6

Tel: (807) 625-3271 Fax: (807) 684-2657  
E-mail: [Shane.Muir@thunderbay.ca](mailto:Shane.Muir@thunderbay.ca)



Sincerely,

A handwritten signature in black ink, appearing to read "Shane Muir".

Shane Muir  
Chief – Superior North EMS

Cc: J. Collin, City Manager  
K. Robertson, Commissioner – Community Services Department  
E. Kadikoff, Deputy Chief – District Operations SNEMS  
A. Soulias, Commander – EMS Operations  
SNEMS District Superintendents  
E. Anderson, Manager – Employee Relations  
S. Harkness, Senior Employee Relations Consultant





## Northwestern Ontario Municipal Association

**For Immediate Release**

**November 21, 2025**

### **NOMA Applauds Buy Ontario Act as a Major Step Forward for Northern Jobs and Manufacturing**

The Northwestern Ontario Municipal Association (NOMA) welcomes the Province of Ontario's introduction of the **Buy Ontario Act**, landmark legislation that prioritizes Ontario-made goods, services, and labour in publicly funded procurement. This commitment strengthens domestic supply chains, protects local jobs, and reinforces the province's industrial capacity — including key manufacturing assets across Northwestern Ontario.

NOMA supports the Province's efforts to ensure that public investments deliver maximum benefit to Ontario workers, businesses, and communities. Anchoring procurement in Ontario's proven manufacturing base will create new opportunities for sectors that drive the northern economy, including transportation manufacturing, forestry-related industries, skilled trades, mining, mining supply, and infrastructure development.

A clear example of Ontario's industrial strength is **Alstom Thunder Bay**, whose skilled workforce produces TTC subway cars, bi-level coaches, and national rail fleet components. Policies like the Buy Ontario Act can help ensure that major projects — from transit expansions to fleet renewals — are built in Ontario by Ontario workers.

#### **Quote from NOMA President Rick Dumas**

"NOMA applauds the Province for taking bold action to ensure Ontario's public spending supports Ontario workers. The Buy Ontario Act is exactly the kind of commitment our region needs. Facilities like Alstom Thunder Bay demonstrate the world-class manufacturing capacity that exists right here in Northwestern Ontario. Prioritizing made-in-Ontario procurement is critical to sustaining good-paying jobs and strengthening our regional economy."

Dumas added: "We look forward to working with the Province to ensure Northern suppliers — large and small — have full access to the opportunities this legislation will unlock. Strong domestic procurement builds a stronger, more resilient Ontario."

## Northwestern Ontario Municipal Association

**Media Contact:**

Jason Veltri

Executive Coordinator, NOMA

[admin@noma.on.ca](mailto:admin@noma.on.ca) | (807) 683-6662

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November 21, 2025

SENT VIA EMAIL - [minister.mecp@ontario.ca](mailto:minister.mecp@ontario.ca)

The Honourable Todd J. McCarthy  
Minister of Environment, Conservation and Parks  
College Park, 5<sup>th</sup> Floor  
777 Bay Street  
TORONTO, Ontario  
M7A 2J3

Dear Minister McCarthy:

On October 31, 2025, the Ontario Ministry of Environment, Conservation and Parks (MECP) announced proposed amendments to the *Conservation Authorities Act* (CAA), to establish the Ontario Provincial Conservation Agency (OPCA) to provide leadership, governance, and strategic direction to Conservation Authorities (CAs). The agency will be responsible for:

- Developing a single digital permitting platform;
- Streamlining and standardizing service delivery by setting provincewide performance, standards
- as well as maintaining centralized data and updated floodplain mapping; and
- Overseeing the consolidation of Conservation Authorities.

The Ministry of Environment, Conservation and Parks are proposing that the agency would require the local Conservation Authorities to pay for the costs of the Ontario Provincial Conservation Agency.

Additionally, the MECP has introduced an amendment to the Conservation Authorities Act that outlines the proposed boundaries for establishing Regional Conservation Authorities. The proposed consolidation will entail, including reducing the number of Conservation Authorities from 36 to 7.

MECP has indicated that they plan to consult with stakeholders, municipalities, conservation authorities, and Indigenous communities. This consultation includes a policy proposal notice period posted on the Environmental Registry of Ontario for 45 days, inviting feedback on the

proposed boundaries and criteria for the regional consolidation of Ontario's 36 CAs with a deadline of December 22, 2025.

The Town understands that the timelines for the proposed CAA amendments are as follows:

- Consultation occurs throughout the Q1 2026;
- Conservation authorities operate within current governance structure until after the 2026 Municipal election; and
- Changes come into force January 1, 2027.

The Town of Goderich has identified several concerns relating to the proposed CAA amendments:

- What is the cost of establishing and operating the proposed Ontario Provincial Conservation Agency (OPCA)? The OPCA would require significant resources while local watershed advisory boards would still be needed to guide priorities and provide oversight.
- What is the anticipated total cost of consolidating the 36 Conservation Authorities to 7?
- As a local organization, the Maitland Conservation is responsive to community needs. Municipalities, landowners and community partners drive the services and priorities of the organization. A move to the OPCA, and the consolidation of Conservation Authorities, would mean less municipal input on service priorities, yet member municipalities currently financially contribute over 80% of the MVCA's operating budget, while the Province provides approximately 2%.
- Will the needs of rural communities and the agricultural sector will be adequately recognized and prioritized in this consolidation? Particularly since the lead Conservation Authority, for each of the 7 new regional conservation authorities, is expected to be in an urban setting in each region.
- A core priority for Maitland Valley Conservation Authority is reducing the risk of loss of life and community damage caused by flooding and erosion. MVCA are responsible for approving development in or near natural hazard areas, ensuring that new construction and additions are not at risk from flooding or erosion in floodplains or along the Lake Huron shoreline.
- MVCA's permitting process is efficient and consistent. In 2024, the average time to process all types of permits was just 5.7 days. The average time for reviewing and issuing permits by all conservation authorities is 12.5 business days.

- From start to finish, MVCA staff work closely with landowners, emphasizing customer service and helping them identify safe building locations outside hazardous areas. Will the proposed digital permitting platform be able to match MVCA's turnaround times and maintain this high level of customer experience? Additionally, what will the costs be for developing, implementing and maintaining this new platform?

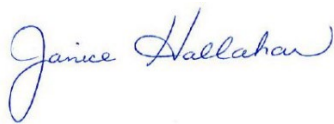
The Town of Goderich encourages the Provincial government to partner with the current Conservation Authorities to build capacity and support local solutions to watershed issues. This will require a multi-year commitment to reinvesting in Conservation Authorities.

In order to protect Ontario's prosperity, the Town would like to see an emphasis placed on developing and protecting the health of watersheds. They are the foundation of not only our economic prosperity but our life support system as well. Clean water, diverse forests and healthy soils directly support key sectors like tourism, forestry and agriculture, which in turn support economically strong local communities.

Healthy Lake Huron (HLH) is a model of collaboration between federal, provincial and county agencies, 5 Conservation Authorities and several community groups. HLH has been successful in supporting stewardship initiatives aimed at improving water quality along the Lake Huron shoreline. Using this collaborative approach across all the watersheds in Ontario to build healthy watersheds would result in effective, cost-efficient results.

Working seamlessly together, we can achieve superior results.

Respectfully,



Janice Hallahan  
Chief Administrative Officer

Cc: The Honourable Doug Ford, Premier of Ontario  
The Honourable Lisa Thompson, Minister of Rural Affairs, and MPP for Huron-Bruce  
The Honourable Rob Flack, Ministry of Municipal Affairs and Housing  
Association of Municipalities of Ontario  
Environmental Registry of Ontario  
Ed McGugan, Chair of the Maitland Valley Conservation Authority

**The Corporation of the Township of Conmee  
Administrative Report**

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**Date:** November 25, 2025

**To:** Mayor and Council

**Subject:** LRCA Briefing on Bill 68 and Proposed Regional Consolidation of Conservation Authorities

**File Number:** 01-C10-0000 Administrative Activity Reports

**Submitted by:** Karen Paisley, Clerk

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**RECOMMENDATION:**

That Council receive the presentation from Councillor Grant Arnold regarding Bill 68 and the proposed regional consolidation of Conservation Authorities for information.

**BACKGROUND:**

On November 6, 2025, the Province introduced Bill 68 – *Plan to Protect Ontario*, which proposes the creation of the Ontario Provincial Conservation Agency (OPCA) to oversee governance, operations, and financial sustainability of Conservation Authorities (CAs). On November 7, 2025, an Environmental Registry of Ontario (ERO) posting was released proposing the consolidation of Ontario's 36 Conservation Authorities into 7 regional authorities. The consultation period ends December 22, 2025.

**DISCUSSION:**

The Lakehead Region Conservation Authority (LRCA) has identified significant concerns with the proposed consolidation, which would place LRCA within the Huron-Superior Regional Conservation Authority alongside 80 municipalities across a vast geographic area. Risks include limited representation on a regional board, loss of control over local levies, reserves, and assets, and reduced influence on local priorities and programming. LRCA is considering options such as requesting an additional Northwestern Ontario region to maintain local governance. Councillor Arnold will present LRCA's slide deck summarizing these proposals, risks, and next steps. Council may wish to provide feedback or consider future actions, including submitting comments to the ERO posting or supporting LRCA's preferred option.

**Bill 68 and ERO Posting #025-1257: Proposed boundaries for the regional consolidation of Ontario's conservation authorities**

**BACKGROUND:**

Conservation Authorities deliver a range of services including natural hazard permitting and reviews, drinking water source protection, flood forecasting and warning, management of flood and erosion control infrastructure, low water response coordination, public access to conservation areas and trails, education, and implementation of restoration and resilience projects.

Conservation Ontario is the association of Ontario's Conservation Authorities.

**SUMMARY:**

**Summary of Government Proposals:**

**1. Bill 68, Plan to Protect Ontario Act (Budget Measures), 2025 (No.2)**

- On November 6, 2025, the Ontario government released the 2025 Ontario Economic Outlook and Fiscal Review: A Plan to Protect Ontario, known as the Fall Economic Statement (FES).
- The government also introduced Bill 68, Plan to Protect Ontario Act (Budget Measures), 2025 (No.2) that makes the corresponding legislative changes.
- Through the Bill, the Province proposes amendments to the *Conservation Authorities Act* (CAA) to establish the Ontario Provincial Conservation Agency.
- It is expected this Bill will pass 3rd reading later this month (November 2025).

**2. Proposed boundaries for the regional consolidation of Ontario's conservation authorities,**

**Environmental Registry of Ontario posting #025-1257**

- On November 7, 2025, the Ontario government posted ERO Posting #025-1257 on the ERO seeking feedback on proposed boundaries for consolidation of Ontario's 36 conservation authorities into regional conservation authorities, and the criteria applied to inform proposed boundaries.
- The consultation period is currently open and closes on December 22, 2025.
- The province's decision on the number and configuration of regional conservation authorities will be finalized following technical analysis and consideration of the feedback received during this consultation phase.
- Consultation topics include the delineation of regional boundaries, the governance model for the regional CA board, and strategies to ensure continuity of programs and services during the transition to governance under the Regional CA and OPCA.
- Implementation of the new framework is proposed to occur post the October 26, 2026 municipal elections.

**Bill 68 and ERO Posting #025-1257: Proposed boundaries for the regional consolidation of Ontario's conservation authorities**

- As proposed, current boards will continue serving until regional authorities are formally constituted.

**Lakehead Region Conservation Authority:**

The Lakehead Region Conservation Authority (LRCA) was formed in 1963 by an expansion of the Neebing Valley Conservation Authority which was constituted in 1954. The LRCA is one of 36 Conservation Authorities in the Province and one of five in northern Ontario. The LRCA does not abut another conservation authority and is the only Conservation Authority in northwestern Ontario. The LRCA area of jurisdiction includes the City of Thunder Bay, municipalities of Shuniah, Neebing and Oliver Paipoonge and the Townships of O'Connor, Conmee, Dorion and Gillies.

The LRCA owns over 2,500 hectares of land and operates 10 Conservation Areas that are visited by over 500,000 people annually. The LRCA also owns the bed and banks of the Neebing-McIntyre Floodway and conducts all monitoring and maintenance of the Floodway to ensure it delivers flood protection up to the magnitude of the Regional Storm.

The LRCA provides the following mandatory programs: Flood Forecasting and Warning, Low Water, Plan Review, Development Regulations, Water Quality and Quantity Monitoring, CA Owned Land Management, Operation of the Neebing-McIntyre Floodway, Victor Street Erosion Monitoring, Natural Hazard Mapping and Source Water Protection. Non-Mandatory programs provided by the LRCA include: GIS mapping service and water quality sampling on Mosquito and Pennock Creek (fee for service); and Stewardship and Education programming that are self funding with no municipal levy.

As part of the Development Regulations program, the LRCA staff on average issue permits in less than 5 days.

The LRCA is funded approximately 50% by municipal levy, 5% by provincial funding and 45% by self-generated revenue and other external funding that staff apply for and secure annually (programs and projects vary year to year).

The LRCA owns land and provides programming beyond the area of jurisdiction of the LRCA in the Lakehead Watershed that benefits all of northwestern Ontario including: sea lamprey control, invasive species management (i.e., phragmites, narrow-leaved cattail, etc.), participate in Lake Superior wide groups, grow northwestern Ontario native plants for projects in the north (Seeds for Conservation), Kam River Standing Advisory Committee, Blue-Green Algae research on Lake Superior, migratory bird habitat, species-at-risk monitoring, Boundary Waters Voyageur Waterway – Canadian Heritage River System proposed eastern section River Steward), access to and boat launches on Lake Superior, collaboration and support to neighbouring First Nation Communities, riparian habitat restoration, resource materials, access to educational programming (bird festival, etc.) and general promotion of conservation and protection of the watershed in general.

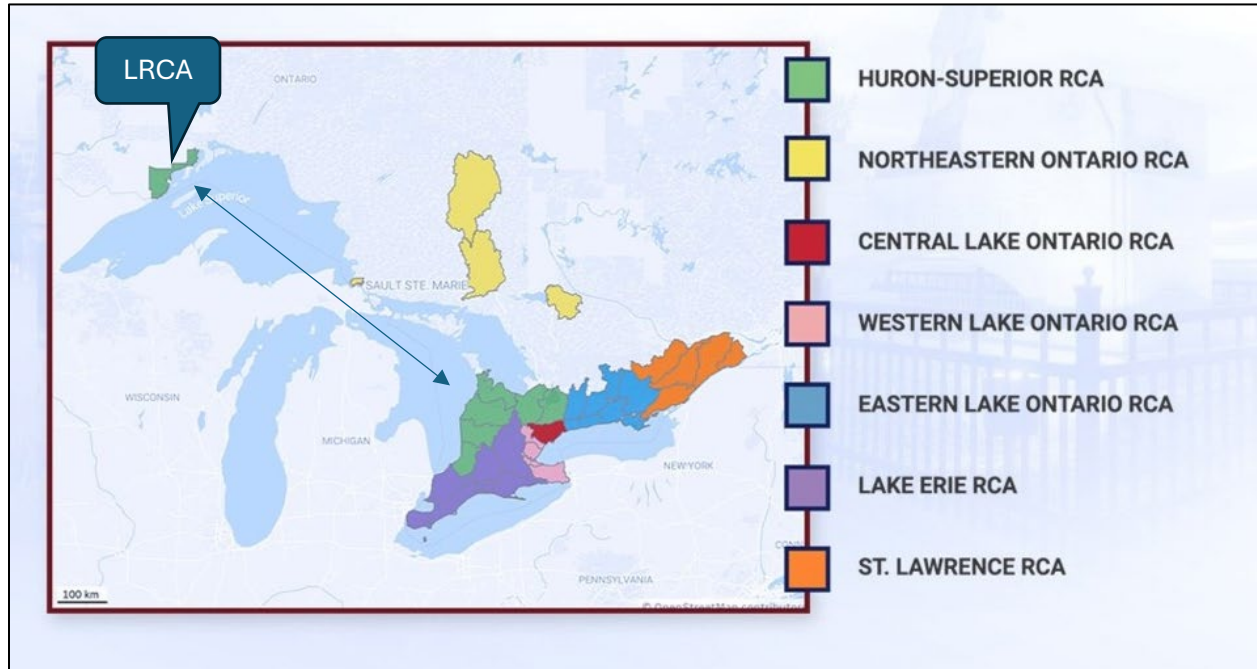


**Bill 68 and ERO Posting #025-1257: Proposed boundaries for the regional consolidation of Ontario's conservation authorities**

**Proposed Huron-Superior Regional Conservation Authority**

As outlined in ERO Posting #025-1257, the LRCA is proposed to merge into the Huron-Superior Regional Conservation Authority with a total of 80 municipalities and 7 conservation authorities. The majority of the proposed area is 1,300 to 1,500 kilometres/14-16 hours from the LRCA. After consolidation, all assets (i.e. land, etc.), reserves and debt will be merged into one Regional Conservation Authority; there will be one regional budget; and one regional board of directors.

*Proposed Regional Conservation Authorities:*



**LRCA Board of Director Position on Consolidation:**

The consolidation of the LRCA within the Huron-Superior Regional Conservation Authority will result in a loss of local direction, governance and prioritization of northwestern Ontario specific pressures and issues. Without local representation, there will be a loss of control of budgeting, no connection to local councils and no understanding of local priorities.

The LRCA Board of Directors opposes the proposed LRCA consolidation with the Huron-Superior Regional Conservation Authority and will be recommending that the LRCA become its own region representing northwestern Ontario.

***Bill 68 and ERO Posting #025-1257: Proposed boundaries for the regional consolidation of Ontario's conservation authorities***

**Opportunity to provide comment and recommendations:**

In addition to Conservation Authorities, as the legislative process advances, municipalities, regional governments, Indigenous communities, and other stakeholders should monitor the consultation process and consider preparing submissions addressing governance structure, funding mechanisms, and approaches to preserving regional expertise and accountability.

A reminder that the commenting period is currently open until December 22, 2025.

Comments can be posted on the ERO posting: <https://ero.ontario.ca/notice/025-1257>.



130 Conservation Road, PO Box 10427  
 Thunder Bay, ON P7B 6T8  
 Phone: (807) 344-5857 | Fax: (807) 345-9156

November 27, 2025

Re: Proposed Regional Consolidation of Conservation Authorities, ERO Notice #025-1257  
 Lakehead Region Conservation Authority Resolution #130/25

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With the passing of Bill 68 on November 25, 2025, the Province of Ontario has established a new oversight body called the "Ontario Provincial Conservation Agency" (OPCA) to oversee Conservation Authorities (CAs) and the transition to a regional watershed-based framework for CAs in Ontario.

At the November 26, 2025 Lakehead Region Conservation Authority (LRCA) Board Meeting, the LRCA Board of Directors passed a resolution opposing the Province's proposed "Huron-Superior Regional Conservation Authority" boundary configuration as outlined in Environmental Registry Notice 025-1257, which proposes to consolidate the LRCA into a region 1,500 kilometres from the Lakehead Watershed with 72 other southern Ontario municipalities. The resolution also recommends that the LRCA form a stand alone independent Regional Conservation Authority, as the "Northwestern Ontario Regional Conservation Authority" to ensure that the interests of Northwestern Ontario are equitably represented. Additionally, the Board is also requesting that the Ministry engage directly with affected municipalities of the LRCA before finalizing any consolidation boundaries.

The Board of Directors acknowledges the Province's goals in amalgamating conservation authorities; however, strongly believes that the LRCA is unique both in location and the region that it serves and therefore should not be amalgamated with conservation authorities with no watershed or municipal connection.

LRCA Resolution #130/25 has been attached. The LRCA encourages all partners to review the posting <https://ero.ontario.ca/notice/025-1257> and submit comments prior to the closing date of December 22, 2025.

For further information, please contact the undersigned at [info@lakeheadca.com](mailto:info@lakeheadca.com).

Yours truly,



Donna Blunt  
Chair

Encl.: LRCA Board Resolution #130/25

c.c.:

*Hon. Todd McCarthy, Minister of the Environment, Conservation and Parks*  
*Peter Tabuns, MPP, Critic, Environment, Conservation and Parks*  
*Kevin Holland, MPP, Thunder Bay – Atikokan*  
*Lise Vaugoeis, MPP, Thunder Bay- Superior North*  
*Marcus Powlowski, MP – Thunder Bay – Rainy River*  
*Hon. Patty Hajdu – MP Thunder Bay – Superior North*  
*Association of Municipalities of Ontario*  
*Conservation Ontario*  
*All local municipalities*  
*All Conservation Authorities in Ontario*

**LRCA Resolution #130/25**

Moved by: Sheelagh Hendrick

Seconded by: Brian Kurikka

*With Respect to the posting by the Ministry of the Environment, Conservation and Parks Environmental Registry Notice No. 025-1257 ("Proposed Boundaries for the Regional Consolidation of Ontario's Conservation Authorities"), proposing to reduce Ontario's 36 conservation authorities to 7 regional entities as part of a broader restructuring that would create a new Ontario Provincial Conservation Agency to provide centralized oversight and direction under the Conservation Authorities Act;*

**AND THAT** *under this proposal, the Lakehead Region Conservation Authority (LRCA) would be merged into a new "Huron-Superior Regional Conservation Authority" together with:*

- *Grey Sauble Conservation*
- *the Saugeen Valley Conservation Authority*
- *the Maitland Valley Conservation Authority*
- *the Ausable Bayfield Conservation Authority*
- *the Nottawasaga Valley Conservation Authority*
- *the Lake Simcoe Region Conservation Authority*

*forming a single organization encompassing the eastern shores of Lake Huron, the southern shores of Georgian Bay, Lake Simcoe, and the western shores of Lake Superior in Northwestern Ontario;*

**AND THAT** *the LRCA Board acknowledges and supports the Province's goals of improved efficiency, consistency and fiscal prudence in conservation delivery,*

**AND THAT** *the Lakehead Region Conservation Authority is a self-sufficient entity that is; accountable to its member municipalities;*

- *financially resilient;*
- *consistently processes permits in less than 7 days;*
- *operates in the City of Thunder Bay that has exceeded their housing target by 143%;*
- *has modern financial and IT processes that prioritize security and redundancy; and*
- *is a locally recognized leader in the conservation and protection of the Lakehead Watershed; and*
- *all staff are front line workers,*

**AND THAT** *the Board further recognizes that the Lakehead Region Conservation Authority is unique as it does not abut any other Conservation Authority and solely serves Northwestern Ontario communities that face vastly different climatic, hydrological, geographic and infrastructure realities, and would be disconnected to the proposed larger overarching*

*administrative structure that is physically based 1,500 kilometres from the north with 72 other municipalities;*

***The Board finds that the proposed “Huron-Superior Region” configuration would :***

- *Create a geographically vast and administratively complex entity, joining Northwestern Ontario with fast-growing Southern Ontario municipalities that are 1,300-1,500 kilometres apart with no shared watershed connection or economic alignment;*
- *dilute local accountability and municipal partnership, contrary to the principle that decisions are best made at the local level;*
- *generate substantial transition costs — including human-resources integration, governance restructuring, IT migration and policy harmonization, rebranding — that would divert resources from front-line service delivery and delay measurable outcomes, contrary to the Province’s business-planning principles of value for money, cost containment and service continuity; and*
- *risk greater uncertainty and delay for builders, developers and farmers, as local permitting offices and staff familiar with local conditions are replaced by distant regional structures, making it harder for applicants to obtain timely local advice, resolve issues or expedite housing and infrastructure approvals that support the Province’s “Get It Done” agenda;*

***THEREFORE BE IT RESOLVED THAT:***

*The Board of Directors is opposed to the proposed “Huron-Superior Regional Conservation Authority” boundary configuration outlined in Environmental Registry Notice 025-1257;*

***AND THAT*** *the Board recommends that the Lakehead Region Conservation Authority form the 8<sup>th</sup> Regional Conservation Authority as the “Northwestern Ontario Regional Conservation Authority”;*

***AND THAT*** *further provincial evaluation is conducted with a more focused specific model as a geographically coherent, cost-effective and locally accountable alternative that advances the government’s priorities of efficiency, red-tape reduction and timely housing delivery;*

***AND THAT*** *the Ministry engage directly with affected municipalities of the Lakehead Region Conservation Authority, before finalizing any consolidation boundaries or legislative amendments;*

***AND THAT*** *this resolution, with a letter from the Chair, be forwarded to the Environmental Registry of Ontario consultations and to:*

- *the Minister of the Environment, Conservation and Parks and his Opposition critics;*
- *local Members of Provincial Parliament;*
- *local Members of Parliament;*
- *the Association of Municipalities of Ontario;*
- *Conservation Ontario;*
- *All local municipalities; and*
- *All Conservation Authorities in Ontario.*

***Carried***



**LAKEHEAD REGION**  
CONSERVATION AUTHORITY

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## **Bill 68 and ERO Posting Proposed Regional Consolidation of CAs**



**LAKEHEAD REGION**  
CONSERVATION AUTHORITY

November 17, 2025





- October 31, 2025 - media release and Announcement
- November 6, 2025 – Bill 68, Plan to Protect Ontario
  - Proposed Ontario Provincial Conservation Agency
- November 7, 2025 – ERO posting
  - Consultation on Proposed Regional Consolidation of Conservation Authorities

• 2





## Objects (s. 35.4 CAA) OPCA – Bill 68

1. Oversee the **governance of authorities** and other aspects of authorities such as their operations, including the programs and services they provide, to further the purposes of the Act
2. Oversee the **transition to a regional watershed-based framework** for authorities in Ontario
3. Promote **consistent policies, standards and fees** for programs and services provided by authorities.

*(continued)*

3



## Objects (s. 35.4 CAA) OPCA – Bill 68

4. Assess and report on the **effectiveness of authorities...**related to implementation of programs & services
5. Oversee and evaluate the **financial performance of authorities** to ensure their long-term operational and capital financial sustainability, including the financial sustainability of their programs and services required under section 21.1
6. Guide and evaluate the **strategic planning by authorities** to ensure it aligns with provincial objectives

*(continued)*



## **Objects (s. 35.4 CAA)** **OPCA – Bill 68**

7. Develop / implement a **standardized and centralized system for processing applications for permits** issued by authorities
8. Lead the development and **implementation of digital strategies and shared services**
9. Support **strategic investment in programs and services** provided by authorities, including leveraging funding available to Ontario and authorities.

*(continued)*



## **Objects (s. 35.4 CAA)** **OPCA – Bill 68**

10. **Advise the Government of Ontario** on CA programs and services and any matters related to the objects of the Agency.
11. Any other objects prescribed by regulation.



# General Powers of Agency

## OPCA – Bill 68

Details	Implementing Regulation
<b>General Powers</b> (s. 35.5 CAA) <ul style="list-style-type: none"><li><i>Agency has capacity, rights and powers of a natural person for carrying out its objects</i></li></ul>	<b>LGIC</b> s. 40(1)(m.3) (CAA) <i>For the purpose of prescribing limits on the Agency's capacities, rights and powers.</i>



## Governance

### OPCA – Bill 68

Details	Implementing Regulation
<b>Board of Directors (s. 35.6 CAA)</b> <ul style="list-style-type: none"> <li><i>Consists of 5-12 members appointed by the LGIC</i></li> </ul>	<b>LGIC</b> s. 40(1)(m.4) (CAA) <i>For the purpose of prescribing a minimum BOD composition less than 5 or a maximum greater than 12.</i>
<b>Board of Directors (s. 35.6 CAA)</b> <ul style="list-style-type: none"> <li><i>Members cannot be a member of parliament</i></li> </ul>	<b>LGIC</b> s. 40(1)(m.5) (CAA) <i>For the purpose of prescribing criteria for ineligibility to be appointed to the BOD.</i>
<b>Board of Directors (s. 35.6 CAA)</b> <ul style="list-style-type: none"> <li><i>Consideration will be given to knowledge of public admin, corporate finance, and CA programs and services.</i></li> </ul>	<b>LGIC</b> s. 40(1)(m.6) (CAA) <i>For the purpose of prescribing matters to be considered when appointing BOD members.</i>



**LAKEHEAD REGION**  
CONSERVATION AUTHORITY

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## Governance OPCA – Bill 68

Details	Implementing Regulation
<b>Delegation of Powers (s. 35.12 CAA)</b> <ul style="list-style-type: none"><li>Agency BOD may by by-law delegate powers or assign any duties to its staff or council, committees, etc. established by by-law</li></ul>	<b>Minister</b> s. 40(3)(l) (CAA) <i>For the purpose of prescribing restrictions on powers/duties that may be delegated.</i>



**LAKEHEAD REGION**  
CONSERVATION AUTHORITY

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## Staff OPCA – Bill 68

Details	Implementing Regulation
<b>Chief Executive Officers (s. 35.8 CAA)</b> <ul style="list-style-type: none"><li>• <i>Secretary of Cabinet can appoint first CEO</i></li></ul>	<i>No regulation required</i>
<b>Employees, Facilities, Services (s. 35.9)</b> <ul style="list-style-type: none"><li>• <i>CEO may appoint employees, arrange for facilities and equipment and obtain expert or technical services.</i></li></ul>	<i>No regulation required</i>





# Agency Winding Up and Dissolution

## OPCA – Bill 68

Details	Implementing Regulation
<b>Winding Up and Dissolution (s. 35.20 CAA)</b> <ul style="list-style-type: none"><li>• <i>If Minister considers it in the public interest</i></li><li>• <i>Address assets and liabilities</i></li><li>• <i>Dissolve the Agency as of the date specified in the (LGIC) order.</i></li></ul>	<b>No regulation required</b>



# Directions to Authorities

## OPCA – Bill 68

Details	Implementing Regulation (MINISTER)
<b>Agency Directions (ss. 35.21 (2) CAA)</b> <ul style="list-style-type: none"> <li>• <i>Agency may issue directions to Authorities governing their operations, including programs and services.</i></li> </ul>	<b>s. 40(3)(n)(ii) (CAA)</b> <i>For the purpose of governing directions issued by the Agency, including:</i> <ul style="list-style-type: none"> <li>• <i>Prescribing matters that cannot be addressed in directions</i></li> </ul>
<ul style="list-style-type: none"> <li>○ <i>Establish a notice period of 45-days prior to commencement of direction</i></li> </ul> <p>(ss. 35.21 (1) CAA)</p>	<b>s. 40(3)(n)(i) (CAA)</b> <i>For the purpose of governing directions issued by the Agency, including:</i> <ul style="list-style-type: none"> <li>• <i>Prescribing a notice period other than 45-days</i></li> </ul>
<ul style="list-style-type: none"> <li>○ <i>Initiate the notice period by providing the Minister with a copy of the direction</i></li> </ul> <p>(ss. 35.21 (4) CAA)</p>	<b>s. 40(3)(n)(iii &amp; iv) (CAA)</b> <ul style="list-style-type: none"> <li>• <i>Requiring the Agency to consult with prescribed persons before providing the notice to the Minister; and,</i></li> <li>• <i>Specify circumstances in which the Agency does not need to provide the Minister with notice</i></li> </ul>



## Agency Accountability

### OPCA – Bill 68

Details	Implementing Regulation
<b>Minister's Directions (s. 35.16 CAA)</b> <ul style="list-style-type: none"> <li>Minister may issue directions to the Agency. The Agency shall comply with every direction of the Minister</li> </ul>	no regulation required
<b>Minister's Requests for Information (s. 35.17 CAA)</b> <ul style="list-style-type: none"> <li>Minister may require the Agency to provide information relating to its operations, employees, assets, liabilities, rights, and obligations.</li> </ul>	no regulation required
<b>Minister / Agency MOUs (s. 35.18 CAA)</b> <ul style="list-style-type: none"> <li>Minister and Agency will enter into MOU to set expectations and accountability relationships</li> </ul>	no regulation required
<b>Minister's Reviews (s. 35.19 CAA)</b> <ul style="list-style-type: none"> <li>Minister may require policy, regulatory or legislative reviews related to the powers or duties of Agency, and/or require reviews of the Agency (performance, governance, accountability, etc.).</li> </ul>	no regulation required



# Accountability & Transparency

## OPCA – Bill 68

Details	Implementing Regulation
<b>Agency Reports</b> (s. 35.15 CAA) <ul style="list-style-type: none"> <li>Agency prepares reports to the Minister. First on March 31, 2029 and every 3 subsequent years.</li> </ul>	<b>Minister</b> s. 40(3)(m) (CAA) For the purpose of prescribing matters to be addressed in such reports.
<p><b>Items specified that will be published on a website:</b></p> <ol style="list-style-type: none"> <li>Minister's directions to the Agency (s. 35.16, CAA)</li> <li>Agency directions to CAs (s. 35.21, CAA)</li> <li>Agency guidelines for CAs re: directions (s. 35.22, CAA)</li> <li>Notices for all fees to be paid (s.35.25, CAA)</li> </ol>	



## Funding - Fees

### OPCA – Bill 68

Details	Implementing Regulation
<b>Agency Fees</b> (s. 35.25 CAA) <ul style="list-style-type: none"><li>Agency may establish and require payment of fees related to performance of duties</li></ul>	<b>Effective on passing of Bill</b>
<ul style="list-style-type: none"><li>Agency may establish and require payment of fees to another person</li></ul>	<b>LGIC</b> s. 40(1)(m.7) (CAA) <i>For prescribing circumstances in which the Agency may require the payment of fees to another person.</i>

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## Funding - Cost Recovery

### OPCA – Bill 68

Details	Implementing Regulation
<p><b>Agency Cost Recover</b> (s. 35.26 CAA)</p> <ul style="list-style-type: none"><li>• <i>Agency may determine the amounts (costs/expenses) that the authorities collectively owe the Agency and apportion those costs to the Authorities.</i></li><li>• <i>Upon receipt of notice from Agency, Authorities will pay the amount</i></li></ul>	<p><b>LGIC</b></p> <p>s. 40(1)(m.9) (CAA)</p> <p><i>For the purpose of governing recovery of costs by the Agency, including:</i></p> <ul style="list-style-type: none"><li>• <i>The types of costs and expenses eligible for cost-recovery</i></li><li>• <i>The method for determining the amounts</i></li><li>• <i>The method for apportioning amounts</i></li><li>• <i>Requirements for notices (content and process)</i></li></ul>

NOTE: These clauses do not come into effect when Bill 68 receives Royal Assent



## Liability OPCA – Bill 68

Details	Implementing Regulation
<p><b>Liability and Proceedings Barred (s. 39.1 - s39.4 CAA)</b></p> <ul style="list-style-type: none"><li>• No personal liability of the Crown, Agency or Authority specified persons.</li><li>• Includes Authority members and staff for any act done in good faith further to their powers, duties, or functions under the CAA.</li><li>• No proceedings can be commenced against the Crown, Agency, or Authority staff or member.</li></ul>	<p><b>No regulation required</b></p>



# Transition Ontario Provincial Conservation Agency

## Implementing Regulation

### LGIC

s. 40(1)(m.8) (CAA)

*For the purpose of governing transitional matters that may arise due to the enactment of Schedule 3 to the Plan to Protect Ontario Act...*



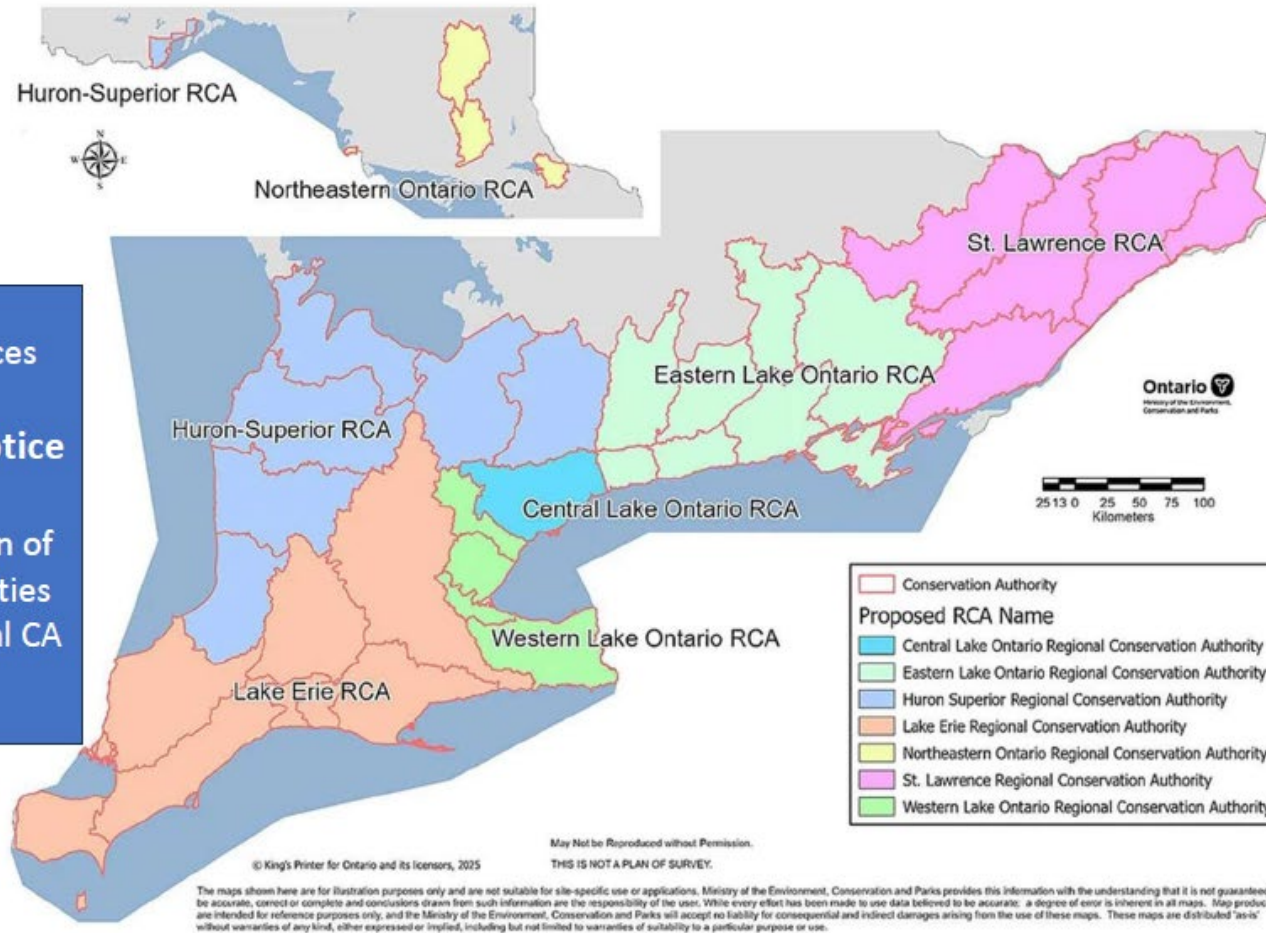


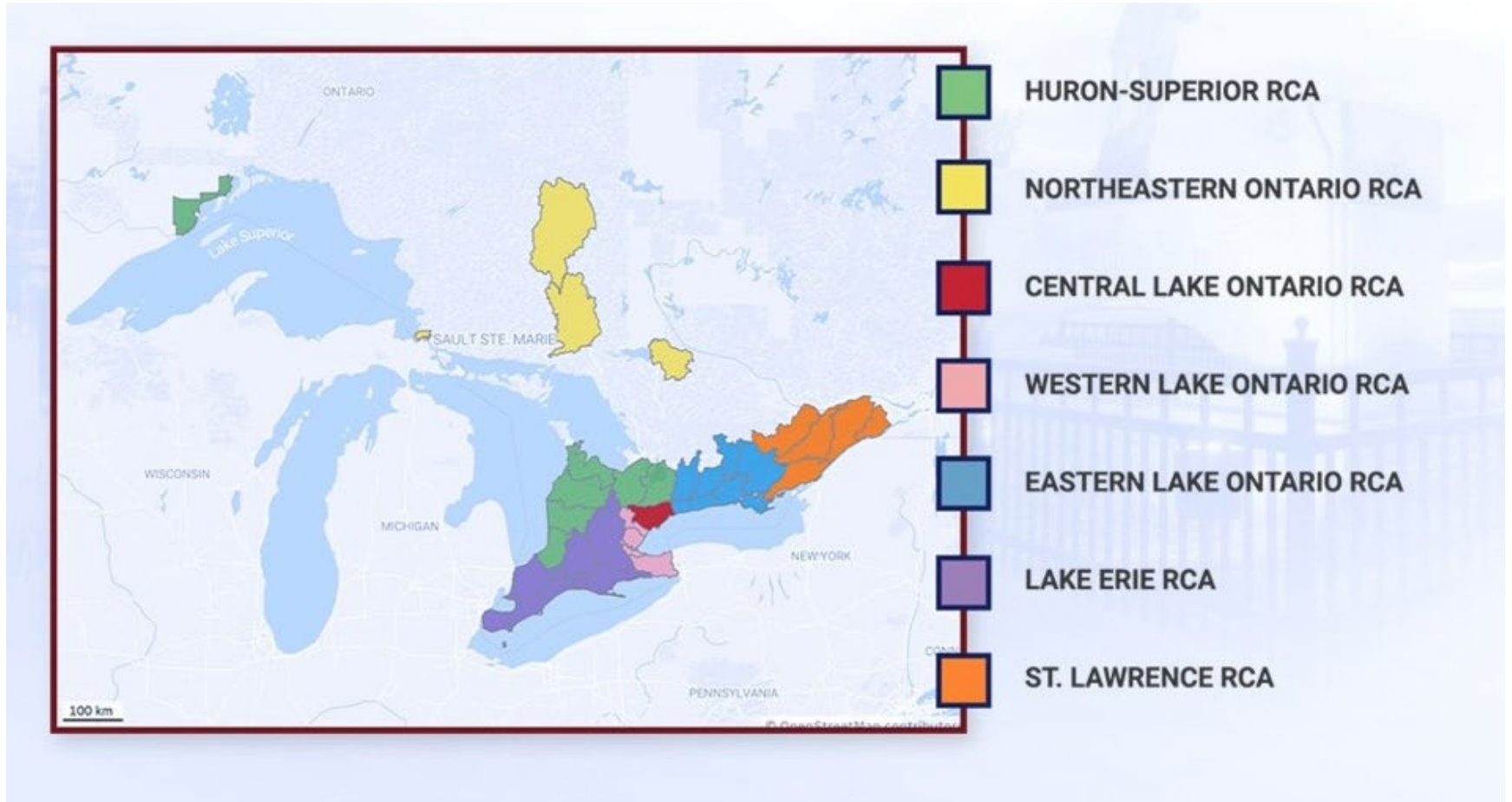
## Proposed Consolidation of CAs – ERO #025-1257

- Proposed **regional consolidation** of Ontario's CAs
  - From 36 to 7 Regional CAs
- **No changes to full extent of CA jurisdictions**
- Regional CAs to remain **independent organizations** operating with **municipal governance and oversight**
- Regional CAs to **continue to provide programs and services.**



Additional resources  
provided at  
[ero.ontario.ca/notice/025-1257](http://ero.ontario.ca/notice/025-1257)  
showing breakdown of  
CAs and municipalities  
in proposed regional CA  
boundaries







- 80 municipalities (8 from LRCA)
- 7 CAs
- 14-16 hours from rest of Region
- 1,300-1,500 km from rest of Region







## Proposed Consolidation of CAs – ERO #025-1257

- **45-day consultation** (ending December 22, 2025); Province hosting session with CAs on November 18th
- Delineation of regional boundaries
- Criteria applied for proposed boundaries:
  - Watershed-based, relationship between CAs and municipalities, balancing expertise, service continuity



## ERO Discussion Questions



What do you see as **key factors to support a successful transition and outcome of regional CA consolidation?**



What **opportunities or benefits** may come from a **regional CA framework?**



Do you have suggestions for **how governance could be structured at the regional CA level**, including suggestions around board size, make-up and the municipal representative appointment process?



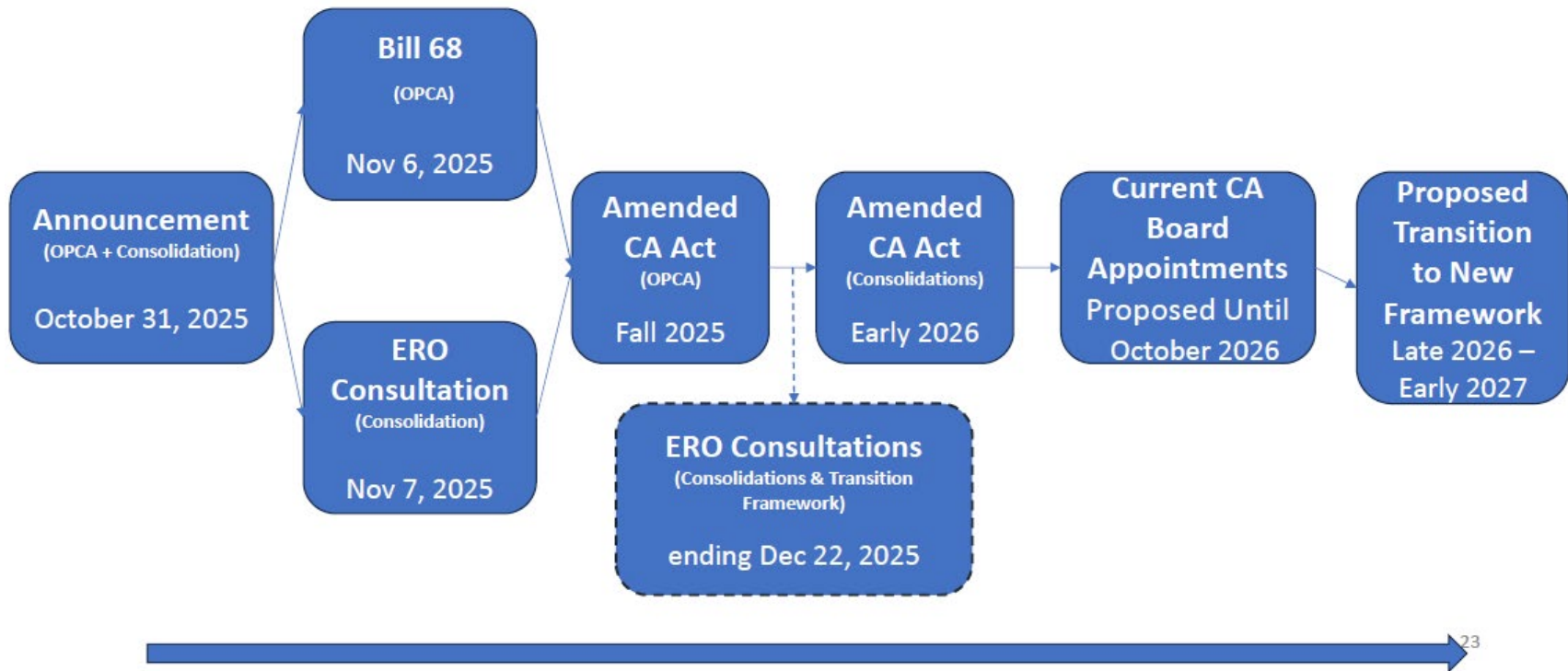
Do you have suggestions on **how to maintain a transparent and consultative budgeting process across member municipalities within a regional CA?**



How can **regional CAs maintain and strengthen relationships with local communities and stakeholders?**



## Anticipated Timeline (From Media Announcement)





# Media

- ~150 articles to date
- Coverage through ON, MB, and AB.
- Coverage includes:
  - Local media w/ CA commentary
  - CA media releases
  - ENGOS
  - Law Firms
  - Provincial media
- One direct reference in support of consolidation (BILD 2022 letter to Province)

**Ontario Newsroom**  
 Ontario Creating New Conservation Authority Agency to Improve Service Delivery and Protect Communities

**Global News**  
 Ford government amalgamating Ontario's conservation authorities

**CBC**  
 Ontario to consolidate conservation authorities, create new oversight agency

**Farmtario**  
 Conservation authorities to be amalgamated  
 Ontario's plan to amalgamate Conservation Authorities into regional jurisdictions raises concerns that political influences will replace science-based...

**Toronto Star**  
 Critics warn sweeping changes to conservation authorities will weaken environmental protections

**Global News**  
 Ford government can't say if it will fast-track conservation authority legislation

**CTV News**  
 Ontario to consolidate conservation authorities

**Toronto Sun**  
 Ontario proposes consolidating its 36 conservation authorities under new agency  
 The province wants to consolidate its 36 conservation authorities to get housing and local infrastructure projects done faster. Read more.



- TBT News interview
- TBNewsWatch - 3 articles
- CBC
- Chronicle Journal
- LRCA Media Release

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**Local Media**

## Conservation authority merger not a done deal, says Holland

The Lakehead Region Conservation Authority (LRCA) is one of 36 conservation authorities in Ontario that is expected to face the merger.



[Nicky Shaw](#)  
a day ago



*Kevin Holland, MPP for Thunder Bay-Atikokan, at Confederation College on Nov. 14. | Nicky Shaw*



**What is changing:**

- More resources for front-line services
- Improved flood management and erosion prevention
- Strong environmental protection maintained.
- Faster permit approvals
- Modern service delivery
- Consistent standards and use of modern technology

**What is not changing:**

- Where CAs operate
- The programs and services CAs provide including the responsibility for source water protection, natural hazards and watershed management.
- CA management of their lands and trails, providing access to green spaces, recreation and education programs
- Where and how CAs receive funding
- CA relationships with municipalities, developers, landowners
- Each CA being an independent, municipally-governed organization



- 1. Maintaining watershed-based jurisdictions** -- Aligning with natural hydrological boundaries to support effective flood and water management, consistent with drinking water Source Protection Areas and Regions.

**Does not apply to LRCA – does not make sense to amalgamate with a watershed 1,500 km away.**



2. **Relationships between conservation authorities and municipalities** – Reducing administrative duplication and overlap for municipalities and conservation authorities to simplify accountability and strengthen local partnerships.

**Does not apply to LRCA – only one CA in jurisdiction, joining 72 other municipalities will impair LRCA's connection to LRCA's Member Municipalities**



3. **Balancing expertise and capacity across conservation authorities – Enhancing technical skills and resources across conservation authorities to improve service and program delivery.**

**LRCA has sufficient capacity to provide all the mandatory programs and hires engineers and consultants, when necessary, which is more cost effective than having a full-time engineer on staff.**

- **Floodplain mapping is undertaken as funding allows and in consideration of development pressure. If hazard mapping is required to cover entire jurisdiction, a new funding model from the Province is required.**



4. **Service Continuity** – Ensuring uninterrupted delivery of local conservation authority programs – including flood forecasting and warning, permitting, and source water protection – through and after consolidation.

**LRCA consistently delivers all programs now and will commit to in the future regardless of which consolidation is approved; however, will be harder to do efficiently if grouped in the Huron-Superior Regional Consolidation.**



1. Duplicative administrative costs.
  1. LRCA has streamlined and undertaken many efficiencies that have reduced our administrative staffing needs (HR/payroll/quick books/budgeting, etc.).
2. Free-up resources for frontline conservation.
  1. At the LRCA all staff including the CAO are frontline.
3. Better align CA services with provincial priorities on housing, the economy, infrastructure and climate resilience.
  1. Lakehead Coastal Resilience and Management Plan - underway
  2. Staff participate in many climate working groups
  3. Stewardship work to make watershed more climate resilient.
4. 36 separate CAs are fragmented, with each CA following different policies, standards, fees and levels of staffing and technical capabilities.
  1. No adjacent CAs, no overlap in municipalities.
5. Unpredictable turnaround times for approvals across all CAs, creating uncertainty and delays for builders, landowners and farmers seeking permits and undermining CA's ability to protect communities from floods and natural hazards.
  1. LRCA permits average # days to issue: 2024 – 2.7 days, 2025 – 4.85 days
  2. 2024 City housing target was 183 units, actual built was 262, 143% over target.





1. Once the regional consolidation occurs who owns the assets and land owned by the individual Conservation Authorities?
2. What happens to reserves held by individual Conservation Authorities? Are they amalgamated to one regional reserve?
3. What happens to deferred funds for specific projects/programs at the LRCA?
4. What happens to sole-benefitting deferred funds (i.e., Neebing-McIntyre Floodway funds)?
5. Will there be one regional budget?
6. Do we retain our name and logo?
7. What will local representation be on the regional board (note – 80 municipalities).
8. How do we proceed with our 2027 budget?
9. What about multi-year funding agreements (i.e., Coastal Study with CO, ECCC funding, etc.)?
10. Who will be the Source Protection Authority for the Lakehead Source Protection Plan?
11. Will all fees be standardized in the Regional Conservation Authority? (note – LRCA fees for planning and regulations are considerably lower than Southern Ontario; however, more in-line with the north).



1. Limited control of future levies. Will be set by region.
2. Limited representation on the Regional Board (80 municipalities).
3. Loss of reserves that were generated by the LRCA (partial levy, partial self-generated, partial past funding).
4. Loss of deferred funds (partial levy, partial self-generated, partial past funding).
5. Loss of control of local direction/vision/mission.
6. Loss of local input.
7. Lack of prioritization of local issues and programming.
8. Loss of ownership of land and assets.
9. Loss of connection to local councils with none or limited Regional Board representation.
10. Loss of connection with LRCA staff.
11. Southern Ontario governance with no knowledge of the north.
12. Potential legal issues with land donated to LRCA.
13. Loss of donations in the future (donate to local CA and not Regional CA).
14. Fees will be based on Region: will increase. Permit fee for municipalities will no longer be free.

- **Deferred - \$4,921,075**
  - City sole-benefitting (\$3,678,649)
    - \$3,111,574 - Floodway
    - \$436,734 – Victor Street erosion
    - \$130,340 – Floodplain mapping
- **Reserves - \$2,989,146**
- **Land – \$3,700,000 (MPAC 2016 value)**
  - 10 Conservation Areas
  - 2,500 hectares

Reserve	Reserve Level as of December 31, 2024	Reserve Limit	Target Reserve Level	% of Target Reserve Level
Operating Capital	\$1,459,479	\$1,100,000	\$1,100,000	133
Administrative Facility - Maintenance	\$280,651		Adequate funds available to complete annual regular maintenance, emergency repairs and major maintenance per the AMP	
Administrative Facility - New Facility	\$32,310		Adequate funds available to construct a new Administration Facility (previous donations)	
Vehicle and Equipment	\$73,081	\$150,000	Adequate funds available to purchase required vehicles and equipment	49
Insurance Deductible	\$32,145		\$30,000	108
Legal Fees	\$120,402		\$100,000	107
Conservation Area Major Maintenance Capital	\$353,465		As forecasted in Asset Management Plan	
Hazelwood Lake Dam	\$80,000		\$250,000	32
Forest Management	\$127,529			
Land Acquisition	\$248,500			

- 1. Huron-Superior Regional Conservation Authority** – as proposed (80 municipalities, 7 Conservation Authorities)
- 2. Northeastern Ontario Regional Conservation Authority** – request to join north with Nickel District CA, Sault Ste. Marie CA, Mattagami CA, North Bay- Mattawa CA (19 municipalities, 5 Conservation Authorities)
- 3. Superior Regional Conservation Authority** – propose ADDITIONAL 8<sup>th</sup> region to include Lakehead Region Conservation Authority and Sault Ste. Marie Region Conservation Authority (10 municipalities, 2 Conservation Authorities)
- 4. Northwestern Ontario Regional Conservation Authority** – propose ADDITIONAL 8<sup>th</sup> region to be stand alone Regional Conservation Authority (8 municipalities, 1 Conservation Authority)



- 2026 CA to operate as usual
- Current Board in place until municipal elections in fall of 2026
- Do we consider asking City to leave their sole benefitting levy that is to go in LRCA deferred funds in a city reserve for the prescribed purposes (i.e. Floodway, Victor Street erosion, floodplain mapping) and not paying to LRCA in 2026 until regional consolidation has been confirmed?



2026 Draft Budget	
3.50% Levy-All increase compared to 2025	
Total Levy	
Levy-All	\$1,183,882 (31.06%)
City of Thunder Bay Sole-Benefititting	\$781,076(20.50%)
Total Provincial Grant Revenue	\$376,753(9.89%)
Total Federal Grant Revenue	\$390,981(10.26%)
Total Donation Revenue	\$31,000(0.81%)
Total Other Grants	\$53,161(1.39.%)
Self-Generated Revenue	\$623,356(16.36%)
Deferred/Surplus	\$260,411(6.83%)
Reserve Appropriations	\$109,485(2.87%)
<b>Total Budget</b>	<b>\$3,810,105</b>

\*\* Section 39 Transfer Payment unconfirmed for 2026



2026 Sole-Benefititting Levy Compared to 2025						
Municipality	2023	2024	2025	2026	2025 vs 2026 \$ Change	2025 vs 2026 % Change
Thunder Bay	716,497	744,916	770,138	781,076	10,938	1.43

Sole-benefititting: Neebing-McIntyre Floodway, Victor Street Erosion, Maintaining Floodplain Mapping.

2026 Total Levy Compared to 2025						
City portion of Levy-All + City Sole-Benefititting Levy						
Municipality	2023	2024	2025	2026	2025 vs 2026 \$ Change	2025 vs 2026 % Change
Thunder Bay	1,641,731	1,697,120	1,749,951	1,794,716	44,765	2.56



- Do we cancel the appropriations to the reserves in 2026?
- Pros/cons of approving budget in November versus January.
- Need to consider if there will be future restrictions in coming months on use of reserves, buying land, etc.?

#### 4.2 2026 PLANNED APPROPRIATIONS TO AND FROM RESERVES

Reserve	Appropriations to Reserve	Appropriations from Reserves
Operating Capital		\$30,000
Administrative Facility - Maintenance		
Administrative Facility - New Facility		
Vehicle and Equipment	\$7,900	\$9,100
Insurance Deductible		
Legal Fees		
Conservation Area Major Maintenance Capital		\$52,300
Hazelwood Lake Dam	\$20,000	
Forest Management		\$32,796
Land Acquisition		



1. **November 19, 2025 – CAO attending City's Intergovernmental Committee Meeting**
2. **Board Members – advise councils, plan for resolution to be passed, ERO comments drafting**
3. **CAO to prepare briefing note to be sent to MPP Kevin Holland**
4. **November 26, 2025 Board Meeting**
  1. Pass resolution outlining consolidation option we are requesting
  2. Review draft ERO LRCA comments to be submitted
3. **Update MPP Lise Vaugois on Board direction (briefed on issue already)**
4. **Meeting with MPP Kevin Holland – November 28, 2025 - 2pm**
5. **Letter to Member Municipality Councils**
  1. Summary of issues/risks
  2. Resolution template for consideration
  3. ERO comments suggestions
6. **Request meeting with Kevin Holland and MECP Minister (if warranted)**
7. **Special Board Meeting in December (if needed prior to December 22)**
  1. Approve ERO comments from LRCA
8. **Advocacy - Ongoing**
  1. Partner organizations (TBFN, TBDHU, LU, College, Eco-Superior, etc.)
  2. General public

**NOTE – Tammy on holidays December 2 to 9 (out of country)**

**THE CORPORATION OF THE TOWNSHIP OF CONMEE****BY-LAW # 2025-038**

Being a By-law to confirm the proceedings of Council at its meeting.

**Recitals:**

Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required.

Council from time to time authorizes action to be taken which does not lend itself to an individual by-law.

The Council of The Corporation of the Township of Conmee deems it desirable to confirm the proceedings of Council at its meeting by by-law to achieve compliance with the Municipal Act, 2001.

**ACCORDINGLY, THE COUNCIL FOR THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:****1. Ratification and Confirmation**

The actions of this Council at its meeting held December 8<sup>th</sup>, 2025, with respect to each motion, resolution and other action passed and taken by this Council at the meeting, are adopted, ratified and confirmed as if such proceedings and actions had been expressly adopted and confirmed by by-law.

**2. Execution of all Documents**

The Mayor of the Council and the proper officers of the Township are authorized and directed to do all things necessary to give effect to the actions authorized at the meeting, and/or to obtain approvals where required, and except where otherwise provided, the Mayor and Clerk are authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Passed this 8<sup>th</sup> day of December, 2025.

THE CORPORATION OF THE  
TOWNSHIP OF CONMEE

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Mayor Sheila Maxwell

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Clerk Karen Paisley