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AGENDA FOR REGULAR COUNCIL MEETING  
Tuesday May 26<sup>th</sup>, 2026 – 6:00 p.m.



Join Zoom Meeting: <https://us02web.zoom.us/j/86973432470?pwd=apkKoXn4vvY1Zws4F9TQf9BmJphpLN.1>  
Meeting ID: 869 7343 2470  
Passcode: 766549

1. CALL TO ORDER

Land Acknowledgement

2. APPROVAL OF AGENDA

Recommendation: BE IT RESOLVED THAT the agenda for the Regular Council Meeting of May 26<sup>th</sup>, 2026 be approved as circulated. (Alternatively, amendments to be noted; with approval as amended.)

3. DECLARATIONS OF PECUNIARY INTEREST

4. TOWN HALL SEGMENT

5. DEPUTATIONS

5.1 - 2+1 Highway Corridor – NOMA Conference Video and Backgrounder (for Council Information)

6. MINUTES OF PREVIOUS MEETINGS

6.1 Minutes – Open Session Regular Council Meeting – May 12<sup>th</sup>, 2026

Recommendation: BE IT RESOLVED THAT the Minutes of the Open Session of the Regular Council Meeting held on May 12<sup>th</sup>, 2026, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.)

7. DISBURSEMENT LIST

7.1 Payroll Report (No report this meeting)

7.2 Payment Register (No report this meeting)

8. REPORTS FROM MUNICIPAL OFFICERS (as available)

8.1 Clerk's Report

8.2 Treasurer's Report (no report this meeting)

8.3 8.3-1 Public Works Report

8.3-2 Delineators – Mokomon Road

8.4 Fire Chief's Report (no report this meeting)

8.5 Council Member Reports (verbal)

8.6 Reports from Other Agencies: as listed in the Clerk's Report

Recommendation: BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda. (Alternatively, directions to Administration as per Council's determination)

9. NEW BUSINESS

9.1 Proposal for 2026 Water Quality Monitoring Program – Conmee Landfill

9.1-1 Report to Council – 2026 Water Monitoring Program

9.1-2 Proposal – North Rock Engineering

Recommendation: BE IT RESOLVED THAT Council receive the reports presented and approve the proposal from North Rock Engineering Inc. in the amount of \$14,945 plus HST to complete the 2026 Water Quality Monitoring and Reporting Program for the Conmee Sovereign Road Landfill; AND FURTHER that the Clerk be authorized to execute the Work Authorization Agreement on behalf of the Township.

9.2 Fire Department Radio Repeater System

9.2-1 Report to Council – Fire Department Radio Repeater System

9.2-2 Fire Department Radio Repeater System – Budgetary Quote

Recommendation: BE IT RESOLVED THAT Council receive the report regarding the Fire Department Radio Repeater System and provide direction on the proposed equipment options.

10 BYLAWS

10.1 By-Law 2026-013 – Budget 2026

Recommendation: BE IT RESOLVED THAT By-law 2026-013 be passed; AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-013, being a by-law to establish the 2026 Budget for the Municipality, effective May 26<sup>th</sup>, 2026.

10.2 By-Law 2026-014 – Tax Rates

10.3 By-Law 2026-015 – Tax Ratios

Recommendation: BE IT RESOLVED THAT Bylaw 2026-014 and Bylaw 2026-015 be passed, and FURTHER, THAT the Mayor and the Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-Law No. 2026-014 and By-Law No. 2026-015 being By-Laws to establish the 2026 Tax Rates and 2026 Tax Ratios for the Municipality, effective May 26<sup>th</sup>, 2026.

10.4 By-Law 2026-016 – Regulate the Placement and Display of Election Signs

Recommendation: BE IT RESOLVED THAT Council hereby enacts By-law No. 2026-016, being a by-law to regulate the placement and display of election signs within the Township of Conmee.

10.5 By-Law 2026-017 – Use of Municipal Resources during an Election

Recommendation: BE IT RESOLVED THAT Council hereby enacts By-law No. 2026-017, being a by-law to regulate the use of municipal resources for election purposes within the Township of Conmee.

10.6 By-Law 2026-018 - Municipal Election Compliance Audit Committee

10.6-1 Report to Council – Municipal Election Compliance Audit Committee

10.6-2 By-Law 2026-018 – Appoint a Municipal Elections Compliance Audit Committee

Recommendation: BE IT RESOLVED THAT By-law 2026-018 be passed; AND FURTHER THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-018, being a by-law to establish a Municipal Election Compliance Audit Committee.

11 CORRESPONDENCE

List of Resolution Support Requests from other municipalities, agencies & the provincial government:

11.1-1 Town of Bruce Mines Resolution re: Bill 97 (2026) – Freedom of Information and Protection of Privacy Act Amendments

Recommendation: BE IT RESOLVED THAT Council receive the correspondence presented as listed in Section 11 of this evening's agenda. (Alternatively; directions to Administration as per Council's determination).

12 UPCOMING MEETING DATES

Regular Council Meetings: June 9th & 23rd, July 14th, August 11th, September 8th & 22nd, October 13th, November 10th & 17th (Inaugural), December 1st & 15th, 2026.

13 CLOSED SESSION

Recommendation: BE IT RESOLVED THAT, at \_\_\_ p.m., Council move into Closed Session pursuant to Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider Item 13.1, being the Closed Session minutes of the Council meeting held May 12<sup>th</sup>, 2026, under the same authority as the original meeting; Item 13.2, regarding loader procurement, including a confidential report and three quotations, for the purpose of providing direction to staff, pursuant to Section 239(2)(k) of the Municipal Act, 2001, being a position, plan, procedure, criteria or instruction to be applied to negotiations; and Item 13.3 regarding a summer student position, including staffing and program considerations, pursuant to Section 239(2)(b) of the Municipal Act, 2001, being personal matters about an identifiable individual.

13.1 Minutes – Closed Session Regular Council Meeting – May 12<sup>th</sup>, 2026

13.2 Loader Procurement – Quotations Review (Confidential Report and Three Quotes)

13.3 Summer Student Position – Staffing and Program Considerations

Recommendation: BE IT RESOLVED THAT, the time being \_\_\_ p.m., Council rise from Closed Session and report in Open Session

14 BUSINESS ARISING FROM CLOSED SESSION

Recommendation: BE IT RESOLVED THAT the Minutes of the Closed Session of the Regular Council Meeting held on May 12<sup>th</sup>, 2026, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.) AND THAT Administration be authorized to proceed in accordance with the direction provided in Closed Session.

15 CONFIRMING BYLAW

By-law 2026-019 – To Confirm the Proceedings of the Meeting

Recommendation: BE IT RESOLVED THAT By-law 2026-019 be passed, and FURTHER, THAT the Mayor and the Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-019, being a By-law to confirm the proceedings of this evening's meeting.

16 ADJOURN

Recommendation: There being no further business to conduct, the Mayor declares the meeting to be adjourned at \_\_\_ p.m.

## Item 5.1 - Report

### **2+1 Roads – A Critical Component of a safe and efficient northern Canadian transportation Corridor.**

Canada is a large and diverse country that depends on a safe and efficient road network to maintain a healthy economy and to ensure that our residents can get to where they need to be. There are, however, many two-lane two-way rural and northern highways in Canada that warrant significant upgrades to reduce fatality rates and improve the transportation of goods across the country. Nowhere are these upgrades more important than in northern Ontario. The Trans-Canada Highway across Northern Ontario is generally a two-lane highway that experiences many safety and efficiency problems due to the outdated design of these roads.

Design changes are desperately needed on highways 11 and 17 in Northern Ontario. A 2+1 highway design is a cost-effective solution for improving safety and efficiency of these vital national highways. A 2+1 highway is a simple concept that turns a two lane, undivided highway into a divided highway that consists of two lanes in one direction and one in the opposite direction, divided by a crash rated median barrier. This 2+1 profile alternates every 2-5 km and provides overtaking opportunities on a regular basis for drivers while also preventing inappropriate passing. 2+1 roads are used very successfully around the world and provide safety performance equal to fully divided four lane highways. (1) 2+1 roads work very effectively at moving traffic on roads with volumes of 2000 – 20,000 average annual daily traffic (AADT).

#### **2+1 roads around the world**

Sweden has been a world leader in advancing the use of 2+1 roads. The Swedish Government decided in the late 1990's that the 2+1 model was a solution for their high fatality and serious injury rates on roads with volumes between 2,000 AADT (Average Annual Daily Traffic) and 20,000 AADT. The data collected over the last 25 years has shown that fatality rates have dropped between 75% and 80% on their network of over 3,000 km of 2+1 roads. (4) Sweden continues to convert their wider two-lane roads to the 2+1 model and because of this success they are now converting smaller two-lane roads to the 2+1 model by widening portions of these roads to allow for the 2+1 profile (1). The 2+1 road model is widely accepted across Sweden.

In the early 2000's the Irish Road Authority was searching for solutions to their road safety issues much like Sweden was a decade before. The Irish had high fatality rates on their two-lane roads with many head on collisions that resulted in fatalities and serious injuries. Their next step was to look at the Swedish 2+1 model as a potential solution. In 2004 the Irish

Road Authority implemented a series of 2+1 pilot projects across Ireland. The results in Ireland were like those in Sweden. Fatality and serious injury rates dropped significantly and there was also general acceptance by road users after they had been implemented for a period of time. In Ireland, the 2+1 model was further modified in some locations as the Irish economy went through a period of rapid growth and traffic volumes exceeded what some of the 2+1 roads could handle. In these situations, 2+1 roads were easily transformed into 2+2 roads which still include the crash rated median barrier but have two lanes of travel in each direction.

Due to the success of 2+1 roads in Sweden and then Ireland, other countries have looked at 2+1 roads as a critical component to make their roads safer and to improve efficiency. These countries include Denmark, Norway, Estonia, Finland, Lithuania, Australia, New Zealand and Japan. These roads sometimes have different design features, but the original Swedish principle is the same. Many of these countries have implemented the 2+1 design into their networks with positive results and others are at the pilot project stage.

Safety results from 2+1 roads in Sweden and Ireland have been exceptional. (1) The reduction in fatality and serious injury rates has been very significant. 2+1 roads are equal in safety performance as motorways (divided highways). From an economic perspective the investment in 2+1 roads shows a better return than motorways where volumes are below 20,000 AADT. Generally, it costs \$150,000 CAD to save a life by building 2+1 roads and 4.5 million CAD to save a life by building a motorway (divided highway). The elimination of most cross-over, head-on collisions and the elimination of unsafe passing resulted in these very significant reductions in Sweden.

### **Trucking**

The Swedish Trucking Association which represents trucking companies and the trucking industry, supports 2+1 roads. They see the exceptional reduction in fatalities on the 2+1 roads and that means safer roads and fewer fatalities and traumatic situations for their members as well. There have been various studies regarding commercial traffic on 2+1 roads. One study looked at various length of trucks and how passenger vehicles would pass these different trucks on the 2 lane sections. It determined that there really was no difference in how they passed the commercial vehicles whether they were 18M or 30M trucks. (6) This study was to determine if truck size could be increased to reduce the number of trucks on the highways. Speed studies on 2+1 roads generally indicate that truck speeds remain much more consistent than passenger vehicles. There is a significant amount of commercial traffic that uses 2+1 roads in Europe, and they have been successful in moving goods more safely and efficiently.

## **Public Response**

Various studies have looked at public response to the implementation of 2+1 roads. A Swedish study and an Irish study referenced surveys that have been done in both countries after implementation of 2+1 roads. In the Swedish case the 2+1 roads had been in place for a longer period of time and in the Irish case the study was done after the pilot project had been in place for approximately one year. In both surveys, public attitudes toward 2+1 roads had improved significantly. (2) (8) There were many accounts of individuals and groups who were not in support of 2+1 roads and in some cases that opposition was very vocal. Now, however in both Ireland and Sweden the support for 2+1 roads is very high and the reason that most people support it is the very significant reduction in fatalities and serious injuries combined with better traffic flow. It appears that it is part of everyday travel in rural Sweden and will become even more so as new 2+1 roads are being built.

## **Construction and Maintenance**

2+1 roads are generally built as expansions to existing two lane highways. This provides some significant benefits for construction. The requirement to obtain land is much less than for the construction of full four lane highways. Environmental assessments are also more efficient, and the entire environmental impact is significantly less. Although maintenance of 2+1 roads will be more than two lane roads, they require less maintenance than four lane divided highways. Barrier repairs are typically performed from the two-lane side which allows traffic to continue to move while repairs are being done (5). Snow clearing on 2+1 roads is also very similar to clearing two lane roads but there will be some requirements for specialized equipment.

## **Traffic Performance**

Traffic performance on 2+1 roads has been generally very good in Sweden (3) (7) Sweden keeps a “disturbance index” for their roads and 2+1 roads outperform motorways. (four lane divided highways.) This indicates that there are fewer disturbances of all kinds on the 2+1 road network in Sweden when compared to all other road types.

## **Benefit of 2+1 roads to Canada**

**2+1 roads are a road design model that is long overdue in Canada.** With our vast geography and our need for safe and efficient roads, it is simply cost prohibitive to build full

four lane highways across Northern Ontario. 2+1 roads deliver safety, efficiency and environmental benefits at a significantly lower cost. This model also has significant potential for safe cost-effective road building across Canada on existing two-lane highways in many provinces.

**2+1 roads save lives.** The economic impact of these lives that are saved is difficult to quantify but we do know that the human cost of these fatalities on our two-lane rural highways across Canada is staggering. The solution to the needless loss of life on our roads is the implementation of safe systems designs like 2+1 roads.

**2+1 roads provide access for Indigenous communities.** Connecting Indigenous communities to the services that they require is vital and the rural and northern road networks that serve these communities must be safe and dependable. 2+1 roads can play a large part in improving those connections.

**2+1 roads require steel median and roadside guiderails.** A long-term commitment to building 2+1 roads will create a significant need for Canadian steel to supply these projects.

**2+1 roads will create long term employment.** A phased approach to the implementation of 2+1 roads on a larger scale across the north, will provide long term construction and design employment.

**2+1 road design does not require that they by-pass communities.** Many communities do not want their community by-passed because of the loss of economic benefit to various industries in their communities from highway traffic. These industries include tourism, retail and accommodation businesses.

**2+1 roads provide freight and industry efficiency.** Highway 11 and 17 are vital arteries for the mining, forestry, agriculture, and energy sectors of Northern Ontario. Thousands of commercial trucks use these highways daily and 2+1 roads will improve their productivity. Current road design delays shipments due to frequent crashes and increases operating costs.

**2+1 roads will provide a safer road network for tourists and visitors.** As more Canadians shift away from travelling to the United States, tourism in Canada will become even more vital. To support tourism, Canada must have a safe road network.

**2+1 roads can be part of the Canadian Northern Corridor concept.** This concept, which discusses a multi-modal corridor that serves the north and near north would benefit from the construction of 2+1 highways.

**2+1 roads are an excellent opportunity for government cooperation.** For roads that are part of the Trans-Canada Highway the Federal and provincial governments should commit to funding this important nation building initiative.

### **Conclusion**

As indicated in the Northern Policy Institute report on 2+1 roads (9) twinning highways, as we have done historically, is not the most cost beneficial approach to building rural highways. 2+1 roads offer a favourable cost benefit ratio with substantial benefits and limited costs. Significant improvements are needed on this northern highway network to improve safety and to contribute to a stronger Canadian economy and 2+1 highways are the safe system design that will make a difference.

### **References**

- 1-Traffic safety effects of narrow 2+1 roads with median barrier in Sweden.- Carlsson
- 2 -Evaluation of 2+1 roads with cable barrier – A. Carlsson 2009
- 3 -2+1 Roads with and without cable barriers speed performance – A. Carlsson, T. Bergh – 2009
- 4 -2+1 Roads a Swedish Success Story- Bergh, T. Carlsson, A. Morberg, J. – 2009
- 5 -Road Barrier Repair Costs and Influencing Factors – H. Karim, M. Alam, R. Magnusson – 2011
- 6 -The effect on passenger cars meeting margins when overtaking 30m trucks – J. Sandin – VTI – 2012
- 7 -Traffic Performance on 2+1 Roads – Empirics and models – Olstan, J., Bernhardson, V., VTI – 2017
- 8 -2+1 Pilot Programme Operational Safety Reviews & Monitoring - Bulpitt, M. – 2006
- 9 – How 2+1 roads save money, time and lives. Northern Policy Institute. Dunstan, W. Lefebvre, M. de Castro Rocha, B. 2023

**MINUTES - REGULAR COUNCIL MEETING**Tuesday May 12<sup>th</sup>, 2026 – 6:00 pm

PRESENT Mayor Sheila Maxwell  
Councillor David Maxwell

PRESENT VIRTUALLY Councillor Grant Arnold  
Councillor Chris Kresack

REGRETS Councillor David Halvorsen

ALSO PRESENT Karen Paisley, Clerk  
Leanne Maxwell, Treasurer

**1. CALL TO ORDER**

Mayor Maxwell called the meeting to order at 6:03 p.m.

**2. APPROVAL OF AGENDA**

No amendments requested.

**RESOLUTION 2026–092****Moved by: Councillor Kresack****Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT the agenda for the regular council meeting of May 12, 2026, be approved.

**CARRIED****3. DECLARATIONS OF PECUNIARY INTEREST**

None declared.

**4. TOWN HALL SEGMENT**

No members of the public were present.

**5. DEPUTATIONS**

None scheduled for this meeting.

**6. MINUTES OF PREVIOUS MEETING(S)****6.1 Minutes – Regular Council Meeting – April 28<sup>th</sup>, 2026**Council reviewed the minutes of the April 28<sup>th</sup>, 2026 Regular Council Meeting. No amendments were requested.**RESOLUTION 2026 - 093****Moved by: Councillor Maxwell****Seconded by: Councillor Arnold**BE IT RESOLVED THAT the minutes for the open session of the regular council meeting of April 28<sup>th</sup>, 2026, be approved as circulated.**CARRIED**

## 7. DISBURSEMENT LIST

### 7.1. Payroll Report

Council reviewed the payroll report. There were no questions for the Treasurer.

### 7.2. Payment Register

Council reviewed the payment register, including electronic bank payments and cheque disbursements. There were no questions for the Treasurer.

## **RESOLUTION 2026-094**

**Moved by: Councillor Kresack**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments and cheque numbers 7847 to 7861 totalling \$35,693.25.

**CARRIED**

## 8. REPORTS FROM MUNICIPAL OFFICERS

### 8.1. Clerk's Report

Administration reported a temporary disruption to the Township's website and email services due to a domain issue. The Clerk contacted the Township's IT provider, and the issue has since been resolved.

Per Council direction, the Township's IT provider has been advised of Wi-Fi connectivity issues in Council Chambers. A subcontractor, Turnkey, attended and reviewed the existing system in Council Chambers, with further information pending regarding improvements to coverage.

With respect to security cameras at the Public Works garage, the equipment has been purchased but not yet installed. Turnkey also attended the Public Works site to review existing equipment and provide preliminary input for Council's future consideration. Additional information is pending.

Council was advised of a Ministry of the Environment, Conservation and Parks proposal to streamline regulatory requirements related to landfill service area and fill rate changes. The proposal is under public consultation until June 8, 2026 and is being monitored.

The Clerk attended municipal elections training on May 4, 2026 and administration attended the AMCTO Spring Meeting May 5–6, 2026, which included sessions on election administration and legislative compliance.

### 8.2. Treasurer's Report

The Treasurer reported on attendance at the AMCTO Zone 9 conference, where sessions focused primarily on municipal elections.

The Treasurer is awaiting a response from a contractor regarding the rink project and will update Council when additional information is received.

Council was advised that the Treasurer will be out of the office the following week.

### 8.3. Public Works Report

There was no report from the Public Works Manager.

#### 8.4. Fire Chief's Report

Council was advised that the Fire Chief sent regrets due to work commitments. Training is ongoing as planned. The department currently has approximately six to seven members, with recent departures noted. There are one to two potential new recruits being considered.

#### 8.5. Council Member Reports

Mayor Maxwell reported that since the last Council meeting, an Emergency Management Program Committee (EMPC) meeting had been scheduled for May 7, 2026; however, due to a brush fire on Torrie Road requiring response, the meeting was cancelled. The EMPC meeting has since been rescheduled.

Councillor Maxwell reported that he had intended to attend the EMPC meeting on May 7, 2026 but was unable to do so due to the emergency response referenced by the Mayor. He had no further updates.

Councillor Arnold reported that since the last Council meeting, he attended a Lakehead Region Conservation Authority Board meeting. He also met separately with Councillor Maxwell in early May to discuss municipal matters. Councillor Arnold further advised Council that a new Medical Officer of Health and Chief Executive Officer for the local Health Unit has been appointed and is expected to begin at the end of May 2026. The current Medical Officer of Health will remain for a transition period to support onboarding. He noted that he expects to return in advance of the next regular Council meeting scheduled for May 26, 2026.

Councillor Kresack reported attendance at the previous Council meeting and advised that a Food Bank meeting is scheduled to take place on May 13, 2026. He noted that he had not received any notice of cancellation and expects the meeting to proceed as planned. At the request of the Mayor, Councillor Kresack will advise the Facilities Manager should the meeting be cancelled, as the Facilities Manager is scheduled to attend.

#### 8.6. Other Agencies' Reports

Council reviewed correspondence and reports received from other agencies as listed in the Clerk's Report.

### **RESOLUTION 2026-095**

**Moved by: Councillor Maxwell**

**Seconded by: Councillor Arnold**

BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda, AND THAT Administration is authorized to proceed in accordance with Council's directions and decisions resulting from the consideration of those reports.

**CARRIED**

## **9. NEW BUSINESS**

### **9.1 Appointment of Acting Mayor – August 16 to 19, 2026**

Council discussed the need to appoint an Acting Mayor during the Mayor's absence. Councillor Arnold indicated availability to serve in this role.

**RESOLUTION 2026-096****Moved by: Councillor Maxwell****Seconded by: Councillor Kresack**

BE IT RESOLVED THAT Council appoint Councillor Arnold as Acting Mayor for the period of August 16 to August 19, 2026.

**CARRIED**9.2 Appointment of Interview Panel – Deputy Clerk/Treasurer Intern

Council discussed the formation of an interview panel for the Deputy Clerk/Treasurer Intern position. Mayor Maxwell indicated interest in participating, and Councillor Arnold agreed to serve as the second Council representative.

**RESOLUTION 2026-097****Moved by: Councillor Maxwell****Seconded by: Councillor Kresack**

BE IT RESOLVED THAT Council appoint Mayor Maxwell and Councillor Arnold to the interview panel for the Deputy Clerk/Treasurer Intern Position.

**CARRIED**9.3 2026 Budget

Council reviewed the Draft 2026 Budget as presented. Discussion included reserve allocations, potential investment options (including GICs), and future capital needs such as Public Works equipment. Council agreed to proceed with the draft budget in advance of formal by-law adoption at a future meeting.

**RESOLUTION 2026-098****Moved by: Councillor Arnold****Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT Council approve the Draft 2026 Budget as presented, and direct Administration to prepare a by-law for adoption at a future meeting.

**CARRIED**9.4 Review of Election Signs and Use of Municipal Resources Bylaws

Council reviewed draft by-laws developed from existing policies. Minor clerical updates were noted, with no substantive changes.

**RESOLUTION 2026-099****Moved by: Councillor Maxwell****Seconded by: Councillor Kresack**

BE IT RESOLVED THAT Council receive the report and draft by-laws respecting Election Signs and the Use of Municipal Resources, AND THAT Administration be directed to proceed with the preparation of the by-laws.

**CARRIED**

**9.5 Hume Road Landfill Closure Plan – Test Pitting Excavation**

Council reviewed the report regarding test pitting excavation requirements. Due to site conditions and equipment limitations, additional equipment and subcontractor services are required.

**RESOLUTION 2026-100**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT Council approve the additional work and associated costs for the Hume Road Landfill test pitting excavation as outlined in the report.

**CARRIED**

**10. BY-LAWS**

There were no bylaws scheduled for this meeting.

**11. CORRESPONDENCE**

Council reviewed correspondence including an item from the United Counties of Stormont, Dundas and Glengarry regarding land transfer tax for first-time homebuyers, and an item from the City of Peterborough regarding guaranteed basic income. Council expressed support for the request from the United Counties of Stormont, Dundas and Glengarry and agreed to receive the remaining correspondence for information.

**RESOLUTION 2026-101**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Kresack**

BE IT RESOLVED THAT Council support the request from the United Counties of Stormont, Dundas and Glengarry regarding land transfer tax for first-time homebuyers; AND THAT correspondence from the City of Peterborough be received for information.

**CARRIED**

**12. UPCOMING MEETING DATES**

Council reviewed the list of upcoming meeting dates. No changes were proposed.

**13. CLOSED SESSION**

**RESOLUTION 2026-102**

**Moved by: Councillor Kresack**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT, at 6:38 p.m., Council move into Closed Session pursuant to Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider Item 13.1, being the Closed Session minutes of the Council meeting held April 28<sup>th</sup>, 2026 under the same authority as the original meeting; and under section 239(2)(b) of the same legislation, to consider Item 13.2 involving personal matters about identifiable individuals.

**CARRIED**

During closed session, the following procedural resolution was passed:

**RESOLUTION 2026-103**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Kresack**

BE IT RESOLVED THAT, the time being 7:46 p.m., Council rise from closed session and report in open session.

**CARRIED**

Open session resumed.

**14. REPORT FROM CLOSED SESSION**

**RESOLUTION 2026-104**

**Moved by: Councillor Maxwell**

**Seconded by: Councillor Kresack**

BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on April 28<sup>th</sup>, 2026, be approved; AND THAT Administration be authorized to proceed as directed during Closed Session.

**CARRIED**

**15. CONFIRMING BY-LAW**

By-law 2026-012

**RESOLUTION 2026-105**

**Moved by: Councillor Maxwell**

**Seconded by: Councillor Kresack**

BE IT RESOLVED THAT By-law 2026-012 be passed; AND THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-012, being a By-law to confirm the proceedings of this evening's meeting.

**CARRIED**

**16. ADJOURNMENT**

There being no further business to attend to, the Mayor declared the meeting adjourned at 7:48 p.m.

\_\_\_\_\_  
Mayor Sheila Maxwell

\_\_\_\_\_  
Clerk Karen Paisley

**The Corporation of the Township of Conmee  
Administrative Report**

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**Date:** May 26, 2026

**To:** Mayor and Council

**Subject:** Administrative Activity Report

**File Number:** 01-C10-0000 Administrative Activity Reports

**Submitted by:** Karen Paisley Clerk

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**RECOMMENDATION:**

For Council's information and direction as required.

**BACKGROUND:**

Administration's updates to Council on its ongoing activities.

**DISCUSSION:**

Administration is currently coordinating with Spectrum Telecom Group Ltd. regarding an ongoing issue with the Geotab unit in the F550. The unit has been identified for replacement along with installation of a Y-harness to address connectivity issues. The vehicle is scheduled for tire repairs, and installation will be arranged following confirmation of vehicle availability. Administration is also implementing routine monitoring to ensure ongoing functionality of Geotab units.

The Clerk has completed and submitted AMO 2026 delegation requests to the Ministry of Transportation, Ministry of Infrastructure, and Ministry of Finance. The Township is currently awaiting confirmation of meeting allocations.

Turnkey attended on site to review the existing equipment within Council Chambers and Public Works facilities. Administration is currently awaiting follow-up from Turnkey and MicroAge regarding recommended improvements and next steps to address connectivity and system performance.

Administration is also awaiting recommendations regarding installation and configuration of security cameras at the Public Works garage.

Public Works has been advised to proceed with installation of landfill signage, which remains pending.

Administration continues to support Food Bank operations and facility needs. Additional keys have been ordered to provide access for new volunteers; however, pickup has not yet been completed due to limited administrative coverage in the office, as the Treasurer has been away and the office cannot be left unattended during operating hours. As the supplier closes at 4:30

p.m., travel to Thunder Bay has not been feasible this week. Arrangements will be made to complete pickup as soon as practicable. Administration has also been advised of a maintenance concern at the Food Bank loading bay, specifically relating to the door sill and kick plate area. Public Works will be requested to assess the condition and determine whether repairs can be completed internally or if an external contractor will be required, consistent with previous similar work.

The Clerk attended the Lakehead Rural Municipal Coalition meeting the evening of May 19, 2026, and participated in an electricity planning session the morning of May 19, 2026, following which feedback was submitted to the Independent Electricity System Operator (IESO) regarding regional planning. The Clerk is scheduled to attend the IESO Major Projects Identification Committee process meeting on May 25, 2026, and is scheduled to attend meetings on May 26, 2026, respecting OPG dam safety, Building Performance Standards energy reporting, and Ministry of the Environment, Conservation and Parks matters. An Emergency Management Program Committee meeting is scheduled for May 27, 2026.

Interviews for the Deputy Clerk-Treasurer Intern position are currently being coordinated for May 28 and 29, 2026.

Due to a scheduled medical imaging appointment the morning of May 27, 2026, the Clerk may not be available at the start of the business day. As a result, there may be a delayed office opening depending on staff availability. Council is advised that, if required, a public notice of adjusted hours may be issued.

#### **Other Agency Reports – 8.6**

1. TBDSSAB 2025 Annual Report (Link)
2. NOMA – Coordinated Investment in Highways 11 and 17
3. MECP's Direction Under s. 1.14 of the Conservation Authority Act
4. TBDSSAB Update from the Board Newsletter
5. TBDHU Board of Health Meeting Minutes – April 15 2026
6. ADAG Memo – Updates to "Tailgate Event" Permits – LLCA, 2019

8.3-1

## Public Works Managers

## Report

May 26-26

## #-Roads grading

- Work at landfill - 190 - 916
- Repair sink holes
- Take Com. Centre garbage to landfill
- Order new fire #
- Clean up beaver dams
- Put up 37 Guide rail posts on Makoman W  
and Hwy

## # Equipment

- Service 672
- 7500 for safety

Mokomon Road West



**From:** [Communications](#)  
**To:** [Communications](#)  
**Subject:** TBDSSAB 2025 Annual Report  
**Date:** May 6, 2026 4:40:23 PM

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Dear Community Partners,

The District of Thunder Bay Social Services Administration Board (TBDSSAB) is pleased to announce the public release of our 2025 Annual Report. The report outlines the work and activities of TBDSSAB during the reporting period of January 1 to December 31, 2025.

Highlights include:

- **Board advocacy:** The Board is committed to ongoing advocacy in response to local service system needs. In 2025, ten position papers were formally presented at delegation meetings with government officials.
- **Program highlights:** Included in this report is a high-level overview of programs, services, and activities offered directly through TBDSSAB.
- **Success stories:** This year's annual report features stories from people who access programs delivered and/or funded by TBDSSAB.

**The 2025 Annual Report can be viewed here:**

[TBDSSAB 2025 Annual Report](#) (PDF, 1.9mb) | [View as Flipbook](#)

Sincerely,

Ken Ranta  
Chief Executive Officer

Please consider the environment before printing this email

The contents of this communication, including any attachment(s), are confidential and may be privileged. If you are not the intended recipient (or are not receiving this communication on behalf of the intended recipient), please notify the sender immediately and delete or destroy this communication without reading it, and without making, forwarding, or retaining any copy or record of it or its contents. Thank you. Note: We have taken precautions against viruses, but take no responsibility for loss or damage caused by any virus present.



## **FOR IMMEDIATE RELEASE**

**May 6, 2026**

### **Northeastern & Northwestern Ontario – Northern Leaders and Industry Call for Coordinated Investment in Highways 11 and 17**

**Northeastern & Northwestern Ontario** – Municipal leaders and industry partners are joining forces to call on the provincial and federal governments to accelerate investment in Highways 11 and 17, recognizing the corridor as essential to public safety, economic stability, and national connectivity.

The Northwestern Ontario Municipal Association, the Federation of Northern Ontario Municipalities and the Ontario Trucking Association have announced a strengthened partnership to advance this shared priority, building on long-standing advocacy efforts across Northern Ontario.

As the only continuous east–west highway connection linking Eastern and Western Canada, Highways 11 and 17 play a critical role in the movement of goods and people. The corridor supports billions in annual trade and remains a vital link for communities across the North.

"The OTA applauds NOMA and FONOM's leadership on this matter, and we look forward to working together to make this a reality," said OTA president Stephen Laskowski. "Ten years after the Nipigon Bridge got wiped out, severing the Trans-Canada and exposing the corridor's vulnerability, we're still waiting for a meaningful federal and provincial response that matches the scale of this risk.

"However, we believe it is a new day with Prime Minister Carney and Premier Ford's shared commitment to nation-building," Laskowski continued. "With the federal government's recent focus on strategic infrastructure and the province's push for growth, we are hopeful that 10 years of inaction are finally over. We need a nation-building investment that reflects the corridor's role as a lifeline for our economy and national security."



Despite its importance, the highway system continues to face safety challenges. Long stretches of two-lane roadways, combined with high volumes of commercial traffic and northern driving conditions, increase the risk to motorists and disrupt Canada's supply chain.

"This alignment between municipal leaders and industry reinforces what Northerners already know that Highways 11 and 17 are critical to our safety and to Canada's economy," said Dave Plourde, President of the Federation of Northern Ontario Municipalities. "With momentum building, now is the time for governments to work together and move practical improvements forward."

Industry leaders echoed the need for coordinated action, pointing to both economic impacts and ongoing safety concerns.

"Highways 11 and 17 are more than just roads; they are lifelines that connect Northern Ontario to the rest of the country," said Rick Dumas, President of the Northwestern Ontario Municipal Association. "Working together ensures that both municipal priorities and industry realities are reflected as governments consider next steps."

The corridor has also been identified as increasingly important to Canada's economic security and future growth, particularly as demand for natural resources and critical minerals from Northern Ontario rises.

Municipal and industry leaders continue to advocate for a phased approach to improvements, including targeted widening projects such as four-laning and the two-plus-one model, alongside enhanced safety and enforcement measures.

Together, they are calling on both levels of government to coordinate funding, streamline approvals, and recognize Highways 11 and 17 as a shared national priority.

**Media Contacts:**

Dave Plourde, President, FONOM

705-335-1615 | [fonom.info@gmail.com](mailto:fonom.info@gmail.com)

Rick Dumas, President, NOMA

807-683-6662 | [admin@noma.on.ca](mailto:admin@noma.on.ca)

Ministry of the Environment,  
Conservation and Parks

Ministère de l'Environnement,  
de la Protection de la nature et des  
Parcs

Office of the Minister

Bureau du ministre

777 Bay Street, 5th Floor  
Toronto ON M7A 2J3  
Tel.: 416 314-6790

777, rue Bay, 5<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 314-6790



357-2026-1281

May 1, 2026

**TO:** Conservation Authorities Chairs, GMs/CAOs, and municipalities

**SUBJECT:** Minister's direction under section 1.14 of the *Conservation Authorities Act* (re: temporary restrictions)

---

I am writing with regards to the transition of Ontario's conservation authority system to a consolidated regional model. The *Plan to Protect Ontario Act* (Budget Measures), 2026 received Royal Assent on April 24, 2026 and pursuant to my authority under section 1.14 of the *Conservation Authorities Act* (CAA), I am issuing a direction to conservation authorities – please see attached to this letter as Attachment A (the "Direction").

The intention of this Direction, which is effective from May 1, 2026 to the transition date under the CAA (i.e., February 1, 2027 or such later date as may be prescribed by the regulations), is to apply temporary restrictions on significant financial, asset or employment decisions to mitigate risk and ensure a stable transition to the new regional structure.

This Direction applies to certain conservation authority decisions related to: governance, organizational or staffing changes; the acquisition and disposition of lands; significant capital transactions; and the provision or acquisition of goods or services. For the decisions specified in this Direction, conservation authorities will be required to seek authorization from the chief executive officer of the Ontario Provincial Conservation Agency (or the Chief Conservation Executive of the Ministry of the Environment, Conservation and Parks if the chief executive officer has not yet been appointed), before the authority can make the decision. This Direction applies to all current conservation authorities, as listed in Appendix A to the attachment. Further guidance on the process to obtain authorization is set out in Appendix B to the attachment. The CAA provides that if an authority makes a decision in contravention of a direction issued under clause 1.14 (1) (a), the authority's decision has no effect and any agreement that the authority enters into that is in contravention of the direction is void.

Page 2.

These measures are not intended to interfere with the regular day-to-day business and operations of conservation authorities. If you are contemplating whether or not this Direction applies to a conservation authority decision under consideration, if you have any questions regarding this Direction, or if you are looking to request authorization for a conservation authority decision that may be covered under this Direction, please contact the Chief Conservation Executive at [CCEO@ontario.ca](mailto:CCEO@ontario.ca) and copy the Conservation Authorities Section at the Ministry of the Environment, Conservation and Parks at [ca.office@ontario.ca](mailto:ca.office@ontario.ca).

Continuity for communities is a core principle of this transition. These time-limited measures are intended to ensure there aren't any service disruptions during transition and to ensure that the transition to consolidation is smooth and successful with minimal disruptions to conservation authorities' governance, programs and services. Thank you for your continued leadership and collaboration as we work to improve the conservation authority system in Ontario.

Sincerely,

A handwritten signature in blue ink, appearing to read "Todd McCarthy", with a long, sweeping underline.

Todd McCarthy  
Minister of the Environment, Conservation and Parks

Enclosures

c: The Honorable Rob Flack, Minister of Municipal Affairs and Housing

**Attachment A****Minister's Direction Issued Pursuant to Section 1.14 of the *Conservation Authorities Act*  
(this "Direction")**

Section 1.14 of the Conservation Authorities Act provides the Minister of the Environment, Conservation and Parks with the authority to issue a direction to a conservation authority in relation to various matters for the purpose of facilitating the transition to a regional watershed-based framework for conservation authorities. The types of directions that can be issued by the Minister are set out in clauses 1.14 (1) (a) to (d):

- (a) prohibiting the authority from making a decision in relation to its exercise of any of its powers under this Act or any other Act in the circumstances specified in the direction and subject to any specified conditions;
- (b) requiring the authority to give notice, in accordance with the direction, of a decision that it has made;
- (c) requiring the authority to send notices under subsection 25 (2), 27 (3) or 27.2 (3) by the date specified in the direction;
- (d) governing budgetary and apportionment matters relating to the authority that are otherwise addressed in a regulation made under clause 40 (1) (c), (e) or (f) or clause 40 (3) (k).

Section 1.14 further provides that an authority that receives such a direction shall comply with the direction within the time specified in the direction.

If an authority makes decision in contravention of a direction issued under clause 1.14 (1) (a), the authority's decision has no effect and any agreement that the authority enters into that is in contravention of the direction is void.

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Pursuant to the authority of the Minister of the Environment, Conservation and Parks under clauses 1.14 (1) (a) and (b), the conservation authorities set out under Appendix "A" to this Direction (the "**authorities**" or each, an "**authority**") are hereby directed as follows:

**Decisions prohibited unless authorization obtained (direction issued under clause 1.14 (1) (a))**

1. Commencing on the Effective Date and until the transition date, an authority is prohibited from making a decision to do any of the following unless the authority obtains written authorization from the chief executive officer of the Ontario Provincial Conservation Agency ("OPCA CEO") in accordance with the conditions set out in paragraph 4:

- i. Amending an authority's by-laws made under section 19.1 of the CAA, unless the amendment is administrative in nature and does not affect the substance or legal effect of the by-law (e.g. updating references, dates, and terminology; name or title changes; and making obvious corrections where the intended meaning is clear).
- ii. Any of the following related to employment:
  - a. Terminating the employment of a permanent or temporary employee who serves in a senior leadership position, including the authority's chief administrative officer or general manager, its secretary treasurer, and any departmental directors if applicable.
  - b. Filling a vacancy for (i.e. temporarily or permanently) or making any changes to the terms and conditions of employment for any senior leadership position as referred to in sub-subparagraph a.
  - c. Terminating the employment of any employee who serves in a leadership position related to or who are essential to the provision of the following mandatory programs and services described in the following provisions of O. Reg. 686/21 made under the CAA: flood forecasting and warning (section 2), ice management (section 4), infrastructure (section 5), plan reviews (sections 6 and 7) and the administration and enforcement of Parts VI and VII of the CAA (section 8).
  - d. Increasing the total number of employees of the authority unless the increase was already included in the authority's approved final budget for the 2026 calendar year.
- iii. Changing the organizational structure of the employees of the authority, including creating, merging, or eliminating departments.
- iv. Acquiring, by purchase, lease or otherwise, any land or to sell, lease or otherwise dispose of any land owned by the authority.
- v. Acquiring services from a person or body where:
  - a. the duration of the provision of the service exceeds 2 years in length,  
or
  - b. the total cost of the service exceeds the lesser of \$500,000 and 5% of the authority's operating expenses, as reported in the authority's most recent audited financial statement.

This does not include a decision to renew or extend an agreement for a service that a person or body was providing to the authority prior to the Effective Date.

- vi. Providing a service to a person or body where:
- a. the duration of the provision of the service exceeds 2 years in length,  
or
  - b. the total amount to be charged for the service exceeds the lesser of \$500,000 and 5% of the authority's revenues, as reported in the authority's most recent audited financial statement.

This does not include a decision to, renew or extend an agreement for a service that the authority was providing to the person or body prior to the Effective Date.

- vii. Incurring a capital cost in connection with a project or purchasing, leasing or otherwise acquiring personal property, including materials, equipment and vehicles, where:
- a. in the case of a lease, the duration of the term of the lease exceeds 2 years in length,  
or
  - b. the total amount of the capital cost or purchase, lease or other acquisition would exceed the lesser of \$500,000 and 5% of the authority's tangible capital assets, as reported in the authority's most recent audited financial statement.

This direction does not apply if the capital cost or acquisition is contemplated for a particular program or service identified in the authority's approved final budget for the 2026 calendar year and the total capital cost or acquisition amount is within the budgeted amount for the program or service.

- viii. Selling, leasing, or otherwise disposing of or dealing with personal property, including materials, equipment and vehicles, where:
- a. in the case of the lease, the duration of the term of the lease exceeds 2 years in length,  
or
  - b. the total amount of the lease or other disposition or dealing would exceed the lesser of \$500,000 and 5% of the authority's tangible capital assets, as reported in the authority's most recent audited financial statement.
2. Despite paragraph 1, sub-paragraphs 1. v to viii do not apply to a decision of an authority that is made for the purpose of alleviating an immediate danger to human life, the health of any persons, or to property.

3. For greater certainty, paragraph 1 does not apply to a decision of an authority to execute an agreement that has the effect of implementing a decision made by the authority before the Effective Date.
4. The following conditions must be satisfied before an authority is authorized to make a decision that is subject to paragraph 1:
  - i. The authority must request authorization from the OPCA CEO to make the decision, in accordance with paragraph 5 of this Direction.
  - ii. The authority must receive written authorization from the OPCA CEO to make the decision. If authorization for the request is granted only in part, the authority must ensure that its decision does not exceed the scope of the authorization.
5. For the purposes of paragraph 4, the authority must request authorization to make a decision that is subject to paragraph 1 by submitting the following information to the OPCA CEO:
  - i. A description of the decision that the authority is seeking authorization to make, including details of the proposed decision and why the proposed decision is a decision that is subject to paragraph 1.
  - ii. A resolution of the authority supporting the proposed decision.
  - iii. An explanation for why authorization should be granted, including any risks associated with deferring the proposed decision until after the transition date.
  - iv. Any information about relevant dates for the proposed decision, including any considerations around urgency or the time-sensitive nature of the proposed decision.
6. The authority must provide any additional information about the request to the OPCA CEO at the OPCA CEO's request.

**Notice of a decision that an authority has made to address an emergency  
(direction issued under clause 1.14 (1) (b))**

7. Commencing on the Effective Date and until the transition date, where the authority makes a decision that is not subject to paragraph 1 by reason that the decision is made for the purpose of alleviating an immediate danger to human life, health, or property, the authority must give notice to OPCA CEO within 3 business days after making the decision.
8. The notice mentioned in paragraph 7 must describe the decision that was made and explain how the decision that was made for the purpose of alleviating an immediate danger to human life, the health of any persons, or to property.

**General**

9. In this Direction, a reference to the OPCA CEO means the Chief Conservation Executive of the Ministry of the Environment, Conservation and Parks, if a chief executive officer of OPCA has not yet been appointed.
10. In this Direction, a reference to an authority's approved final budget for the 2026 calendar year means the authority's final budget for the 2026 calendar year that was approved prior to the Effective Date. For greater certainty, if an authority has not yet approved its final budget for the 2026 calendar year prior to the Effective Date, the authority does not have an approved final budget for the 2026 calendar year for the purposes of this Direction.
11. The authority must ensure that any employee of the authority who is responsible for or involved in making a decision that is subject to this Direction is made aware of this Direction, and the authority must require these employees to take all steps necessary to ensure the authority complies with this Direction.
12. This Direction applies to the conservation authorities listed in Appendix "A" to this Direction.
13. For greater certainty, this Direction also applies to the conservation authorities listed in Appendix "A" to this Direction when such conservation authorities are meeting as a source protection authority under the *Clean Water Act, 2006*.
14. This Direction is effective from May 1, 2026 (the "**Effective Date**") to the transition date, within the meaning of the *Conservation Authorities Act* (i.e., February 1, 2027 or such later date as may be prescribed by the regulations).
15. This Direction may be amended in writing from time to time at the sole discretion of the Minister.



Todd McCarthy  
Minister of the Environment, Conservation and Parks  
May 1, 2026

**Appendix A****LIST OF CONSERVATION AUTHORITIES TO WHICH THE DIRECTION APPLIES**

<b>Ausable Bayfield CA</b>	<b>Lower Trent Region CA</b>
<b>Cataraqui Region CA</b>	<b>Maitland Valley CA</b>
<b>Catfish Creek CA</b>	<b>Mattagami Region CA</b>
<b>Central Lake Ontario CA</b>	<b>Mississippi Valley CA</b>
<b>Credit Valley CA</b>	<b>Niagara Peninsula CA</b>
<b>Crowe Valley CA</b>	<b>Nickel District CA</b>
<b>Essex Region CA</b>	<b>North Bay-Mattawa CA</b>
<b>Ganaraska Region CA</b>	<b>Nottawasaga Valley CA</b>
<b>Grand River CA</b>	<b>Otonabee Region CA</b>
<b>Grey Sauble CA</b>	<b>Quinte Region CA</b>
<b>Halton Region CA</b>	<b>Raisin Region CA</b>
<b>Hamilton Region CA</b>	<b>Rideau Valley CA</b>
<b>Kawartha Region CA</b>	<b>Saugeen Valley CA</b>
<b>Kettle Creek CA</b>	<b>Sault Ste. Marie Region CA</b>
<b>Lake Simcoe Region CA</b>	<b>South Nation River CA</b>
<b>Lakehead Region CA</b>	<b>St. Clair Region CA</b>
<b>Long Point Region CA</b>	<b>Toronto and Region CA</b>
<b>Lower Thames Valley CA</b>	<b>Upper Thames River CA</b>

## Appendix B

### GUIDANCE DOCUMENT FOR THE MINISTER'S DIRECTION ISSUED UNDER SECTION 1.14 OF THE CAA

The following sets out additional information and guidance for authorities in relation to the Minister's Direction issued May 1, 2026 under s. 1.14 of the CAA.

The ministry strongly encourages conservation authorities to contact the Ontario Provincial Conservation Agency (OPCA) at [CCEO@ontario.ca](mailto:CCEO@ontario.ca) if an authority is uncertain about the scope, application or requirements of this direction. OPCA can help clarify whether a proposed decision is subject to this Direction and how the authority can ensure it complies with this Direction.

As paragraph 11 of the Direction provides, if any decisions covered by the Direction are made by employees of the authority, the authority has the obligation to ensure that their employees are aware of this Direction and that the authority seeks prior authorization in accordance with the Direction before the decision is made.

The CAA provides that, if an authority makes a decision in contravention of a direction issued under clause 1.14 (1) (a), the authority's decision has no effect and any agreement that the authority enters into that is in contravention of the direction is void.

#### **Request and OPCA CEO Decision Process**

##### Making a Request

After a conservation authority determines that a proposed decision requires authorization from the OPCA CEO, the authority may make a request for authorization via email to [CCEO@ontario.ca](mailto:CCEO@ontario.ca) containing the following required information:

- A description of the decision that the authority is seeking authorization to make, including details of the proposed decision and why the proposed decision is a decision that is subject to paragraph 1 of the Direction.
- A resolution of the authority supporting the proposed decision.
- An explanation for why authorization should be granted, including any risks associated with deferring the proposed decision until after the transition date.
- Any information about relevant dates for the proposed decision, including any considerations around urgency or the time-sensitive nature of the proposed decision.

Any notices of decisions required to be given to OPCA CEO under paragraph 7 of the Direction should also be sent via email to [CCEO@ontario.ca](mailto:CCEO@ontario.ca).

##### Confirmation of Receipt

Once the OPCA (or Office of the Chief Conservation Executive (OCCE) if the OPCA CEO has not yet been appointed), receives a request from the authority that includes the required information, the authority will be notified by OPCA that the request has been received and the timeline for a decision. The OPCA will also inform the Ministry's Conservation Authorities Section (CAS) (via [ca.office@ontario.ca](mailto:ca.office@ontario.ca)) that a request for written authorization has been received. In addition, if the authority provides notice under paragraph 7 of the Direction of a decision made for the purpose of alleviating an immediate danger to human life, health, or property, the OPCA will inform the CAS.

If, upon review by the OPCA CEO, it is determined that a decision is not subject to the requirement for prior written authorization, the authority will be notified as soon as possible that the decision is not subject to this Direction.

### Consideration of Request

The OPCA CEO will endeavour to make a decision on the request in a timely manner and not more than 30 calendar days from the day of receiving the request that is accompanied with the required information. Where the complexity of the request or the need for additional information necessitates, written notice will be provided to the authority by the OPCA of any additional time needed to issue a decision.

The OPCA CEO may consult on an authority's request with the relevant transition committee and project executive that has been appointed by OPCA for that authority. . The OPCA CEO may also require the authority to provide additional information if needed to support their consideration of the request.

### Decision

The OPCA CEO may make the following types of decisions on a request for written authorization:

- Grant authorization to the authority to proceed with making the decision that was the subject of the request, in whole or in part (i.e., authorize the authority to proceed in a more limited manner than what was requested).
- Deny authorization, including in circumstances where, in the opinion of the OPCA CEO, the decision would not be in the best interest of the future regional conservation authority, or it would be more appropriate to defer the decision to the future regional conservation authority.

The decision of the OPCA CEO on the request will be given in writing to the authority and will include a rationale for the decision if the decision is to deny authorization or only grant authorization in part. The Ministry's CAS will also be notified of the OPCA CEO's decision.

Where an authority's proposed decision is authorized by the OPCA CEO, or where the proposed decision has been authorized but only in part, this in no way compels the authority to proceed with the decision. In all cases, the authority retains the sole power to determine whether to proceed with any decision that has been authorized by the OPCA CEO.

### Reconsideration

There is no process for reconsideration of an OPCA CEO decision on a request for authorization under the Direction.

An authority whose request for authorization is denied or granted only in part may request authorization again in accordance with the Direction at a later date if the circumstances have changed and the authority believes that these changes in circumstances would support the granting of authorization.

[View this email in your browser](#)



THE DISTRICT OF THUNDER BAY  
SOCIAL SERVICES ADMINISTRATION BOARD

# Update from the Board

TBDSSAB Board Newsletter | May 19, 2026

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[Click Here to Download as PDF](#)

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- [Message from the Chair](#)
  - [Next Meeting](#)
  - [TBDSSAB 2025 Annual Report](#)
  - [Board Reports: April 30, 2026](#)
  - [Feedback](#)
- 

## Message from the Chair

Please find below the latest issue of Update from The Board, the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board.

**Please circulate to members of your respective Municipal Councils and Local Roads Boards.**

The purpose of this newsletter is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

- During the Annual General Meeting portion of the meeting, the Board received the 2025 Audited Consolidated Financial Statement of TBDSSAB and appointed the auditors for 2026.
- During regular session, the Board received reports summarizing investment portfolio performance and financials as at year-end 2025.
- The Board reviewed the revised draft of the 10-Year Housing & Homelessness Plan. The plan was approved by the Board and will be submitted to the Province for review. A public announcement will be made after approval by the Ministry.
- The Board approved the 2025 Annual Report. The report has been circulated publicly and is linked in the Spotlight below.

Thank you,

**Jim Vezina**

Chair, TBDSSAB

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This edition of Update from the Board covers TBDSSAB's Board meeting and Annual General Meeting on **April 30, 2026**, as well as key initiatives taking place in this time span.

Our aim is to provide an overview of TBDSSAB Board information and reports in a timely manner following all monthly meetings.

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## Next Meeting

The next Board meeting will be held **Thursday, May 21, 2026 at 10:00am**.

The Board meeting is scheduled to take place in person. For more information about Board meetings, please visit the [Board Meetings page](#) on our website.

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[TBDSSAB 2025 Annual Report](#)

of January 1 to December 31, 2025.



Highlights include:

- **Board advocacy:** The Board is committed to ongoing advocacy in response to local service system needs. In 2025, ten position papers were formally presented at delegation meetings with government officials.
- **Program highlights:** Included in this report is a high-level overview of programs, services, and activities offered directly through TBDSSAB.
- **Success stories:** This year's annual report features stories from people who access programs delivered and/or funded by TBDSSAB.

**The 2025 Annual Report can be viewed here:**

[TBDSSAB 2025 Annual Report](#) (PDF, 1.9mb) |

[View as Flipbook](#)

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## Board Reports: April 30, 2026

### **Report: 2025 Audited Consolidated Financial Statements**

[RPT 2026-12AGM-CS 2025 Audited Consolidated Financial Statements](#) (PDF)

[Final Approved Consolidated Financial Statements](#) (PDF)

### **Report: 4<sup>th</sup> Quarter Financial Report and Program Levy Surplus Disposition**

[RPT 2026-13-CS Q4 Financial Report and Program Levy Surplus](#)

[Disposition](#) (PDF)

### **Report: Investment Portfolio Performance**

[RPT 2026-14-CS 2025 Investment Portfolio Performance](#) (PDF)

[RPT 2026-15-ISS 10 Year Housing and Homelessness Plan](#) (PDF)

**Memo: NOSDA AGM Board Member Attendance**

[MEMO to Brd Re: NOSDA AGM Attendance](#) (PDF)

**Memo: 2025 Annual Report**

[MEMO to Brd Re: 2025 Annual Report](#) (PDF)

**Letter from MCCSS: 2026 ROMA**

[LTR from PA Lorne Coe Re ROMA](#) (PDF)

**Memo: ADM Moran**

[MEMO ADM Moran MOE 2026 Space Targets ELCC Infra Fund](#) (PDF)

**Letter from MMAH: Building Homes and Improving Transportation Infrastructure Act**

[LTR from Min Flack MMAH Building Homes Improving Transport Infra Act](#) (PDF)

Board reports for past meetings are available on our website:

<https://www.tbdssab.ca/board/reports>

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## Feedback

We appreciate feedback and comments regarding the content of this newsletter.

**Contact:** Larissa Jones (she/her), Communications Assistant

E: [Larissa.Jones@tbdssab.ca](mailto:Larissa.Jones@tbdssab.ca) T: 807-766-4704





**THUNDER BAY DISTRICT HEALTH UNIT**  
**BOARD OF HEALTH MEETING**  
**MINUTES**

<b>MINUTES OF THE MEETING:</b>	April 15, 2026
<b>TIME OF MEETING:</b>	1:00 PM
<b>PLACE OF MEETING:</b>	First Floor Boardroom / MS Teams
<b>CHAIR:</b>	Mr. James McPherson
<b>BOARD MEMBERS PRESENT:</b>	<b>ADMINISTRATION PRESENT:</b>
Mr. Grant Arnold	Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer
Ms. Lucy Belanger	
Ms. Cindy Brand	Mr. Dan Hrychuk, Director – Corporate Services
Ms. Kasey Etreni	Ms. Shannon Robinson, Director – Health Promotion
Mr. Paul Malashewski	Ms. Dana Wilson, Associate Director – Communications and Strategic Initiatives
Mr. James McPherson	Ms. Tammy Lee Royer, Administrative Assistant – Health Protection
Ms. Cynthia Olsen	
Ms. Donna Peacock	
Mr. Don Smith	
Dr. Mark Thibert	
Ms. Kristine Thompson	
Mr. Todd Wheeler	
<b>ABSENT:</b>	<b>RECORDER:</b>
Mr. Jim Moffat	Ms. Lila McNeice, Executive Assistant, Secretary to the Board of Health

**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 1:05 PM.

**2. ATTENDANCE AND ANNOUNCEMENTS**

Mr. Jim Moffat was noted as absent.

**3. DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4. AGENDA APPROVAL**

The agenda of the April 15, 2026 meeting was presented for approval.

**Resolution No. 41-2026**

**Moved By:** P. Malashewski

**Seconded By:** C. Brand

THAT the Agenda for the Regular Board of Health Meeting to be held on April 15, 2026, be approved.

**CARRIED**

**5. INFORMATION SESSION**

**5.1 Indigenous Data Governance**

D. Wilson, Associate Director – Communications and Strategic Initiatives, introduced Alina Cameron (Epidemiologist) and Eryn Pleson (Program Evaluator) who provided a presentation on Indigenous Data Governance and responded to questions and comments from the Board.

**6. MINUTES OF THE PREVIOUS MEETINGS**

The minutes of the March 18, 2026 Board of Health Regular and Closed session meetings were presented for approval.

**6.1 Thunder Bay District Board of Health**

**Resolution No. 42-2026**

**Moved By:** C. Brand

**Seconded By:** P. Malashewski

THAT the minutes of the Thunder Bay District Board of Health (Regular and Closed Session) meetings held on March 18, 2026, be approved.

**CARRIED**

**7. MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the previous meeting minutes.

## **8. BOARD OF HEALTH (CLOSED SESSION) MEETING**

### **Resolution No. 43a-2026**

**Moved By:** P. Malashewski

**Seconded By:** C. Brand

THAT the Board of Health move into closed session to receive information relative to:

- Information explicitly supplied in confidence to the Board by the province.
- Information related to negotiations carried on behalf of the Board.

### **CARRIED**

At 1:24 PM, the Board of Health moved into Closed Session, and the following individuals left the meeting:

- Ms. Shannon Robinson, Director – Health Promotion
- Ms. Dana Wilson, Associate Director – Communications and Strategic Initiatives
- Ms. Tammy Lee Royer, Administrative Assistant – Health Protection
- Ms. Lila McNeice, Executive Assistant and Secretary to the Board of Health

At 1:37 PM, the above noted individuals returned to the meeting.

#### **8.1 Closed Session Report**

The Chair reported that during the Closed Session, the Board of Health discussed matters relative to the Closed Session reports.

#### **8.2 Resolutions from Closed Session**

##### **Resolution No. 43c-2026**

**Moved By:** L. Belanger

**Seconded By:** P. Malashewski

THAT with respect to Report No. 18–2026 (Finance) we recommend that effective January 1, 2026, the New Schedules to the Public Health Funding and Accountability Agreement with the Ministry of Health be

approved, accepting additional base funding for 2026 funding year to support the provision of mandatory and related public health programs and services in the District of Thunder Bay;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission and implementation process, as required.

**CARRIED**

**Resolution No. 43d-2026**

**Moved By:** P. Malashewski

**Seconded By:** D. Smith

THAT with respect to Report No. 19-2026 (Finance) we recommend that effective January 1, 2025 the updated Schedules to the Public Health Funding and Accountability Agreement with the Ministry of Health be approved, accepting up to an additional one-time funding for the 2025-26 funding year to support the provision of public health programs and services in the District of Thunder Bay;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission and implementation process, as required.

**CARRIED**

**9. DECISIONS OF THE BOARD**

**9.1 Report on Process for Appointment of Medical Officer of Health/CEO**

Dr. J. DeMille, Medical Officer of Health and CEO, presented a memorandum relative to the above noted and containing a resolution to schedule Special Meetings of the Board.

**Resolution No. 44-2026**

**Moved By:** L. Belanger

**Seconded By:** C. Brand

THAT we propose Special Meetings of the Board be held as follows to approve the appointment of a new MOH/CEO:

- Wednesday, April 22, 2026 at 11:00 AM
- Monday, April 27, 2026 at 11:00 AM
- Thursday, April 30, 2026 at 3:00 PM

- Wednesday, May 6, 2026 at 11:00 AM
- Tuesday, May 12, 2026 at 11:00 AM

**CARRIED**

## **9.2 2025 Financial Statements**

D. Hrychuk, Director of Corporate Services, presented Report No. 12–2026 (Finance) relative to presenting the Board of Health with the audited 2025 Financial Statements, for approval.

**Resolution No. 45-2026**

**Moved By:** L. Belanger

**Seconded By:** D. Smith

THAT with respect to Report Number 12–2026 (Finance), we recommend the Financial Statements of the Thunder Bay District Health Unit for the year ending December 31, 2025, be approved as recommended by the Executive Committee.

**CARRIED**

## **9.3 Shared Library Services Partnership Funding**

Dr. J. DeMille, Medical Officer of Health and CEO, presented Report No. 16–2026 (Foundational Standards) relative to recommendations for approval of funding for the Hub Library for the period of April 1, 2026 to March 31, 2027.

**Resolution No. 46-2026**

**Moved By:** D. Smith

**Seconded By:** K. Etreni

THAT with respect to Report No. 16-2026 (Foundational Standards), we recommend approval of \$107,935 in 100% funding from the Ontario Agency for Health Protection and Promotion (Public Health Ontario) for the Shared Library Services Partnership (Hub Library) at the Thunder Bay District Health Unit for the period of April 1, 2026 to March 31, 2027;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the funding process, as required.

**CARRIED**

#### **9.4 alPHa 2026 Annual General Meeting and Conference**

Dr. J. DeMille, Medical Officer of Health and CEO, presented a memorandum relative to the above noted, and containing a resolution for approval.

##### **Resolution No. 47-2026**

**Moved By:** D. Smith

**Seconded By:** K. Etreni

THAT the following members of the Board be authorized to attend the alPHa 2026 Annual Conference to be held in Toronto, Ontario, on June 8th to 10th, 2026:

1. Jamie McPherson
2. Cynthia Olsen
3. Don Smith

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 - Board Members' Remuneration and Expense Policy.

**CARRIED**

#### **9.5 Policy & Procedure Review**

Dr. J. DeMille, Medical Officer of Health and CEO, presented a memorandum dated April 15, 2026 containing a resolution relative to review of a Board of Health policy and procedure. The Board provided comments and agreed to amend the Procedure by adding a new Item 2.3, which will state: "A review will be conducted within the first six months in accordance with the employment contract."

##### **Resolution No. 48-2026**

**Moved By:** C. Brand

**Seconded By:** D. Smith

THAT following Board of Health policy and procedure be approved:

- BH-02-16 Performance Evaluation of the Medical Officer of Health and Chief Executive Officer

AND THAT Administration be authorized to finalize and publish the Board of Health policy and procedure.

**CARRIED**

**10. COMMUNICATIONS FOR INFORMATION**

**10.1 Strategic Plan 2024-2027 Progress Report Year Two**

D. Wilson, Associate Director of Communications and Strategic Initiatives, presented Report No. 17-2026 (MOH/CEO) relative to providing the Board of Health with a two-year update on strategic plan implementation, for information.

**10.2 2025 Board of Health Meeting Expenses**

Dr. J. DeMille, Medical Officer of Health and CEO, presented Report Number 13–2026 dated April 15, 2026, relative to providing the Board of Health with information on its expenses incurred in 2025, for information.

**10.3 2025 Legal Expenditures**

D. Hrychuk, Director of Corporate Services, presented Report Number 14–2026 (Finance) relative to providing the Board of Health with the review of legal fees incurred in 2025, for information.

**10.4 Procurement Practices Report**

D. Hrychuk, Director of Corporate Services, presented Report Number 15–2026 (Finance) relative to providing the Board of Health with an update on the procurement policy and practices of the Thunder Bay District Health Unit, for information.

**10.5 Presentations to Municipalities Policy**

Dr. J. DeMille, Medical Officer of Health and CEO, presented a memorandum dated April 15, 2026, regarding follow-up on the Board's discussion on the development of a Presentations to Municipalities Policy. The Board provided feedback and suggestions and determined that it should be a Board of Health policy. The item will be revised based on the discussion and brought back to the Board for further consideration.

**10.6 Medical Officer of Health/CEO Update**

Dr. J. DeMille, Medical Officer of Health and CEO, provided a verbal update to the Board of Health.

**11. NEXT MEETING**

The next regularly scheduled meeting will be held on May 20, 2026.

**12. ADJOURNMENT**

**Resolution No. 49-2026**

**Moved By:** D. Smith

**Seconded By:** C. Brand

THAT the Board of Health meeting held on April 15, 2026, be adjourned at 2:28 PM.

**CARRIED**

**Ministry of the  
Attorney General**Office of the Assistant Deputy  
Attorney General

Policy Division

McMurtry-Scott Building  
720 Bay Street, 3<sup>rd</sup> Floor  
Toronto ON M7A 2S9**Ministère du  
Procureur général**Bureau du sous-procureur  
général adjoint

Division des politiques

Édifice McMurtry-Scott  
720, rue Bay, 3<sup>ème</sup> étage  
Toronto ON M7A 2S9

**MEMORANDUM TO:** Heads of Council - Ontario Municipalities

**DATE:** May 22, 2026

**FROM:** Tom McKinlay,  
Assistant Deputy Attorney General

**RE:** **Follow-up to Updates to “Tailgate Event” Permits** under  
the *Liquor Licence and Control Act, 2019*

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Further to my earlier letter dated January 13, 2026, I am writing to provide clarification regarding bring-your-own event permits.

**What is the change?**

Recent amendments to Ontario Regulation 747/21 (Permits) under the *Liquor Licence and Control Act, 2019* (LLCA) introduce a new bring-your-own event permit. This change expands what was previously called the tailgating permit.

This permit allows individuals aged 19 and older to bring and consume their own liquor within a designated area of a cultural or community event that has been approved by a municipality **or** held in connection with, and in proximity to, a professional, semi-professional or post-secondary sporting event.

**What action should municipalities take?**

Municipalities have the option to designate community or cultural events as eligible for the new bring-your-own event permit. **Importantly, municipalities are not required to designate any events as eligible.**

Event organizers who are interested in the bring-your-own permit will need to approach the municipality where they would like to hold the event and seek designation as a community or cultural event. The government recognizes that municipalities are best positioned to understand local needs and contexts, and therefore to determine whether and how to designate eligible events.

Municipalities may establish their own local processes to determine which events qualify and the form of the municipal designation.

There would be two routes a municipality could take:

- Review each request on a case-by-case basis before their council or;
- Delegate the authority to designate events to a municipal official, such as the clerk

Municipalities that do not wish to allow bring-your-own events may choose to express their position by way of a resolution.

These amendments do not affect existing municipal approval requirements for events held on municipal property (e.g., parks).

### **What about events tied to sporting events?**

Unlike the cultural or community permitting process, bring-your-own events that are held in proximity to a professional, semi-professional or post-secondary sporting event are unchanged and do not require a designation by the responsible municipality.

### **What action do organizers take once a municipality designates their event as community or cultural?**

It is up to event organizers to confirm with the responsible municipality that their event qualifies as a designated cultural or community event.

Once confirmed, organizers may apply for a bring-your-own event permit through the [iAGCO portal](#). **The AGCO will issue a permit only where the applicant provides proof of municipal designation.**

### **Why did the Government make this change?**

This change is intended to provide greater flexibility for some event organizers, potentially reducing costs and increasing attendance. For example, a movie screening in a municipal park may invite more of a “picnic atmosphere” and thus, organizers may prefer the bring-your-own permit.

The province recognizes that this permit may not be relevant to all. Events that rely on alcohol sales and do not use a bring-your-own model may continue to operate as usual.

### **What considerations were made for safety?**

All permitted events will continue to be subject to the existing health and safety requirements under the LLCA. Permit-holders are responsible for ensuring these standards and requirements.

### **What if I still have questions?**

If you have any questions about these regulatory changes, please contact Armina Samadi, Director, Agency and Tribunal Relations Branch at [Armina.Samadi@ontario.ca](mailto:Armina.Samadi@ontario.ca).

If you have any questions about AGCO permits and the application process, please contact Ruxandra Ilicea, Senior Eligibility Officer at [Ruxandra.Ilicea@agco.ca](mailto:Ruxandra.Ilicea@agco.ca).

Yours truly,



Tom McKinlay  
Assistant Deputy Attorney General

c: Armina Samadi  
Director, Agency and Tribunal Relations Branch, Ministry of the Attorney General

Leslie Fenton  
Director, Corporate Affairs, Governance and Agency Oversight, AGCO

**The Corporation of the Township of Conmee  
Administrative Report**

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**Date:** May 26, 2026

**To:** Mayor and Council

**Subject:** 2026 Water Quality Monitoring Program – Conmee Waste Disposal Site

**File Number:** 13-L03-0004 – North Rock Water Monitoring

**Submitted by:** Karen Paisley Clerk

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**RECOMMENDATION:**

That Council approve the proposal from North Rock Engineering Inc. in the amount of \$14,945 plus HST to complete the 2026 Water Quality Monitoring and Reporting Program for the Conmee Waste Disposal Site;  
And further that the Clerk be authorized to execute the Work Authorization agreement on behalf of the Township.

**BACKGROUND:**

The Township is required to undertake ongoing groundwater and surface water monitoring at the Conmee Waste Disposal Site in accordance with Environmental Compliance Approval (ECA) No. 8454-4Z8J3V issued by the Ministry of the Environment, Conservation and Parks. North Rock Engineering Inc. has provided a proposal dated May 11, 2026 (Proposal No. P26-058) to complete the 2026 monitoring program. The work is based on recommendations from the 2025 Annual Water Quality Report and the requirements set out in the ECA. The Township has historically retained a consultant to carry out this work annually in order to remain compliant with provincial approvals and reporting requirements.

**DISCUSSION:**

The proposed 2026 program includes groundwater monitoring and sampling at seven monitoring wells and one standpipe, with sampling occurring during three events (spring, summer, and fall). Samples will be analyzed by a Canadian Association for Laboratory Accreditation (CALA) certified laboratory and will follow Ministry guidance documents and landfill standards. The consultant will also complete data analysis using the Ministry's Reasonable Use Guideline and compare results to the Ontario Drinking Water Quality Standards where applicable. An annual water quality summary report will be prepared summarizing the monitoring results and identifying any trends or concerns. The final report is required to be submitted to the Ministry of the Environment, Conservation and Parks by June 30, 2027. The proposal also includes an annual topographic survey to assist with waste volume calculations and confirmation of waste placement. The total fixed fee for the program is \$14,945 plus HST, which is consistent with prior years as noted by the consultant. Timely approval is recommended to allow the consultant to order sampling supplies and schedule the spring monitoring event.

**The Corporation of the Township of Conmee  
Administrative Report**

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**Date:** May 26, 2026

**To:** Mayor and Council

**Subject:** Fire Department Radio Repeater System

**File Number:** 10-L03-0002 – Radio Repeater System

**Submitted by:** Karen Paisley Clerk

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**RECOMMENDATION:**

That Council receive the quotation from Spectrum Telecom Group Ltd. for the supply of a radio repeater system for the Conmee Fire Department;

And further that Council authorize staff to proceed with the purchase of a repeater system, selecting the most cost-effective option (Kenwood or Motorola) in consultation with the Fire Chief, based on operational compatibility and requirements;

And further that staff be authorized to proceed with the required Innovation, Science and Economic Development Canada (IESD) frequency application and installation arrangements.

**BACKGROUND:**

The Township has received a budgetary quotation from Spectrum Telecom Group Ltd. dated May 14, 2026, for the supply of a radio repeater system to support Fire Department communications.

The quotation includes a Motorola repeater system, duplexer, antenna, and cabling at a total estimated cost of \$8,250 plus HST, excluding installation and programming.

An alternative Kenwood repeater option has also been provided at an approximate cost of \$2,900, which is identified as compatible with the Township's existing radios.

At the Regular Council Meeting held May 12, 2026, Council discussed concerns related to Fire Department communications, including issues with the existing repeater system. Council members referenced a recent incident where reliable communication was not achieved, and direction was provided to obtain information on potential solutions.

**DISCUSSION:**

Spectrum Telecom Group Ltd. currently provides radio and fleet tracking (Geotab) services to the Township and is familiar with the existing communications system. Utilizing the current service provider supports system compatibility and operational continuity and reduces the risk of integration issues with existing equipment. For these reasons, staff consider this a best value procurement and have not sought additional quotations.

A repeater system would improve communication reliability for the Fire Department by strengthening radio signal coverage across the Township, which is particularly important in rural areas with limited signal reach.

The Motorola option represents a higher-cost system and includes the primary equipment required for installation, while the Kenwood option provides a significantly lower-cost alternative.

The supplier has indicated that the Kenwood repeater would be compatible with the Township's existing radios, however final confirmation and technical review would be required prior to purchase.

Implementation of a repeater system will require federal approval for a repeater frequency. Following approval, the system and existing radios would be programmed accordingly.

Installation will require mounting of an antenna, which may necessitate the use of a lift depending on site conditions. If the Township has access to suitable equipment, installation costs may be reduced.

As the quotation is budgetary, final costs may vary depending on installation requirements, programming, and any additional equipment identified during a site visit.



**Thunder Bay Branch**

**839 Marks St N**

Thunder Bay, ON, P7C 4G5

Phone: 807-623-4800 x621 , Fax:

**Quote Prepared For:**

CONMEE TOWNSHIP

Date: 2026-05-14

Quote No.: **QUO-05719-M0N0**

Prepared by: Lori Krivoshein

**Quote valid for 30 days**

QTY	Part No.	Description	Unit Price	Extended
1	AAR10JCGANQ1AN	RPTR SLR5700 136-174 1-50W 64F ANALOG/DIG	\$5,200.00	\$5,200.00
1	50490	DUPLEXER MOBILE 4CAV	\$950.00	\$950.00
1	77270SM12	ANTENNA SIDE MOUNT	\$1,300.00	\$1,300.00
200	LMR400	CABLE COAX STD 3/8 BLK	\$3.00	\$600.00
1	MISC	INSTALLATION HARDWARE	\$200.00	\$200.00

**SUB TOTAL \$8,250.00**

\*Taxes are not included in pricing

\*All prices are in Canadian dollars

\*FOB Thunder Bay Ontario

\*Terms: Net 30

**Comments**

Supply Motorola repeater system for Conmee Fire Department. Includes repeater, duplexer, antenna and 200ft cable.

Additional costs would include - installation of equipment quoted, reprogramming of existing radio's. Site visit would be required to establish mounting location for antenna.

Please let me know if you have any questions.

Thank you for the opportunity,

Lori Krivoshein

**Branch Manager**

Spectrum Telecom Group Ltd.

839 Marks St N

Thunder Bay, ON, P7C 4G5

lkrivoshein@spectrumtelecom.ca

807-623-4800 x621

**THE CORPORATION OF THE TOWNSHIP OF CONMEE**

**BY-LAW #2026-013**

**Being a By-law to approve the 2026 Budget.**

**Recitals:**

- (a) Section 290 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that Municipalities shall annually adopt a budget.
- (b) Council reviewed and approved the 2026 budget at its meeting held on May 12, 2026, and considers it expedient to adopt the budget by By-law.

**ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:**


- 1. Schedule "A" to this By-law, being the summary of the operating and capital budgets for 2026, is hereby adopted.

Passed this 26th day of May 2026

THE CORPORATION OF THE  
TOWNSHIP OF CONMEE

\_\_\_\_\_  
Sheila Maxwell, Mayor

\_\_\_\_\_  
Karen Paisley, Clerk

 <b>Government &amp; Agencies - Department - 00</b> <b>2026 Budget</b>		2025	2025	Proposed
		Budget	Actual	2026
<b>Revenue</b>				
4010	Municipal Tax Levy	1,812,383	1,222,704	1,224,853
4020	Interest Earned - Tax Related	30,000	29,889	30,000
4025	Province of Ontario PIL	500	1,017	1,000
4104	Food Bank Lease	21,600	21,600	21,600
4150	OMPF	222,400	222,400	240,200
4460	Provincial Offences	5,000	12,312	5,000
4146	Library	1,225	1,225	1,225
446090	OPG Project			752,500
	ROD Grant			21,300
				1,072,825
	<b>Levy \$</b>			<b>201,699</b>
<b>Total Revenues</b>				<b>1,274,524</b>
<b>Expenses</b>				
5250	Bank Charges		8877	8,500
5260	Taxes Written Off	5,200	2,152	3,000
5345	Election Expense	0	0	3,000
5400	Insurance Expense	75,267	75,267	80,300
5600	Audit Expense	15,000	53,558	20,000
5605	Legal Expense	5,000	1,699	5,000
5610	Other Professional Fees Expense	23,000	16,995	2,000
5611	By-Law Enforcement Officer Fees Expense	500	0	750
5615	Property Assessment Expense (MPAC)	13,665	17,181	14,066
5660	Policing and 911 Expense	88,423	105,361	98,149
5665	Emergency Ambulance Service Expense	70,500	70,949	74,000
5700	Lk Region Conservation Authority Expense	5,147	5,147	5,204
5705	Lakehead Rural Planning Board Expense	250	250	250
5715	Thunder Bay Public Health Unit Expense	20,818	20,818	21,859
5720	DSSAB Expense	96,327	96,327	99,668
5721	Library Expense	1,225	1,225	1,225
<b>Subtotal</b>		<b>420,322</b>	<b>475,806</b>	<b>436,971</b>
purchase of community digital sign				61,512
less ROD Grant				21300
				40,212

*LONG TERM DEBT*

<i>2071</i>	<i>Food Bank Loan</i>	13,943	13,943	13,943
<i>2073</i>	<i>Grader Loan</i>	42,185	42,185	42,185
<i>2074</i>	<i>Excavator Loan</i>	50,225	50,225	50,225
	<i>Subtotal</i>	106,353	106,353	106,353

<i>Total Expenses</i>	583,536
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transfer to reserves

690988

1,274,524



**Administration - Department 10  
2026 Budget**

		2025 Budget	2025 Actual	Proposed 2026
<b>Revenue</b>				
4100	Other		659	600
4120	Bank Interest	2,000	3,523	4,000
4140	Provincial Grants - NOHFC	35,000		35,000
	- Covid	100,000	100,000	
4430	Newsletter	350	150	200
4435	Tax Certificates	500	760	1,000
	<b>Subtotal</b>	<b>137,850</b>	<b>105,092</b>	<b>40800</b>
	<b>Levy \$</b>			<b>275900</b>
	<b>Total Revenues</b>			<b>316700</b>
<b>Expenses</b>				
5005	Wages - Full Time	175,200	115,912	150,000
5010	Wages - Part Time	21,840	33,247	35,000
5015	Employment Insurance	4,500	3,912	4,500
5020	Canada Pension Plan	10,000	8,247	12,000
5025	WSIB Expense	7,000	-1,590	5,000
5030	EHT Expense	3,300	3,172	3,500
5035	RRSP Expense	5,500	4,326	5,000
5050	Mileage Expense	3,000	2,147	3,500
5040	Medical Insurance Expense	9,000	7,846	9,000
5060	Vacation Expense	3,500	1,248	3,500
5105	Office Supplies Expense	15,000	11,464	15,000
5106	Software/Hardware Expense	25,000	33,074	30,000
5305	Memberships Expense	4,000	1,973	2,500
5310	Conference Expense	5,000	3,573	5,000
5315	Travel Expense	5,000	987	2,000
5320	Meals Expense	200	48	200
5325	Training Expense	6,000	4,174	6,000
5326	Health & Safety Training Expense	3,000	1,710	3,000
5340	Postage/Newsletter Expense	2,000	2,438	3,000
5415	Telephone Expense	5,500	827	1,000
5420	Promotional Materials Expense	1,500	2,042	2,000
5605	Legal Fees		3,293	4,000
5610	Other Professional Fees Expense	3,000	11,639	7,000
5650	Other Expenses	2,500	4,997	5,000
	<b>Total Expenses</b>	<b>320,540</b>	<b>260,706</b>	<b>316700</b>


**Building (CBO) - Department 20  
2026 Budget**

		2025 Budget	2025 Actual	Proposed 2026
<b>Revenue</b>				
4440	Building Permit	3000	3433	3500
<b>Subtotal</b>		<b>3,000</b>	<b>3433</b>	<b>3500</b>
<b>Levy \$</b>				<b>1425</b>
<b>Total Revenues</b>		<b>3,000</b>	<b>3433</b>	<b>4,925</b>
<b>Expenses</b>				
5010	Wages	3600	0	3600
5015	Employment Insurance	125	0	125
5020	Canada Pension Plan	0	0	
5025	WSIB	0	0	
5050	Mileage	1200	0	1200
<b>Total Expenses</b>		<b>4,925</b>	<b>0</b>	<b>4925</b>




**Cemetery - Department 30  
2026 Budget**

		2025 Budget	2025 Actual	Proposed 2026
<i>Revenue</i>				
4200	Cemetery Plots	1,500	429	1500
4210	Internment	1,500	375	1000
<b>Subtotal</b>		<b>3,000</b>	<b>804</b>	<b>2500</b>
<i>Levy \$</i>				<b>0</b>
<b>Total Revenues</b>				<b>2500</b>
<b>Expenses</b>				
5545	Cemetery Open/Close	500	0	500
5546	Cemetery Expenses	2,000	422	2000
<b>Total Expenses</b>		<b>2,500</b>	<b>422</b>	<b>2500</b>
<i>Amount to be raised</i>				<b>0.00</b>
<i>Care and Maintenance Account</i>			<b>32,180</b>	

		<b>Municipal Complex - Department 40 2026 Budget</b>		
		2025 Budget	2025 Actual	Proposed 2026
<b>Revenue</b>				
4104	Foodbank Revenue	21,600	21,600	21,600
4165	Event Revenue	4,000	4,045	5,000
4400	Hall Rental	3,500	7,291	6,000
4405	Social Committee Revenue	1,000	328	1,000
4490	Project/Capital	0	0	
	<b>Subtotal</b>	<b>30,100</b>	<b>33,264</b>	<b>33,600</b>
	<b>Levy \$</b>			<b>98090</b>
	<b>Total Revenues</b>			<b>131690</b>
<b>Expenses</b>				
5010	Wages	15,000	10,012	15,000
5015	Employment Insurance	300	237	300
5020	Canada Pension Plan	1,000	418	500
5025	WSIB Expense	700	-2,589	700
5030	EHT Expense	300	158	300
5106	Software/Hardware Expense	2,000	2,028	2,500
5110	Janitorial Supplies Expense	3,000	3,647	4,000
5115	Hall Rental Expense	1,000	600	1,000
5160	Social Committee Expense	1,000	2,632	2,000
5210	Building Expense	2,000	0	2,000
5405	Utilities-Propane	7,000	10,928	12,000
5410	Utilities-Hydro	19,000	16,267	19,000
5415	Utilities-Telephone	5,000	5,168	6,000
5505	Building Repairs and Maintenance Expense	22,000	26,871	28,000
5506	Municipal Complex Supplies	1,000	1,572	1,000
5531	Project Expense	36,390		36,390
5650	Other	1,000	0	1,000
	<b>Total Expenses</b>	<b>117,690</b>	<b>77,949</b>	<b>131,690</b>
<b>Amount to be raised</b>				<b>-</b>

		<b>Council - Department 50</b> <b>2026 Budget</b>		
		2025 Budget	2025 Actual	Proposed 2026
<b>Revenue</b>				
			0	0
			0	0
	<b>Subtotal</b>		0	0
	<b>Levy</b>			79700
	<b>Total</b>			79700
<b>Expenditures</b>				
5010	Council Meetings/Wages	62,000	42,006	55,000
5015	EI Expense	1,300	890	1,300
5020	Canada Pension Plan	2,300	1,477	2,300
5025	WSIB Expense	1,300	-2,355	1,300
5030	EHT Expense	1,200	1,016	1,300
5050	Mileage Expense	1,400	373	1,000
5305	Membership Expense	1,200	1,980	2,000
5310	Conference Expense	4,500	9,311	8,000
5315	Travel Expense	2,200	831	2,000
5320	Meal Expense	1,000	538	1,000
5415	Telephone Expense	2,500	1,988	2,500
5650	Other Expenses	3,000	316	2,000
	<b>Total Expenses</b>	<b>83,900</b>	<b>58,371</b>	<b>79,700</b>
<b>Amount to be raised</b>				<b>0</b>

 <b>Emergency Services - Department 60</b> <b>2026 Budget</b>		2025	2025	Budget
		Budget	Actual	2026
<b>Revenue</b>				
4100	Other	9375	27,571	10000
4300	MTO		15,396	10000
<b>Subtotal</b>		<b>9,375</b>	<b>42,967</b>	<b>20000</b>
<b>Levy \$</b>				<b>156700</b>
<b>Total</b>				<b>176700</b>
<b>Expenditures</b>				
5010	Wages	21000	15,600	21000
5015	Employment Insurance	500	500	500
5020	Canada Pension Plan	900	782	900
5025	WSIB Expense	500	(2,457)	0
5030	EHT Expense	500	364	500
5050	Mileage Expense	200	197	200
5055	Honourarium Expense	17000	14,562	17000
5100	Equipment Repairs Expense	1000	5,322	6000
5105	Office Supplies Expense	2500	390	2000
5160	Hardware/Software	1000	3,457	3500
5115	Shop Supply/Equipment/Small Tools Expense	15000	5,983	10000
5145	Communications/Radios Expense	6000	10,431	8000
5210	Building Expense	1000	-	1000
5305	Membership Expense	2000	1,655	2000
5320	Meal Expense	2000	99	1000
5325	Training Expense	10000	16,418	18000
5326	Health & Safety/PPE Expense	20000	10,909	20000
5330	Public Education Expense	6000	17	6000
5400	Insurance Expense	7000	3,039	5000
5405	Utilities-Propane	9000	12,857	13000
5410	Utilities-Hydro	3500	1,836	2500
5415	Utilities-Telephone	3000	2,527	3000
5450	Vehicle Repairs and Maintenance Expense	10000	12,009	15000
5455	Vehicle - Gas	1000	189	600
5460	Diesel - Clear	1500	647	1000
5505	Building Maintenance Expense	10000	3,980	10000
5605	Legal Fees		9,443	5000
5650	Other Expenses	3000	1,127	3000
5661	First Responders Expense	1000	211	1000
<b>Total Expenses</b>		<b>156,100</b>	<b>131,883</b>	<b>176,700</b>
<b>Amount to be raised</b>				<b>0</b>

snowplowing \$100 x 12 events



**Landfill - Department 70  
2026 Budget**

		2025 Budget	2025 Actual	Proposed 2026
<b>Revenue</b>				
4420	Landfill Revenue	12,000	25,298	12,000
4425	Recycling Revenue	5,000	0	5,000
	<b>Subtotal</b>	<b>17,000</b>	<b>25,298</b>	<b>17,000</b>
	<b>Levy \$</b>			<b>76,100</b>
	<b>Total</b>			<b>93,100</b>

<b>Expenditures</b>				
5010	Wages	15,000	12,614	16,000
5015	Employment Insurance	400	292	400
5020	Canada Pension Plan	500	74	500
5025	WSIB Expense	750	-2,518	700
5030	EHT Expense	300	247	300
5100	Equipment Repairs Expense	1,000	0	1,000
5115	Shop Supplies/Equipment/Small Tools	100	711	1,000
5326	Health & Safety/PPE Expense	200	0	200
5405	Propane Expense	1,000	745	1,000
5500	Recycling Expense	15,000	10,200	15,000
5505	Building Repairs/Maintenance	3,000	262	3,000
5550	Groundwater Monitoring	22,000	15,875	22,000
5610	Other Professional Fees			30,000
5650	Other Expenses	3,000	71	2,000
	<b>Total Expenses</b>	<b>62,250</b>	<b>38,573</b>	<b>93,100</b>

Hume Road Landfill Closure report



**Public Works - Department 90  
2026 Budget**

		2025 Budget	2025 Actual	Proposed 2026
<b>Revenue</b>				
4450	Roads Revenue	5,000	51,669	5,000
4130	Gas Tax (CCBF)	52,269	52,269	52,269 *
4140	OCIF Grant	100,000	100,000	125,000 *
	NORDS	62,000	61,201	62,000
4490	Other			
	<b>Subtotal</b>	<b>219,269</b>	<b>265,139</b>	<b>244,269</b>
<b>RESERVE TRANSFERS</b>				
	Loan Proceeds			
	Transfer from Reserve			
	<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>0</b>
	<b>Levy \$</b>			<b>306031</b>
	<b>Total</b>	<b>219,269</b>	<b>265,139</b>	<b>550300</b>

<b>Expenditures</b>				
5005	Wages-Full Time	150,000	135,536	145,000
5010	Wages-Part Time	5,000	0	5,000
5015	Employment Insurance	3,600	3,029	3,600
5020	Canada Pension Plan	8,500	7,845	8,500
5025	WSIB Expense	5,300	395	3,000
5030	EHT Expense	3,000	2,038	3,000
5035	RRSP Expense	5,000	4,622	5,500
5040	Medical Insurance Expense	12,000	9,774	12,000
5045	Benefits-Boots/Eyeglasses	1,000	0	1,000
5050	Mileage Expense	500	0	500
5060	Vacation Expense	8,000	6,953	8,000
5100	Equipment Repairs Expense	25,000	37,926	40,000
5101	Equipment Purchase Expense	2,000	297	12,000
5105	Office Supplies Expense	200	56	200
5115	Shop Supplies/Small Tools Expense	10,000	8,521	10,000
5120	Road Material-Gravel	20,000	242	1,000
5125	Road Material-Calcium	35,000	12,317	35,000
5130	Road Material-Sand	5,000	12,389	5,000
5135	Road Material-Salt	2,000	6,035	2,000
5140	Road Maintenance Expense	5,000	6,453	7,000
5145	Radio Expense	6,000	948	4,000
5325	Training Expense	1,000	1,772	2,000
5326	Health & Safety PPE Expense	1,000	88	1,000
5405	Utilities-Propane	18,000	13,392	14,000
5410	Utilities-Hydro	4,000	3,971	4,500
5415	Utilities-Telephone	1,400	480	500
5450	Vehicle Repairs & Maintenance Expense	6,000	6,701	7,500
5451	Licensing Vehicles Expense	5,000	2,060	5,000
5460	Equipment Fuel-Clear Diesel	21,000	23,860	25,000
5465	Equipment Fuel-Marked Diesel	26,000	20,416	26,000
5505	Building Repairs/Maintenance Expense	13,000	10,309	13,000
5510	Bridges/Signs Expense	2,500	4,081	4,000

sand spreader \$10,000

5525	Culverts Expense	8,000	7,648	9,000
5530	Machine Brushing/Road Side Grass Cutting Ex	7,500	2,600	5,000
5531	Project Expense	50,000	81,448	90,000
5535	Dam Expense	2,000	0	2,000
5610	Professional Fees		1,409	30,000
5650	Other Expenses	500	445	500
<b>Total Expenses</b>		<b>479,000</b>	<b>436,056</b>	<b>550,300</b>

bridge proposal

## RESERVE

opening OCIF	-	66,195
opening CCBF		280,210
<b>Total</b>	<b>-</b>	<b>346,405</b>

\* actual

Department	Revenue	Expenses	Amount to be Raised
Government	299,025	543,324	-244,299
Administration	40,800	316,700	-275,900
Building (CBO)	3,500	4,925	-1,425
Cemetery	2,500	2,500	0
Complex	33,600	131,690	-98,090
Council	0	79,700	-79,700
Emergency	20,000	176,700	-156,700
Landfill	17,000	63,100	-46,100
Public Works	244,269	510,300	-266,031
<b>Total</b>	<b>660,694</b>	<b>1,828,939</b>	<b>-1,168,245</b>

Ideally to be put into Reserves PW

bridges/culverts	13,000
roads	290,000
buildings	31,000
machinery/equipment	44,000
land	12,000
vehicles	47,000
	<u>437,000</u>
<b>Proposed</b>	<b>145,209</b>

**Estimated Property Tax Revenue**

based on 2025 rate

Class	Property Value	Current Rate	Total Tax
Residential	71,685,900	0.01486923	1,065,914
Commercial	1,044,500	0.01709961	17,861
Industrial	18,700	0.02602104	487
Farm	1,103,900	0.00371731	4,104
Forests	313,100	0.00371731	1,164
	<u>74,166,100</u>		<u>1,089,529</u>

**Amount moved to departments**

Department	from OPG Amount	from surplus Amount	
Government			
Administration	\$ 264,000		
Building (CBO)			
Cemetery	\$ 5,000		
Complex	\$ 30,000		
Council			
Emergency	\$ 100,000	\$ 28,457	\$ 128,457
Landfill	\$ 90,000		
Public Works	\$ 100,000	\$ 28,457	\$ 128,457
	<u>\$ 589,000</u>	<u>\$ 56,914</u>	<u>\$ 645,914</u>

Dept	Government	Administration	Building (CBO)	Cemetery	Complex	Council	Emergency	Landfill	Public Works	Totals
Revenues	1,072,825	\$ 40,800	\$ 3,500	\$ 2,500	\$ 33,600	\$ -	\$ 20,000	\$ 17,000	\$ 244,269	\$ 1,434,494
Property Tax Levy	\$ 201,699	\$ 275,900	\$ 1,425	\$ -	\$ 98,090	\$ 79,700	\$ 156,700	\$ 76,100	\$ 306,031	\$ 1,195,645
Total	\$ 1,274,524	\$ 316,700	\$ 4,925	\$ 2,500	\$ 131,690	\$ 79,700	\$ 176,700	\$ 93,100	\$ 550,300	\$ 2,630,139
Expenses	\$ 583,536	\$ 316,700	\$ 4,925	\$ 2,500	\$ 131,690	\$ 79,700	\$ 176,700	\$ 93,100	\$ 550,300	\$ 1,939,151
Reserve Transfers	\$ 690,988									\$ 690,988
Total	\$ 1,274,524	\$ 316,700	\$ 4,925	\$ 2,500	\$ 131,690	\$ 79,700	\$ 176,700	\$ 93,100	\$ 550,300	\$ 2,630,139
Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

last year 2025

1,221,919

2025 rate	0.01486923	
0.025	0.00037173	\$ 30,548
2026 rate	0.01524096	\$ 1,252,467

\$ 1,224,854 current taxes 2026 (feb billing x 2)  
 \$ 1,195,645 balance needed

rate of inflation 2.1%  
 average per month 1.9%

other percentage increases:

\$ 29,209 surplus

	Levy \$	% of total levy
Government	244,299	20.91%
Administration	275,900	23.62%
Building	1,425	0.12%
Cemetery		
Complex	98,090	8.40%
Council	79,700	6.82%
Emergency	156,700	13.41%
Landfill	46,100	3.95%
Public Works	266,031	22.77%
	<u>1,168,245</u>	<u>100.00%</u>

Percentage	Dollar Value
2.00%	24,438
2.99%	36,535
3.25%	39,712
3.50%	42,767

\$ 1,252,467 2.5% increase  
 \$ 1,195,645 balance needed  
\$ 56,822 surplus

**THE CORPORATION OF THE TOWNSHIP OF CONMEE**

**BY-LAW # 2026-014**

**Being a By-law to establish tax rates for 2026.**

**Recitals:**

- (a) Subsection 312(2) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, (referred to in this By-law as the "Act") provides that the Council of a local municipality shall, after the adoption of estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class.
- (b) Section 308 of the Act requires tax rates to be established in the same proportion as tax ratios.
- (c) Having adopted the 2026 budget, Council now considers it expedient to set the 2026 tax rates.

**ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:**

1. The estimates for all general purposes for 2026, in the amount of \$1,939,151 were adopted by By-law 2026-013.
2. There shall be levied and collected upon the whole of the assessment for real property, lands and buildings within the Township of Conmee the following tax rates for the following purposes for the year 2026:

	GENERAL	EDUCATION	TOTAL
Residential/Farm	0.01524096	0.0015300	0.01677096
Commercial Occupied	0.01752710	0.0088000	0.02632710
Commercial Excess	0.01226897	0.0088000	0.02106897
Commercial Vacant	0.01226897	0.0088000	0.02106897
Industrial Occupied	0.02667168	0.0088000	0.03547168
Industrial Excess	0.01733659	0.0088000	0.02613659
Industrial Vacant	0.01733659	0.0088000	0.02613659
Farmlands	0.00381024	0.0003825	0.00419274
Managed Forests	0.00381024	0.0003825	0.00419274
Landfill	0.00914458	0.0088000	0.01794458

3. Every owner of land shall be taxed according to the tax rates in this by-law, and such tax shall become due and payable in two instalments as follows:
  - a) one-half of such final levy shall become due and payable on the 26th day of August 2026
  - b) one-half of such final levy shall become due and payable on the 28th day of October 2026
4. The penalty charge in accordance with a by-law passed under the provisions of the Act shall be imposed on overdue taxes and shall be added on the first day of default and on the first day of each calendar month thereafter in which default continues.
5. Penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
6. The Treasurer may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
7. The Treasurer is authorized to accept part payment from time to time on account of any taxes due and acceptance of any such payment shall not affect the collection of any penalty imposed and collectable in respect to the non-payment of taxes or any instalment of taxes.
8. Taxes are payable to the Township of Conmee Municipal Office.
9. This By-law shall come into force and take effect upon the date it is passed.

Passed this 26<sup>th</sup> day of May 2026

THE CORPORATION OF THE  
TOWNSHIP OF CONMEE

---

Sheila Maxwell, Mayor

---

Karen Paisley, Clerk

**THE CORPORATION OF THE TOWNSHIP OF CONMEE  
BY-LAW # 2026-015**

**Being a By-law to** establish tax ratios for the Township of Conmee for the year 2026.

**Recitals:**

- (a) Subsection 308(4) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a single tier municipality shall pass a by-law in each year to establish the tax ratios for that year for the municipality.
- (b) Council considers it expedient to set the tax ratios for 2026.

**ACCORDINGLY, THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:**

1. The following Tax Ratios for the specified property classes be established for the taxation year 2026:

<u>CLASS</u>	<u>TAX RATIO</u>
Residential/Farm	1.0000
Multi-Residential	1.0000
Landfill	0.6000
Commercial Occupied	1.1500
Commercial Vacant Units	0.8050
Commercial Vacant Land	0.8050
Industrial Occupied	1.7500
Industrial Vacant Land	1.1375
Farmlands	0.2500
Managed Forests	0.2500

2. This By-law shall come into force and effect on the date of its passage.

**ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:**

Passed this 26th day of May 2026

THE CORPORATION OF THE  
TOWNSHIP OF CONMEE

\_\_\_\_\_  
Sheila Maxwell, Mayor

\_\_\_\_\_  
Karen Paisley, Clerk

**THE CORPORATION OF THE TOWNSHIP OF CONMEE**

**BY-LAW # 2026-016**

Being a by-law to regulate the placement and display of election signs.

**Recitals:**

1. Council of the Township of Conmee has authority under the Municipal Act, 2001 and the Municipal Elections Act, 1996 to regulate matters related to municipal elections.
2. Council recognizes the need to regulate election signs within the Township in a manner that supports public safety, fairness, and orderly municipal operations.
3. Council has an existing policy governing the placement and display of election signs within the Township.
4. Council considers it appropriate to give that policy legal effect through a by-law in advance of a municipal election to ensure clarity and enforceability.

**ACCORDINGLY, THE COUNCIL FOR THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:**

1. Schedule "A", attached hereto and forming part of this by-law, being Policy No. 21 – Election Signs, as amended, is hereby adopted and shall be enforced as a by-law of the Township of Conmee.
2. The Clerk is authorized to administer and enforce this by-law.
3. Schedule "A" may be amended only by by-law of the Council of the Township of Conmee.
4. This by-law shall come into force and take effect on the date it is passed.

**Enacted and Passed this 26th day of May, 2026.**

THE CORPORATION OF THE  
TOWNSHIP OF CONMEE

\_\_\_\_\_  
Sheila Maxwell, Mayor

\_\_\_\_\_  
Karen Paisley, Clerk

**SCHEDULE "A"**  
**TO BY-LAW NO. 2026-016**

**POLICY NO. 21**  
**ELECTION SIGNS**  
*(As amended January 13, 2015)*

**Preamble**

The Council for the Township of Conmee has determined that there should be a policy regulating the erection of election signs in the Township and on municipal property. This policy will enable the Township to inform the relevant parties of the procedure and allow the Township to remove signs that do not conform.

**Scope**

This policy applies to all registered candidates for Municipal Elections.

**Definitions**

**"Candidate"** - Shall have the same meaning as in the Municipal Elections Act, 1996 and shall be deemed to include a person seeking to influence another person to vote for or against any question or by-law submitted to the electors.

**"Election Sign"** - Means any sign advertising or promoting a candidate for municipal council.

**"Municipal or Public Property"** - Means property owned by the Corporation of the Township of Conmee.

**Policy**

No person shall erect, attach, place, or display an election sign except as permitted by this by-law.

**Election signs shall not:**

- be attached to trees;
- have flashing or rotating parts;
- be illuminated;
- simulate any traffic control device.

No person shall deface or wilfully cause damage to a lawfully erected election sign.

No person shall, at any time on voting day, including days when advance voting is held:

- a) place an election sign, or cause an election sign to be placed, on any premises used as a polling station; or
- b) place or cause to be placed an election sign, poster, or placard in or on a vehicle that is parked on any premises used as a polling place if the sign is visible on any voting day.

No person shall display the Township logo or crest, in whole or in part, on any election sign. Mobile signs are not permitted on Township property.

No person shall erect an election sign where it obstructs or interferes with a door or fire escape of any building.

Election signs shall be erected on private property only with the knowledge and consent of the property owner, including absentee owners.

### **Election Signs Placed on Public Property**

No person shall place an election sign on any land or building owned or occupied by the Township of Conmee.

No person shall place an election sign on the public road right-of-way adjacent to any property or building owned or occupied by the Township of Conmee.

Election signs shall be permitted:

- on private property located north of Holland Road across from the Municipal Complex; and
- on the Highway 11/17 corridor adjacent to the Municipal Garage.

For the purposes of this section, the portion of Sovereign Road from the intersection of Holland Road north to the gate of the Conmee Public Landfill is exempt from the prohibition regarding the erection of election signs.

Election signs may be erected or displayed on municipal public highways, including municipal road allowances, provided the signs are not located on a bridge and are not placed so as to create an unsafe obstruction or visual impairment for pedestrian or vehicular traffic.

Nothing in this policy prohibits utilities that use the public road right-of-way from prohibiting, controlling, or removing election signs attached to utility equipment, including telephone or hydro poles or locator signs.

### **Timing**

All election signs must be removed no later than ten (10) days after voting day.

The official candidate shall be responsible for removal of election signs within the prescribed time frame, regardless of who erected the sign.

### **Removal of Unlawful Election Signs**

If a sign is erected or displayed in contravention of this policy, the sign shall be removed by Township officials.

Candidates shall be notified of the removal as soon as possible and shall have ten (10) working days to retrieve the sign. After ten (10) working days, the sign may be destroyed.

### **Liability for Damages**

The provisions of this policy shall not be construed as relieving or limiting the responsibility or liability of any person erecting or owning a sign for personal injury or property damage resulting from the placement or removal of such a sign.

**THE CORPORATION OF THE TOWNSHIP OF CONMEE****BY-LAW # 2026-017**

Being a by-law to regulate the use of municipal resources for election purposes.

**Recitals:**

1. Council of the Township of Conmee has authority under the *Municipal Act, 2001* and the *Municipal Elections Act, 1996* to govern the conduct of municipal elections and the use of municipal resources.
2. The *Municipal Elections Act, 1996* prohibits municipalities from making contributions, including goods or services, to candidates in an election.
3. Council has an existing policy respecting the use of corporate resources for election purposes that remains in effect.
4. Council considers it appropriate to give that policy legal effect through a by-law in advance of a municipal election to ensure enforceability and legislative clarity.

**ACCORDINGLY, THE COUNCIL FOR THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:**

1. Schedule "A", attached hereto and forming part of this by-law, being Policy No. 19 – Use of Corporate Resources for Election Purposes, is hereby adopted and shall be enforced as a by-law of the Township of Conmee.
2. The Clerk is authorized to administer and enforce this by-law.
3. Schedule "A" may be amended only by by-law of the Council of the Township of Conmee.
4. This by-law shall come into force and take effect on the date it is passed.

Enacted and Passed this 26th day of May, 2026.

THE CORPORATION OF THE  
TOWNSHIP OF CONMEE

---

Sheila Maxwell, Mayor

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Karen Paisley, Clerk

**SCHEDULE "A"**  
**TO BY-LAW NO. 2026-017**

**POLICY NO. 19**  
**USE OF CORPORATE RESOURCES FOR ELECTION PURPOSES**

**Preamble**

The purpose of this policy is to clarify that Members of Council are required to follow the provisions of the Municipal Elections Act, 1996. It is necessary to establish guidelines on the appropriate use of corporate resources during an election period to protect the interests of both the Members of Council and the Corporation.

The Municipal Elections Act, 1996 prohibits a Township from making a contribution to a candidate. As a contribution may take the form of money, goods, or services, any use by a Member of Council of the Corporation's resources for their election campaign would be viewed as a contribution by the Township to the Member, which is a violation of the Act.

**Scope**

This policy applies to all candidates.

**Policy**

1. No candidate shall use the facilities, equipment, supplies, services, staff, or other resources of the Township for any election campaign or campaign-related activities except as provided for below.
2. The Community Centre may be rented by candidates for campaign purposes provided they pay the established rental rate.
3. Photocopying may be permitted for candidates at the approved rate.
4. No candidate shall undertake campaign-related activities on Township property during regular working hours. This includes hall rentals.
5. No candidate shall use the services of persons during hours in which those persons receive any compensation from the Township, with the exception of photocopying.
6. Corporate resources and funding may not be used for any election-related purposes including, but not limited to:
  - printing or distributing any material paid by municipal funds that illustrates that a Member of Council or any other individual is registered in any election;
  - profiling (by name or photograph), or making reference to, any individual who is registered as a candidate in any election;
  - printing or distributing any material using municipal funds that makes reference to, contains the name or photograph of, or otherwise identifies a registered candidate for municipal elections;
  - campaign advertising in the Conmee Newsletter, other than as permitted below.

7. Campaign advertising in the Conmee Newsletter may be permitted at the current advertising rate. The Clerk will also produce one election edition of the Conmee Newsletter that will provide ratepayers with candidate information. Candidates may provide information and/or a profile for this edition at no cost to them, to a maximum of one 8½" × 11" page per candidate.
8. The Municipal Clerk is authorized and directed to take the necessary action to give effect to this policy.
9. This policy does not apply to Township road rights-of-way. Election signs are permitted on road rights-of-way except in front of municipally owned properties. Private property on the opposite side of the road may be used for election signs.

**Limitation**

Nothing in this policy shall preclude a Member of Council from performing their duties as a Councillor, nor inhibit them from representing the interests of the constituents who elected them.

**The Corporation of the Township of Conmee  
Administrative Report**

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**Date:** May 12, 2026

**To:** Mayor and Council

**Subject:** Municipal Election Compliance Audit Committee

**File Number:** 06-C07-2026 – 2026 Municipal Election

**Submitted by:** Karen Paisley, Clerk

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**RECOMMENDATION:**

That Council enact By-law 2026-018, being a by-law to establish a Municipal Election Compliance Audit Committee.

**BACKGROUND:**

Section 88.37 of the *Municipal Elections Act, 1996* requires municipalities to establish a compliance audit committee prior to October 1 in an election year. The committee is responsible for considering applications for compliance audits of candidates' election campaign finances, as well as reports from the Clerk respecting potential contraventions of contribution limits.

Members of a compliance audit committee must not be members of Council or employees of the municipality establishing the committee.

The term of the committee corresponds with the municipal election cycle and extends through any by-elections during that period.

**DISCUSSION:**

Through the Lakehead Rural Municipal Coalition (LRMC), member municipalities have collaborated to establish a shared approach to meeting this legislative requirement. The model identified for the 2026–2030 term utilizes individuals from participating municipalities to serve on compliance audit committees for other municipalities within the group.

Under this approach, each municipality appoints representatives from other participating municipalities, thereby ensuring compliance with the legislative requirement that committee members not be employees of the appointing municipality.

The proposed by-law establishes the Municipal Election Compliance Audit Committee for the Township of Conmee and adopts a Terms of Reference outlining the committee's mandate, composition, procedures, and administration. Notable features include:

- committee membership identified by individual appointees from participating municipalities;
- meetings convened on an as-required basis, triggered by the receipt of an application or Clerk's report;
- administrative support provided by the Clerk; and
- a cost model whereby each municipality is responsible for the salary and related costs of its own employee representatives, and individuals who are not municipal employees receive a per-meeting honorarium.

This approach is consistent with joint compliance audit committee models used by other Ontario municipalities and aligns with Conmee's previous practice.

**THE CORPORATION OF THE TOWNSHIP OF CONMEE**

**BY-LAW NO. 2026-018**

*A By-law to appoint a Municipal Elections Compliance Audit Committee  
for the 2026-2030 Term of Council.*

WHEREAS Section 88.37 of the *Municipal Elections Act, 1996* provides that a municipality shall establish and appoint a Compliance Audit Committee to deal with matters regarding election campaign finances.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF CONMEE HEREBY ENACTS AS FOLLOWS:

1. A Committee, to be known as the Compliance Audit Committee, is established to deal with the matters provided for in section 88.37 of the *Municipal Elections Act, 1996*.
2. The Compliance Audit Committee shall consist of the following individuals:
 

Wayne Hanchard  
Mark Figliomeni; and  
Erika Kromm
3. The Committee shall deal with each compliance audit request in accordance with the Terms of Reference attached to this By-law as Schedule "A".
4. Should any of the members of the Compliance Audit Committee referred to in Section 2 resign or otherwise be unable to perform their duties, the Municipality will search for a replacement member and will appoint the new member by amending this By-law. Members shall, wherever possible, be chosen from the staff of the other member Municipalities of the Lakehead Rural Municipal Coalition.
5. The business of the Compliance Audit Committee shall be conducted in accordance with the Terms of Reference set out in Schedule "A".
6. That By-Law No. 1353 is hereby repealed.
7. This By-law shall come into force and take effect on November 15, 2026, and shall expire and no longer be of any force and effect on November 14, 2030.

Passed this 26th day of May, 2026.

THE CORPORATION OF THE  
TOWNSHIP OF CONMEE

\_\_\_\_\_  
Sheila Maxwell, Mayor

\_\_\_\_\_  
Karen Paisley, Clerk

**THE CORPORATION OF THE TOWNSHIP OF CONMEE**

**BY-LAW NO. 2026-018**

**Schedule "A"  
Terms of Reference**

**Terms of Reference**

**1. Name**

The name of the Committee is the "Conmee Election Compliance Audit Committee".

**2. Duration**

The term of office is from November 15, 2026 to November 14, 2030. The Committee will deal with compliance audit applications from the 2026 election and any by-elections during Council's term.

The Committee will meet as needed with meetings to be scheduled when a compliance audit application is received.

**3. Mandate**

The powers and functions of the Committee are set out in sections 88.33 to 88.37 of the *Municipal Elections Act, 1996*. The Committee will perform the functions relating to the compliance audit application process as outlined in the Act. These functions include:

- a. considering a compliance audit application received from an elector and decide whether it should be granted or rejected;
- b. appointing an auditor, if the application is granted;
- c. receiving the auditor's report;
- d. considering the auditor's report and decide whether legal proceedings should be commenced; and
- e. determining whether to recover the costs of conducting the compliance audit from the applicant if the auditor's report indicates there were no apparent contraventions and if there were no reasonable grounds for the application.

**4. Membership**

The Committee will be composed of three (3) members. Municipal staff from Conmee, current Councillors (and candidates) and their immediate families are all not eligible to serve on this Committee.

Any members appointed must agree in writing that they will not be a candidate in any by-election during the term of Council. Failure to adhere to this requirement will result in the individual being removed from the committee.

Persons ideally suited to volunteer for this committee have:

- a. demonstrated knowledge and understanding of municipal election campaign financing rules;
- b. proven analytical and decision-making skills;
- c. experience working on a committee, task force or similar setting;
- d. availability and willingness to attend meetings; and
- e. excellent oral and written communication skills.

**5. Chair**

The Committee members will select a Chair from amongst themselves at its first meeting.

## **6. Staffing and Funding**

Administrative practices and procedures for the Committee are established by the Clerk, who shall carry out any other duties to implement the Committee's decisions. The Clerk shall serve as Secretary to the Committee.

## **7. Meetings**

Meetings of the Committee will be conducted in accordance with the meeting provisions of the *Municipal Act, 2001*, as interpreted by the courts. Every effort will be made to schedule meetings during business hours.

## **8. Remuneration**

Members of the Committee who are employed by other member municipalities of the Lakehead Rural Municipal Coalition shall be paid their salaries from the Municipalities that employ them. Members of the Committee, if any, who are not employed by other member municipalities of the Lakehead Rural Municipal Coalition shall be paid \$75 per meeting attended. Mileage and other out-of-pocket expenses are reimbursed to committee members by The Corporation of the Township of Conmee upon proof of expenditure.



# The Corporation of the Town of Bruce Mines 78

PO Box 220  
9126 Hwy. 17 East  
Bruce Mines ON P0R 1C0

MAYOR: LORY PATERI  
MUNICIPAL CLERK: JUDY DAVIS

Phone: (705)785-3493  
Fax: (705)785-3170  
Email: [info@brucemines.ca](mailto:info@brucemines.ca)  
[www.brucemines.ca](http://www.brucemines.ca)

May 14, 2026

Sent by email: [Doug.fordco@pc.ola.org](mailto:Doug.fordco@pc.ola.org)

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Dear Honourable Doug Ford,

Re: Bill 97, Plan to Protect Ontario Act (Budget Measures), 2026 – Schedule 7

At its Regular Meeting held on May 4, 2026, the Council of the Town of Bruce Mines reviewed the changes introduced through Schedule 7 of Bill 97, which amends the Freedom of Information and Protection of Privacy Act (FIPPA).

At that meeting, Council adopted a resolution expressing concern regarding these amendments and their impact on transparency and public access to information.

Enclosed is a copy of the resolution supported by Bruce Mines Council.

Sincerely,

Tarra Lapensee  
Deputy Clerk  
[info@brucemines.ca](mailto:info@brucemines.ca)  
705-785-3493

cc:

The Honourable Doug Downey, Attorney General of Ontario  
The Honourable Bill Rosenberg, Member of Provincial Parliament  
Association of Municipalities of Ontario (AMO)  
Federation of Northern Ontario Municipalities (FONOM)  
Information and Privacy Commissioner of Ontario, Patricia Kosseim  
All Ontario Municipalities

**WHEREAS THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FIPPA) RECEIVED ROYAL ASSENT IN 1987, COMING INTO FORCE ON JANUARY 1, 1988; AND**

**WHEREAS THE MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (MFIPPA) RECEIVED ROYAL ASSENT IN 1990, COMING INTO FORCE ON JANUARY 1, 1991; AND**

**WHEREAS BOTH ACTS PROVIDE THE PUBLIC WITH A LEGAL RIGHT OF ACCESS TO GOVERNMENT-HELD INFORMATION, REFLECTING THE PRINCIPLE THAT SUCH INFORMATION BELONGS TO THE PUBLIC UNLESS THERE IS A VALID REASON TO WITHHOLD IT; AND**

**WHEREAS THE INFORMATION AND PRIVACY COMMISSIONER OF ONTARIO HAS REINFORCED THAT ACCESS TO INFORMATION IS “ESSENTIAL TO THE HEALTHY FUNCTIONING OF A DEMOCRATIC SOCIETY” AND TO TRANSPARENT GOVERNANCE; AND**

**WHEREAS BILL 97 (2026): PLAN TO PROTECT ONTARIO ACT (BUDGET MEASURES) RECEIVED ROYAL ASSENT ON APRIL 24, 2026, INTRODUCING SIGNIFICANT CHANGES TO FREEDOM OF INFORMATION RULES, INCLUDING NEW EXEMPTIONS FOR MINISTERS’ OFFICES; AND**

**WHEREAS RECORDS HELD BY THE PREMIER, CABINET MINISTERS, PARLIAMENTARY ASSISTANTS, AND THEIR OFFICES ARE NO LONGER SUBJECT TO FREEDOM OF INFORMATION REQUESTS AND ARE NO LONGER CONSIDERED FOI-ELIGIBLE RECORDS; AND**

**WHEREAS COUNCIL IS OF THE OPINION THAT THE PASSAGE OF BILL 97 REPRESENTS A STEP BACKWARD FROM LONG-STANDING PROVINCIAL COMMITMENTS TO OPENNESS, TRANSPARENCY, AND ACCOUNTABILITY;**

**THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES FORMALLY EXPRESSES ITS CONCERN WITH THE PASSAGE OF BILL 97 (2026) AND FINDS THAT IT CONSTITUTES A REGRESSION FROM ESTABLISHED PRINCIPLES OF TRANSPARENT GOVERNANCE; AND**

**BE IT FURTHER RESOLVED THAT COUNCIL URGES THE GOVERNMENT OF ONTARIO TO REPEAL THIS PROVISION OF THE LEGISLATION; AND**

**BE IT FURTHER RESOLVED THAT A COPY OF THIS RESOLUTION BE FORWARDED TO THE PREMIER OF ONTARIO, DOUG FORD; THE ATTORNEY GENERAL OF ONTARIO, DOUG DOWNEY; THE MEMBER OF PROVINCIAL PARLIAMENT, BILL ROSENBERG; THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO (AMO); THE FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES (FONOM); AND THE INFORMATION AND PRIVACY COMMISSIONER OF ONTARIO, PATRICIA KOSSEIM, AND THAT IT BE CIRCULATED TO ALL MUNICIPALITIES IN ONTARIO.**

**THE CORPORATION OF THE TOWNSHIP OF CONMEE**

**BY-LAW # 2026-019**

Being a By-law to confirm the proceedings of Council at its meeting.

**Recitals:**

Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required.

Council from time to time authorizes action to be taken which does not lend itself to an individual by-law.

The Council of The Corporation of the Township of Conmee deems it desirable to confirm the proceedings of Council at its meeting by by-law to achieve compliance with the Municipal Act, 2001.

**ACCORDINGLY, THE COUNCIL FOR THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:**

**1. Ratification and Confirmation**

The actions of this Council at its meeting held May 26<sup>th</sup>, 2026, with respect to each motion, resolution and other action passed and taken by this Council at the meeting, are adopted, ratified and confirmed as if such proceedings and actions had been expressly adopted and confirmed by by-law.

**2. Execution of all Documents**

The Mayor of the Council and the proper officers of the Township are authorized and directed to do all things necessary to give effect to the actions authorized at the meeting, and/or to obtain approvals where required, and except where otherwise provided, the Mayor and Clerk are authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Passed this 26<sup>th</sup> day of May, 2026.

THE CORPORATION OF THE  
TOWNSHIP OF CONMEE

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Mayor Sheila Maxwell

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Clerk Karen Paisley