

AGENDA FOR REGULAR COUNCIL MEETING
Tuesday, April 8th, 2025 – 6:00 p.m.



Join Zoom Meeting: <https://us02web.zoom.us/j/87088100583?pwd=DOjbf6eVg9ZoO3WJlMar7jpKexAjnP.1>

Meeting ID: 870 8810 0583

Passcode: 692255

1. CALL TO ORDER
Land Acknowledgement
2. APPROVAL OF AGENDA
Recommendation: BE IT RESOLVED THAT the agenda for the Regular Council Meeting of April 8th, 2025, be approved as circulated. (Alternatively, amendments to be noted; with approval as amended.)
3. DECLARATIONS OF PECUNIARY INTEREST
4. TOWN HALL SEGMENT
5. DEPUTATIONS
 - 5.1 Maddy From – Food Cycle Science
Recommendation: Directions to Administration as per Council's Determination
6. MINUTES OF PREVIOUS MEETINGS
 - 6.1 Minutes – Open Session Regular Council Meeting – April 1st, 2025
Recommendation: BE IT RESOLVED THAT the Minutes of the Open Session of the Regular Council Meeting held on April 1st, 2025, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.)
7. DISBURSEMENT LIST
 - 7.1 Payroll Report
 - 7.2 Payment Register
Recommendation: BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments, check numbers 7362 to 7375 totalling \$ 29,993.07.
8. REPORTS FROM MUNICIPAL OFFICERS/OTHERS (As available)
 - 8.1 Clerk's Report
 - 8.2 Treasurer's Report
 - 8.3 Deputy Clerk-Treasurer's Report (No report – position vacant)
 - 8.4 Public Works Report (No report this meeting)
 - 8.5 Fire Chief's Report (Verbal)
 - 8.6 Council Member Reports (Verbal)
 - 8.7 Reports from Other Agencies: as listed in the Clerk's Report
Recommendation: BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8.1 of this evening's agenda. (Alternatively, directions to Administration as per Council's determination)
9. NEW BUSINESS
 - 9.1 Draft 2025 Budget
10. BYLAWS
 - 10.1 There are no bylaws for this meeting
11. CORRESPONDENCE
List of Resolution Support Requests from other municipalities
There were no new resolutions received from other municipalities for this meeting
12. UPCOMING MEETING DATES
Regular Council Meetings: April 22nd; May 13th & 27th; June 10th & 25th (Wed 6:30 pm) July 8th & 22nd; August 12th and 26th; September 9th and 23rd; October 14th and 28th; November 12th (Wed) & 24th; and December 16th, 2025.

13. CLOSED SESSION
Recommendation: BE IT RESOLVED THAT, the time being ___ p.m., Council enter Closed Session under the authority of those paragraphs of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, for which the meetings were closed, in order to consider Item 13.1, being the Closed Session minutes of the Council meeting held March 11th, 2025; and, under the authority of paragraph 239(2)(b) and 239(2)(d) of the same legislation, in order to consider Item 13.2, involving personal information about identifiable individuals and labour relations.
- 13.1 Minutes – Closed Session Regular Council Meeting – April 1st, 2025
- 13.2 Clerk's Report on Personnel Matters
- 13.3 HR Assistant's report on Personnel Matters (Verbal)
- Recommendation: BE IT RESOLVED THAT, the time being ___ p.m., Council rise from Closed Session and report in Open Session
14. BUSINESS ARISING FROM CLOSED SESSION
Recommendation 1: BE IT RESOLVED THAT the Minutes of the Closed Session of the Regular Council Meeting held on April 1st, 2025, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.)
Recommendation 2: BE IT RESOLVED THAT Administration be authorized to proceed as directed in Closed Session.
15. CONFIRMING BYLAW
By-law 2025-010 – To Confirm the Proceedings of the Meeting
Recommendation: BE IT RESOLVED THAT Bylaw 2025-010 be passed, and FURTHER, THAT the Mayor and the Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2025-010, being a By-law to confirm the proceedings of this evening's meeting.
16. ADJOURN
Recommendation: There being no further business to conduct, the Mayor declares the meeting to be adjourned at ___ p.m.

FOODCYCLER

by

FOODCYCLE
SCIENCE

5.1 (1)

FoodCycler® Municipal Solutions

The Future of Food Waste

About Us

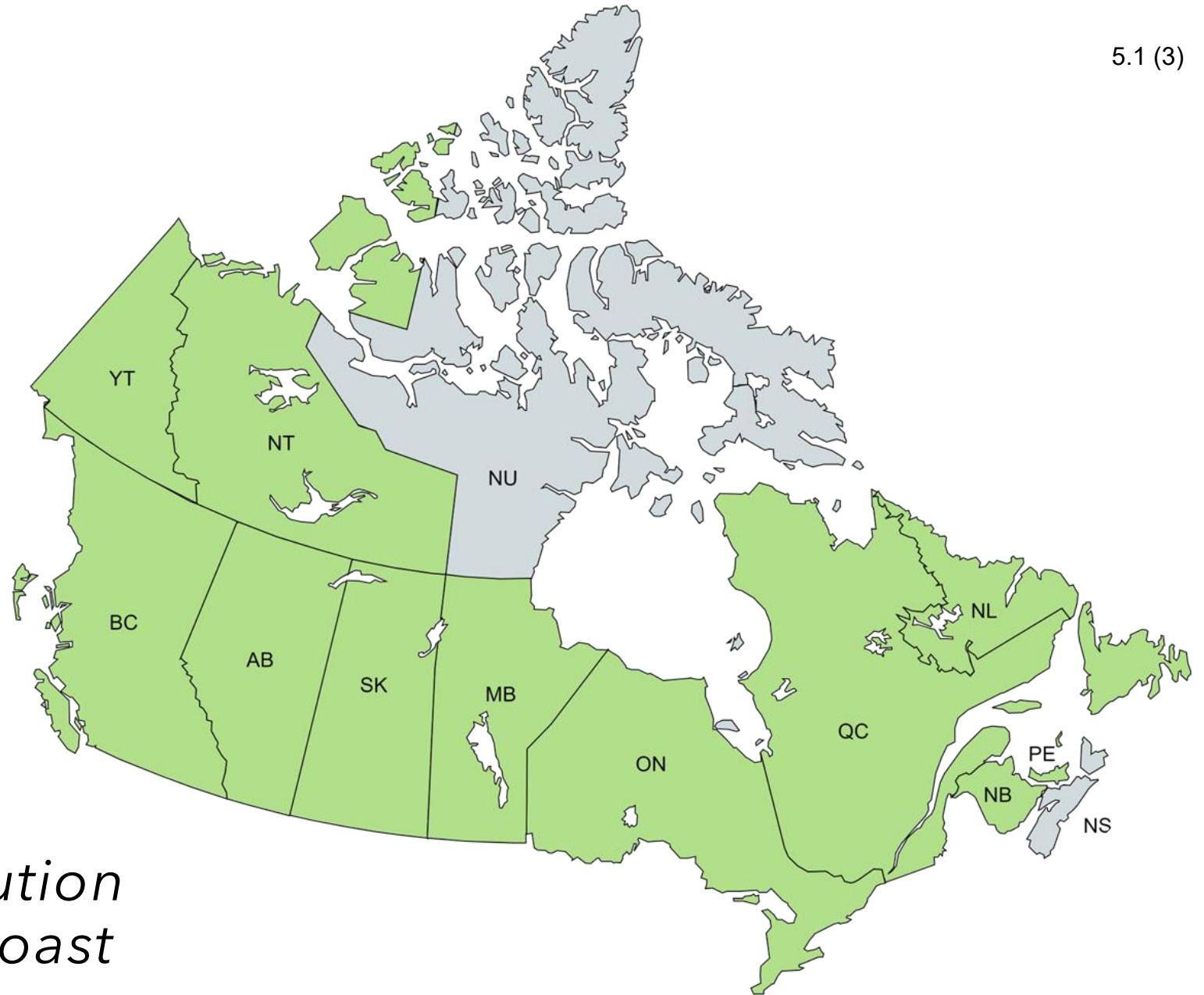


- Founded in 2011, based out of Ottawa, ON, Canada
- Products currently sold to over 30 countries
- Finalists in Impact Canada/AAFC's Food Waste Reduction Challenge
- Globe & Mail Canada's Top Growing Companies (2021– 2024)
- Deloitte Fast 50 CleanTech award winners (2021– 2024)
- Approved supplier with Canoe Procurement Group of Canada



150 Canadian Municipal Partnerships

- 9 Provinces
- 2 Territories



*A trusted Canadian solution
from coast to coast to coast*

The Problem with Food Waste



- 63% of food waste is avoidable
- Household waste is composed of 25-50% organic waste
- Food waste weight is up to 90% liquid mass (which is heavy)
- The average Canadian household spends \$1,766 on food that is wasted each year
- Each year food waste in Canada is responsible for 56.6 Million tonnes of CO2 equivalent of GHG

The Municipal Impact

Landfill & Waste Cost

- ~25-50% of household waste is organic waste
- Landfills are filling up fast, creating cost and environmental issues
- Hauling, transfer, and disposal services are a major cost and environmental contributor

Environment

- Organic waste in landfills produces methane, which is 25 times more harmful than CO₂
- 1 tonne of food waste is equivalent to 1 car on the road for a year



Community

Food waste in the garbage:

- More frequent collection or trips to the disposal site
- Unpleasant odours
- Animals, pests & other visitors



Removing food waste from garbage:

- Volume is reduced by up to 50%
- Less frequent collection, fewer trips to disposal site, save on bag tags
- Keeps odours out, makes garbage much less “interesting” for animals

Haven't we Solved this Already?



Green Bins

- Major capital expenditure to invest in processing & collection infrastructure
- Contamination is an ongoing challenge
- GHG emissions and safety concerns from collection vehicles
- Participation rates are often lower than desired, particularly in multi-residential dwellings
- Service disruptions due to labour strikes, vehicle breakdowns, or inclement weather

Backyard Compost

- Space, ability, and know-how are limiting factors
- Most users do not compost in winter or inclement weather
- May attract pests/animals or create unpleasant odours
- Participation rates are relatively low and stagnant
- Can produce methane if done incorrectly

Landfill

- Easiest solution and often perceived as the most cost-effective in the short term
- Waste is typically out of sight and out of mind for consumers
- High levels of GHG emissions, particularly methane
- Long-term environmental hazard requires monitoring / maintenance
- Landfill capacity is quickly running out

Our Solution

FoodCycler® makes food waste easy to deal with, right in your home.

- Easy to use
- Handles all types of food waste (meat, dairy, bones, pits, etc.)
- Only need a plug
- Consumes ~1 kWh power
- Cycle completed in 4-8 hours
- Resulting soil amendment has many beneficial uses



Product Family

FoodCycler® Eco 3



3.5 L

VOLUME
CAPACITY

19.5 L

UNIT VOLUME

4-8 HOURS

PROCESSING TIME

0.9 kWh

POWER USAGE
PER CYCLEREFILLABLE
FILTER

ODOUR CONTROL

1-3

HOUSEHOLD SIZE

FoodCycler® Eco 5



5.0 L

VOLUME
CAPACITY

28.9 L

UNIT VOLUME

6-8 HOURS

PROCESSING TIME

1.3 kWh

POWER USAGE
PER CYCLEREFILLABLE
FILTER

ODOUR CONTROL

3+

HOUSEHOLD SIZE

90% Food Waste Reduction

Full bucket of wet,
smelly food waste

3.5L / 5L



Handful of dry, sterile,
odourless & nutrient-rich
soil amendment

100 g / 200 g



4-8 Hours
(Overnight)

0.8-1.5 kWh
(Equivalent to a laptop)

\$0.10-\$0.15 per cycle
(\$2-4 per month)

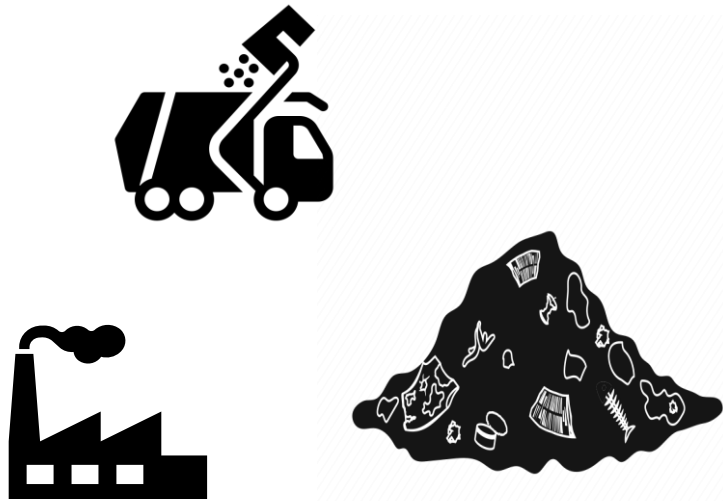
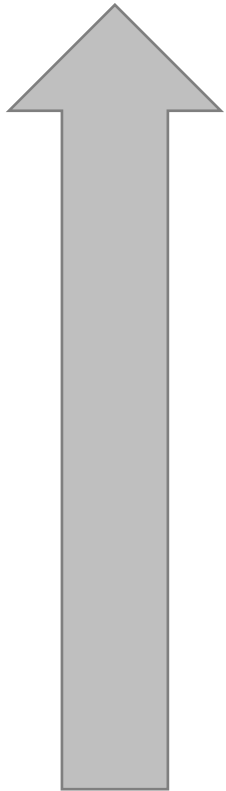
Foodilizer™ Uses

The FoodCycler® by-product (we call it Foodilizer™) is a dry, sterile, odourless and nutrient-rich soil amendment with many beneficial uses and practical applications:

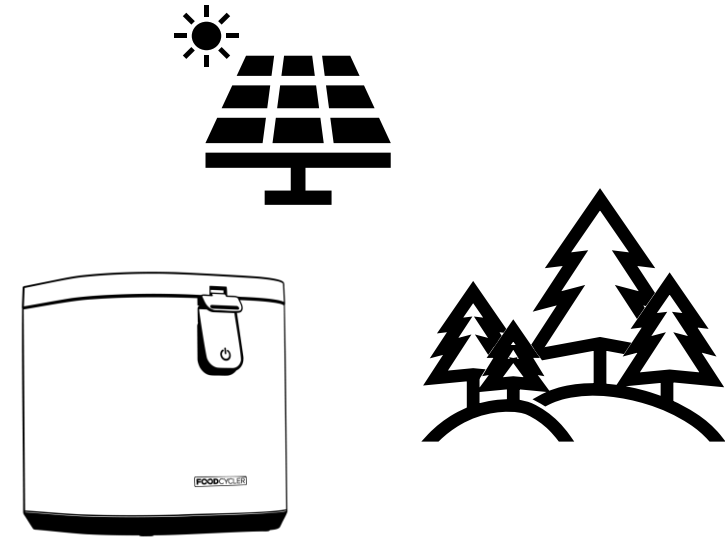
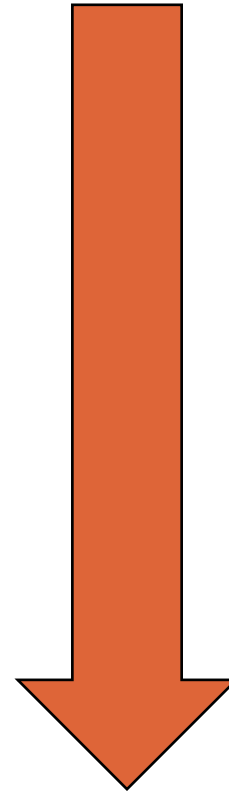
- Add to garden soil
- Add to backyard composter/tumbler/green cone
- Integrate to existing Leaf & Yard waste systems
- Drop off at compost site
- Drop off at a local farm
- Drop off at a community garden
- Add to Green Bin (if available)



Environmental Impact = Net Negative

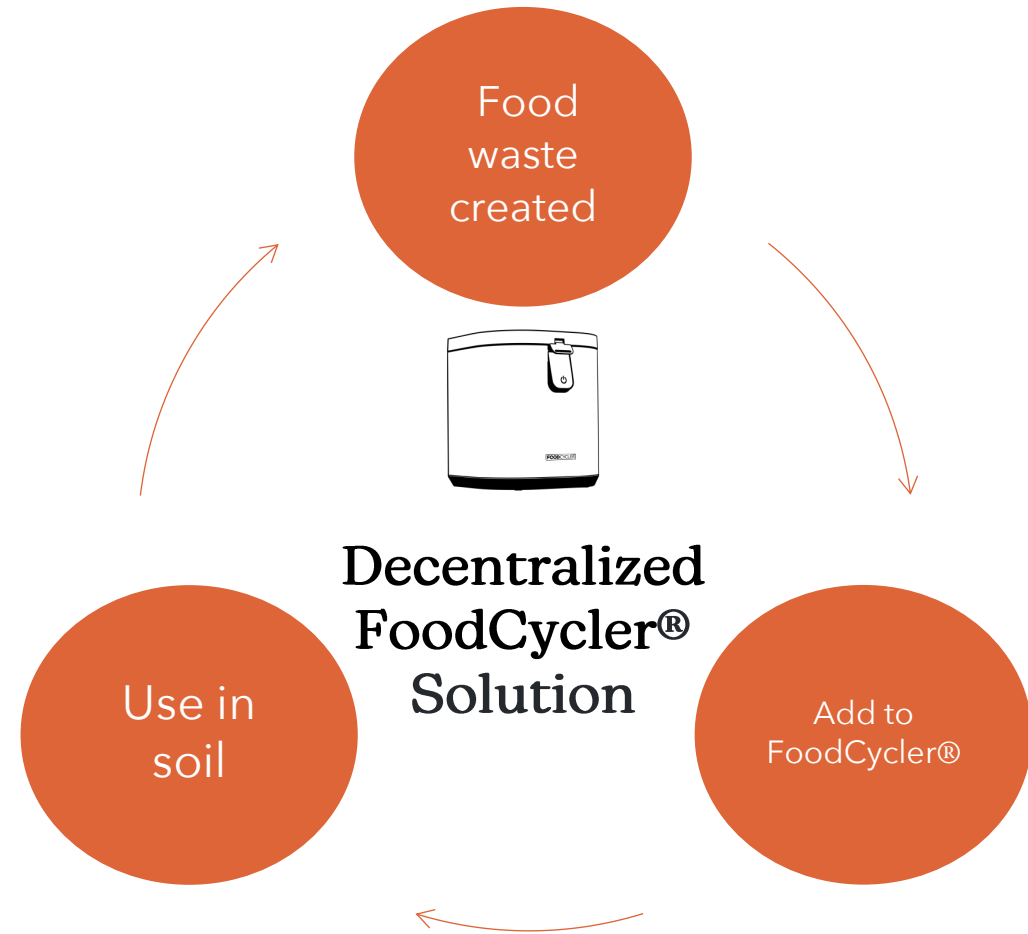


CO2 emissions **CREATED** by
traditional waste operations



CO2 emissions **REDUCED**
by offsetting

Economic Impact



Regulatory & Social Pressure

The Time to Act is Now

- Constituents want solutions to reduce their environmental impact
- Waste is perceived as a government problem and regulations are coming
- Food waste is “low-hanging fruit” to achieving higher diversion and addressing the environmental impact of waste

“We were extremely happy with this program and loved that it made us aware of our daily waste.”

Pilot participant in South Glengarry

“It’s a great tool to reduce household waste. Appreciate that the municipality is being innovative and piloting different solutions.”

Pilot participant in Hornepayne

“It alleviates a lot of the concerns that people might have with backyard composting. The time commitment, the location, pests and animals...”

**Kylie Hissa, Strategic Initiatives Officer
(Kenora, ON)**

Pilot Project Results



We've heard from...

10,000+

Households

80+

Municipalities

Participation Rate **98%**

- 98% of pilot participants will continue using the FoodCycler® after the pilot period

Recommendation Rate **96%**

- 96% of users would recommend the FoodCycler® to friends/family/neighbours

User Experience Rating **4.6/5**

- 4.6 out of 5-star rating for the overall user experience of the FoodCycler®

Net New Diversion **300 kg**

- Each participating household is estimated to divert approximately 300 kg of food waste per year

Awareness + Prevention **77%**

- 77% of pilot participants resolved to waste less food as a result of increased awareness



Pilot Program Pricing



FOODCYCLER®
Eco 3

\$ 600

-\$ 300

\$ 100

\$ 200

RETAIL PRICE

MUNICIPAL
DISCOUNT

MUNICIPAL
SUBSIDY

RESIDENT
COST

\$ 800

-\$ 400

\$ 100

\$ 300



FOODCYCLER®
Eco 5

Why Partner With Us?

- Opportunity to trial a food waste diversion solution at a cost well below market prices
- Immediate impact of reduced residential waste volumes thus increasing diversion rates
- Reduced costs associated with waste management (collection, transfer, disposal, and landfill operations)
- The reduction of greenhouse gas (GHG) emissions from transportation and decomposition of food waste in landfills
- Extend the life of your landfill(s)
- Opportunity to support Canadian innovation and clean tech
- Opportunity to provide residents with an innovative solution that reduces waste and fights climate change, at an affordable price
- Obtaining data that could be used to develop a future organic waste diversion program

Thank You & Next Steps

- Receive presentation as information.
- If interested in partnering, please refer to staff for a report and recommendation to council.

Maddy From

Municipal Partnerships Representative

Email: maddyf@foodcycler.com

Phone: (613) 390-1036

MINUTES - REGULAR COUNCIL MEETING

Tuesday, April 1st, 2025 – 6:00 pm



PRESENT Mayor Sheila Maxwell
Councillor Grant Arnold
Councillor David Maxwell

PRESENT VIRTUALLY Councillor Chris Kresack

REGRETS Councillor David Halvorsen

ALSO PRESENT Karen Paisley, Clerk
Leanne Maxwell, Treasurer
Leonard Arps, Roads Supervisor

PRESENT VIRTUALLY Rosalie Evans, Acting Clerk
Olabisi Akinsanya-Hutka, HR Assistant
Robb Day, Fire Chief

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:03 p.m.
Mayor Maxwell provided a statement of land acknowledgement.

2. APPROVAL OF AGENDA**RESOLUTION 2025 – 058**

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the agenda for the regular council meeting of April 1st, 2025, be approved as circulated.

CARRIED**3. DECLARATIONS OF PECUNIARY INTEREST**

No declarations were made.

4. TOWN HALL SEGMENT

No members of the public had registered to speak at the Town Hall Segment.

5. DEPUTATIONS

No deputations were scheduled for this evening's meeting.

6. MINUTES OF PREVIOUS MEETING(S)6.1. Minutes – Regular Council Meeting – March 11th, 2025

Members present reviewed the minutes. No errors or omissions were noted.

RESOLUTION 2025 - 059

Moved by: Councillor Kresack

Seconded by: Councillor Arnold

BE IT RESOLVED THAT the minutes for the open session portion of the regular council meeting of March 11th, 2025, be approved, as circulated.**CARRIED**

7. DISBURSEMENT LIST**7.1. Payroll Report**

No payroll report for this meeting.

7.2. Payment Register

Council reviewed the payment register. There were no questions for the Treasurer.

RESOLUTION 2025-060

Moved by: Councillor Kresack Seconded by: Councillor Arnold

BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments, check numbers 7342 to 7361, totaling \$54,312.90.

CARRIED**8. REPORTS FROM MUNICIPAL OFFICERS****8.1. Clerk's Report**

Clerk Paisley overviewed the Clerk's report to Council and responded to questions. In addition to the information in the report, the Clerk advised she's been in contact with Tbaytel to discuss the fibre internet project. The representative from Tbaytel advised that Bell Telephone has the contract for the Conmee municipal roads that are not identified on the Tbaytel website fibre map. Bell has not responded to inquiries. Under advisement of Council, the Clerk corrected the Clerk's Report to show that the Clerk and Councillor Arnold are attending the NOMA conference April 21 to 23. The Clerk advised the municipal office had received an anonymous noise complaint. We cannot action anonymous complaints. If a resident wished to submit a complaint in confidence, they could indicate on the complaint that they are submitting confidentially. The Clerk advised she received correspondence from the Northern Heritage Fund. They are reviewing the grant application for the deputy clerk/treasurer position. The office received a medal for Volunteer Firefighter Mark Kukkee to accompany the award that was presented to him at the regular council meeting on January 14th, 2025. Mr. Kukkee's son picked up the medal from the municipal office on behalf of his father. The Clerk reviewed the other agency reports with Council for direction. On consensus, Council approved the office staff close the office on Tuesday April 22nd and the morning of Tuesday April 23rd so they may attend the AMCTO Zone 9 meeting in Thunder Bay. The office will be open from 1:00 pm to 4:00 pm on Wednesday April 23rd. Staff to post closure information. Council discussed the PSD Citywide proposal and on consent, approved using PSD Citywide for our 2025 Asset Management Plan. Clerk received direction from Council to reach out to the LRMC Chair to determine if LRMC is supporting the Northern Truck Route. The Clerk will also continue to search office materials for past correspondence with regard to this issue. Council reviewed and discussed the applications received from the Lakehead Rural Planning Board. There were no questions or concerns with the applications.

8.2. Treasurer's Report

No Treasurer's Report was presented at this evening's meeting.

8.3. Deputy Clerk-Treasurer's Report

No Deputy Clerk-Treasurer's Report was presented at this evening's meeting.

8.4. Public Works Report

Public Works Supervisor provided an overview of his report. In addition to items reported, he had concerns with the generator's block heater. Council discussed the generator and advised the Public Works Supervisor that the generator remains plugged in and starts up when temperatures fall below a certain degree to keep warmed up. This allows the generator to start under any conditions. The Public Works Supervisor sought direction from Council with regard to providing sand for O'Connor Township. On consensus, Council agreed to sell sand to O'Connor Township at \$8.00 per tonne. Public Works Supervisor to notify O'Connor Township. Council would like the Public Works Supervisor to attend the Lakehead Region Conservation Authority's annual spring meeting. Moving forward, the Clerk will advise the Public Works Supervisor of the date of the meeting.

8.5. Fire Chief's Report

No Fire Chief's Report at this evening's meeting.

8.6. Council Member Reports

Mayor Maxwell spoke to the Fire Auxiliary group. The group is an arm's length group that provides fundraising for the fire department. They have requested to place a collection cage for cans at the municipal landfill entrance. Council discussed this and tabled the decision for further review.

Councillor Arnold attended the Lakehead Region Conservation Authority annual spring meeting on Monday March 31st. He obtained literature from the LRCA for the municipal office to provide to residents and provided the flood warning system directory phone numbers to staff.

Councillor Maxwell received a call from a resident advising there were bags of needles at the landfill. The Public Works Supervisor investigated and could not find it. The bag may have been placed into the pit. Councillor Maxwell received a call from a resident advising there was a resident looking through garbage in the landfill pit, which is a health and safety and liability concern. Residents should not be in the landfill pit. Councillor Maxwell suggested placing signage at the landfill to advise residents not to enter the pit. On consensus Council agreed to signage at the landfill.

Councillor Maxwell and the Clerk met AMIK Technology to discuss the sound issues in council chambers. Council was provided with quotes from this company for possible solutions. Council discussed possibilities. Council would like to move forward with a new mixer that can connect with the laptop and record the zoom meeting. The Clerk is directed to contact Steve Lazar for his input.

Councillor Kresack reported he attended the Council meeting on March 11th and the Food Bank meeting on March 12th. He reported that the Food Bank's 25th anniversary party will be held on May 24th, 2025. Dinner and dance tickets will be \$40 and dance only tickets will be \$10. The event will run from 4:30 p.m. to 11:00 p.m. He will advise when tickets become available. The dinner will be beef on a bun, cash bar, coffee and tea, as well as dainties.

Councillor Kresack attended the Thunder Bay District Veterinary Services Committee. He reported on the activities of the Veterinary Services Committee. Councillor Kresack was elected as a board member and financial reviewer by the committee. The committee advised that they received the 2025 dues but were asking for the 2024 dues. Councillor Kresack recommended we submit \$100 for the 2024 dues as well. On consensus Council agreed to submit 2024 dues to the Veterinary Services Committee.

8.7. Other Agencies' Reports

These reports were listed, for information, and discussed during the Clerk's report at Item 8.1.

RESOLUTION 2025-061

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED THAT Council received the reports presented as listed in Section 8 of this evening's agenda.

CARRIED

9. NEW BUSINESS

9.1. Draft Fire Department Bylaw

The Acting Clerk provided an overview of her report, in which she revised the draft fire department bylaw provided by the Fire Chief and offered recommendations for amendments. The bylaw is a comprehensive bylaw that is focused on shared services. The Fire Chief addressed the draft bylaw, which had been jointly drafted by the Fire Chiefs in the local rural municipalities and recommended the Fire Chiefs review the changes proposed by the Acting Clerk. The Acting Clerk offered to be available for questions when the Fire Chiefs meet. Council discussed the draft and made some recommendations. On consensus, Council agreed to table the draft bylaw in order for Chief Day to take the draft back for further discussion with the other Fire Chiefs.

10. BY-LAWS

There were no bylaws presented at this evening's meeting.

11. CORRESPONDENCE

There was no correspondence from other municipalities presented at this evening's meeting.

12. UPCOMING MEETING DATES

The list of upcoming regular Council meeting dates was available for review. No changes were proposed.

Fire Chief Day left the council meeting at 7:41 p.m.

13. CLOSED SESSION**RESOLUTION 2025-062****Moved by: Councillor Arnold****Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT the time being 7:39 p.m., Council enter Closed Session under the authority of those paragraphs of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, for which the meetings were closed, in order to consider Item 13.1, being the Closed Session minutes of the Council meeting held March 11th 2025; and, under the authority of paragraph 239(2)(b) and 239(2)(d) of the same legislation, in order to consider Item 13.2 and 13.3, involving personal information about identifiable individuals and involving labour relations or employee negotiations.

CARRIED

During closed session, the following procedural resolution was passed:

RESOLUTION 2025-063**Moved by: Councillor Maxwell****Seconded by: Councillor Arnold**

BE IT RESOLVED THAT, the time being 8:56 p.m., Council rise from closed session and report in open session.

CARRIED

Open session resumed.

14. REPORT FROM CLOSED SESSION**RESOLUTION 2025-064****Moved by: Councillor Maxwell****Seconded by: Councillor Arnold**

BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on March 11th, 2025, be approved; AND, FURTHER, THAT Administration be authorized to proceed as directed in closed session.

CARRIED**15. CONFIRMING BY-LAW**

15.1. By-law 2025-009

RESOLUTION 2025-065**Moved by: Councillor Maxwell****Seconded by: Councillor Arnold**

BE IT RESOLVED THAT By-law 2025-009 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2025-009, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED**16. ADJOURNMENT**

There being no further business to attend to, the mayor declared the meeting adjourned at 8:57 p.m.

 Mayor Sheila Maxwell

 Clerk Karen Paisley

Staff Payroll -March 14, 2025
- March 28, 2025
Council Payroll - March 31, 2025

	<u>Administration and Public Works</u>	<u>Other</u>	<u>Total</u>
Wages	19,950.29	5,131.13	25,081.42
EI	471.83	120.48	592.31
CPP	1,124.78	146.51	1,271.29
RRSP	655.70		655.70
mileage	207.72	91.01	298.73
total	<u>22,410.32</u>	<u>5,489.13</u>	<u>27,899.45</u>

Report Date

Batch: 2025-00058 to 2025-00063 2025-04-03 10:37 AM

Bank Code: GEN - TD Operating Account

	Payment #	Vendor	Amount	
Computer Cheque				
	7362	VOID	0.00	
	7369	AMCTO - Zone 9	240.00	conference
	7371	Kone Inc	123.98	elevator
	7370	Kyle Foekens/BMO RRSP	134.54	
	7364	McKitricks	598.90	OPG
	7365	Minister of Finance	7,123.00	
	7372	MPAC	3,416.21	2nd installment
	7363	NW Ontario Military and Police Museum	1,124.84	charity tax rebate
	7366	Pines Hardware Inc.	40.23	
	7367	Rosalie Evans Municipal	1,874.85	Feb billing
	7373	Rosalie Evans Municipal	3,527.20	March billing
	7368	Thunder Bay DSSAB	8,027.00	
	7374	Toodaloo Pest and Wildlife	110.74	
	7375	Valley Fire Protection & Serv	1,999.42	
			<u>28,340.91</u>	
Other				
	123	Manulife	1,652.16	
			<u>29,993.07</u>	

**The Corporation of the Township of Conmee
Administrative Report**

Date: April 8, 2025

To: Mayor and Council

Subject: Administrative Activity Report

File Number: 01-C10-0000 Administrative Activity Reports

Submitted by: Karen Paisley Clerk

RECOMMENDATION:

For information and direction from Council as required.

BACKGROUND:

Administration reports to Council at regular council meetings on its activities.

DISCUSSION:

The Clerk has been actively looking into procuring a Pumper Firetruck for the Conmee Fire Department with the assistance of the Fire Chief, since January 29th of this year. The Clerk attempted to see if we could convert our pumper truck with the original box but with a new cab and chassis. The Clerk reached out to 3 local companies for quotes. One company provided a quote right away for a potential new cab and chassis but advised they would not be able to do the conversion work. The quote for the cab and chassis was about 1/3 of the cost of a new pumper truck. They suggested a local company who could do the conversion work. The Fire Chief and the Clerk have been trying to meet with the company willing to convert our pumper. They've asked to meet with one of us the week of April 7th. The Clerk offered to meet with them on April 10th some time through that day, so they can take measurements. The other local companies canvassed have not been successful with providing a cab and chassis. The Clerk has requested those companies try to find a used or new pumper truck through their businesses. The Clerk attempted to locate another business to do conversion work and reached out to another local business who provides this type of service. That company advised they do not do Fire Truck conversions locally, and that work would be done by a company in Winnipeg, Manitoba. A very informative discussion was held with the service department of the Winnipeg company. This company is dedicated solely to Fire Truck servicing as well as sales of new and used Fire Trucks. The Service Manager advised he'd discussed the retrofit with a service colleague that has 25 years of experience. This individual identified some issues for conversion.

1. Technology of a 1999 box being moved onto a 2026 cab and chassis would have issues with LED's, drivers, computer operations etc. as this equipment is designed for new trucks.
2. When the mechanics lift off the body from the cab and chassis, they often find issues on the bottom side of the box.

3. The Clerk was advised the cost to do this conversion would be 75 to 80 percent of a new build.
4. The Clerk was advised that conversion was not recommended as it would cost 75 to 80% of a new truck when complete and there would be about 2 years of service issues after the conversion to work out the bugs.

The Clerk was provided with contact information for the sales department of this business. The Clerk attempted to call, but this individual is on vacation until after April 8th. The Clerk will attempt to call the sales department from this company in order to get a quote for a new or used pumper. The service manager advised the sales department may have some stock pumpers. The Fire Chief has provided the Clerk with a list of desired features for the replacement pumper truck.

The Clerk has not had an opportunity to follow up with regard to the Truck Route issue. The document provided by the Acting Clerk at the previous council meeting has been printed off for review and the Clerk will research further as time allows.

The Clerk completed Elections Excellence training for Clerks on Thursday April 3rd. This course was offered from 10:30 a.m. to 2:30 p.m. Unfortunately, there were some necessary and unavoidable interruptions while taking the course. The Mayor suggested the Clerk isolate in chambers, but the Clerk was in office due to ongoing issues to be discussed during closed session. The course offered the slide deck, and the course was recorded. This recording is available to the Clerk for a short period of time and will be revisited by the Clerk as time permits.

Election's Canada has booked the hall for the Federal election on Monday April 28. They had requested 50 tables and 150 chairs. The Clerk advised Elections Canada that Provincial Elections needed 8 to 10 tables and 30 chairs. Elections Canada was receptive and agreed to the lesser number of tables and chairs.

Due to time constraints, other directions from council from the previous council meeting on April 1st were not actioned, but the Clerk will undertake to action these items as time permits.

Other Agency Reports – 8.7

1. Notice of Annual Vegetation Management Program – CN Right of Way
2. Updated LRMC Constitution and Next Meeting Date – Laura Bruni – Clerk/Treasurer
3. LRCA February Minutes – 02-26-25 – Melanie O'Riley – Admin. Assistant/Receptionist
4. Memo from OMTRA – Nikita Cava – TBDML
5. Make Northern Ontario Workforce Growth a Priority – Th. Bay Chamber of Commerce
6. Nuclear Waste Management Project – Laurie Swami – President/CAO – regular mail
7. TBDSSAB Board Update
8. Ontario's Regional Economic Development Immigration Pilot – Jamie Taylor CEO - CEDC

**The Corporation of the Township of Conmee
Administrative Report**

Date: April 8, 2025
To: Mayor and Council
Subject: Treasurer Report
Submitted by: Leanne Maxwell

RECOMMENDATION:

This Report is prepared for Council's information and discussion

BACKGROUND:

The Treasurer reports to Council, at regular council meetings, as necessary, on her activities

FOR DISCUSSION

- The first draft of the budget is enclosed. Any questions/concerns?

TRAINING

- Signed up for 5 MPAC webinars (Northern Training Series) (free)
- Registered for MFOA webinar (May 22/23 mornings) – Reserve and Reserve Funds
- Attending AMCTO – Zone 9 Conference April 22/23

From: [Public Inquiry Line](#)
To: [Conmee Clerk](#)
Subject: Notice - Annual Vegetation Management Program
Date: March 21, 2025 10:08:25 AM
Attachments: [CN Right-of-Way Vegetation Management.pdf](#)
[Vegetation 4.046X5.071 ON 2025.pdf](#)

Notice - Annual Vegetation Management Program



Dear Ms. Lavallee,

I hope this letter finds you and your family safe and well.

At CN, we are committed to operating a safe and efficient railway while fostering trust and collaboration with the communities we serve. As part of this commitment, we are reaching out to inform you of our upcoming vegetation management activities in your area, scheduled to take place between April and October 2025. You can find a regularly updated schedule at www.cn.ca/vegetation.

Vegetation management is a crucial component of railway safety and regulatory compliance. In accordance with Transport Canada's requirements, our program helps maintain clear sightlines for motorists and pedestrians at crossings while mitigating potential risks to railway operations. By proactively managing vegetation, we enhance safety for both rail operations and the surrounding communities.

For more details, please find enclosed a letter from our Vegetation Manager, which provides additional insights into the program.

Should you have any questions or concerns, please don't hesitate to reach out.

Best regards,



CN Public Inquiry line

T: 1-888-888-5909

E: contact@cn.ca



Laura Hammer
Vegetation Manager

Box 8100
Montréal, Québec Canada
H3C 3N4

Boite 8100
Montréal, Québec/Canada
H3C 3N4

April 3, 2025

RE: CN RIGHT-OF-WAY VEGETATION MANAGEMENT

Dear Mayor,

At CN, we are committed to operating a safe and efficient railway while fostering trust and collaboration with the communities we serve. As part of this commitment, we are reaching out to inform you of our upcoming vegetation management activities in your area, scheduled to take place between April and October 2025. You can find a regularly updated schedule at www.cn.ca/vegetation.

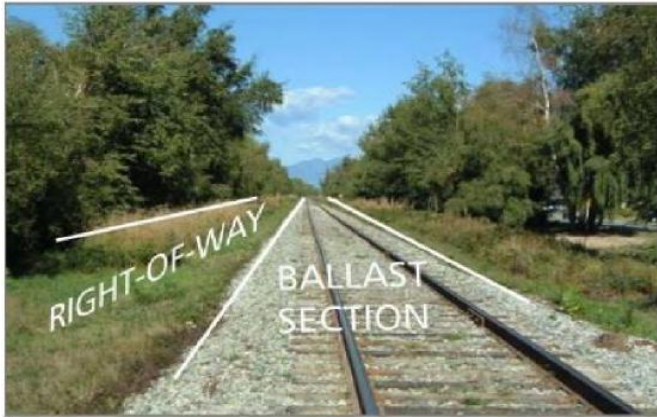
Vegetation management is a crucial component of railway safety and regulatory compliance. In accordance with Transport Canada's requirements, our program helps maintain clear sightlines for motorists and pedestrians at crossings while mitigating potential risks to railway operations. By proactively managing vegetation, we enhance safety for both rail operations and the surrounding communities.

Management Strategies

CN manages vegetation using both chemical and mechanical methods. We are sensitive to concerns your community may have regarding chemical vegetation management and at CN, we strive to safeguard our neighbouring communities and the environment.

The track infrastructure is composed of two main sections, the 24-foot ballast section (which is primarily gravel and supports the track structure) and the right of way portion (which is the area outside of the ballast section to the CN property boundary).

The 24-foot ballast section and the areas around signals and communications equipment that are critical for safe railway operations will be managed using chemical methods. Application in these safety critical areas is done by spray trucks or spray trains with downcast nozzles that spray a short distance above the ground surface with shrouded booms, specially designed to limit the chemicals from drifting. The right-of-way section is maintained using mechanical control methods such as mowing, or brush cutting and may be chemically treated to control noxious or invasive weeds or brush.



CN will use chemical control techniques on the ballast section and specific locations of the right of way throughout the network for safety reasons. Furthermore, when chemicals are applied via spray train or truck, additives called surfactants are included to make the chemical work better.

CN has retained professional contractors qualified to undertake this work. They are required to follow all laws and regulations that apply to CN. In addition, the contractors will ensure that vegetation control is performed with consideration of the environment and in accordance with the highest industry standards.

Inquiries

Should your community have any noxious weed removal requests, we ask that you contact CN's Public Inquiry Line at contact@cn.ca or fill out the form at www.cn.ca/vegetation before June 1, 2025 with the specific information and location. CN will make every effort to include those locations as part of our 2025 Vegetation Management Program. All notices sent after the above-mentioned date will be included in the 2026 Vegetation Management Plan.

We look forward to working with you and answering any questions you may have regarding our vegetation control activities in your community. Please find attached the notices CN is publishing in local papers to advise the public. We would kindly ask that you post copies on your community's website and at City Hall or other central locations for a wider distribution.

For any questions or more information, please contact the CN Public Inquiry Line by telephone at 1888-888-5909, or by email at contact@cn.ca.

Please also find a list of FAQs regarding the program that may be of further assistance at www.cn.ca/vegetation. Best regards,

Laura Hammer

Vegetation Manager

COMMUNITY NOTICE



ANNUAL VEGETATION MANAGEMENT PROGRAM

Each year, CN is required to manage vegetation on its right-of-way. Managing this vegetation contributes to mitigating fire risks and enhances the efficiency of inspection of track infrastructure. The spray program is not being done for aesthetic reasons.

To ensure safe railway operations, CN will conduct its annual spray program on its rail lines in the province of Ontario. A certified professional (Davey Tree Expert Company of Canada, Ltd., 1-800-465-6367) will apply herbicides on and around the railway tracks (primarily along the 24-foot graveled area/ballast). Product requirements for setbacks in the vicinity of dwellings, aquatic environments and municipal water supplies will be met.

CN may use the following herbicides and active ingredients:

- Arsenal Powerline (Imazapyr 26.7%, BASF),
- Aspect (Picloram 97.5g/L, 2,4-D 360g/L, Corteva)
- Clearview (Aminopyralid 52.5%, Metsulfuron-methyl 9.45%, Corteva)
- Credit Xtreme (Glyphosate 540g/L, Nufarm)
- Detail (Saflufenacil 342g/L, BASF)
- Esplanade (Indaziflam 200g/L Envu)
- Garlon RTU (Triclopyr 144g/L, Corteva)
- Garlon XRT (Triclopyr 755g/L, Corteva)
- Gateway adjuvant (Paraffinic Oil 586g/L, Alkoxylated alcohol 242g/L, Corteva)
- Hasten NT adjuvant (Methyl & ethyl oleate 75.2%, Norac)
- Milestone NXT (Aminopyralid 60%, Florpyrauxifen 4.77%, Corteva)
- Navius Flex (Metsulfuron-methyl 12.6%, Aminocyclopyrachlor 39.5%, Envu)
- Overdrive (Diflufenopyr 205, Dicamba 50%, BASF)
- Roundup WeatherPro (Glyphosate 540g/L, Bayer)
- Telar XP (Chlorsulfuron 75%, Envu)
- Torpedo EZ (Flumioxazin 160g/L, Pyroxasulfone 203g/L, Valent)
- Vision Max (Glyphosate 540g/L, Bayer)

CN only uses herbicides that have been approved for use in Canada and in the province within which they are applied. The program is expected to take place from April to October 2025.

Visit www.cn.ca/vegetation for more information or to make an inquiry, contact the CN Public Inquiry Line at contact@cn.ca or 1-888-888-5909.

From: [Laura Bruni](#)
To: wlandry@shuniah.org; [Don Smith](#); [Paul Greenwood](#); mayor@neebing.org; [Brian Wright](#); clerk@neebing.org; [Lucy Kloosterhuis](#); [Dan Calvert](#); cao-clerk@oliverpaipoonge.on.ca; [Mayor O'Connor](#); [Carly Torkkeli](#); twpoconn@tbaytel.net; w.wright@gilliestownship.com; [Mayor Sheila Maxwell](#); [Conmee Clerk](#)
Subject: Updated LRMC Constitution and Next Meeting Date
Date: March 25, 2025 9:48:58 AM
Attachments: [LRMC Constitution - Updated March 18, 2025.pdf](#)

Hello everyone,

Attached is the updated LRMC Constitution that was passed at the last meeting.

The next LRMC meeting date for your calendar is **May 20th at 5:30 PM.**

Regards,

Laura Bruni, Dipl.M.A.

Clerk-Treasurer

I am sending this email now because it is convenient for me. I do not expect you to read or respond to it outside your normal hours of work unless you have agreed to do so.

Township of Gillies

Address: 1092 Highway 595| Kakabeka Falls, ON P0T 1W0

Phone: 807-475-3185 ext. 3

Website: www.gilliestownship.com



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LRMC Constitution

Mission Statement

The LRMC is committed to working collaboratively on issues of mutual concern to our member municipalities in order to achieve the best possible results for our constituents in an efficient and effective manner. Member municipalities believe that working together gives us a stronger voice.

Vision Statement

The LRMC envisions a future where each of our member municipalities are thriving and sustainable communities with financial stability, who continue to work together for the common good of our residents and ratepayers.

Goals

The goals of the LRMC are:

- Sharing information to keep all member municipalities current with respect to issues that impact small, northern, rural municipalities;
- Advocating with one voice, on issues of common concern, to other orders of government;
- Pooling resources as required for studies, research or other works of mutual interest;
- Working together to share best practices for administrative and governance subject matters;
- Sharing administrative workloads as and where possible for greater efficiencies; and
- Arranging and attending topical seminars or presentations for the benefit of member municipalities' councils and staff.

Constitution

1. Legal Status

The Lakehead Rural Municipal Coalition, referred by the acronym “LRMC” is an association. It is not an incorporated entity nor is it a partnership. The LRMC does not have independent financial management and, as such, has no “fiscal year”, no appointed bankers, no treasurer, and no auditors or audit requirements. In circumstances where any payment needs to be made on behalf of the LRMC, the LRMC shall determine one member municipality to make the payment, and the reimbursements required by other member municipalities.

2. Membership

Membership in the LRMC is limited to 6 members, who are: The Corporation of the Townships of Gillies, O’Connor and Conmee and The Corporation of the Municipalities of Neebing, Shuniah and Oliver-Paipoonge. Each is referred to as a “**member municipality**”.

3. Voting

Each member municipality shall have one vote on motions moved at meetings of the LRMC. The vote will be exercised by the head of the council of the member municipality, or by his or her delegate attending the meeting in person.

4. Officers

The officers of the LRMC are a Chair and a Vice Chair, to be elected annually, at the first meeting of each calendar year. In any year where a municipal election is held, the LRMC may choose to have its first meeting of the new term of the members’ councils prior to the advent of the new calendar year. In those circumstances, the Chair and Vice Chair will be elected at the first LRMC meeting called after the elected officials for all of the member municipalities have taken their oaths of office.

One signing officer is required for the LRMC, which shall be the Chair. In circumstances where the Chair is unavailable to be signatory, the Vice Chair may sign on behalf of the LRMC.

The election process for the Chair and Vice Chair positions is outlined in Appendix One to this Constitution.

5. Secretary

Unless otherwise agreed by resolution, one member municipality will provide secretarial services to the LRMC. The LRMC will review, annually, this provision of service so that the responsibility is shared between those member municipalities with the capacity to provide the service. The secretary need not be the head of administration of the member municipality. If the current Secretary resigns or is removed from the role, and multiple individuals express interest in filling the position, the Chair shall place all names into a container and randomly draw one name, with a witness present to observe the process.

The provision of secretarial services includes the provision of stationery, computer and printing resources, postage, etc. for the ordinary business of the LRMC. Where extraordinary printing or postage requirements arise, such as the production and distribution of advocacy materials in large numbers, member municipalities who are able to will share in those costs, as determined when the work is assigned.

Each member municipality will contribute to an agreed proportionate share at the beginning of each year for secretarial services, where such services are provided, and will also be invoiced at that time. The secretary's compensation will be distributed in 12 equal monthly payments. If the secretary leaves before the end of the year, the collected fees will be transferred to the new member municipality providing the secretarial services.

6. Head Office

The "head office" for the LRMC will be located at the municipal office of the member municipality providing secretarial services as set out in Section 5. In circumstances where secretarial services are otherwise provided, the location of the head office will be determined by the LRMC. The head office address is used for return addresses in correspondence, on advocacy documents, etc.

7. Meetings

At least six regular meetings shall be held per year, beginning in January. Meeting dates and times are determined by the members at the beginning of each year.

Regular attendees at LRMC meetings will include the heads of council and the heads of administration from each member municipality. If a head of council or administration is unable to attend, they may appoint a delegate to attend on their behalf. Delegates for heads of council must be other elected officials from their municipality and are

authorized to exercise voting privileges for the absent council head. Delegates are required to be reported to the secretary, and each delegate will receive a copy of the agenda. Administrative heads, or their delegates, are not granted voting privileges.

The head of council, or his or her delegate, is referred to as a “**voting member representative**” of the LRMC. The head of the administration of the member municipality, or his or her delegate, as well as the Secretary (if he or she is not the head of administration of a member municipality) are referred to as a “**non voting member representative**” of the LRMC. The term “**member representative**” refers to either or both the voting and non-voting member representatives.

Special meetings may be called at any time at the request of the Chair or majority of voting members. No additional notice is required beyond the email distribution of the agenda and any relevant reports or correspondence to the heads of council and administration of each member municipality.

As a general rule, LRMC meetings are open to the public. While it is not anticipated that agenda items will meet the criteria for closing a meeting to the public as set out in Subsection 239(2) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended from time to time, should a matter on the agenda fall within any of those stipulated criteria, the portion of the meeting in which that matter is discussed may be closed to the public. In such circumstances, the LRMC shall pass a resolution approving the closing of the meeting and setting out the reason for the closure within the resolution, citing the paragraph of Subsection 239(2) which authorizes the closed session.

The secretary, from the member municipality currently providing secretarial services as outlined in Section 5, is responsible for posting agendas and approved minutes on their municipal website. Other member municipalities may choose to link to the secretary's website if they wish. This ensures transparency and accessibility of LRMC materials.

Meeting agenda preparation and meeting procedures are outlined in Appendix Two to this Constitution.

8. Decision making

Whenever possible, LRMC decisions shall be determined by unanimous agreement of all voting member representatives. If unanimity is not possible, a majority of votes cast will carry the decision. A tie vote on any question means that the question fails. No member municipality has an additional or casting vote.

Voting members should come to meetings prepared to make decisions on behalf of the LRMC, in the best interests of the LRMC and its member municipalities. Decisions at the LRMC table are not binding upon member municipalities unless the member municipality has resolved at a duly constituted council meeting, to ratify the decision, or, to delegate decision-making authority for that decision to its voting representative.

Wherever there is a concern at the LRMC table that decisions require member municipality resolutions, the matter will be discussed and reference made in the meeting minutes. It will be the duty of each head of administration to place before his or her council the matter requiring ratification, as soon as reasonably practicable, and report the resulting decision to the Secretary of the LRMC.

9. Member Representatives' Duties

All member representatives are expected to prepare for, attend, and actively participate, in all meetings. Voting member representatives are expected to be informed with respect to matters on which they cast votes.

Member representatives shall keep confidential any information disclosed or discussed at a meeting of the LRMC, or part of a meeting of the LRMC, that was closed to the public. No member representative, apart from the Chair or Vice Chair, shall purport to speak on behalf of the LRMC unless he or she is authorized by the LRMC to do so.

All member municipalities have codes of conduct applicable to members of their councils. Some member municipalities have codes of conduct applicable to members of their staff. All member representatives shall uphold the letter and spirit of the code of conduct for his or her member municipality while participating in the business and decision-making of the LRMC, and follow up activities, including representing the LRMC at external meetings and/or conferences.

Member representatives shall discharge their duties in a manner that will inspire public confidence in the abilities and integrity of the LRMC. Member representatives shall discharge their duties in a manner that respects the dignity of individuals and in accordance with the Human Rights Code, R.S.O.1990, c. H.19, and the Canadian Charter of Rights and Freedoms, Part I of the Constitution Act, 1982.

Voting member representatives shall adhere to the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50, and declare all pecuniary interests when called upon to do so.

10. Duties of the Chair (or Vice Chair in the Chair's Absence)

It is the duty of the Chair (or the Vice Chair in the absence of the Chair) to:

- a) Call the meeting to order at the appropriate time;
- b) Announce the business before the LRMC in the order in which it appears on the agenda;
- c) Receive and submit, in the proper manner, all motions presented by voting member representatives, put the questions to vote and announce the result;
- d) Maintain the meeting in good order, calling out any inappropriate behavior of any person present (be it a member representative or a member of the general public), and ordering them to leave if they persist in such behavior after having been warned to cease;
- e) Adhere to time limits and meeting curfews as appropriate;
- f) Adjourn the meeting when the business is concluded; and
- g) Adjourn the meeting immediately in the case of grave disorder arising at the place of the meeting.

11. Secretarial Duties

It is the duty of the Secretary of the LRMC to:

- a) Receive from member representatives any items of business to be included on meeting agendas;
- b) Prepare meeting agendas and compile the material necessary to complete the agenda package;
- c) Distribute meeting agendas to member representatives and any other persons as directed by the Chair;
- d) Attend meetings and record minutes;
- e) Prepare formal minutes of each meeting for review and approval at the next ensuing meeting;
- f) Prepare correspondence for the Chair or Vice Chair as directed;
- g) Undertake research and prepare reports for meetings and/or for advocacy distribution as directed; and
- h) Undertake other duties as assigned by the LRMC. Where the Secretary is unsure of the suitability of any matter presented for inclusion on an agenda, he or she shall review the matter with the Chair, and the Chair's decision on the matter will be final. This does not prevent the member representative who requested the matter be placed on the agenda from bringing or suggesting a motion to amend the agenda to include the item.

12. Subcommittees

The LRMC may at any time appoint one or more member representatives to a subcommittee to inquire into any matter or to undertake any work on behalf of the LRMC. Where assistance from other elected officials or staff from member municipalities, or from members of the general public, would be of benefit to a subcommittee, the LRMC may appoint persons to work on subcommittees who are not member representatives. Every subcommittee must have at least one voting member representative as a liaison to the LRMC with respect to the subcommittee's work and progress.

The LRMC shall either set or approve terms of reference for any subcommittee established under this Section. Where the LRMC has not set terms of reference, the first task of any subcommittee is to form terms of reference and to forward same to the LRMC for approval. No subcommittee shall operate without approved terms of reference.

Subcommittees shall not vote on matters before them. They are intended to be working committees, undertaking their duties as prescribed by the LRMC.

13. Remuneration

Unless otherwise provided in this Constitution, the LRMC does not provide remuneration to member representatives, whether at the LRMC table or participating in subcommittee work. Each member municipality shall provide such remuneration to member representatives as it sees fit.

14. Liability and Indemnity

No member representative is liable for the acts or omissions of any other member representative. Each member representative is responsible for his or her own actions, whether willful or occasioned by neglect. Each member representative shall be governed by the indemnification rules and/or insurance policies passed and/or held by the member municipality that they represent.

15. Severability

If any section of this constitution and/or its appendices is determined by a court or tribunal of competent jurisdiction to be invalid, void or inoperable, the other sections of this constitution and/or its appendices shall continue in full force and effect.

16. Amendment

This constitution, including its appendices, may be amended by resolution of the LRMC at a regular or special meeting. Unless and until it is amended, it governs as approved by the LRMC at its meeting held on March 18, 2025.

Appendix One: Election Procedures

Election Procedure for LRMC Officers: Chair and Vice Chair

The LRMC has two officer positions: Chair and Vice Chair. Both roles are elected annually by the voting members, with elections held at the start of a regular meeting in January or December, as agreed by the members.

The Secretary will open the meeting during which elections are held and assume the chair temporarily.

Members must notify the Secretary, in person or otherwise, of their intent to stand for office or to nominate others.

Call for Nominations

- The Secretary will call for nominations for the position of Chair.
- Nominations do not require a seconder.
- Nominees will be asked if they are willing to stand for office. Those unwilling to stand will be excluded from the election.

Acclamation

- If only one person is nominated and agrees to stand, they will be acclaimed as Chair.

Contested Elections

- If two or more nominees agree to stand, each will have the opportunity to briefly address the membership, explaining their reasons for seeking the position. Each nominee will be allotted a maximum of two minutes.
- Voting may be conducted in person, virtually, or through a combination of both, at the discretion of the Secretary:
 - In person: Using written ballots collected and tallied by the Secretary.
 - Virtual participants: Using an anonymous Zoom poll or other secure virtual voting method to ensure confidentiality.
- The Secretary will tally all votes and announce the results.

In the event of a tie, the Secretary will determine the Chair via a coin toss. The person who loses the coin toss will assume the role of Vice Chair.

Election of the Vice Chair

If the Vice Chair was not determined through the coin toss procedure, the Secretary will call for nominations for the Vice Chair position.

The same nomination and election process used for the Chair will apply to the Vice Chair election:

- Nominees must confirm their willingness to stand.
- Acclamation will occur if there is only one nominee.
- Contested elections will involve nominee addresses and voting, either through written ballots for in-person attendees or an anonymous virtual voting method for remote participants, as determined by the Secretary
- In the event of a tie, the Secretary will determine the Vice Chair via a coin toss.

Once the elections are concluded, the newly elected Chair will assume the role and lead the remainder of the meeting.

Appendix Two: Meeting Procedures

1. Agenda Preparation

Any member representative may submit items to the Secretary for inclusion on an LRMC agenda if they believe the matter is of mutual interest or concern to the membership.

- **For regular meetings**, items and relevant background materials must be sent to the Secretary by close of business on the Wednesday prior to the meeting.
- **For special meetings**, items must be submitted by close of business on the third business day prior to the meeting date.

All LRMC agendas, whether for regular or special meetings, will include a "New Business" section where members may raise additional matters for discussion.

- The Secretary shall finalize and distribute agendas:
 - **For regular meetings**, by close of business on the Friday preceding the meeting (or Thursday if Friday is a statutory holiday).
 - **For special meetings**, as soon as possible prior to the meeting. If notice is short, distribution timelines may vary.
- Agendas will be structured to ensure meetings end by 7:30 p.m. A curfew will be set for 7:30 p.m., and a vote is required to continue past 7:30 p.m.
- Agendas are not required for subcommittee meetings.

2. Deputations and Presentations

- The LRMC may request presentations or deputations on matters of interest. Other individuals or entities may also request to present to the LRMC.
- Presentations or deputations will be scheduled as close to the meeting's call to order as possible to allow presenters to leave promptly after their presentation.
- Presenters using materials (e.g., PowerPoint or documents) must provide electronic or hard copies to the Secretary in accordance with agenda preparation rules to ensure distribution with the agenda.

3. Attendance and Quorum

- Only voting member representatives count toward quorum. A minimum of four voting members must be present to form quorum.
- Voting members must notify the Secretary at least 24 hours in advance if they plan on not attending the next meeting.

- If all member municipalities are not represented, significant matters should be tabled until full representation is present.
- Representatives may attend meetings in person, virtually or over the phone. Voting members attending in person, virtually, or over the phone count towards quorum.

4. Voting

- Voting will be conducted verbally.
- Proxy voting is permitted for designated delegates but not for voting members themselves.
- Votes require a mover and seconder before debate or voting occurs. Decisions are made by majority vote, though unanimity is preferred.
- Votes may be recorded upon request and reflected in the minutes without commentary or additional notes on the votes.

5. Speaking Rules

- Meetings will remain informal, and representatives do not need to speak “through the chair.” There are no limits on how many times a representative may speak to a matter.
- The Chair may intervene to maintain order, encourage focus, or prevent repetitive discussion.
- Meetings will follow Robert’s Rules of Order for procedural guidance.

6. Decorum and Distractions

- Meetings may not be electronically or mechanically recorded without the consent of the members present.
- Members and attendees must silence electronic devices during meetings. Calls or messages must be taken outside the room.
- In urgent cases, representatives may request permission from the Chair to keep devices on alert or respond during the meeting.
- No Member, delegate or person in attendance shall wear clothing with offensive pictures, slogans, profane language statements or clothing that promotes causes, infringe on a person’s human rights, or could be perceived or misconstrued as advertising of any entity.

7. Minutes

- Minutes for regular meetings will be prepared and distributed with the agenda package for the next regular meeting.
- For special meetings, minutes will follow the same process unless timing prevents it, in which case they will be included in the following agenda package.
- Subcommittee meetings do not require the preparation or distribution of minutes.
- Minutes are to be recorded without note or commentary.

8. Adjournment

- Meetings will adjourn once all business is completed or when the curfew is reached without a resolution to extend.
- Any unfinished business will be added to the agenda for a future meeting.



February LRCA Board Meeting
Lakehead Region Conservation Authority
February 26, 2025 at 4:30 PM
130 Conservation Road/Microsoft Teams

Members Present:

Albert Aiello, Robert Beatty, Donna Blunt, Rudy Buitenhuis, Dan Calvert, Trevor Giertuga, Sheelagh Hendrick, Greg Johnsen, Brian Kurikka, Jim Vezina

Members Present (Remote):

Grant Arnold

Also Present:

Tammy Cook, Chief Administrative Officer
Ryne Gilliam, Lands Manager
Melissa Hughson, Watershed Manager
Ryan Mackett, Communications Manager
Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes
John Collin, City Manager, City of Thunder Bay, part of Meeting
Deanna Walker, Manager, Reality Services, City of Thunder Bay, part of Meeting
Rilee Willianen, Encampment Response Plan Lead, City of Thunder Bay, part of Meeting

1. CALL TO ORDER

The Chair called the meeting to order at 4:30 p.m.

2. ADOPTION OF AGENDA

THAT: the Agenda be adopted as published.

Motion: #35/25

Motion moved by Dan Calvert and motion seconded by Albert Aiello. **CARRIED.**

3. DISCLOSURE OF INTEREST

None.

4. MINUTES OF PREVIOUS MEETING

THAT: the Minutes of the Lakehead Region Conservation Authority 71st Annual Meeting held on Wednesday, January 29, 2025 be adopted as published.

Motion: #36/25

Motion moved by Dan Calvert and motion seconded by Albert Aiello. **CARRIED.**

5. IN-CAMERA AGENDA

THAT: we now go into Committee of the Whole (In-Camera) at 4:32 p.m.

Motion: #37/25

Motion moved by Albert Aiello and motion seconded by Dan Calvert. **CARRIED.**

THAT: we go into Open Meeting at 6:15 p.m.

Motion: #38/25

Motion moved by Albert Aiello and motion seconded by Dan Calvert. **CARRIED.**

THAT: the In-Camera Minutes of the Lakehead Region Conservation Authority January 29, 2025 meeting be adopted as published.

Motion: #39/25

Motion moved by Dan Calvert and motion seconded by Sheelagh Hendrick. **CARRIED.**

City of Thunder Bay representatives left the meeting.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

7. CORRESPONDENCE

None.

8. STAFF REPORTS

8.1. Kam River Erosion Control, Victor Broadway - Operation, Maintenance and Surveillance Plan – 2025

Members reviewed and discussed Staff Report KAMEC-01-2025 related to Kam River Erosion Control, Victor Broadway Operation, Maintenance and Surveillance Program.

THAT: Staff Report KAMEC-01-2025 be received.

Motion: #40/25

Motion moved by Sheelagh Hendrick and motion seconded by Dan Calvert. **CARRIED.**

8.2. 2024 Victor Street Monitoring Reports

Members reviewed and discussed Staff Report KAMEC-02-2024 related to the 2024 Victor Street Slope Monitoring Reports.

THAT: Staff Report KAMEC-02-2024 and the Victor Street Slope Monitoring Report, dated October 4, 2024, and the Victor Street Slope Monitoring Report, dated December 5, 2024 be received.

Motion: #41/25

Motion moved by Rudy Buitenhuis and motion seconded by Robert Beatty. **CARRIED.**

8.3. 2024 Asset Management Plan Strategy Update

Members reviewed Staff Report LM-03-2025 related to updates to the 2024 Asset Management Plan Strategy.

THAT: Staff Report LM-03-2025 be received for information.

Motion: #42/25

Motion moved by Robert Beatty and motion seconded by Rudy Buitenhuis. **CARRIED.**

9. CHIEF ADMINISTRATIVE OFFICER'S REPORT

9.1. Monthly Treasurer's Report

Members were provided with the monthly Treasurer's Report for January's Administration and Capital.

9.2. Administrative By-Law Update

Members reviewed and discussed Staff Report Policy-By-Law No. 1, Administrative By-Law Version 6.0. The Administrative By-Law was amended to incorporate various updates as recommended by Conservation Ontario in order to improve and keep the document current.

THAT: Administrative By-Law No. 1/2018, Version 6.0 be approved.

Motion: #43/25

Motion moved by Rudy Buitenhuis and motion seconded by Robert Beatty. **CARRIED.**

9.3. Conservation Authorities Act Hearing Guidelines Update

Members reviewed and discussed Policy-DEVREG-09-2025 related to the updated LRCA's *Conservation Authorities Act* Hearing Guidelines (Version 4.0) to reflect the various changes to the Act and the enactment of O.Reg. 41/24: Prohibited Activities, Exemptions and Permits.

THAT: Conservation Authorities Act Hearing Guidelines, Version 4.0 be approved.

Motion: #44/25

Motion moved by Robert Beatty and motion seconded by Brian Kurikka. **CARRIED.**

9.4. Remuneration of Members 2025 Policy Update

Members reviewed and discussed Staff Report Policy-BOD-06-2025 which updated the per diem rate and provided the 2025 remuneration rate for Members per the policy.

THAT: Board Policy BOD-06: Remuneration of Members be amended as outlined in Staff Report Policy BOD-06-2025.

Motion: #45/25

Motion moved by Brian Kurikka and motion seconded by Jim Vezina. **CARRIED.**

10. PASSING OF ACCOUNTS

THAT: having examined the accounts for the period January 1, 2025 to January 31, 2025 cheque #3459 to #3486 for \$88,507.82 and preauthorized payments of \$126,286.88 for a total of \$214,794.70, we approve their payment.

Motion: #46/25

Motion moved by Robert Beatty and motion seconded by Brian Kurikka. **CARRIED.**

11. REGULATORY ROLE

Members were provided with the summaries of the Plan Input and Review program and Section 28 permits issued since last meeting.

12. PROJECTS UPDATE**12.1. Communication Manager Projects Update**

Members were advised that the LRCA will be participating at the CLE Spring Home & Garden Show in April.

Members were advised that the Education Coordinator will be conducting education programs in partnership with the Thunder Bay Catholic District School Board (TBCDSB) in March. A financial contribution of \$4,700 from TBCDSB was made to carry out the program.

12.2. Lands Manager Projects Update

None.

12.3. Watershed Manager Projects Update

It was noted that February 14, 2025 snow surveys indicated that the snow survey locations were slightly below average for snow depth and water content, when compared to the historical averages for February 15.

It was noted that the water level of Lake Superior continues to be below average.

It was noted that LRCA staff presented at the "2025 Invasive Species Forum" related to the Thunder Bay Regional Phragmites Collaboration. It was noted that LRCA Environmental Planner, Michelle Willows and Watershed Biologist, Jessie McFadden were awarded a "Leadership Award" by the Sault Ste. Marie-based Invasive Species Centre, a non-profit organization, on their efforts to remove and control invasive phragmites.

13. NEW BUSINESS

None.

14. NEXT MEETING

Wednesday, March 26, 2025 at 4:30 p.m.

15. ADJOURNMENT

THAT: the time being 6:27 p.m. AND FURTHER THAT there being no further business we adjourn.

Motion: #47/25

Motion moved by Brian Kurikka and motion seconded by Robert Beatty. **CARRIED.**

Donna Beunt
Chair

Sammy Cook
Chief Administrative Officer



Ontario's Municipal Revenue Specialists

ONTARIO MUNICIPAL TAX AND REVENUE ASSOCIATION

To: Members of the Thunder Bay District Municipal League
From: Scott Kettles, Executive Director, OMTRA
Date: March 28, 2025
Subject: Thank You and Special Invitation from OMTRA

Dear Thunder Bay District Municipal League Members,

I want to extend my sincere thanks for the opportunity to present an overview of the Ontario Municipal Tax and Revenue Association (OMTRA) at your recent conference. It was a pleasure to meet so many engaged and dedicated municipal professionals and to share more about the work OMTRA is doing to support those working in municipal revenue roles across Ontario.

If you have any further questions about OMTRA, our programs, or membership, please do not hesitate to reach out to me directly at scott.kettles@omtra.ca.


Why Join OMTRA?

Here are just a few of the benefits our members enjoy:

- Access to a supportive network of municipal revenue professionals
- Annual conferences, webinars, and professional development opportunities
- Resource sharing and collaboration through OMTRA's Discussion Forum
- Advocacy and representation on issues impacting the municipal revenue sector

Special Invitation – OMTRA Discussion Forum (Normally Members-Only!)

As a thank you, we're extending a special invitation to our upcoming **OMTRA Discussion Forum** to Thunder Bay District Municipal League members:

 **April 24, 2025**

 **9:00 AM – 10:00 AM**


 **Online via Zoom**

This one-hour interactive session is your chance to ask questions, share experiences, and collaborate with colleagues to “beef up your tool belt” for municipal revenue work. Each registrant will be asked to submit a question or topic of interest, and while we may not be able to cover everything, your input will help guide the conversation.



Ontario's Municipal Revenue Specialists

ONTARIO MUNICIPAL TAX AND REVENUE ASSOCIATION

 **Moderated by Kelan Jylha**, Manager of Taxation and Revenue for the City of Barrie and OMTRA's 2nd Vice President (pictured below).



To take advantage of this exclusive opportunity, please contact me at scott.kettles@omtra.ca for details and registration.

Thanks again for your warm welcome—I hope to connect with you again soon.

Warm regards,

R Scott Kettles

Scott Kettles

Executive Director, OMTRA

scott.kettles@omtra.ca

www.omtra.ca

From: [Charla | tbchamber](#)
Subject: FW: LETTER: MAKE NORTHERN ONTARIO WORKFORCE GROWTH A PRIORITY IN THRONE SPEECH
Date: March 31, 2025 8:23:28 AM
Attachments: [OINP March 2025 to Minister final.pdf](#)
[OINP March 2025 to Minister for local editing.docx](#)

Good morning all,

The letter to Minister Piccini and all Northern Ontario MPP's has been sent this morning – a copy of the final version is attached with 65 organizations signing the document.

FURTHER ACTIONS YOU CAN TAKE:

- I have attached a word version of the letter that you can put on your letterhead and [edit with local details](#) before sending to the Minister and your local MPP
- You can phone your local MPP to express support for this request. Here's the link to the Ontario Legislative Assembly website to find contact details:
<https://www.ola.org/en/members>
- Circulate the word version letter to local employers asking them to send it in to the Minister and the local MPP

Thank you all for your assistance in advocating for this necessary program for our communities.

Best regards,

Charla Robinson, ACE
President
Ph: 807.624.2620
Thunder Bay Chamber of Commerce

[Book a meeting time](#)

The information contained in this email message may be privileged, confidential & protected from disclosure. If you are not the intended recipient, any review, dissemination, distribution or copying is strictly prohibited. If you received this message in error, please notify the sender & delete the message & any attachments.

From: Charla | tbchamber <charla@tbchamber.ca>
Sent: March 31, 2025 8:14 AM
To: Minister.mlitsd@ontario.ca
Cc: Ivana.Yelich@ontario.ca; Kevin.Holland@pc.ola.org; Greg.Rickford@pc.ola.org; Vic.Fedeli@pc.ola.org; Graydon.Smith@pc.ola.org; George.Pirie@pc.ola.org; Bill.Rosenberg@pc.ola.org; Chris.Scott@pc.ola.org; lvaugeois-co@ndp.on.ca; gbourgouin-co@ndp.on.ca; smamakwa-co@ndp.on.ca; jvanthof-co@ndp.on.ca; jwest-co@ndp.on.ca; fgelinas-co@ndp.on.ca
Subject: LETTER: MAKE NORTHERN ONTARIO WORKFORCE GROWTH A PRIORITY IN THRONE SPEECH

Good morning Minister Piccini and Northern Ontario MPP's,

Attached you will find a letter signed by 65 organizations from across Northern Ontario including municipalities, chambers of commerce and community groups. The letter outlines the urgency for the Government of Ontario to make workforce growth a priority by including a commitment in the Throne Speech to set aside 3,000 spots in the Ontario Immigrant Nominee Program for Northern Ontario.

We look forward to receiving your response.

Sincerely,

Charla Robinson, ACE
President

Thunder Bay Chamber of Commerce
34 Cumberland Street N, Suite 702
Thunder Bay, ON P7A 4L3
Ph: 807.624.2620

To register for upcoming Chamber events, visit www.tbchamber.ca
[Book a meeting time](#)

stronger business together

Stronger business together: it's the creed that drives everything we do. Our Chamber is a voluntary, Member-driven organization of individuals and businesses working together to advance the commercial, financial, and civic interests of our community. Whether we're pooling resources to offer Member learning opportunities, raising our voices together on a policy issue or facilitating connections between members of our business community, we know that businesses that work together are stronger.

The information contained in this email message may be privileged, confidential & protected from disclosure. If you are not the intended recipient, any review, dissemination, distribution or copying is strictly prohibited. If you received this message in error, please notify the sender & delete the message & any attachments.

March 31, 2025

Honourable David Piccini
Minister of Labour, Immigration, Training & Skills Development

VIA EMAIL
minister.mlitsd@ontario.ca

Dear Minister Piccini:

MAKE NORTHERN ONTARIO WORKFORCE GROWTH A PRIORITY IN THRONE SPEECH

Congratulations on your re-election and reappointment as Minister of Labour, Immigration, Training & Skills Development. In these challenging times, we know that we can count on your government to deliver the strong and decisive action that is needed to protect and grow Ontario's economy.

Northern Ontario's wealth of critical minerals and natural resources has the potential to drive economic growth across the entire province and is essential to unlocking a prosperous future for Ontario. However, this growth hinges on having skilled workers to support the construction and operation of new mines and industries, as well as the vital community services that are crucial to our success.

Since your government first took office in 2018, the number of provincial nominees settling in Northern Ontario has increased five-fold, from 40 to 200 annually. This remarkable growth is a direct result of changes made by your government, including:

- Adjusting the scoring system for the Ontario Immigrant Nominee Program (OINP) to encourage settlement in rural and northern communities.
- Expanding the OINP marketing team to promote the program more aggressively in these areas.
- Launching the Regional Economic Development through Immigration initiative in Thunder Bay.

In the face of threats and increased uncertainty from south of the border, we urge you to accelerate these efforts to strengthen rural and northern communities by immediately setting aside 3,000 spots annually for Northern Ontario within the Ontario Immigrant Nominee Program (OINP). This request is supported by municipalities, local Chambers of Commerce, the Ontario Chamber of Commerce, and community organizations in every region of Northern Ontario. To ensure this change becomes a priority of your government, we ask that you recommend to the Premier that this commitment be included in the upcoming Throne Speech.

We wish to emphasize that this proposed set aside builds from your own efforts to align immigration with known labour market needs. It also aligns well with your stated goal to spread the benefits of immigration to other areas of the province. In the face of the housing crunch in Toronto and other major urban centres, we need to move quickly to shift immigrants into areas where the capacity to house and employ them actually exists.

The case for setting aside a portion of the provincial nominee program to address the urgent need in Northern and rural Ontario was made in 2018 by the Conference Board of Canada in their study *Immigration Outside the GTA*. Northern Policy Institute (NPI) reached the same conclusions in their *Northern Attraction Series*. In fact, the *Northern Attraction Series* went further and concluded (based on experience in rural communities across Canada) that Northern Ontario could easily absorb more than twice the level of immigration we are proposing.

We can welcome these newcomers without creating a housing crisis or exceeding the capacity of communities to expand services. We also think it is important to note that allocating some of the existing OINP program to northern and rural communities represents no new expense to the province. Your government has already allocated the funds and put the staff in place. We are only asking that they be used more effectively in easing pressures in one part of the province while responding to needs in another.

We would welcome the opportunity to meet with you to further discuss our labour shortages and the opportunities to welcome new immigrants to Northern Ontario.

Sincerely,

Association des Francophones du Nord-Ouest de l'Ontario
 Canadore College
 City of Dryden
 City of Kenora
 City of North Bay
 City of Temiskaming Shores
 City of Thunder Bay
 City of Timmins
 Collège Boréal
 Confederation College
 Destination Northern Ontario
 Dryden District Chamber of Commerce
 Federation of Northern Ontario Municipalities
 Fort Frances Chamber of Commerce
 Greater Sudbury Chamber of Commerce
 Impala Canada
 Kenora & District Chamber of Commerce
 Lakehead University
 Municipality of East Ferris
 Municipality of Greenstone
 Municipality of Mattawan
 Municipality of Oliver Paipoonge
 Municipality of Red Lake
 Municipality of Shuniah
 Municipality of Sioux Lookout
 Municipality of Wawa
 Municipality of West Nipissing
 Nipissing University
 North Bay and District Chamber of Commerce
 North Superior Workforce Planning Board
 Northern Ontario Farm Innovation Alliance
 Northwestern Ontario Municipal Association
 Northwest Training & Adjustment Board

Ontario Forest Industries Association
 Sault Ste Marie Chamber of Commerce
 Sault College
 Seguin Township
 Superior East Community Futures Development Corporation
 Thunder Bay Chamber of Commerce
 Thunder Bay District Municipal League
 Thunder Bay Multicultural Association
 Thunder Bay Port Authority
 Thunder Bay Real Estate Board
 Timmins Chamber of Commerce
 Town of Blind River
 Town of Fort Frances
 Town of Hearst
 Town of Rainy River
 Town of Spanish
 Township of Alberton
 Township of Armour
 Township of Conmee
 Township of Dawson
 Township of Dubreuille (EDO)
 Township of Hornepayne
 Township of Killarney
 Township of Lake of the Woods
 Township of Macdonald, Meredith & Aberdeen
 Township of Nipigon
 Township of O'Connor
 Township of Sioux Narrows-Nestor Falls
 Township of St. Joseph
 Township of Terrace Bay
 Township of White River
 Université de Hearst

- c. Premier's Office, Deputy Chief of Staff, Ivana.Yelich@ontario.ca
Hon. Kevin Holland, MPP, Thunder Bay-Atikokan, Kevin.Holland@pc.ola.org
Hon. Greg Rickford, MPP, Kenora-Rainy River, Greg.Rickford@pc.ola.org
Hon. Vic Fedeli, MPP, Nipissing, Vic.Fedeli@pc.ola.org
Hon. Graydon Smith, MPP, Parry Sound-Muskoka, Graydon.Smith@pc.ola.org
Hon. George Pirie, MPP, Timmins, George.Pirie@pc.ola.org
Bill Rosenberg, MPP, Algoma-Manitoulin, Bill.Rosenberg@pc.ola.org
Chris Scott, MPP, Sault Ste Marie, Chris.Scott@pc.ola.org
Lise Vaugeois, MPP, Thunder Bay-Superior North, lvaugeois-co@ndp.on.ca
Guy Bourgouin, MPP, Mushkegowuk—James Bay, gbourgouin-co@ndp.on.ca
France Gélinas, MPP, Nickel Belt, fgelinas-co@ndp.on.ca
Sol Mamakwa, MPP, Kiiwetinoong, smamakwa-co@ndp.on.ca
John Vanthof, MPP, Timiskaming—Cochrane, jvanthof-co@ndp.on.ca
Jamie West, MPP, Sudbury, jwest-co@ndp.on.ca






NUCLEAR WASTE MANAGEMENT ORGANIZATION SOCIÉTÉ DE GESTION DES DÉCHETS NUCLÉAIRES

March 2025

Thank you for your continued interest in the Nuclear Waste Management Organization (NWMO).

I am pleased to inform you that our **2024 annual report** and **2025-29 implementation plan** are now available online.

<p>Our 2024 annual report looks at what we have accomplished over the past year.</p> 	<p>Our 2025-29 implementation plan looks at where we are going.</p> 	<p>Share your thoughts! Our implementation plan is shaped by public input.</p> 
<p>Survey open until June 6, 2025</p>		

Printed copies are available upon request.

- 2 -

2024 was a pivotal year for the NWMO.

In November, we achieved a historic milestone: selecting Wabigoon Lake Ojibway Nation (WLON) and the Township of Ignace as the host communities for Canada's deep geological repository for used nuclear fuel. This momentous decision reflects the dedication of these communities to developing a deep understanding of this project, asking critical questions and making thoughtful decisions about their willingness to host the project.

Now that we have selected a site for the deep geological repository, we will begin the regulatory decision-making process that will independently confirm the safety of the repository. We encourage Canadians and Indigenous Peoples to share their input on the project, including Indigenous Knowledge, through this process.

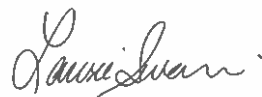
The NWMO will also be subject to WLON's Regulatory Assessment and Approval Process, a sovereign regulatory process that will be developed and implemented by WLON. It will design the process to ensure that potential impacts of the project are assessed against its Anishinaabe Values. Conditions to mitigate any impacts will be designed by WLON and complied with by the NWMO.

We are also building on our experience to develop a process for siting a second deep geological repository for intermediate-level and non-fuel high-level waste, and potentially used nuclear fuel from new nuclear energy projects. This new process will also prioritize finding a safe location with informed and willing hosts.

Our commitment to listening, learning and collaborating is fundamental to the way we work. As we expand our presence in the host communities and advance the second repository project, we remain focused on answering tough questions, listening to feedback and sharing knowledge to strengthen the safety case for our work from a social perspective.

Your feedback is essential. Our implementation plan is a living document, shaped by public input. We encourage you to review the plan and share your thoughts.

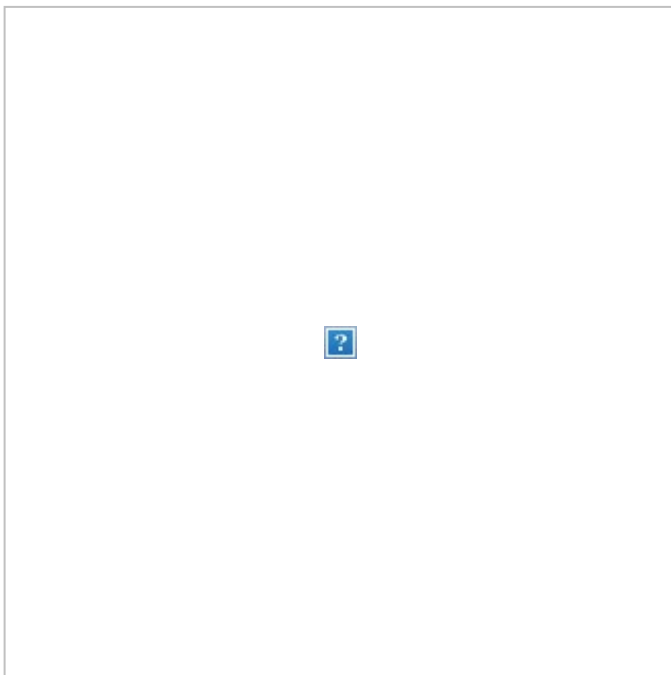
Sincerely,



Laurie Swami
President and CEO

From: [TBDSSAB Communications](#)
To: [Conmee Clerk](#)
Subject: TBDSSAB Update from the Board: March 2025
Date: March 31, 2025 11:00:12 AM

[View this email in your browser](#)



Update from the Board

TBDSSAB Board Newsletter | March 31, 2025

[Click Here to Download as PDF](#)

- [Message from the Chair](#)
- [Next Meeting](#)
- [Spotlight: 10-Year Housing & Homelessness Plan Update](#)
- [Board Reports: March 20, 2025](#)
- [Feedback](#)

Message from the Chair

Please find below the latest issue of Update from The Board, the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board.

Please circulate to members of your respective Municipal Councils and Local Roads Boards.

The purpose of this newsletter is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

Some highlights from the March meeting:

- The Board confirmed that Brian Hamilton will return to his position of Board Chair, effective April 1, 2025.
- The Board welcomed Chris Eby, incoming Board member representing the communities of Red Rock, Dorion and Nipigon.
- Administration provided an annual update on environmental stewardship initiatives.
- Administration provided updates on TBDSSAB's 10-Year Housing and Homelessness Plan. More information is included in the spotlight below.
- The Board received a letter from NOSDA about 2025 membership, for information only.

Thank you to Administration and the Board for your support during my short time as Chair. I will resume my former role of Vice Chair with Brian's return on April 1.

Thank you,

Jim Vezina

Vice-Chair, TBDSSAB

This edition of Update from the Board covers TBDSSAB's regular monthly meeting in **March 2025**, as well as key initiatives taking place in this time span.

Our aim is to provide an overview of TBDSSAB Board information and reports in a timely manner following all monthly meetings.

Next Meeting

The next Board meeting will be held **Thursday, April 17, 2025 at 10:00am**.

The Board meeting is scheduled to take place in person. For more information about Board meetings, please visit the [Board Meetings page](#) on our website.

Spotlight: 10-Year Housing & Homelessness Plan Update

The *Housing Services Act, 2011* required Service Managers to develop a 10-year plan and identify objectives and targets related to housing and homelessness, as well as actions proposed to meet those objectives.

TBDSSAB completed the final year of its 10-Year Housing & Homelessness Plan (2014-2024) in 2024. All the recommendations have now been achieved, amended, or researched. As the current Housing and Homelessness Plan ended at the end of 2024, TBDSSAB has begun the process to create a new Housing and Homelessness Plan in 2025 and are currently awaiting direction from MMAH pertaining to what may be required for inclusion in the new plan.

[Click here to read Report 2025-09: "10-Year Housing and Homelessness Plan 2014-2024 – Final Update"](#)

Board Reports: March 20, 2025

10 Year Housing & Homelessness Plan Final Update

Download: [RPT 2025-09](#) (pdf)

10-Year Housing and Homelessness Plan – Housing Targets Final Update

Download: [RPT 2025-10](#) (pdf)

2024 Environmental Stewardship Initiatives

Download: [RPT 2024-11](#) (pdf)

Memo: Appointment for TBDHC Proxy

Download: [Memo Re Appointment for TBDHC Proxy](#) (pdf)

Letter from NOSDA: 2025 NOSDA Membership & Executive

Download: [LTR NOSDA to TBDSSAB Board Membership](#)

Board reports for past meetings are available on our website:
<https://www.tbdssab.ca/board/reports>

Feedback

We appreciate feedback and comments regarding the content of this newsletter.

Contact:

Carole Lem, Communications & Engagement Officer

E: Carole.Lem@tbdssab.ca T: 807-766-4219



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We send monthly emails to municipal partners and local roads boards within The District of Thunder Bay. Our aim is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

Our mailing address is:

The District of Thunder Bay Social Services Administration Board
231 May St S
Thunder Bay, ON P7E 1B5
Canada

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From: [Jamie Taylor](#)
To: ecdev@schreiber.ca; info@terracebay.ca; cao@nipigon.net; office@doriontownship.ca; development@manitouwadge.ca; cdo@redrocktownship.com; [Conmee Clerk](#); gilliesclerktreasurer@gmail.com; neebing@neebing.org; cbo@marathon.ca; twpoconn@tbaytel.net; cao-clerk@oliverpaipoonge.on.ca; cao@shuniah.org; [cao](#); [Mayor Mullins](#); [Paul Malashewski](#); [Jon Hall](#); [Rick Dumas \(mayor@marathon.ca\)](#); james.mcperson@greenstone.ca; mark.wright@greenstone.ca; [Daryl.Skworchinski\(cao@marathon.ca\)](mailto:Daryl.Skworchinski(cao@marathon.ca)); [Anne-Marie Bourgeault](#); suzanne.kukko@nipigon.net; ["Mark Figliomeni"](#); drobinson@redrocktownship.com
Cc: [Cheryl Lamers](#)
Subject: Ontario's Regional Economic Development through Immigration Pilot (REDI)
Date: April 3, 2025 1:45:09 PM
Attachments: [image002.png](#)

Hello all,

As you are aware, the Thunder Bay Community Economic Development Commission (CEDC) is participating in the Regional Economic Development through Immigration (REDI) pilot, a new initiative under the Ontario Immigrant Nominee Program (OINP) from the Ministry of Labour, Immigration, Training and Skills Development (MLITSD). This pilot is designed to bolster economic immigration in select communities outside the Greater Toronto Area.

We are pleased to let you know that as part of this REDI pilot the Thunder Bay District communities are eligible. **This is Ontario's Immigration Pilot and should not be confused with the federal programs.**

Eligible Communities:

City of Thunder Bay

Township of Conmee
 Township of Dorion
 Township of Gillies

Municipality of Greenstone

Township of Manitowadge

Town of Marathon

Municipality of Neebing
 Township of Nipigon
 Township of O'Connor

Municipality of Oliver Paipoonge
 Township of Red Rock
 Township of Schreiber

Municipality of Shuniah
Township of Terrace Bay

As part of this initiative, there are up to 200 nominations through the Ontario Immigration Nominee Program (OINP's) Employer Job Offer Stream. These nominations are a vital resource for local employers looking to fill or retain skilled positions and meet growing demands.

For your information, OINP representatives will be at the **NOMA Conference in Thunder Bay on April 23-25, 2025**. They will provide information on the OINP and the REDI pilot. One-on-one consultations with OINP representatives are available for employers who would like to learn more about the OINP and the current REDI pilot. To schedule a business consultation or to inquire about the OINP or the REDI pilot please contact the OINP team at immigration.ontario@ontario.ca.

For more information on the OINP please visit : [Ontario Immigrant Nominee Program \(OINP\) | ontario.ca](https://www.ontario.ca/en/immigration/ontario-immigrant-nominee-program).

For more details on how employers can apply for the approval of their employment position under the Employer job offer streams please visit: [Ontario Immigrant Nominee Program employer job offer streams: employer guide | ontario.ca](https://www.ontario.ca/en/immigration/ontario-immigrant-nominee-program/employer-job-offer-streams-employer-guide) . To schedule a business consultation and inquiries about the OINP or the REDI pilot please contact the OINP team at immigration.ontario@ontario.ca

Please also take note that representatives will be back in Thunder Bay at the **CEN-CAN Expo on September 10-11th in Thunder Bay**. This will be another opportunity to learn about the program and schedule one-one business consultations.

Please share this information with your employers.

Thanks, Jamie

Jamie Taylor (She/Her)
Chief Executive Officer

jamie.taylor@thunderbay.ca

Cell: (807) 630-4874

Thunder Bay Community Economic Development Commission (CEDC)

Find out why talented people choose to live, work, invest, do business and visit Thunder Bay: gotothunderbay.ca or visitthunderbay.com




 807.625.3960

 develop@thunderbay.ca

 Box 800, 34 Cumberland St. N., Thunder Bay, ON



 Government & Agencies - Department - 00 2025 Budget		2024	2024	Proposed	
		Budget	Actual	2025	
Revenue					
4020	Interest Earned - Tax Related		28072	30000	
4025	Province of Ontario PIL	500	0	500	
4104	Food Bank Lease	21600	22548	21600	
4150	OMPF	205800	154350	222400	actual
4460	Provincial Offences	7000	5763	5000	
4146	Library	1225	1225	1225	
	Subtotal	236,125	183886	236125	
	Levy \$			300050	
	Total Revenues			536175	
Expenses					
5260	Taxes Written Off	2500	5008	5200	
5345	Election Expense	0	0	0	
5400	Insurance Expense	63502	65717	75267	
5600	Audit Expense	27500	13862	15000	
5605	Legal Expense	5000	580	5000	
5610	Other Professional Fees Expense	1500	1973	23000	\$20,000 proposed asset management plan
5615	Property Assessment Expense	13291	13155	13665	actual
5660	Policing and 911 Expense	88516	122451	88423	actual
5665	Emergency Ambulance Service Expens	65000	67158	70500	
5700	Lk Region Conservation Authority Expt	4927	4927	5147	
5705	Lakehead Rural Planning Board Expen	250	250	250	
5715	Thunder Bay Public Health Unit Expen.	19827	19827	20818	actual
5720	DSSAB Expense	92277	88012	96327	actual +4.4%
5721	Library Expense	1225	1225	1225	
	Subtotal	385,315	404145	419822	
LONG TERM DEBT					
2071	Food Bank Loan	13943	13943	13943	
2073	Grader Loan	42185	42185	42185	
2074	Excavator Loan	50000	50225	50225	
	Subtotal	106,128	106352	106353	
	Total Expenses			526175	
	Amount to be Raised				
RESERVE					
	transfer from 2024 budget		9694		
	Proposed transfer from 2025 budget		10000		
	Total		19694		



**Administration - Department 10
2025 Budget**

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4100	Other	10000	-	
4020	Interest Earned - Tax Related	25000	28,072	25000
4120	Bank Interest	2000	3,880	2000
4140	Provincial Grants - NOHFC		28,673	35000
	- Covid			100000
4430	Newsletter	400	309	350
4435	Tax Certificates	0	390	500
	Subtotal	37,400	61,324	162850
	Levy \$			197304
	Total Revenues			360154

Expenses				
5005	Wages - Full Time	161354	171,522	175200
5010	Wages - Part Time	1000	278	21840
5015	Employment Insurance	3800	3,889	4500
5020	Canada Pension Plan	9000	8,414	10000
5025	WSIB Expense	6100	5,178	7000
5030	EHT Expense		3,266	3300
5035	RRSP Expense	5577	4,873	5500
5050	Mileage Expense	2500	2,479	3000
5040	Medical Insurance Expense	8760	8,807	9000
5060	Vacation Expense		2,400	3500
5105	Office Supplies Expense	15000	6,913	15000
5106	Software/Hardware Expense	17000	30,846	25000
5611	By-Law Enforcement Officer Fees Expense	500	394	500
5250	Bank Charges Expense	10100	3,378	5000
5305	Memberships Expense	4000	3,177	4000
5310	Conference Expense	3000	3,843	5000
5315	Travel Expense	2000	4,388	5000
5320	Meals Expense	200	100	200
5325	Training Expense	4500	4,926	6000
5326	Health & Safety Training Expense	1500	2,345	3000
5329	Emergency Management Expense	600	504	600
5340	Postage/Newsletter Expense	1200	1,640	2000
5415	Telephone Expense	5500	3,071	5500
5420	Promotional Materials Expense			1500
5610	Other Professional Fees Expense	3000	2,074	3000
5615	Property Assessment Expense	0	13,291	13665
5650	Other Expenses	5000	1,050	2500
	Total Expenses	271191	293,046	340305

admin assist - 20hrs week @\$21

cabinets - 3500
munisoft - 3800

Amount to be raised 0


RESERVE

transfer from 2024 budget	19,514
proposed transfer from 2025 budget	19,849
Total	39,363



**Building (CBO) - Department 20
2025 Budget**

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4440	Building Permit	2,000	6517	3000
Subtotal		2,000	6517	3000
Levy \$				1925
Total Revenues		2,000	6517	4,925
Expenses				
5010	Wages	3,600	0	3600
5015	Employment Insurance	125	0	125
5020	Canada Pension Plan	-	0	0
5025	WSIB	-	0	0
5050	Mileage	1,200	0	1200
Total Expenses		4,925	0	4925
Amount to be raised				-

		Cemetery - Department 30 2025 Budget		
		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4200	Cemetery Plots	1500	3776	1500
4210	Internment	1500	625	1500
3230	Interest Earned on trust funds	1200	1191	1300
	Subtotal	4,200	5592	4300
	Levy \$			2000
	Total Revenues			6300
Expenses				
5545	Cemetery Open/Close	500	0	500
5546	Cemetery Expenses	2000	1840	2000
	Total Expenses	2,500	1840	2500
Amount to be raised				0.00
 RESERVE TRANSFERS				
	Care & Maintenance Reserve		28875	
	transfer from 2024 budget		2000	
	proposed transfer from 2025 budget		3800	
	Total reserve	-	34675	



**Municipal Complex - Department 40
2025 Budget**

	2024 Budget	2024 Actual	Proposed 2025
Revenue			
4104 Foodbank Revenue	21600	21600	21600
4165 Event Revenue		5130	4000
4400 Hall Rental	800	3585	3500
4405 Social Committee Revenue	5,000	513	1000
4490 Project/Capital		0	0
Subtotal	5,800	30828	30100

Levy \$ 92690

Total Revenues **122790**

Expenses			
5010 Wages	15,000	8477	15000
5015 Employment Insurance	250	205	300
5020 Canada Pension Plan	1,000	347	1000
5025 WSIB Expense	500	536	700
5030 EHT Expense		192	300
5050 Mileage Expense	100		100
5106 Software/Hardware Expense	2,000	1455	2000
5110 Janitorial Supplies Expense	3,000	2439	3000
5115 Hall Rental Expense	100	484	1000
5160 Social Committee Expense	5,000	819	1000
5210 Building Expense	2,000	1738	2000
5405 Utilities-Propane	12,000	6229	7000
5410 Utilities-Hydro	19,000	15545	19000
5415 Utilities-Telephone	7,000	3611	5000
5505 Building Repairs and Maintenance Expense	19,000	25244	22000
5506 Municipal Complex Supplies	700	8081	1000
5531 Project Expense (outdoor pavillion)	-		36390
5650 Other	1,000	861	1000
Total Expenses	87,650	76263	117,790

check electrical lines

Amount to be raised -

RESERVE

transfer from 2024 budget		5324	
proposed transfer from 2025 budget		5000	
Total	-	5324	



**Council - Department 50
2025 Budget**

	2024 Budget	2024 Actual	Proposed 2025
Revenue			
		0	0
		0	0
Subtotal		0	0
Levy			81900
Total			81900

Expenditures

5010	Council Meetings/Wages	62000	55577	62000
5015	EI Expense		1287	1300
5020	Canada Pension Plan	2300	2037	2300
5025	WSIB Expense	2100	1105	1300
5030	EHT Expense		1194	1200
5050	Mileage Expense	1400	1053	1400
5305	Membership Expense	1000	1065	1200
5310	Conference Expense	4500	2842	4500
5315	Travel Expense	2000	1670	2200
5320	Meal Expense	1000	366	1000
5415	Telephone Expense	1000	1970	2500
5650	Other Expenses	1000	489	1000
Total Expenses		78,300	70655	81900

Amount to be raised				0
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		Emergency Services - Department 60 2025 Budget		
		2024 Budget	2024 Actual	Budget 2025
Revenue				
4100	Other	0	-	9375
Subtotal		-		9375
Levy \$				216725
Total				226100

grant for extractor

		Expenditures		
		2024 Budget	2024 Actual	Budget 2025
5010	Wages	19000	17,800	21000
5015	Employment Insurance	500	469	500
5020	Canada Pension Plan	700	879	900
5025	WSIB Expense	650	99	500
5030	EHT Expense			500
5050	MileageExpense	200	87	200
5055	Honourarium Expense	7500	7,500	17000
5100	Equipment Repairs Expense	1000	70	1000
5105	Office Supplies Expense	1000	748	2500
5160	Hardware/Software		940	1000
5115	Shop Supply/Equipment/Small Tools Expense	6000	20,347	15000
5145	Communications/Radios Expense	3500	11,863	6000
5210	Building Expense	1000	-	1000
5305	Membership Expense	1700	1,298	2000
5320	Meal Expense			2000
5325	Training Expense	9000	4,631	10000
5326	Health & Safety/PPE Expense	3000	6,108	20000
5330	Public Education Expense	6000	1,682	6000
5400	Insurance Expense		6,488	7000
5405	Utilities-Propane	11000	6,915	9000
5410	Utilities-Hydro	3500	1,606	3500
5415	Utilities-Telephone	2500	2,472	3000
5450	Vehicle Repairs and Maintenance Expense	10000	1,865	10000
5455	Vehicle - Gas	1000	100	1000
5460	Diesel - Clear	1500	622	1500
5505	Building Maintenance Expense	12000	2,812	10000
5650	Other Expenses	3000	1,018	3000
5661	First Responders Expense	1000	-	1000
Total Expenses		106,250	98,419	156,100

chief \$1300, deputy \$300, EFR co-ordinator (\$15/hr)

computer \$1500

\$6695 washing extractor (grant)

full training days, Xmas

\$2000 PPE (grant)

Amount to be raised 0

RESERVE

Opening	19,013
transfer from 2024 budget	70,000
proposed transfer from 2025 budget	70,000
Total	159,013

 **Landfill - Department 70
2025 Budget**

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4420	Landfill Revenue	1000	3308	12000
4425	Recycling Revenue	14000	4510	5000
	Subtotal	15000	7818	17000
	Levy \$			61307
	Total			78307

GFL lease
stewardship ont

Expenditures				
5010	Wages	22000	13176	15000
5015	Employment Insurance	400	316	400
5020	Canada Pension Plan	1000	0	500
5025	WSIB Expense	750	370	750
5030	EHT Expense			300
5100	Equipment Repairs Expense	2000	0	1000
5115	Shop Supplies/Equipment/Small Tools		14	100
5326	Health & Safety/PPE Expense	0	127	200
5405	Propane Expense	1000	382	1000
5500	Recycling Expense	25000	13407	15000
5505	Building Repairs/Maintenance	2500	33	3000
5550	Groundwater Monitoring	19000	20655	22000
5650	Other Expenses	6000	2444	3000
	Total Expenses	79650	50924	62250

repair shack

amount to be raised				0
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RESERVE

transfer from 2024 budget	6000
proposed transfer from 2025 budget	16057
Total	22057



**Public Works - Department 90
2025 Budget**

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4450	Roads Revenue	25000	1,686	5000
4130	Gas Tax (CCBF)	50178	170,505	52269
4140	OCIF Grant	100000	100,000	100000
	NORDS			62000
4490	Other	240000		
Subtotal		415,178	272,191	415178

RESERVE TRANSFERS

<i>Loan Proceeds</i>				
<i>Transfer from Reserve</i>				
Subtotal		-	-	0
Levy \$				133822
Total		415,178	272,191	549000

Expenditures				
5005	Wages-Full Time	150000	105,378	150000
5010	Wages-Part Time	5000	3,585	5000
5015	Employment Insurance	3600	2,589	3600
5020	Canada Pension Plan	8500	6,162	8500
5025	WSIB Expense	5200	2,991	5300
5030	EHT Expense		3,041	3000
5035	RRSP Expense	3600	4,053	5000
5040	Medical Insurance Expense	10576	8,651	12000
5045	Benefits-Boots/Eyeglasses	1000	515	1000
5050	Mileage Expense	500	-	500
5060	Vacation Expense		6,693	8000
5100	Equipment Repairs Expense	25000	21,362	25000
5101	Equipment Purchase Expense	2000	-	2000
5105	Office Supplies Expense		120	200
5115	Shop Supplies/Small Tools Expense	10000	7,245	10000
5120	Road Material-Gravel	8000	19,750	20000
5125	Road Material-Calcium	33390	32,645	35000
5130	Road Material-Sand	5000	529	5000
5135	Road Material-Salt	2000	-	2000
5140	Road Maintenance Expense		4,348	5000
5145	Radio Expense	8000	5,873	6000
5325	Training Expense		600	1000
5326	Health & Safety PPE Expense	1000	264	1000
5405	Utilities-Propane	22000	13,272	18000
5410	Utilities-Hydro	4000	2,073	4000
5415	Utilities-Telephone	800	656	1400
5450	Vehicle Repairs & Maintenance Expense	10000	5,375	6000
5451	Licensing Vehicles Expense	9000	51	5000
5460	Equipment Fuel-Clear Diesel	26000	15,729	21000

5465	Equipment Fuel-Marked Diesel	35000	20,566	26000	
5505	Building Repairs/Maintenance Expense	5000	1,420	13000	new heater
5510	Bridges/Signs Expense	1500	5,794	2500	
5525	Culverts Expense	8000	7,132	8000	
5530	Machine Brushing/Road Side Grass Cutting Expense	5000	7,294	7500	
5531	Project Expense	2000	81,839	50000	
5535	Dam Expense	2000	908	2000	
5610	Professional Fees	0	-		
5650	Other Expenses	0	445	500	
Total Expenses		412,666	398,948	479000	

amount to be raised

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RESERVE

opening OCIF	-	64,560	
opening CCBF		144,607	
transfer from 2024 budget		70,000	
proposed transfer from 2025 budget		70,000	
Total	-	349,167	0

Department	Revenue	Expenses	Amount to be Raised
Government	236,125	526,175	-290,050
Administration	162,850	340,305	-177,455
Building (CBO)	3,000	4,925	-1,925
Cemetery	4,300	2,500	1,800
Complex	30,100	117,790	-87,690
Council	0	81,900	-81,900
Emergency	9,375	156,100	-146,725
Landfill	17,000	62,250	-45,250
Public Works	415,178	479,000	-63,822
Total	877,928	1,770,945	-893,017

<u>Ideally to be put into Reserves PW</u>	
bridges/culverts	13,000
roads	290,000
buildings	31,000
machinery/equipment	44,000
land	12,000
vehicles	47,000
	<u>437,000</u>
<u>Proposed</u>	70,000

Estimated Property Tax Revenue

based on 2024 rate

Class	Property Value	Current Rate	Total
Residential	71,512,000	0.01443755	1,032,458
Commercial	1,097,800	0.01660318	18,227
Industrial	18,700	0.0252656	472
Farm	1,142,600	0.00360939	4,124
Forests	239,000	0.00360939	863
	<u>74,010,100</u>		<u>1,056,144</u>

Dept	Government	Administration	Building (CBO)	Cemetery	Complex	Council	Emergency	Landfill	Public Works	Totals
Revenues	\$ 236,125	\$ 162,850	\$ 3,000	\$ 4,300	\$ 30,100		\$ 9,375	\$ 17,000	\$ 415,178	\$ 877,928
Property Tax Levy	\$ 300,050	\$ 197,304	\$ 1,925	\$ 2,000	\$ 92,690	\$ 81,900	\$ 216,725	\$ 61,307	\$ 133,822	\$ 1,087,723
Total	\$ 536,175	\$ 360,154	\$ 4,925	\$ 6,300	\$ 122,790	\$ 81,900	\$ 226,100	\$ 78,307	\$ 549,000	\$ 1,965,651
Expenses	\$ 526,175	\$ 340,305	\$ 4,925	\$ 2,500	\$ 117,790	\$ 81,900	\$ 156,100	\$ 62,250	\$ 479,000	\$ 1,770,945
Reserve Transfers	\$ 10,000	\$ 19,849		\$ 3,800	\$ 5,000		\$ 70,000	\$ 16,057	\$ 70,000	\$ 194,706
Total	\$ 536,175	\$ 360,154	\$ 4,925	\$ 6,300	\$ 122,790	\$ 81,900	\$ 226,100	\$ 78,307	\$ 549,000	\$ 1,965,651
Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

need to raise

last year 1,056,144

2024 rate 0.01443755
 0.0299 0.00041915 \$ 31,579
 2025 rate 0.01486923 \$ 1,087,723

other percentage increases:

	Levy \$	% of total levy	Percentage	Dollar Value
Government	300,050	27.59%	2.50%	26404
Administration	197,304	18.14%	2.99%	31,579
Building	1,925	0.18%	3.25%	34,325
Cemetery	2,000	0.18%	3.50%	36,965
Complex	92,690	8.52%	3.75%	39,605
Council	81,900	7.53%	4.00%	42,246
Emergency	216,725	19.92%		
Landfill	61,307	5.64%		
Public Works	133,822	12.30%		
	<u>1,087,723</u>	<u>100.00%</u>		

THE CORPORATION OF THE TOWNSHIP OF CONMEE

BY-LAW # 2025-010

Being a By-law to confirm the proceedings of Council at its meeting.

Recitals:

Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required.

Council from time to time authorizes action to be taken which does not lend itself to an individual by-law.

The Council of The Corporation of the Township of Conmee deems it desirable to confirm the proceedings of Council at its meeting by by-law to achieve compliance with the Municipal Act, 2001.

ACCORDINGLY, THE COUNCIL FOR THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:

1. Ratification and Confirmation

The actions of this Council at its meeting held April 8th, 2025, with respect to each motion, resolution and other action passed and taken by this Council at the meeting, are adopted, ratified and confirmed as if such proceedings and actions had been expressly adopted and confirmed by by-law.

1. Execution of all Documents

The Mayor of the Council and the proper officers of the Township are authorized and directed to do all things necessary to give effect to the actions authorized at the meeting, and/or to obtain approvals where required, and except where otherwise provided, the Mayor and Clerk are authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Passed this 8th day of April, 2025.

THE CORPORATION OF THE
TOWNSHIP OF CONMEE

Mayor Sheila Maxwell

Clerk Karen Paisley