

AGENDA FOR REGULAR COUNCIL MEETING
Tuesday, April 22nd, 2025 – 6:00 p.m.



Join Zoom Meeting: <https://us02web.zoom.us/j/81071146201?pwd=hJ5j7z0xygTWdMyOL5tHkV2Vz06a3q.1>

Meeting ID: 810 7114 6201
Passcode: 318044

1. CALL TO ORDER
Land Acknowledgement
2. APPROVAL OF AGENDA
Recommendation: BE IT RESOLVED THAT the agenda for the Regular Council Meeting of April 22nd, 2025, be approved as circulated. (Alternatively, amendments to be noted; with approval as amended.)
3. DECLARATIONS OF PECUNIARY INTEREST
4. TOWN HALL SEGMENT
5. DEPUTATIONS
 - 5.1 Jennifer Hess, Manager, Investment Services, MFOA, and Keith Taylor, CIO, One Investment
Recommendation: Directions to Administration as per Council's Determination
6. MINUTES OF PREVIOUS MEETINGS
 - 6.1 Minutes – Open Session Regular Council Meeting – April 8th, 2025
Recommendation: BE IT RESOLVED THAT the Minutes of the Open Session of the Regular Council Meeting held on April 8th, 2025, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.)
7. DISBURSEMENT LIST
 - 7.1 Payroll Report (No report this meeting)
 - 7.2 Payment Register
Recommendation: BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments, check numbers 7376 to 7390, totalling \$ 26,743.73
8. REPORTS FROM MUNICIPAL OFFICERS/OTHERS (As available)
 - 8.1 Clerk's Report
 - 8.2 Treasurer's Report (No report this meeting)
 - 8.3 Deputy Clerk-Treasurer's Report (No report this meeting)
 - 8.4 Public Works Report
 - 8.5 Fire Chief's Report (No report this meeting)
 - 8.6 Council Member Reports (Verbal)
 - 8.7 Reports from Other Agencies: as listed in the Clerk's Report
Recommendation: BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda. (Alternatively, directions to Administration as per Council's determination)
9. NEW BUSINESS
 - 9.1 Draft 2025 Budget with recommended changes submitted by Council for discussion
 - 9.2 Draft letter to City of Thunder Bay
10. BYLAWS
 - 10.1 Bylaw 2025-011 – Bylaw to amend Bylaw 1426 appointing Fire Chief (effective January 9, 2025)
Recommendation: BE IT RESOLVED THAT Bylaw 2025-011 be passed, and, FURTHER, THAT the Mayor and the Acting Clerk be authorized on behalf of the Township of Conmee to affix their signatures to Bylaw No. 2025-011, being a bylaw to amend Bylaw 1426.

11. CORRESPONDENCE
List of Resolution Support Requests from other municipalities:
11.1 Township of Tilsonburg and Township of Rideau Lakes – strong Mayor powers
11.2 City of Peterborough – use of X
12. UPCOMING MEETING DATES
Regular Council Meetings: May 13th & 27th; June 10th & 25th (Wed 6:30 pm) July 8th & 22nd; August 12th and 26th; September 9th and 23rd; October 14th and 28th; November 12th (Wed) & 24th; and December 16th, 2025.
- 13 CLOSED SESSION
Recommendation: BE IT RESOLVED THAT, the time being ____ p.m., Council enter Closed Session under the authority of those paragraphs of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, for which the meetings were closed, to consider Item 13.1, being the Closed Session minutes of the Council meeting held April 8th, 2025; and, under the authority of paragraph 239(2)(b) and 239(2)(d) of the same legislation, to consider Item 13.2 and 13.3, involving personal information about identifiable individuals and labour relations.
- 13.1 Minutes – Closed Session Regular Council Meeting – April 8th, 2025
- 13.2 Clerk's Report on Personnel Matters
- 13.3 HR Assistant's report on Personnel Matters (Verbal)
- Recommendation: BE IT RESOLVED THAT, the time being ____ p.m., Council rise from Closed Session and report in Open Session
14. BUSINESS ARISING FROM CLOSED SESSION
Recommendation 1: BE IT RESOLVED THAT the Minutes of the Closed Session of the Regular Council Meeting held on April 8th, 2025, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.)
Recommendation 2: BE IT RESOLVED THAT Administration be authorized to proceed as directed in Closed Session.
15. CONFIRMING BYLAW
By-law 2025-012 – To Confirm the Proceedings of the Meeting
Recommendation: BE IT RESOLVED THAT Bylaw 2025-012 be passed, and FURTHER, THAT the Mayor and the Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2025-012, being a By-law to confirm the proceedings of this evening's meeting.
16. ADJOURN
Recommendation: There being no further business to conduct, the Mayor declares the meeting to be adjourned at ____ p.m.



Municipal Investing with ONE Investment – Legal List

About ONE Investment

[ONE Investment](#) has been supporting municipal investment needs for 30 years. ONE is a not-for-profit company that offers municipalities and treasurers access to a broad range of investment products, all of which comply with Ontario's Legal List of municipal investment (O. Reg 438/97 of the *Municipal Act*), as well as a High Interest Savings Account (HISA), and a Prudent Investment Program. ONE also offers training opportunities, one-on-one no-cost investment advice, and a full range of tools and templates to support municipal staff's work with Council.

ONE Investment was created by two not-for-profits: [Local Authority Services \(LAS\)](#), the Business Services arm of the Association of Municipalities of Ontario (AMO), and CHUMS Financing Corporation (CHUMS), a subsidiary of the [Municipal Finance Officers Association of Ontario \(MFOA\)](#). Together these organizations have operated ONE Investment in various formats for the Ontario municipal sector since 1993.

*ONE Investment has been in operation for
more than 30 years!*

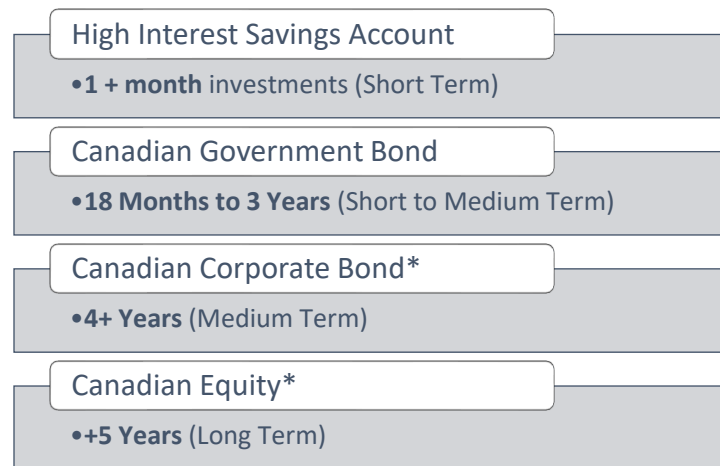
ONE Investment has long offered Ontario municipalities competitive investment options that are safe and credible, with a mind toward minimized investor risk and legislative compliance. Except for our HISA

*Approximately 40% of Ontario municipalities plus 20
Municipal Boards, Conservation Authorities and
other public sector entities invest through ONE.*

offering, all ONE Investment Legal List products are offered as a 'commingled' or 'pooled' investment portfolio. A commingled portfolio involves the grouping of investments from many organizations that share the same investment goals (Canadian Corporate Bonds, for example). All monies are managed by professional investment firms in a well-diversified portfolio of securities according to specific goals and investment parameters. Each investor owns a share of the total portfolio assets (represented by units), and investment earnings are generated when the securities held in the portfolio pay dividends, interest income, or increase in market value. All ONE Investment offerings are compliant with the *Municipal Act*.

What we offer

With ONE Investment Legal List product options, investors have access to an investment vehicle for most investment horizons – short horizons via a high-interest savings account (HISA), a Government Bond portfolio and Corporate Bond portfolio for medium term horizons, and a Canadian Equity Portfolio which is recommended for investment horizons longer than 5 years. Investments that exhibit elevated volatility of returns, like the Canadian Equity Portfolio, are only recommended for longer investment horizons, as shown below.



**Note: Canadian equities and corporate bonds with maturities > 5 years are available only through ONE Investment as per the Municipal Act regulation.*

With any investment with ONE, there is no minimum investment, your funds are not locked in and there is no minimum time required for any investment. There are no fees or penalties for the redemption of investments. However, to ensure the predictability of investment returns, there are suggested investment time horizons for each portfolio, as presented above. Note that these are periods that are typically appropriate for each investment type (to address any market volatility), but your funds are liquid and there is no obligation to invest for a prescribed amount of time.

An investment with ONE Investment – similar to most other investments permitted under the *Eligible Investments Regulation* – is not guaranteed or insured, with the exception of our HISA accounts, which are CDIC insured similar to any bank account.

ONE Investment is however designed specifically to address safety of principal and liquidity via strict investment guidelines aimed at minimizing credit and market risk to Ontario municipalities

Section 418 of the *Municipal Act*, and O. Reg 438/97 govern municipal investing activities. Specifically for Legal List, the legislation provides a list of permitted investments; if it is not on the list, then municipalities cannot own it.

Benefits of Investing with ONE

ONE Investment provides Ontario municipalities the following:

- Professional fund investment management through ONE's long-standing association with our Portfolio Manager(s) and other service providers

- Full custodial, valuation and recordkeeping service through ONE's service provider
- Guaranteed compliance with Ontario Eligible Investment regulation with quarterly compliance statements from the Portfolio Manager
- Competitive investment returns to your municipality net of investment management fees, and custodial/record keeping expense.
- Reduced risk through diversification and oversight
- Investment flexibility and liquidity
- Access to investment account information via a protected website
 - Account balances updated and posted daily
 - Monthly Statements delineating market pricing impact and investment income
 - Quarterly portfolio statements/performance reports

Does ONE Investment offer financial advice?

Yes, ONE Investment staff can provide financial advice. In 2018, ONE applied for, and received, the Ontario Securities Commission's approval for an exemption from certain registration requirements. With that exemption, ONE Investment will be providing advisory services to municipalities and the broader public sector.

Part of our mandate is to help any Ontario municipality, even if they are not a ONE customer. Our support includes:

- Answering questions about the *Municipal Act* (i.e. section 418 - Legal List investments, section 418.1 Prudent Investor Standard, or other financial areas)
- Education sessions ("Investment 101" courses for example)
- Providing economic insights and investment considerations
- Providing support/presentations to aid municipal staff in advancing knowledge of investments
- Help with a municipal Investment Plan or Investment Policy, etc.

Overview of ONE Investment Staff

Your day to day ONE Investment team have a wealth of professional and industry experience to help your municipality:

- Keith Taylor, CFA Charter holder, and ONE Investment's Chief Investment Officer can provide advice on investment policies and appropriate asset allocations. Keith has over 30 years of industry experience.
- Jennifer Hess is the Manager of Investment Services for ONE Investment (MFOA). She is a municipal finance expert and a CPA that can assist with investment policy development and other requirements; with 25 years of industry experience, 15 of them in the municipal sector.
- Jason Hagan, Program Manager for ONE Investment (LAS), has 20 years of municipal policy and governance experience.

Fees and Performance

ONE Investment fees are provided below. Fees accrue on a daily basis depending on the amount of your municipality's investment. The current annual fee schedule is as follows:

- ONE Canadian Government Bond Portfolio - 40 Basis Points
- ONE Canadian Corporate Bond Portfolio - 45 Basis Points
- ONE Canadian Equity Portfolio - 50 Basis Points
- ONE High Interest Savings Accounts – no fee paid by investor

**Note: a basis point is 1/100th of a percent (i.e. 50 basis points = 0.50%)*

There are no invoices to the municipality for any investments with ONE. The investment fees are accrued daily and applied against the portfolio returns. Returns reported on the monthly and quarterly statements are net of fees.

Historical performance reports for the Legal List products are posted monthly on the ONE Investment Website: <https://www.oneinvestment.ca/investment-reporting/one-monthly-performance-reports>.

Strategy

Each ONE Investment Legal List portfolio has investment guidelines that were developed by LAS and CHUMS with significant input from our professional investment managers, advisory committee, and third-party CFA resources. These guidelines must be followed by the investment managers and are periodically reviewed so that ONE Investment is able to guarantee regulatory compliance with the *Municipal Act* for our investors.

Benchmarks are established and maintained for each portfolio, and oversight from our Investment Advisory Committee ensure that we are in compliance, our products are competitive, and we are considering the best options for municipal investments.

Governance/Oversight

Oversight of our ONE Investment's Legal List portfolios is provided by the ONE Investment Board of Directors and our Investment Advisory Committee.

Investment Advisory Committee:

This committee includes up to 6 representatives with municipal, legal, and investment sector knowledge. They meet quarterly to:

- Review each Portfolio's Statement of Investment Guidelines and performance
- Review activities of the Managers (including mandates and compliance), as well as selection, engagement, or dismissal of investment managers
- Keep ONE informed of broader industry or capital market developments that could affect Legal List investments
- Maintain an understanding of legal and regulatory requirements

ONE Investment Board of Directors:

ONE Investment's activities are governed by the ONE Investment Board, which oversees policy, financial decisions, and general administrative functions. The board currently includes 9 active municipal representatives (i.e. CAOs, CFOs/Treasurers and elected officials) and 1 financial industry expert.

Managing Risk and Adding Value

Each municipality's definition of risk and their liquidity needs is different; a standard one fit all solution is not ideal. The investment portfolio must not only accommodate changing markets, it must also adapt to changing municipal circumstances and the liquidity needs that might arise. The **ONE Investment Advisory Team** is able to provide support and advice to the Treasurer and finance team as may be required. Under Legal List, ONE Investment cannot place trades for the municipality, our role is strictly advisory, but we can add value as a source of expertise for the municipality, helping to understand your needs and make recommendations.

Prudent Investor Standard:

For municipalities wanting a more comprehensive investment approach with more opportunity to diversify, a municipality can additionally opt into the *Prudent Investor Standard* under Section 418.1 of the *Municipal Act*. The Prudent Investor Standard allows a municipality access to investment products beyond the Legal List, which allows for a more diversified portfolio with better overall risk management.

The *Municipal Act* requires that every prudent investor municipality have an Investment Board (IB) or be part of a Joint Investment Board (JIB). The Board is given control and management of the 'Money Not Required Immediately' (as defined by the municipality) and implements an investment plan that is agreeable to the municipality and the Board.

ONE Investment offers a joint investment board ([ONE JIB](#)) to support the Prudent Investor Standard opportunity for any interested municipality, and there is no minimum investment required. Currently there are 15 municipalities leveraging this option through ONE Investment with more than \$2.2 billion of municipal assets being managed as of March 2025.

For more information on the Prudent Investor Standard option, please reach out to ONE Investment.

Thank for you taking the time to learn more about ONE Investment. We look forward to answering any further questions you might have about investing as per the *Municipal Act* and with ONE Investment.

For any questions, please contact one@oneinvestment.ca.



Township of Conmee

April 22, 2025

ONE INVESTMENT OVERVIEW

- A **not-for-profit** organization dedicated to serving the investment needs of the Ontario municipal sector
- Manages \$4.7 Billion in portfolio holdings as of February 2025
- Partnership established in 1993 and jointly operated by two not-for-profits:
 - Local Authority Services 
 - CHUMS (*a subsidiary of MFOA*) 
- ONE Investment incorporated in 2018
- Oversight provided by municipalities and investment industry experts
- 176 Ontario municipalities invest through ONE + 17 Other entities from the broader public sector (i.e. Conservation Authorities, Municipal Boards)

OUR MUNICIPAL CLIENTS (BY POPULATION)

Population	# Ontario Municipalities	# ONE Investment Clients	% of Ontario Municipalities	Prudent Investment Municipalities
Under 5,000	186	55	30%	1
5,000 to 24,999	160	67	42%	4
25,000 to 49,999	31	17	55%	2
50,000 to 99,999	28	12	43%	2
Over 100,000	39	25	64%	3
Total	444	174	40%	15

INVESTMENT ADVISORY SERVICES

- In 2018 ONE Investment incorporated as a not-for-profit and received an exemption from the Ontario Securities Commission (OSC) that allows it to provide unbiased investment advice **at no-cost**
- ONE Investment staff include:
 - CFA Charter holder who can provide advice on investment policies / appropriate allocations
 - CPA Municipal finance expert that can assist with investment policy development and other requirements.
 - Municipal policy expertise
- Combined we can help you build investments into a capital financing strategy and portfolio structure.

DO MUNICIPALITIES NEED TO INVEST?



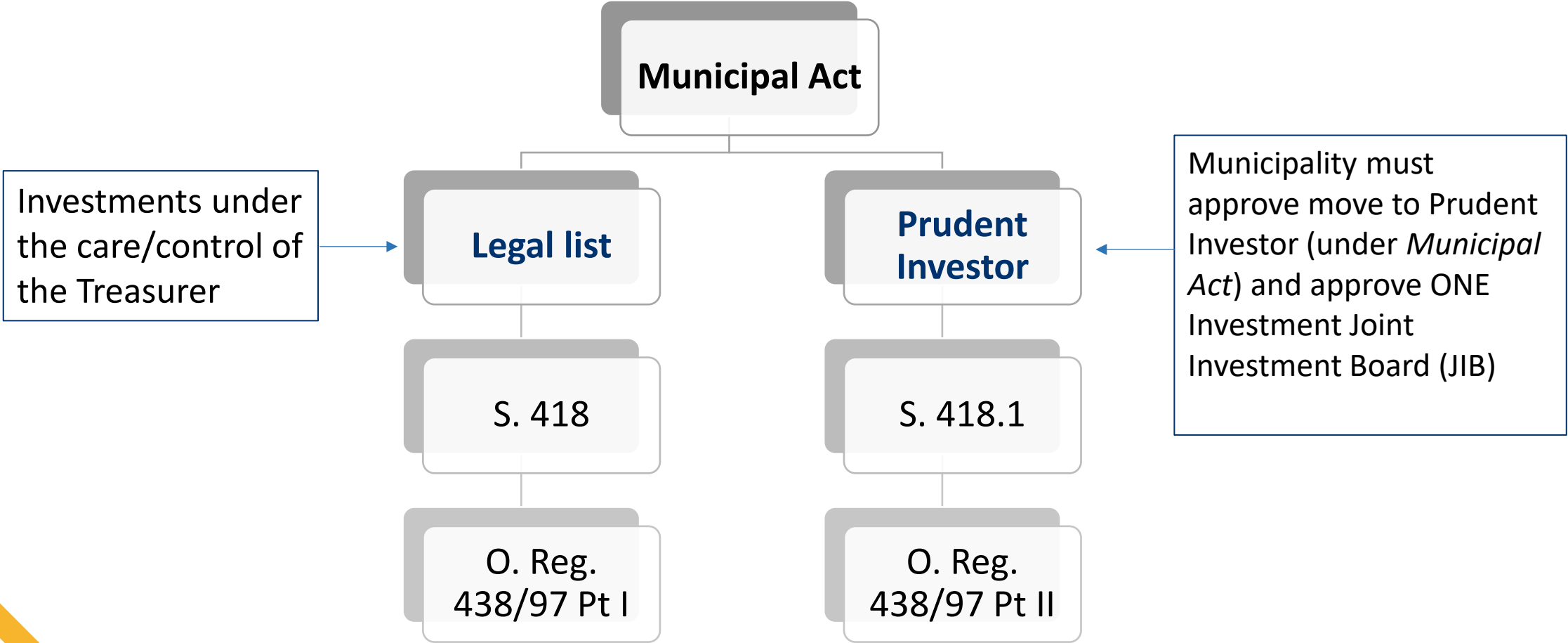
All municipalities collect property taxes and user fees

These revenues are not enough to fully fund most municipal needs

Municipalities need to invest:

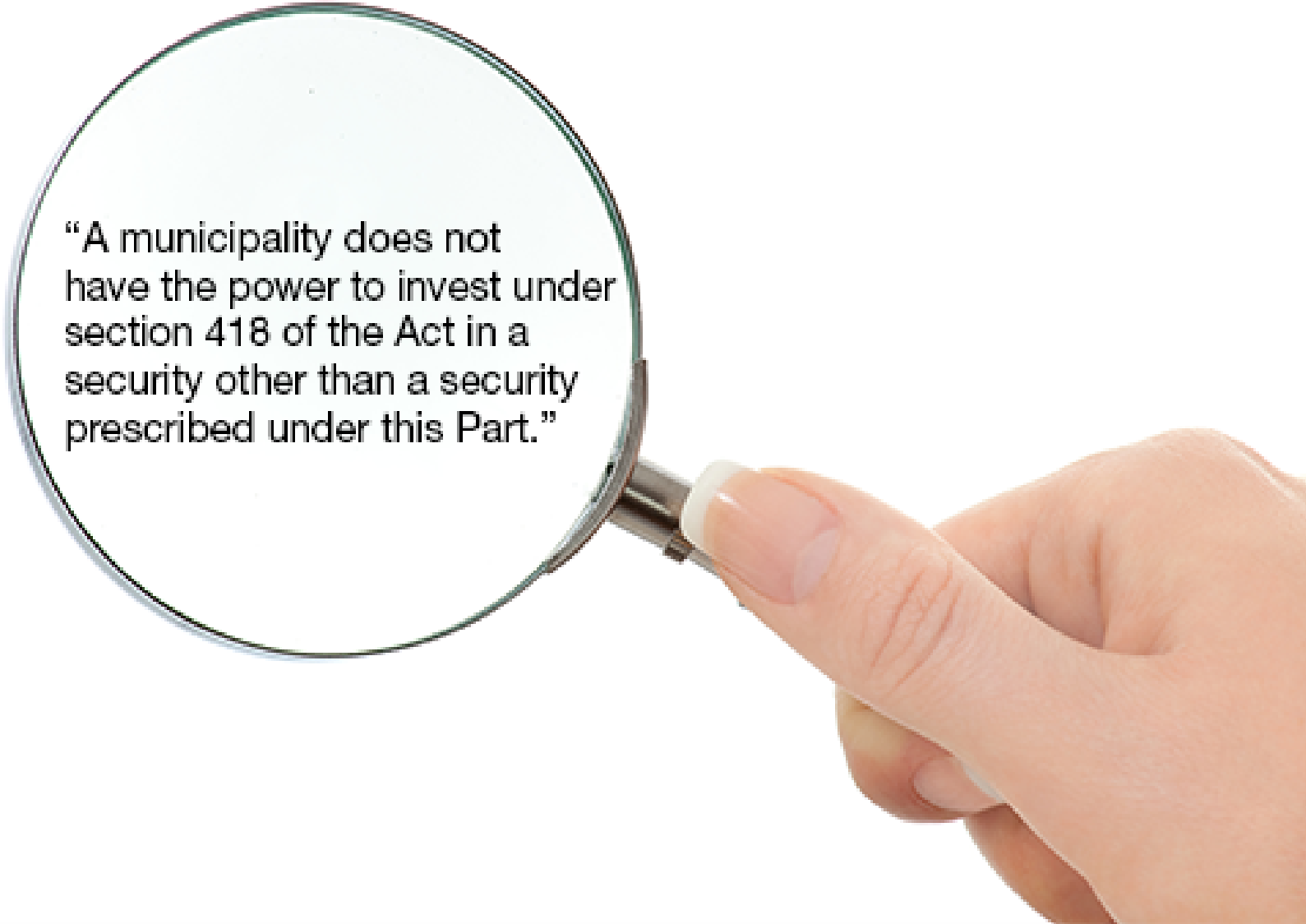
- To provide the services that the public expects
- To avoid “excessive” rate increases
- To supplement revenues

MUNICIPAL INVESTMENT LEGISLATION AND REGULATION



ONE'S LEGAL LIST INVESTMENT OPTIONS

ONTARIO REGULATION 438/97

A hand holding a magnifying glass over text. The magnifying glass is held by a thumb and index finger, with the lens focused on the text. The text is centered within the lens.

“A municipality does not have the power to invest under section 418 of the Act in a security other than a security prescribed under this Part.”

LEGAL LIST - PORTFOLIO OPTIONS

Portfolio	Intended Duration	Investment Approach	Holdings
HISA (High Interest Savings Account)	1+ months	Deposits with a Schedule One Canadian Bank under a master ONE Investment account	<ul style="list-style-type: none"> • Bank deposits
Canadian Government Bond	18 months to 3+ years	Provide a higher return over longer investment horizons through diversified investments	<ul style="list-style-type: none"> • Federal, provincial and municipal bonds • High quality bank paper • Bank guaranteed debt
Canadian Corporate Bond*	4+ years	Investment in highly rated corporate bonds maturing over a wide timeframe	<ul style="list-style-type: none"> • Canadian corporate bonds • Federal, provincial and municipal bonds
Canadian Equity*	5+ years	A diversified, conservatively managed portfolio of equity securities issued by Canadian corporations	<ul style="list-style-type: none"> • Canadian equity securities

* Canadian equities and corporate bonds with maturities > 5 years are available only through ONE Investment as per the *Municipal Act* regulation.

HISA OPTIONS

- ONE Investment offers HISA investment options through two Canadian banks (Schedule 1) – these are bank accounts
 - Scotiabank
 - CIBC
- With almost \$760+ million in HISA balances, ONE offers an interest rate of 3.275% *(based on the Prime rate as of April 14, 2025)*

LEGAL LIST FEES

The current annual fee schedule is as follows:

- ONE Canadian Government Bond Portfolio - 40 Basis Points
- ONE Canadian Corporate Bond Portfolio - 45 Basis Points
- ONE Canadian Equity Portfolio - 50 Basis Points
- ONE High Interest Savings Account – no fees

A basis point is 1/100 of 1 percent

➤ Fees accrue on a daily basis and all returns are posted net of any fees.

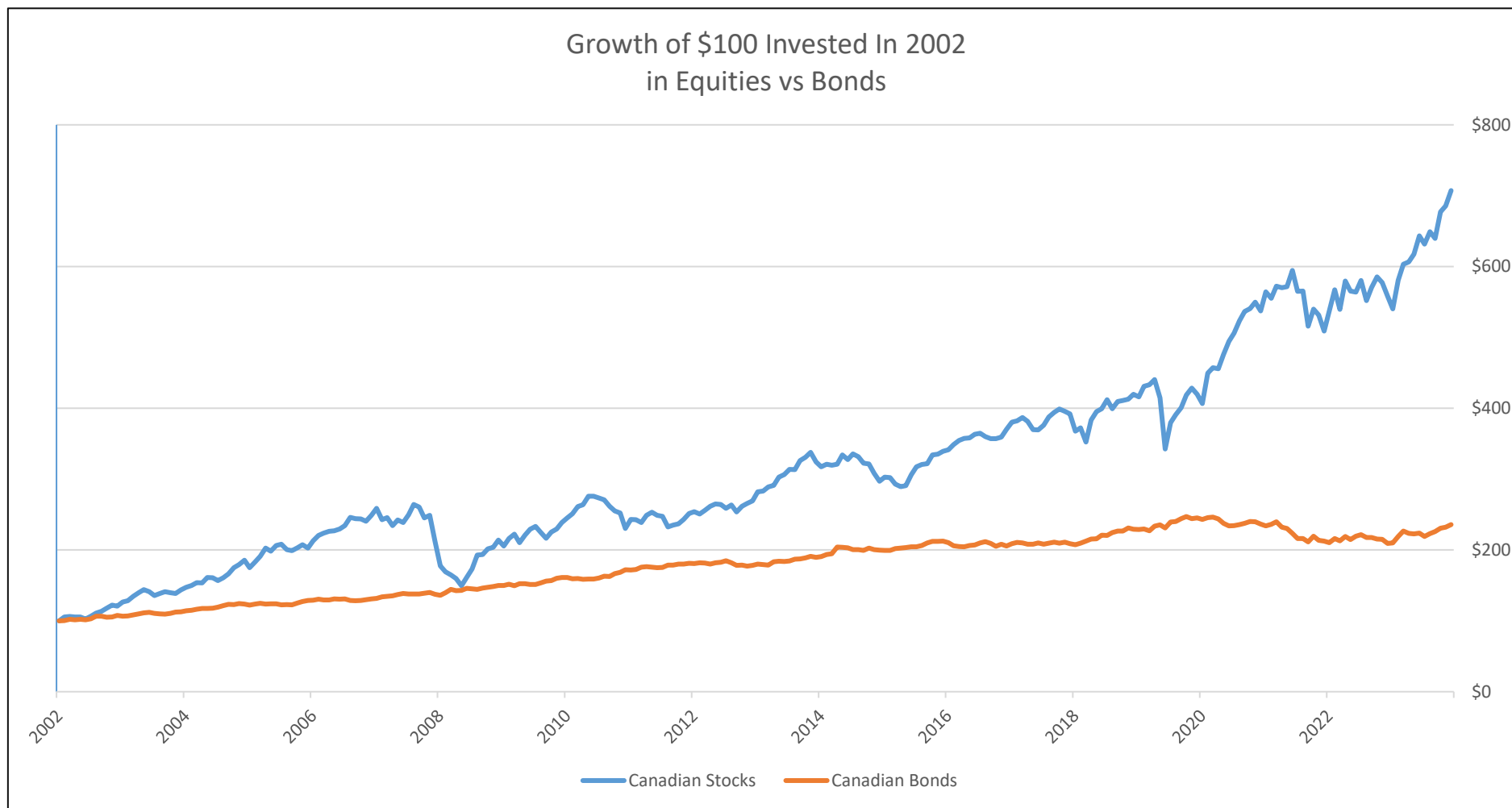
GOVERNANCE

- ONE Investment's activities are governed by the **ONE Investment Board**, which oversees policy, financial decisions and general administrative functions.
 - 9 municipal representatives and 1 industry expert

- Legal List activities have additional advice provided by an **Investment Advisory Committee**
 - comprised of investment sector experts and legal representatives

BENEFITS OF A DIVERSIFIED PORTFOLIO

EQUITY INVESTMENTS = GROWTH



NEXT STEPS: OPENING HISA AND/OR LEGAL LIST ACCOUNT

- Agency Agreement signed by Municipality
 - Municipality provides copy of By-law/resolution that authorizes the agreement or confirmation of delegated authority
- Municipality (staff) completes enrollment documents
- ONE sets up the new HISA and investment account(s)
- Municipality provides direction on how funds are to be deployed



QUESTIONS?

MINUTES - REGULAR COUNCIL MEETING

Tuesday, April 8th, 2025 – 6:00 pm



PRESENT Mayor Sheila Maxwell
Councillor Grant Arnold
Councillor David Maxwell
Councillor Chris Kresack

PRESENT VIRTUALLY Councillor David Halvorsen

ALSO PRESENT Karen Paisley, Clerk
Leanne Maxwell, Treasurer
Robb Day, Fire Chief

PRESENT VIRTUALLY Olabisi Akinsanya-Hutka, HR Assistant

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:02 p.m.
Mayor Maxwell provided a statement of land acknowledgement.

2. APPROVAL OF AGENDA**RESOLUTION 2025 – 066**

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the agenda for the regular council meeting of April 8th, 2025, be approved as circulated.**CARRIED****3. DECLARATIONS OF PECUNIARY INTEREST**

No declarations were made.

4. TOWN HALL SEGMENT

No members of the public had registered to speak at the Town Hall Segment.

5. DEPUTATIONS

Maddy From, with Food Cycle Science, addressed Council with respect to the Food Cycler Program. Ms. From provided an overview of the Food Cycler Program, answered questions, and advised Council that the municipality may purchase a minimum of 10 units at a rate subsidized by the municipality for residents. The 10-unit plan will not include the request for residents to complete a survey that occurs in their subsidized programs with over 20 units. Warranty support and troubleshooting help from customer service are still included. On consensus Council agreed to reopen the program to the municipal residents, acknowledging this program would assist with extending the life of the municipal landfill. The Clerk will advise the residents through the website, newsletter and social media and will reach out to residents who have expressed an interest previously.

6. MINUTES OF PREVIOUS MEETING(S)**6.1. Minutes – Regular Council Meeting – April 1st, 2025**

Members present reviewed the minutes. Councillor Arnold and Mayor Maxwell requested amendments.

RESOLUTION 2025 - 067

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the minutes for the open session portion of the regular council meeting of April 1st, 2025, be approved, as amended.**CARRIED**

7. DISBURSEMENT LIST

7.1. Payroll Report

Council reviewed the payroll report. There were no questions for the Treasurer.

7.2. Payment Register

Council reviewed the payment register. The Treasurer responded to questions from members present.

RESOLUTION 2025-068

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments, check numbers 7362 to 7375, totaling \$29,993.07.

CARRIED

8. REPORTS FROM MUNICIPAL OFFICERS

8.1. Clerk's Report

Clerk Paisley overviewed the Clerk's report to Council and responded to questions. In addition to the information in the report, the Clerk advised that PSD Citywide has been informed that the municipality is moving forward with their Asset Management Plan project proposal and will be providing an updated charter for the Clerk to sign. The Clerk also advised council that the social committee survey results have been consolidated, and the Clerk will be contacting residents interested in joining the social committee. The Clerk reviewed correspondence received from other agencies with Council. Council discussed CN rail's annual vegetation management program and directed the Clerk to include posters provided in correspondence to residents via social media, the website and newsletters.

8.2. Treasurer's Report

The Treasurer reviewed the Treasurer's report and responded to Council's questions. Council discussed the draft budget, and some entries listed in the budget. Council tabled the budget for further revision and review.

8.3. Deputy Clerk-Treasurer's Report

No Deputy Clerk-Treasurer's Report was presented at this evening's meeting.

8.4. Public Works Report

No Public Works Report was presented at this evening's meeting.

8.5. Fire Chief's Report

The Fire Chief overviewed his report to Council and responded to questions. The Fire Chief discussed the OPG emergency dam test with Council. Council determined that a meeting should be arranged for the EMC (Emergency Management Coordination) group as it would be beneficial to newer members of the group. The Fire Chief provided an update on how training was progressing with the volunteer firefighters and advised the volunteer firefighters are making good progress toward certification. Ontario Fire Truck Inc. will be inspecting the trucks and fire equipment. Fire Chief Day has concerns with the age of the equipment, as it's getting dated. Council advised the ladders, and hose, should form part of the fire department's budget. The fire department would like to convert a portion of the fire hall into a gym for their use and possibly for resident's use. Council will look into the possibility of this request, however Council voiced concerns with insurance. The Fire Chief is requesting Council consider a wage or honorarium increase for the Emergency First Response Coordinator. Council will consider this request. Chief Day and Council discussed the purchase of a pumper fire truck and options being considered for this purchase. Research into this purchase is ongoing. Councillor Halvorsen inquired if Chief Day had reached out to residents and businesses with heavy equipment and the MNR to see if they would assist in a fire emergency. Chief Day has not contacted residents or MNR and was hesitant to contact MNR as it would be expensive for the municipality. Council discussed the Emergency Plan with the Fire Chief. Clerk Paisley will be training as the new CEMC. The Clerk is to locate the CEMC binder and provide a copy to the Fire Chief. Chief Day reported his contract needs to be updated. A copy of the contract had been provided to Chief Day for review in March. Chief Day is satisfied with the provisions in the contract. The Clerk will create an updated bylaw for his contract and submit to Council for approval.

8.6. Council Member Reports

Mayor Maxwell advised the Clerk she could attend training in the Council Chambers when the Mayor attended the office. The Clerk had remained in the office to manage ongoing issues. The Mayor discussed the option of the employee who shovels the walkways at the municipal building attend the firehall to shovel the truck bay doors and man doors at the firehall with that employee. The employee is willing to assist with this task. The Clerk to provide access information to the Fire Hall garage to access the shovels. Work on the social committee is still proceeding. The Mayor advised that the Acting Clerk is slowly stepping away from assisting the administration office. There are a few tasks she will continue to assist with, however the Acting Clerk advised that she is no longer required.

Councillor Arnold thanked Council and staff for the flower arrangement sent to him. Councillor Arnold will be attending the Thunder Bay District Health Unit board of directors meeting. Councillor Arnold will be attending the April 22nd council meeting, and NOMA on April 23rd and 24th. He will be out of town as of April 25th for a few weeks and will attend the council meeting virtually on May 13th if he is still away. Councillor Arnold advised that our HR Assistant is a new Canadian citizen and joined the Mayor, Councillors and administration in welcoming her to Canada.

Councillor Maxwell offered to assist the Clerk with contacting Mr. Lazar to complete the purchase and installation of the mixer for the council chambers sound system.

Councillor Kresack reported he provided Council and administration staff with a copy of the Food Bank's 25th Anniversary this evening. Council discussed the event. Councillor Kresack advised that the start time has been amended and the doors for the event open at 5:30 p.m.

Councillor Halvorsen will be attending the Police Board committee meeting on April 10th. He reported he was not available to attend the Lakehead Rural Planning Board meeting this month and was unable to attend the April 1st Council meeting.

8.7. Other Agencies' Reports

These reports were listed, for information, and discussed during the Clerk's report at Item 8.1.

RESOLUTION 2025-069

Moved by: Councillor Kresack

Seconded by: Councillor Arnold

BE IT RESOLVED THAT Council received the reports presented as listed in Section 8 of this evening's agenda.

CARRIED

9. NEW BUSINESS

9.1. Draft 2025 Budget

The draft budget was discussed during the Treasurer's report. Council had further discussions and are to review the budget and provide feedback to the Treasurer for further discussion. The budget was tabled.

10. BY-LAWS

There were no bylaws presented at this evening's meeting.

11. CORRESPONDENCE

There was no correspondence from other municipalities presented at this evening's meeting.

12. UPCOMING MEETING DATES

The list of upcoming regular Council meeting dates was available for review. No changes were proposed.

Council entered closed session at 7:46 p.m. and stood down for a brief recess
Council resumed at 7:53 p.m. in closed session

13. CLOSED SESSION

RESOLUTION 2025-070

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the time being 7:46 p.m., Council enter Closed Session under the authority of those paragraphs of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, for which the meetings were closed, in order to consider Item 13.1, being the Closed Session minutes of the Council meeting held April 1st, 2025; and, under the authority of paragraph 239(2)(b) and 239(2)(d) of the same legislation, in order to consider Item 13.2 and 13.3, involving personal information about identifiable individuals and involving labour relations or employee negotiations.

CARRIED

During closed session, the following procedural resolution was passed:

RESOLUTION 2025-071

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT, the time being 8:29 p.m., Council rise from closed session and report in open session.

CARRIED

Open session resumed.

14. REPORT FROM CLOSED SESSION

RESOLUTION 2025-072

Moved by: Councillor Kresack

Seconded by: Councillor Arnold

BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on April 1st, 2025, be approved; AND, FURTHER, THAT Administration be authorized to proceed as directed in closed session.

CARRIED

15. CONFIRMING BY-LAW

15.1. By-law 2025-010

RESOLUTION 2025-073

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

BE IT RESOLVED THAT By-law 2025-010 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2025-010, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

16. ADJOURNMENT

There being no further business to attend to, the mayor declared the meeting adjourned at 8:30 p.m.

Mayor Sheila Maxwell

Clerk Karen Paisley

Township of Conmee Payment Register

7.2

Report Date

Batch: 2025-00061 to 2025-00078 2025-04-16 11:58 AM

Bank Code: GEN - TD Operating Account

	Payment #	Vendor	Amount	
Computer Cheque				
	7376	VOID - wrong payment method	0.00	
	7377	Clow Darling Ltd	271.77	
	7378	MicroAge	317.21	
	7379	MicroAge	282.50	
	7380	Rosalie Evans Municipal	687.65	
	7381	Spectrum Telecom Group Ltd	748.06	includes annual "standby" fee
	7382	Thunder Bay Vet Service Committee	100.00	
	7383	Lakehead Cleaners	75.46	
	7384	Spectrum Telecom Group Ltd	474.60	from Feb
	7385	Xerox Canada Ltd	58.68	
	7386	Kyle Foekens/BMO RRSP	134.54	
	7387	CUPE	345.65	
	7388	Ultramar	1,431.63	
	7389	Bay City Contractors	10,554.58	safety
	7390	Westland Insurance Group Ltd	383.40	
			<hr/> 15,865.73	
Other				
	123	PSD Citywide Inc.	644.10	
	123	TD Visa	2,347.00	
	151/111	TD Visa	3,174.72	
	205	TD Visa	51.02	
	232	Hydro One Networks	137.48	fire hall
	235	Hydro One Networks	1,604.06	complex
	237	Hydro One Networks	524.73	garage
	284	TBayTel	133.33	
	285	TBayTel	254.56	
	310	TD Visa	1,770.65	
	354	TD Visa	141.36	
	544	Bell Canada	94.99	
			<hr/> 10,878.00	
			<hr/> <hr/> 26,743.73	

**The Corporation of the Township of Conmee
Administrative Report**

Date: April 22, 2025

To: Mayor and Council

Subject: Administrative Activity Report

File Number: 01-C10-0000 Administrative Activity Reports

Submitted by: Karen Paisley Clerk

RECOMMENDATION:

For information and direction from Council as required.

BACKGROUND:

Administration reports to Council at regular council meetings on its activities.

DISCUSSION:

The Clerk received the charter from PSD Citywide to sign. The cost of the Asset Management Plan did not change on the agreement, so a call was made to determine why there was no change. The Clerk was informed the representative from PSD Citywide had made an error during their discussion and had confused Conmee with another municipality, so there is no change to the cost, which remains the same as quoted and approved by Council.

The Clerk and Treasurer attended another brief training webinar with MPAC on Tuesday April 14th, where they learned about severance and consolidation of land, and the role MPAC plays in this transaction.

The Clerk completed the all day AMCTO Clerk 1 training on Wednesday April 15th. There is a quiz to complete from this date and some written assignments. The expectation is the Clerk needs to complete the last quiz and 2 written assignments by April 23rd, with a final 750-to-1000-word essay due on April 30th. With this being a short week, made even shorter with the Clerk 1 training course, the Clerk will be coming in on the statutory holiday on Friday April 18th to finish some of these assignments, as she will be attending AMCTO conference Tuesday April 22nd and the morning of April 23rd, and the NOMA conference the afternoon of April 23rd to April 25th at 1:00 pm and won't be in office that week.

During the AMCTO course, the Clerk heard other Clerks referencing "escribe", which is record taking software. The Clerk would like to investigate the cost of this software and would like to use it as the record taking software for our Council meetings. The Clerk expressed an interest in this software during the training session, so the Clerk from the City of Thunder Bay, who was facilitating the Clerk 1 training, offered the Conmee Clerk the opportunity to make an appointment to see the software in operation at their municipal office.

The Clerk received an email from the office of Minister Jill Dunlop, who is attending NOMA. She is coming to tour our facility and would like to see the equipment purchased with the 2023-24

Community Emergency Preparedness Grant (CEPG). The Minister will be joined by Bernie Derible, Deputy Minister and Commissioner of Emergency Management along with two of her staff. The Clerk arranged for the Minister and Deputy Minister to attend on Thursday April 24th. The Treasurer will conduct the tour through the municipal facility and show the Minister and Deputy Minister our water filtration system purchased with the grant. The Fire Chief has offered to attend the tour as well and will escort the Minister and Deputy Minister to the fire hall to see the generator purchased as well as the mobile satellite booster purchased with the grant. The Clerk utilized the portable emergency billboard purchased with the grant, as well as the Conmee municipal office billboard, to post a welcome greeting for the Minister and Deputy Minister.

Other Agency Reports – 8.7

1. Post Meeting Minutes – Thunder Bay District Health Unit
2. Letter from Raymond Cho – 2025 Ontario Senior of the Year
3. LRCA March Spring Melt Minutes, Presentation and Flood Booklet

Public Works Managers

8.4

Report

April 22-25

Roads

- Scarifying
- Plowing
- Clean up Drifts
- Work at landfill
- Steam culverts
- Sanding
- Garbage to landfill

Equipment

- 7500 saftyed
- New Blower motor on steamer



THUNDER BAY DISTRICT HEALTH UNIT BOARD OF HEALTH MEETING MINUTES

DATE OF THE MEETING:	MARCH 19, 2025
TIME OF MEETING:	1:00 PM
PLACE OF MEETING:	FIRST FLOOR BOARDROOM / VIDEOCONFERENCE
CHAIR:	MR. JAMES MCPHERSON
BOARD MEMBERS PRESENT:	ADMINISTRATION PRESENT:
Ms. Cindy Brand	Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer
Ms. Kasey Etreni	Ms. Diana Gowanlock, Director - Health Protection
Mr. Paul Malashewski	Mr. Dan Hrychuk, Director - Corporate Services
Mr. James McPherson	Ms. Shannon Robinson, Director - Health Promotion
Mr. Jim Moffat	Ms. Diana Carlson, Administrative Assistant - Corporate Services
Ms. Cynthia Olsen	
Ms. Donna Peacock	
Mr. Don Smith	
Ms. Kristine Thompson	
Mr. Todd Wheeler	
REGRETS:	RECORDER:
Mr. Grant Arnold	Ms. Shelley Oleksuk, Administrative Assistant - Health Promotion
Ms. Lucy Belanger	
Mr. Allan Mihalcin	
ABSENT:	
Dr. Mark Thibert	

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:03 PM.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. Grant Arnold, Ms. Lucy Belanger and Mr. Allan Mihalcin.

The Chair acknowledged that the TBDHU's Healthy Kids Health on the Move for Equity (H.O.M.E.) Program was awarded the Community Engaged Research Award (CERA) by Lakehead University. This prestigious recognition is part of the 2025 Research & Innovation Awards of Excellence, and highlights research partnerships that create meaningful, positive impacts in the community through collaboration and knowledge-sharing.

The Chair also acknowledged the excellent presentation on Harm Reduction provided by Superior Points at a recent meeting of the Thunder Bay Municipal League.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

The agenda was approved as presented.

Resolution No. 17-2025

Moved By: J. Moffat

Seconded By: P. Malashewski

“THAT the Agenda for the Regular Board of Health Meeting to be held on March 19, 2025 be approved.”

CARRIED

5. INFORMATION SESSION

Ms. Marianne Stewart (Manager of Children, Youth and Families) introduced Ms. Lyne Soramaki (Public Health Nurse) and Ms. Lynda Banning (Anishinabek Nation FASD Regional Program Worker). They provided a presentation on "Migizi and Giniw's Important Journey: A Story of Reconciliation in Action" and responded to questions and comments from the Board.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The minutes of the Thunder Bay District Board of Health (Regular Session) Meeting held on February 19, 2025 were approved as presented.

Resolution No. 18-2025

Moved By: P. Malashewski

Seconded By: J. Moffat

“THAT the Minutes of the Thunder Bay District Board of Health (Annual and Regular Session) Meeting held on February 19, 2025, to be approved.”

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

No closed session was scheduled for this meeting.

9. DECISIONS OF THE BOARD

9.1 Employee Group Benefit Plan Program

Report No. 14-2025 (Finance / Human Resources) relative to recommendations for renewal of the Employee Benefit Plan for the period of April 1, 2025 to March 31, 2026 was presented to the Board.

Resolution No. 19-2025

Moved By: D. Smith

Seconded By: P. Malashewski

“THAT with respect to Report No. 14-2025 (Finance / Human Resources), we recommend the renewal of the Employee Group Benefit Plan with Green Shield Canada (Health, Dental and Travel) through the Association of Local Public Health Agencies (alPHA) Employee Group Benefit Consortium Plan as presented for the policy term of April 1, 2025 to March 31, 2026.

AND THAT the Director of Corporate Services and the Manager of Finance be authorized to complete any administrative requirements of the renewal.”

CARRIED

9.2 Contract Award for Vehicle Leasing

Report No. 15-2025 (Finance) relative to recommendations for renewal of vehicle leases for the period of July 29, 2025 to July 28, 2028 was provided to the Board. Mr. D. Hrychuk (Director of Corporate Services) presented and responded to questions and comments from the Board.

Resolution No. 20-2025

Moved By: J. Moffat

Seconded By: P. Malashewski

“THAT with respect to Report No. 15 - 2025 (Finance), we recommend that the contract for Lease of four (4) vehicles be awarded to Downtown Volkswagen for three (3) years commencing July 29, 2025 to July 28, 2028 at a total contract cost of \$95,721 (taxes extra);

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the Leased Vehicle contract(s) as required.”

CARRIED

9.3 Reserve Fund Request - Refresh of the In Good Hands Website

Report No. 13-2025 (Finance) relative to requesting funds from the In Good Hands reserve fund to cover the updating of the In Good Hands website was presented to the Board.

Resolution No. 21-2025

Moved By: P. Malashewski

Seconded By: J. Moffat

“THAT with respect to Report No. 13 – 2025 (Finance), we recommend that the Board of Health approve the withdrawal of up to a maximum of \$50,000 (taxes extra) from the Safe Food Handler Training Reserve Fund for the Refresh of the In Good Hands Website;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements for withdrawal of the reserve funds as required.”

CARRIED

9.4 2025 Base Funding Request – Ontario Seniors Dental Care Program

Mr. D. Hrychuk, Director of Corporate Services, shared a presentation with the Board pertaining to the 2025 Annual Service Plan and Budget Submission, to provide background to the base funding request and one-time funding requests being presented to the Board.

A memorandum from D. Hrychuk, Director of Corporate Services, dated March 19, 2025, and containing a resolution relative to recommendations for requesting increased funding for the Ontario Seniors Dental Care Program, was provided to the Board.

Resolution No. 22-2025

Moved By: D. Smith

Seconded By: P. Malashewski

“THAT we recommend that a \$162,500 increase to the 100% provincial Ontario Seniors Dental Care Program amount be approved and submitted to the Ministry of Health as part of the 2025 Annual Service Plan and Budget Submission for the Thunder Bay District Health Unit.”

CARRIED

9.5 One-time Funding Request – Parking Lot Rejuvenation

Report No. 10-2025 (Information Systems and Property) relative to the application of a one-time funding request for Parking Lot Rejuvenation at the main office building was presented to the Board. Mr. D. Hrychuk (Director of Corporate Services) presented and responded to questions and comments from the Board.

Resolution No. 23-2025

Moved By: J. Moffat

Seconded By: D. Smith

“THAT with respect to Report No. 10 – 2025 (Information Systems and Property), we recommend that the application for one-time 100% funding of \$1,100,000 for the repairs to the grounds for the main office building be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission as required.”

CARRIED

9.6 One-time Funding Request – Clay Tile Flooring Replacement

Report No. 09-2025 (Information Systems and Property) relative to the application of a one-time 100% funding request for Clay Tile Flooring Replacement at the main office building, was presented to the Board. Mr. D. Hrychuk (Director of Corporate Services) presented and responded to comments and questions from the Board.

Resolution No. 24-2025

Moved By: D. Smith

Seconded By: J. Moffat

“THAT with respect to Report No. 09–2025 (Information Systems and Property), we recommend that the application for one-time 100% funding of \$425,000 for the Clay Tile Flooring Replacement for the main office building be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission as required.”

CARRIED

9.7 One-time Funding Request – Skylight Sealing and Flashing Repairs

Report No. 11-2025 (Information Systems and Property) relative to the application of a one-time 100% funding request for Skylight Sealing and Flashing Repairs at the main office building was provided to the Board.

Resolution No. 25-2025

Moved By: K. Thompson

Seconded By: J. Moffat

“THAT with respect to Report No. 11 – 2025 (Information Systems and Property), we recommend that the application for one-time 100% funding of \$202,000 for the repairs of the skylights for the main office building be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Skylight Sealing and Flashing Repairs be endorsed by the Board of Health and that Administration be directed to proceed with the procurement process and repair as outlined;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission as required.”

CARRIED

9.8 One-time 100% Funding Request for Public Health Inspector Practicum

Report No. 12-2025 (Environmental Health) relative to the application of a one-time 100% funding request for Public Health Inspector student practicums was provided to the Board.

Resolution No. 26-2025

Moved By: J. Moffat

Seconded By: D. Smith

“THAT with respect to Report No. 12-2025 (Environmental Health), we recommend that the application for one-time 100% funding of \$25,000 for two Public Health Inspector students be approved for submission to the Ministry of Health through the Annual Service

Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.”

CARRIED

9.9 Policy and Procedure Reviews

A memorandum from Dr. J. DeMille (MOH/CEO) dated March 19, 2025 and containing a resolution relative to review of a Board of Health policy and procedure was provided to the Board. Dr. DeMille responded to questions from the Board.

An oral motion was put forward recommending the policy and procedure be reviewed by the Executive Committee in April, with the Committee reporting back to the Board at its next regular meeting.

A meeting of the Executive Committee will be scheduled for April 16, 2025 at 11:00am.

Resolution No. 27a-2025

Moved By: D. Smith

Seconded By: K. Thompson

“THAT the following Board of Health Policies and Procedures be approved:

- BH-02-20 Code of Conduct Policy and Procedure
- BH-02-21 Conflict of Interest Policy and Procedure

AND THAT Administration be authorized to finalize and publish the Board of Health Policies and Procedures.”

DEFERRED

Resolution No. 27b-2025

Moved By: D. Smith

Seconded By: K. Thompson

“THAT the Executive Committee meet on April 16, 2025 at 11:00am to discuss and report back to the Board.”

CARRIED

9.10 Federal Funding – Indigenous Communities

A memorandum from Dr. J. DeMille (MOH/CEO), dated March 19, 2025, and containing a resolution relative to recommending the approval of the Indigenous Services Canada contribution to support the federal portion of the SLFNHA public health physician position was presented to the Board.

Resolution No. 28-2025

Moved By: D. Smith

Seconded By: J. Moffat

“THAT we recommend the Indigenous Services Canada contribution in the total amount of \$280,200 to support the federal portion of the SLFNHA public health physician position for the years April 1, 2024, to March 31, 2025, and April 1, 2025, to March 31, 2026 be approved;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements, as required.”

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 Facilities Update

Report No. 08-2025 (Information Systems and Property) relative to providing the Board of Health with the annual review of facilities and equipment was provided to the Board, for information.

10.2 MOH/CEO Update

Dr. J. DeMille (Medical Officer of Health and Chief Executive Officer) provided an update to the Board relative to the Annual Service Plan and Budget Submission and also noted that the alPHa Annual General Meeting and Conference will be held from June 18-20, 2025 in Toronto.

The Chair indicated that the selection of this year's alPHa meeting attendees will be discussed at the regular meeting of the Board in April, and four members will be selected to attend at that time. The Chair

requested that at least two Board of Health members wishing to attend the alPHa meeting consider putting their names forward for the alPHa Board when the new term begins in two years.

Dr. DeMille will follow up with Ms. Thompson and the AD-HOC committee that was formed at the previous meeting to schedule a meeting.

11. NEXT MEETING

The next regularly scheduled meeting will be held on Wednesday, April 16, 2025 at 1:00 PM.

12. ADJOURNMENT

Resolution No. 29-2025

Moved By: D. Smith

Seconded By: K. Thompson

“THAT the Board of Health meeting held on March 19, 2025 be adjourned at 2:20 p.m.”

CARRIED

2025 Ontario Senior of the Year / Prix de la personne âgée de l'année de l'Ontario



Ontario Honours And Awards (MCM) <OntarioHonoursAndAwards@ontario.ca>

To

5th Floor
Toronto ON M7A 1S5

5e étage
Toronto (Ontario) M7A 1S5

April 2025

Dear Mayor, Reeve and Members of Council:

I am writing to invite you to [nominate](#) an exceptional local senior for the 2025 Ontario Senior of the Year Award.

This award provides each municipality the opportunity to honour one outstanding senior for their contributions to enriching the social, cultural, and civic life of their community.

The deadline for nominations is April 30, 2025.

For more information on how to submit a nomination online, please visit the [Ontario Senior of the Year](#) webpage. Once your nomination is submitted, a personalized certificate with your nominee's name will be sent to you. I encourage you to present this certificate to your nominee in June during Seniors Month.

The Ontario government is proud to celebrate Seniors Month with municipalities across the province. Seniors generously give their time, knowledge and expertise making Ontario the best place in this country to live and work. It is important to take the time to celebrate our older population and acknowledge their invaluable contributions.

If you have any questions regarding the 2025 Ontario Senior of the Year Award, please contact Ontario Honours and Awards at OntarioHonoursAndAwards@ontario.ca.

Thank you for supporting the civic engagement of your local seniors.

Sincerely,

Raymond Cho
Minister for Seniors and Accessibility



Our File: 20-10-4

**Lakehead Region Conservation Authority
36th Annual Spring Melt Meeting
2025 Meeting Minutes**

Meeting Date: Monday, March 31, 2025 at 10:00 am

Location: Lakehead Region Conservation Authority Office
MS TEAMS (Virtual option as well)

In-Person Attendance: David Warwick, City of Thunder Bay
Matt Miedema, City of Thunder Bay
Aaron Ward, City of Thunder Bay
Ryan Furtado, City of Thunder Bay
David Briand, City of Thunder Bay
Zach Wood-Seems, Ontario Power Generation
Eric Hansen, Ontario Power Generation
John Caren, Township of O'Connor
Grant Arnold, Township of Conmee, LRCA Board Member
Robert Beatty, Township of Dorion, LRCA Board Member
Tammy Cook, Lakehead Region Conservation Authority
Ryan Mackett, Lakehead Region Conservation Authority
Scott Drebit, Lakehead Region Conservation Authority
Jessie McFadden, Lakehead Region Conservation Authority
Michelle Sixsmith, Lakehead Region Conservation Authority
Melissa Hughson, Lakehead Region Conservation Authority
Coralie Côté, Lakehead Region Conservation Authority
Rachael Z. Bezanson, Lakehead Region Conservation Authority
Ian Reston, Lakehead Region Conservation Authority
Ashley Brimmell, Lakehead Region Conservation Authority

Virtual Attendance: Dennis Brescacin, Emergency Management Ontario
Lisa Brygidyr, Ministry of the Environment, Conservation and Parks
John McClelland, Ministry of Transportation of Ontario
Jason Boesche, Ministry of Tourism, Culture and Gaming and Ministry of Sport
Andrew Bromley, Ministry of Natural Resources and Forestry
Laura Edgington, Ministry of Natural Resources and Forestry
Shawn Waino, Ministry of Tourism, Culture and Gaming and Ministry of Sport
Robert Wark, City of Thunder Bay
Ian Spoljarich, City of Thunder Bay
Cynthia Olsen, City of Thunder Bay
Damien CH'NG, Ontario Power Generation
Lisa Parent, City of Thunder Bay
Ryan Love, City of Thunder Bay

Regrets:

Donna Blunt, LRCA Board Member
Jim Vezina, LRCA Board Member
Rudy Buitenhuis, LRCA Board Member
Trevor Giertuga, LRCA Board Member
Greg Johnsen, LRCA Board Member
Dan Calvert, LRCA Board Member
Sheelagh Hendrick, LRCA Board Member
Ryne Gilliam, Lakehead Region Conservation Authority
Michelle Willows, Lakehead Region Conservation Authority
Melanie O'Riley, Lakehead Region Conservation Authority
Karen Paisley, Township of Conmee
Chad Tanner, Ontario Power Generation
Tom Aaltoma, Ontario Power Generation
Evan Saunders, Ontario Power Generation
Dan Galick, Ontario Power Generation
Christopher Bortolin, Ontario Provincial Police
John Piccinin, City of Thunder Bay
Kerri Marshal, City of Thunder Bay
James Bennitt, Ministry of Natural Resources and Forestry
Christian Carl, Ministry of Natural Resources and Forestry
Sean Horan, Municipality of Oliver Paipoonge
Mark Shruiff, Municipality of Neebing
James Brown, Municipality of Shuniah
Blair Arthur, Municipality of Shuniah
Kayla Dixon, City of Thunder Bay
Darren Smith, Township of Conmee
Erika Kromm, Municipality of Neebing
Karen Paisley, Township of Conmee
Corey Santorelli, Township of Gillies
Leonard Arps, Township of Conmee
Erin Muller, Ministry of Natural Resources and Forestry
Nasr Slabi, Ontario Ministry of Transportation
Cathy Seeley, Ontario Ministry of Transportation
Curtis Peckford, Ontario Provincial Police
Danette Hiscox, Ontario Provincial Police
Richard Cunningham, Ontario Provincial Police
Timothy Penfold, Ontario Provincial Police
Faith Ling, Ontario Provincial Police
Dave Tarini, City of Thunder Bay
Michelle Warywoda, City of Thunder Bay
Erika Kromm, Municipality of Neebing
Laura Bruni, Township of Gillies
Mavis Harris, Township of Dorion
Wayne Hanchard, Municipality of Oliver Paipoonge
Craig Baumann, Municipality of Shuniah
Kerry Bellamy, Municipality of Shuniah

Patrick Morash, Fort William Historical Park
Rik Aikman, Ministry of Natural Resources and Forestry
Chris Bowles, Municipality of Oliver Paipoonge
Kelly Johnson, Township of O'Connor
Barry Livingston, Municipality of Neebing
Don Fredrickson, Township of Dorion

All attendees provided a brief introduction including their name, agency they represent as well as their role relating to flood forecasting and flood events.

Item 1: Overview of the Provincial Flood Warning System

- A brief overview of the Flood Forecasting Program was given:
- *MNRF Role*
 - Maintain streamflow and precipitation networks.
 - Analyze streamflow and weather conditions and provide flood criteria mapping and daily precipitation forecasts.
 - Responsible for providing Provincial Flood Messaging to Conservation Authorities and MNR Districts.
 - Provide Flood Forecasting to areas outside the jurisdiction of Conservation Authorities.
- *LRCA Role*
 - Maintain streamflow and precipitation networks.
 - Monitor and collect data related to rainfall, snow, ice conditions, groundwater levels and streamflow.
 - Monitor forecasted weather and runoff to predict the flows of rivers and streams in our area of jurisdiction.
 - Issue Watershed Condition Statements/Watch/Warning messages to Member Municipalities, affected agencies and news media.
 - Promote and participate in the development of Emergency Plans with Member Municipalities.
 - Participate in the Kam River Dam Safety Preparedness and Emergency Response Plan.
 - Interact with Provincial and Municipal Officials during an event.
 - Host annual Spring Melt Meeting.

Flood Warning System

FLOOD MESSAGE TERMINOLOGY:

- A Watershed Conditions Statement – **Water Safety** may be issued to advise of high flows, unsafe banks, melting ice or other factors that could be dangerous for recreational users such as anglers, canoeists, hikers, children, pets, etc. Flooding is not expected.
- A Watershed Conditions Statement – **Flood Outlook** may be issued to give early notice of the potential for flooding based on weather forecasts calling for heavy rain, snow melt, high wind or other conditions.
- A Shoreline Conditions Statement – **Lake Superior (High) Static Water Level** may be issued to give early notice of the potential for flooding on Lake Superior based on lake levels, weather, and lake conditions.
- A **Flood Watch** indicates that there is the potential for flooding within specific watercourses and municipalities.
- A **Flood Warning** indicates that flooding is imminent or occurring in specific watercourses or municipalities.
- The warning status will remain in effect until a Termination Message is issued.

- It was noted that Environment Canada has their own specific public messaging criteria. An Environment Canada Weather Statement does not always result in a local LRCA issued Flood Message, as the expected rainfall may not result in riverine flooding.
- *Message Distribution*
 - All messages will be sent via email to contacts.
 - Messages will be posted on the LRCA social media accounts on Facebook and Instagram (@lakeheadregion).
 - Fax and email contact information has been verified (annually updated).
 - In the event of a “Flood Watch”, verbal confirmation will be made with the City of Thunder Bay’s Pollution Control Plant, as well as the Reeve of Gillies when a certain water level is reached (10 year return period) on the Whitefish River (as per their request).
 - In the event of a “Flood Warning”, verbal confirmation will be made with a Municipal contact in each Member Municipality, MNR, OPG and Fort William Historical Park. The City of Thunder Bay Police Water Commander and the Ontario Provincial Police will also receive verbal communication of a “Flood Warning”.
 - Messages are posted on the LRCA website and on social media.
 - Messages are posted on the MNR Surface Water Monitoring Centre (SWMC) website.
- Flood Warning System Binder
 - Updated annually and will be distributed to Plan Holders by mail in 2025 for those not in attendance.
- *Road Superintendents Role*
 - Report observed flooding to the LRCA Duty person.
 - If possible, document the event with photographs.
 - Municipalities are responsible for implementing their Emergency Plans and conduct any remedial measures (i.e., sand bagging) if warranted.

Item 2: 2024 Year in Review

2024 Summary:

- Non-flood event year.
- LRCA issued one (1) Flood Watch Message on May 21 related to a rainfall event.
- Level 1 Low Water Conditions was declared on August of 2023 (issued when precipitation received is between 60-80% of the average) and raised to a Level 2 Low Water Conditions January 2024 (precipitation between 40-60% of average).
- Below average precipitation 6 of the 12 months (May to December).
- Below average precipitation for the year (619 mm actual versus 722 mm average).
- The Neebing-McIntyre Floodway did not divert in 2024.

Item 3: Current Conditions

Ontario Power Generation Update

- For 2025 current conditions, Kam River basin snow surveys indicated that snowpack and water content was average as of March 18, 2025 (80-110% of normal).
- Satellite imagery from March 25, 2025 shows Dog Lake, Shebandowan Lake, and Kashabowie Lake are still covered with ice.
- Satellite imagery of the Kam River shows the river still has lots of ice (March 26th Satellite imagery).
- Current inflows to Kakabeka are near median, but expected to trend to lower quartile when we decrease flow at Silver Falls this week.
- OPG water level data is available online at <https://water.opg.com/region/northwest-ontario/>.

LRCA Summary

Snow surveys – March 15, 2025 snow survey

- Below average depth and water content in the snowpack for this time of year at Hazelwood, McVicar, and Pennock.
- March 31, 2024 snow surveys indicated 21 centimetres of snowpack, with 44 millimetres of water equivalent. Historical averages for April 1st are 21 to 46 centimetres of snowpack and 60 to 126 millimetres of water equivalent.

Provincial Groundwater Network Monitoring Wells – spring levels

- All 2024 groundwater levels are higher than 2023 levels (except for Birch Beach well which is influenced by Lake Superior)
- 2025 levels compared to 2024 levels:
 - Murillo +0.24 m
 - Kakabeka +0.035 m
 - Loon Lake +1.314 m
 - Birch Beach -0.122 m
 - Wishart -0.215 m
 - Hazelwood +0.498 m

Area Watercourses - review of series of photographs from March 19, 2025 compared to historical photographs

- McVicar Creek near Jean Street – snow covered, no open channel.
- Kam River - Harstone Bridge – snow covered, beginning to open downstream where the river splits to four channels.
- Neebing Weir – snow covered, beginning to open channel downstream.

Future Forecasts (as of March 31, 2025)

- 41 mm precipitation/snow melt predicted to be required in 24 hours for flash flooding.
- 25 mm forecasted for next 5 days.
- Long term forecast indicating near normal temperatures and minimal precipitation

- 3-month temperature forecast (Env. Canada) – above normal temperatures forecast for next 3 months (April, May, June 2025).
- 3-month precipitation forecast (Env. Canada) – normal precipitation forecast for next 3 months (April, May, June 2025).

Current Conditions Summary (as of March 31, 2025)

- Uneventful spring freshet so far (from a riverine perspective).
- Below average snow depth and water content for this time of year (more than in 2024).
- Ground is still frozen.
- Watercourses are still mostly frozen.
- Area watercourses below bank full conditions.
- No ice jamming observed or reported at this time but, ice jamming possible in the usual locations.
- Decent amount of snow present and more to come Wednesday April 2, 2025, then no snow predicted for the next 2 weeks. Weather forecasts near normal temperatures allowing for steady snow melt season.
- Predicted above normal temperatures and normal precipitation for the next 3 months in the region (April, May and June).

Item 4: Lake Superior Levels

- Lake Superior water levels were below the long-term seasonal average.
- The February monthly mean lake level was 18 cm below compared to the historical monthly average, and 16 cm below compared to last year.
- This years beginning of March level is 17 cm below the historical monthly average, and 14 cm below the level last year in March.

Lake Superior Ice Coverage

- As of March 26, 2025, the Great Lakes total ice cover was 11.54% compared to 0.3% in 2024 and 2.0% for the same time period in 2022.

Item 5: LRCA Updates

LRCA has received outside funding to complete several interesting studies and programs relevant to the region:

1. Lakehead Region Coastal Shoreline Resilience Management Plan
2. Stewardship Program
3. Cyanobacteria Monitoring
4. Black Ash & Emerald Ash Borer Monitoring

Lakehead Coastal Resilience Management Plan – LRCA has received funding to perform a shoreline analysis to document existing and future impacts due to climate change. The project covers the Lake Superior Shoreline within the LRCA's area of jurisdiction (approximately 267 kilometres). Currently, there is a lack of available data for Lake Superior. This project aims to collect current data for the Current 100-year flood elevation, erosion hazards, wave-uprush hazards, future flood elevations, impacted infrastructure, develop a retreat plan and best management practices amidst climate change. The Project will be broken into 4 phases; Project Setup, Technical Analysis, Management Plan, and Communication / Consultation-Finalize. The

study information will be readily used by the LRCA for the plan review and Section 28 development regulations programs, Flood Forecasting, to help prioritize stewardship projects, to help incorporate recommendations into policies, and to make the data available to developers. Additionally, Municipalities can make use of the study data in updates to asset management plans, in determining future development areas, to updated Zoning By-Law and Official Plans, and to help plan for mitigative actions.

Stewardship Program – In 2024 the LRCA's stewardship program successfully planted over 12,000 native plants to help restore shoreline and riparian areas. This included the restoration of Fisherman's Park West meadow habitat, where over 3,500 plants were planted. Moreso, with the help of over 100 volunteers, an engineered wetland was created at Boulevard Lake to help filter runoff. Additionally, the stewardship team launched the Seeds for Conservation program, where native perennial seeds from the LRCA conservation areas are harvested and cultivated. This provides locally sourced native plants for restoration projects within the Lakehead Watershed. The LRCA will be hosting a Seeds for Conservation plant sale June 4th 2025 from 11:00 a.m. to 6:00 p.m. at 130 Conservation Road.

Invasive Phragmites – Continuing to work as part of the Thunder Bay Regional Phragmites Collaboration with the aim of being 'phrag free by 2033'. Study consists of research, education and outreach as well as treatment of phragmites in the region. Phragmites are a perennial grass that spreads aggressively and outcompetes other native plants for water and nutrients. The goal is to develop a strategic framework for tackling invasive phragmites in Thunder Bay and surrounding areas. In 2025 the LRCA will be extending the survey range west to Atikokan and east to Nipigon. 23 stands have been managed since 2022 (1 ha), and there are 8 new stands to be managed in 2025. Sightings of phragmites are encouraged to be reported to the LRCA for further identification and mapping.

Cyanobacteria Monitoring - Cyanobacteria (blue-green algae) monitoring, sampling, and cyanotoxin testing will be conducted weekly as part of the Beach Bathing Program during July and August of 2025. LRCA's program began in 2022 and will continue in 2025 as a protective measure to better understand the presence of cyanobacteria within four of our Conservation Areas, (Mission Island Marsh, Hazelwood Lake, Silver Harbour and Hurkett Cove). Cyanobacteria are microorganisms that can cause harmful algal blooms that can result in ill-effects ranging from skin-itch, to nausea, and even death in severe cases for humans and animals exposed to cyanotoxins during these blooms. Understanding the presence and patterns in which cyanobacteria occurs within our Conservation Areas is essential for the protection of visitors and their pets. The project encompasses two methods for testing and identifying cyanobacteria: the Eurofins Algal Toxin (Microcystins) Recreational Water Test Strips Kit and a microbiology assessment conducted by Blue Green Labs. Any observations or positive test results are reported to the Spills Action Center online or by phone. Increasing monitoring and public awareness provides a significant step in developing better communication and dissemination of water-related issues to the public.

Black Ash & Emerald Ash Borer Monitoring – In January 2024, Black Ash was listed as an Endangered species under the Endangered Species Act. In 2025 LRCA received funding and will be mapping and monitoring the presence of Black Ash within 5 of the LRCAs Conservation Areas, along with the presence of the Emerald Ash Borer. The Emerald Ash Borer (EAB) is an invasive

wood-boring insect that negatively impacts Ash trees. In 2023, 80% of traps set by the City of Thunder Bay were positive for Emerald Ash Borers. The goal is to identify the distribution of Black Ash on LRCA property and assess the impacts of the EAB.

Item 6: Flood Warning System Contact Booklet

- The updated Flood Warning Contact Booklet was distributed to those in attendance. An electronic version in pdf format can be sent by request, if needed.
- Copies will be mailed to those not in attendance who are a holder of a Flood Warning System Binder.

Minutes recorded by Coralie Côté, LRCA.

Please report any errors or omissions immediately.



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36th Annual Spring Melt Meeting
 March 31, 2025



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Traditional Land Acknowledgement

The Lakehead Region Conservation Authority respectfully acknowledges that the lands on which we live and work are the traditional lands of the Anishinabek Nation and are the traditional territory of Fort William First Nation, signatory to the Robinson-Superior Treaty of 1850.

As partners in the conservation and protection of the Lakehead Watershed along with First Nation communities, the Métis Nation of Ontario, and other Indigenous peoples, the LRCA is committed to the common vision of a healthy, safe and sustainable Lakehead Watershed.

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36th Annual Spring Melt Meeting


AGENDA

- Overview of the Provincial Flood Forecasting and Warning System
 - MNR Role
 - Lakehead Region Conservation Authority Role
 - Flood Warning system
 - Road Superintendents Role
- 2024 Year in Review
- Current Conditions
 - Ontario Power Generation Kaministiquia River Overview
 - Snow Data
 - Ground Water Conditions
 - Area watercourses
 - Declared Low Water Condition
 - Future Forecasts
 - Current Conditions Summary
- Lake Superior Levels
- LRCA Projects Update
- Flood Warning System Contact Booklet
 - Distribution of Booklet

We hope that as a result of this meeting that the lines of communication will be maintained should a flood event occur.

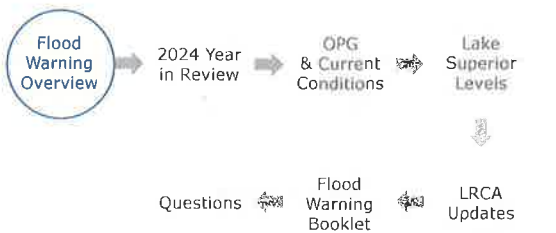
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35th Annual Spring Melt Meeting



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36th Annual Spring Melt Meeting


Goal of the Flood Forecasting Program:

Reduce the loss of life and property damage from the hazards of riverine flooding and/or erosion.




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CONSERVATION AUTHORITY

Agency Responsibilities in Flood Forecasting

- MNR has a Provincial mandate for flood emergency management that includes flood forecasting and warning at the Provincial level.
- Conservation Authorities deliver flood forecasting and warning services in areas under their jurisdiction at the local level.
- Outside Conservation Authorities the MNR is responsible for the delivery of flood forecasting and warning services (i.e. unorganized Townships).
- Member Municipalities administer their Emergency Response Plans for flooding and other high-risk emergencies.



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MNR Role in Flood Forecasting

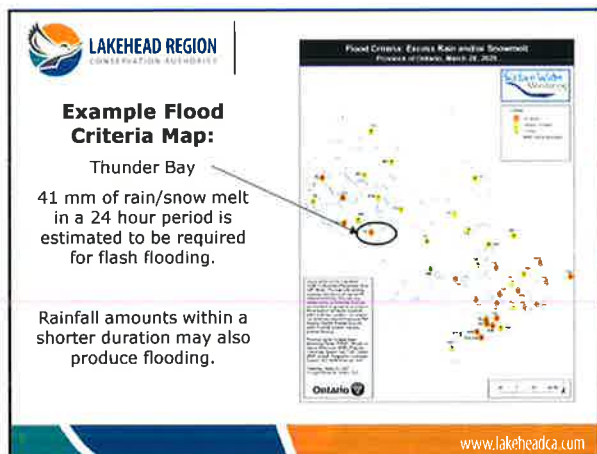
MNR RESPONSIBILITIES – Provincial Scale

1. Maintain Provincial streamflow and precipitation networks.
2. Provide Flood Forecasting and Warning for flooding in areas outside the jurisdiction of Conservation Authorities (i.e., Nalulu, etc.), and they issue Provincial flood messages
3. Maintain the Surface Water Monitoring Centre:

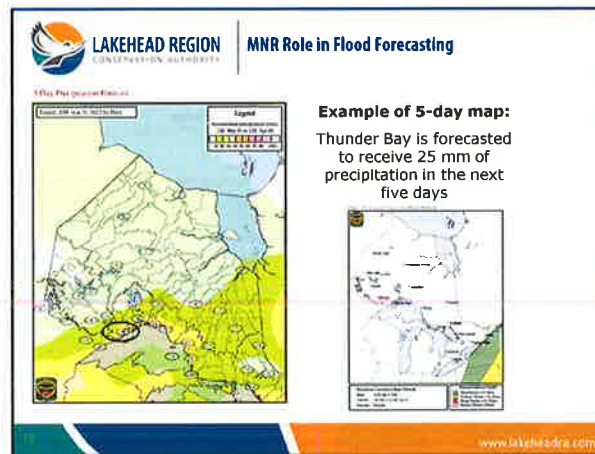
- Analysis and Interpretation of streamflow and weather conditions
- Provide Flood Criteria mapping (i.e., estimates of required precipitation/snow melt required in a 24-hour period for flash flood potential)
- Provide daily precipitation forecasts (updated 2x per day)
- Responsible for Provincial Flood Messages to Conservation Authorities and MNR Districts.

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LAKEHEAD REGION
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LRCA's Role in Flood Forecasting

LRCA RESPONSIBILITIES – Local Scale

Assist MNR in the Delivery of the FFW program in areas within their jurisdiction.

1. Maintain local streamflow and precipitation networks in our jurisdiction.
2. Monitor and collect local data related to rainfall, snow, ice conditions, groundwater levels and streamflow.
3. Monitor forecasted weather and runoff to predict the flows of rivers and streams in our area of jurisdiction.
4. Issue Flood Messages to Municipalities, affected agencies and the media.
5. Participate in the development of Emergency Plans with our Member Municipalities.
6. Participate in OPG's Kam River Dam Safety Preparedness and Emergency Response Plan.
7. Interacting with Provincial and Municipal Officials during an event to notify key individuals or agencies.
8. Hold Spring Melt Meeting Annually

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LRCA Role in Flood Forecasting

RESPONSIBILITIES:

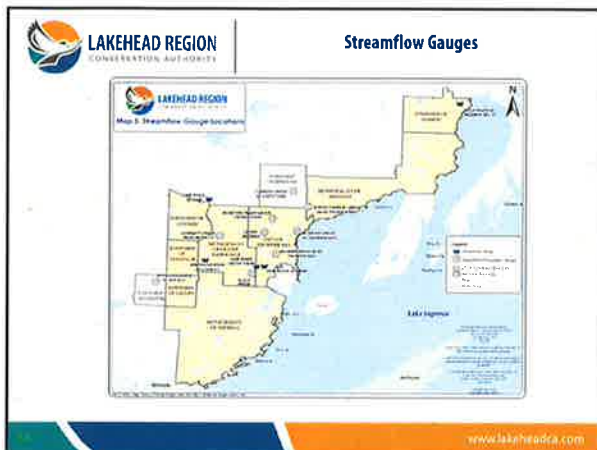
1. Maintain local precipitation and streamflow monitoring networks.

➤ In co-operation with Environment Canada and the MNR, the LRCA utilizes nine streamflow / precipitation gauges in our area.

Corbett Creek Whitefish River

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LRCA Role in Flood Forecasting

Streamflow/Precipitation Gauge Network

- Each gauge records the stream level and received precipitation every 15 minutes.
- Tipping Bucket Gauges do not operate in the winter.
- WISKI – Water Information System
- Internet based and can access data from multiple devices (do not have to be in the office)
- In a flood event, rivers can be “watched” remotely from the LRCA office.
- Fort William Historical Park has one streamflow gauge on the Kam River.
- Gauges are downloaded every hour.
- Alarm Manager – will receive a notice when a gauge reaches a pre-determined highwater level or flow, or a rate of precipitation is achieved.

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LRCA 30-Mar-2010 10:57 EST

Station	Time	Level (m)	Flow (m³/s)	Temp (°C)	Wind (km/h)	Dir	Pressure (hPa)	Humidity (%)	Rain (mm)	Snow (cm)	Ice (cm)
Kam River	10:57	10.1	10.1	10.1	10.1	10.1	10.1	10.1	10.1	10.1	10.1
Nipigon River	10:57	10.1	10.1	10.1	10.1	10.1	10.1	10.1	10.1	10.1	10.1
... (other stations)

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LRCA Role in Flood Forecasting

Neenbing River Climate Change Station

- Neenbing River Gauge located behind Arthur Street Market Place has been selected as one of five stations in the Province as a Climate Change Detection and/or Adaptation Monitoring site
- Important to have a Northern Ontario Station so that new standards are not only based on Southern Ontario monitoring
- Parameters monitored include:
 - Stream level (existing)
 - Precipitation (existing)
 - Groundwater levels – installed 2011
 - Soil Moisture – 2012
 - Water Quality – 2012
 - Air and Water Temperature – 2012
 - Barometric Pressure – 2016

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LRCA Role in Flood Forecasting

RESPONSIBILITIES:

- Monitor and collect data related to rainfall, snow, ice conditions, groundwater levels and streamflow.

Snow Surveys

Groundwater Monitoring Well

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LRCA Role in Flood Forecasting

LRCA Office

Geonor Precipitation and CoCoRaHS Gauge

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Collaborative Rain, Hail and Snow Network - CoCoRaHS

- Non-profit community based network of volunteers who take daily measurements of rain, hail and snow in their backyards.
- Precipitation gauge used, reading taken and entered on-line each day. Can be done through your phone (App available).
- Multiday reports can be done for days missed.
- 7 active volunteers in our area
- More information available for interested people.



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Precipitation Gauges



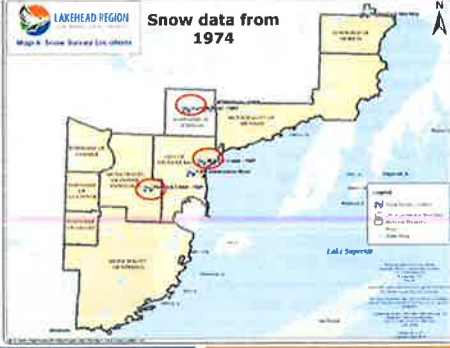
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LRCA Role in Flood Forecasting



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LRCA Role in Flood Forecasting


RESPONSIBILITIES:

- Monitor forecasted weather and runoff to predict the flows of rivers and streams in our area of jurisdiction.




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Gauge Return Period Summary Table - FLOW



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LRCA Role in Flood Forecasting

RESPONSIBILITIES (cont.): Daily Monitoring

- LRCA staff monitor weather forecasts a minimum of twice daily.
- MNR SWMC issues weather maps to Conservation Authorities twice daily, which predicts the expected precipitation as well as an estimate as to how much rain or snowmelt is required in 24 hours for flash flooding.
- Other weather forecasts are also monitored.
- The SWMC has daily briefings with Meteorologists and provide updates on forecasts during events to LRCA staff.
- LRCA staff assesses the weather forecasts along with local conditions and issue local Flood Messages as warranted.
- Streamflow gauges and precipitation gauges are downloaded every hour and can be accessed using WSKI software as needed.
 - Gauges are used to determine whether rivers are still rising or have crested.
- LRCA flood duty person assigned for each month for after hours, holidays and weekends.
- LRCA staff will visually monitor certain flood damage centres during flood events (i.e. McVicar Creek).
- The LRCA has an answering service 24 hours.
- NOTE: MNR is responsible for flood forecasting outside the jurisdiction of the LRCA, and issues Provincial flood messages.

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LRCA Role In Flood Forecasting

RESPONSIBILITIES:

- Issuing of Watershed Condition Statements/Watch/Warning messages to Municipalities, affected agencies and the media. Messages issued by fax and email. Messages are posted on the LRCA website.

*** Flood messages are related to riverine flooding not urban flooding.*

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LRCA Role In Flood Forecasting

RESPONSIBILITIES:

- Promoting and participating in the development of Emergency Plans with our Member Municipalities.

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LRCA Role In Flood Forecasting

RESPONSIBILITIES:

- Participate in OPG's Kam River Dam Safety Preparedness and Emergency Response Plan.

LRCA has a call out responsibility under the plan. Once call received from OPG, LRCA calls:

- Affected Member Municipalities:
- Oliver Paipooonge
- Conmee
- City of Thunder Bay
- O'Connor

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LRCA Role In Flood Forecasting

RESPONSIBILITIES:

- Interacting with Provincial and Municipal Officials during an event to notify key individuals or agencies.

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LRCA Role In Flood Forecasting

RESPONSIBILITIES:

- Hold Annual Spring Melt Meeting.

- Review Flood Forecasting System
- Discuss Spring Freshet and potential for Spring Flooding
- Review previous year
- Distribute Contact Booklets
- Invitation to Spring Melt Meeting sent annually to Member Municipalities, affected agencies and partner ministries.

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LRCA Role In Flood Warning

Flood Message Terminology

Local Flood Messages

Watershed Conditions Statement	Flood Watch	Flood Warning
<p>Purpose: General notice of potential flooding – identified conditions that could pose a risk to personal safety or have the potential to lead to flooding.</p> <p>Criteria: Dependent on local watershed characteristics.</p> <p>Flood Outlook: Potential for flooding or unsafe conditions based on the development of heavy rain or snow-melt conditions.</p> <p>Water Safety: Potential for dangerous river conditions, but no flooding is expected.</p>	<p>Purpose: Indication that the potential for flooding exists. Issued when river bank full or high lake levels are expected.</p> <p>Criteria: Highly dependent on local conditions and criteria.</p> <p>Time of Issue: Before flooding develops, lead time of one-to-five days.</p>	<p>Purpose: Most serious flood message type declaring that a flood is imminent or occurring.</p> <p>Criteria: Flooding is imminent or occurring.</p> <p>Time of Issue: Based upon weather and water level monitoring systems and models and may be updated depending on weather and runoff conditions or high lake level conditions.</p>

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Environment Canada Weather Statements

Environment Canada has their own public alerting criteria:

SHORT DURATION RAINFALL EVENT WARNING (heavy downpour): Issued when 50 mm or more of rain is expected within one hour.
LONG DURATION RAINFALL WARNING SUMMER: Issued when 30 mm or more of rain is expected within 24 hours; or when 75 mm of rain is expected within 48 hours.
LONG DURATION RAINFALL WARNING WINTER: Issued when 25 mm or more of rain is expected within 24 hours.
SEVERE THUNDERSTORM WATCH: When conditions are favourable for the development of severe thunderstorms with one or more of the following conditions: wind gusts of 90 km/hr or greater; hail of two cm or larger in diameter; or heavy rainfall, per rainfall criteria (excluding winter).
SEVERE THUNDERSTORM WARNING: When there is evidence based on radar, satellite pictures, or from a reliable weather spotter that any one or more of the above listed conditions in the "severe thunderstorm watch" are imminent or occurring.

An Environment Canada Weather Statement does not always result in a local Flood Message being issued by the LRCA, as the expected rainfall may not result in riverine flooding.

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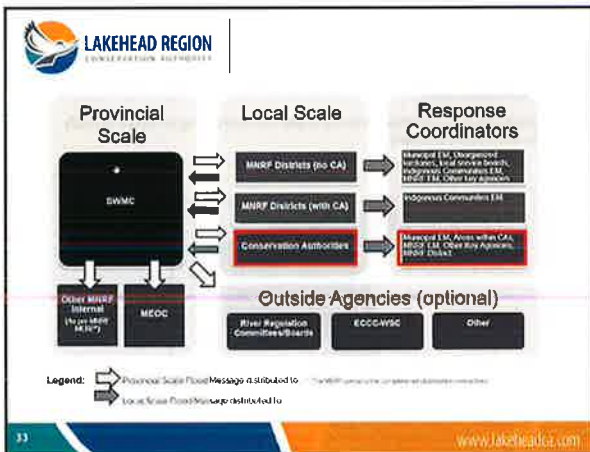
LRCA Role in Flood Forecasting

LRCA's Flood Message Distribution

- All flood messages are sent **via fax and email** to contacts.
- Email and fax numbers are confirmed with Municipalities/agencies every spring.
- In the event of a "Flood Watch" the City's Pollution Control Plant receives verbal confirmation of the message. If it's a 10-year return period on the Whitefish River, then the Reeve of Gillies is called.
- In the event of a "Flood Warning" verbal confirmation will be made with a Municipal contact in each Member Municipality.
 - Clerk
 - Mayor or Reeve
 - LRCA Board Member
 - Road Superintendent
- In the event of a "Flood Warning", phone calls are also made to the Ontario Provincial Police and the Thunder Bay Police Watch Commander.
- All flood messages are posted on the LRCA website and on the MNR SWMC website.
- All flood messages are posted to the LRCA social media accounts:
 - Facebook
 - Twitter
 - Instagram

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Flood Warning System Binder

- Updated and distributed to Plan Holders
 - Member Municipalities
 - OPG
 - PWWP
 - MNR
- Flood Warning System
 - Overview of system
 - Maps
 - Plan Holders
 - Flood Damage Centres
 - Contact Booklet
 - LRCA Duty Roster
 - Flood Watch Call Out
 - Flood Warning Call Out
- Internal more comprehensive version developed for LRCA staff
- Updated annually

Flood Warning System
External

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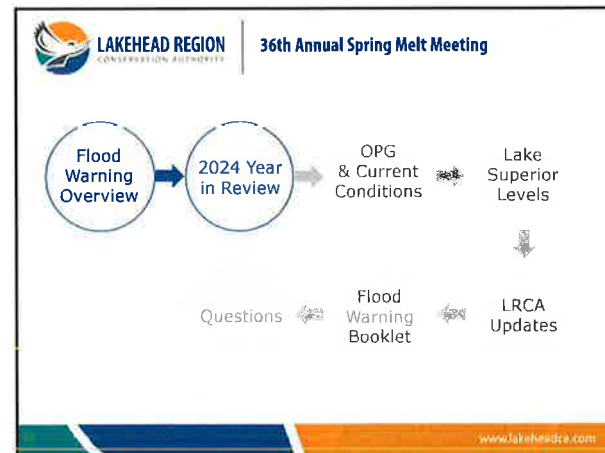
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Road Superintendents Role in Flood Forecasting

- Road Superintendents are usually the first to know or hear about localized flooding.
- The LRCA requests that any flooding observations/reports, etc. are reported to the LRCA Duty Person.
- Localized flooding may be a pre-warning to large scale flooding.
- Small streams contribute to larger streams, the compounding effect can be substantial.
- Precipitation is very often very localized (i.e., rain in the rural areas and none in Thunder Bay).
- Photographs are important in documenting high water marks along watercourses.
- Municipalities are responsible to implement their Emergency Plans as required and conduct any remedial measures (i.e., sand bagging, etc.).

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2024 Year in Review



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2024 Year in Review

NON-FLOOD EVENT year

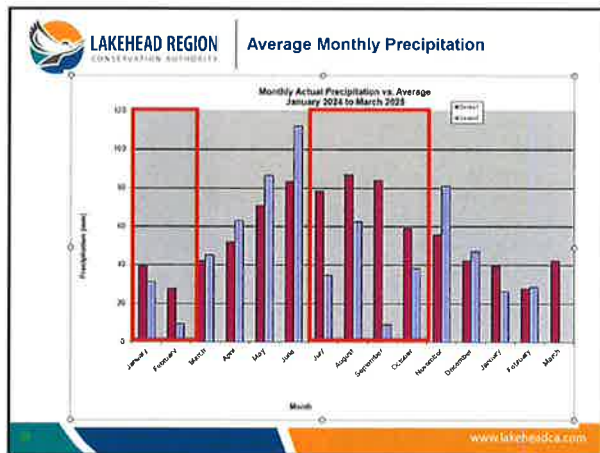
- LRCA Issued Messages:
 - 1 Flood Watch – May 21 (related to a rainfall event)
- Low Water
 - Level I Low Water Condition declared on August 2023 upgraded to a Level II Low Water Conditions January 2024 (precipitation between 40-60% of average)
 - Downgraded to Level I May 10, 2024
 - Undeclared June 5, 2024
 - Level I declared October 10, 2024 to present
 - Lots of reports of dry wells
- Below average precipitation 6 out of 12 months
- Above average precipitation 6 out of 12 months
- Below average total precipitation for the year
 - (619 mm actual versus 722 mm average)
- Neebing-McIntyre Floodway - no diversion



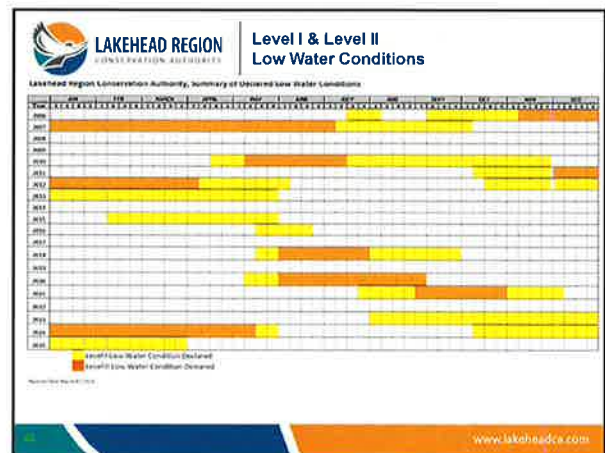
April 2, 2024

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2024 Local Flood Messages

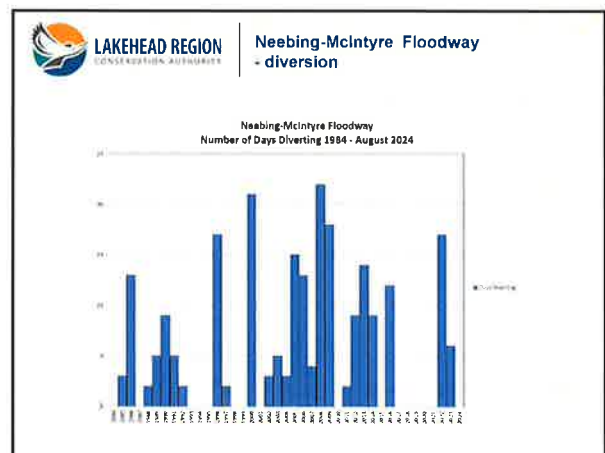
Local Messages:

- 0 – Watershed Conditions – Water Safety
- 0 – Watershed Conditions – Flood Outlook
- 1 – Flood Watch
- 0 - Flood Warning

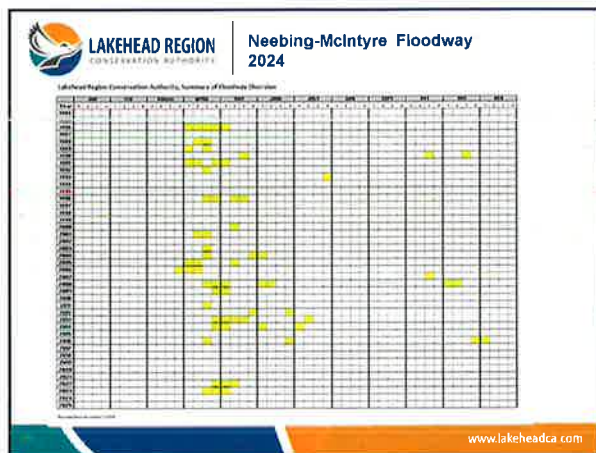
Flood Message Type	Provincial Messages received from the Provincial Surface Water Monitoring Centre within the LRCA Area of Jurisdiction	Local Flood Messages released by the LRCA within the LRCA Area of Jurisdiction
Watershed Conditions Statement	May 17, 2024 – Northern Regions May 19, 2024 – Southern Regions	None
Shoreline Conditions Statement	None	None
Flood Watch	April 25, 2024 – NE and NW Regions April 26, 2024 – Ontario including NW Region May 21, 2024 – NW Region August 8, 2024 – Southern and NW Regions	May 21, 2024 – Flood Watch
Flood Warning	None	None

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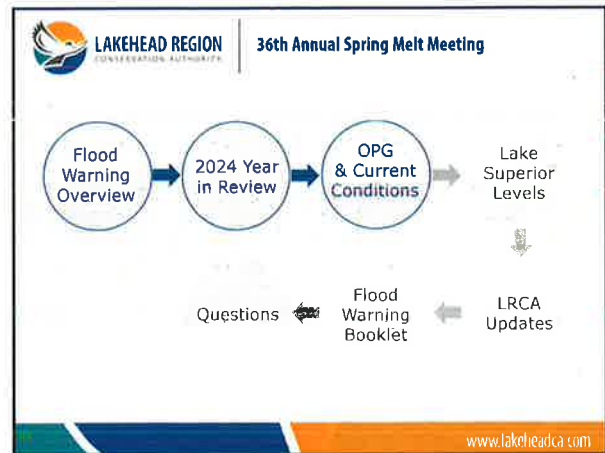
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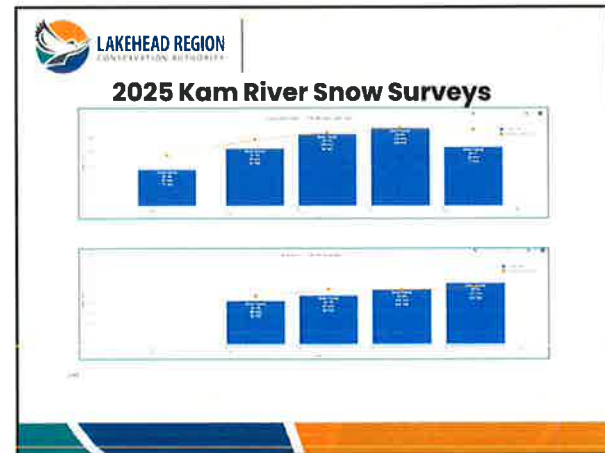
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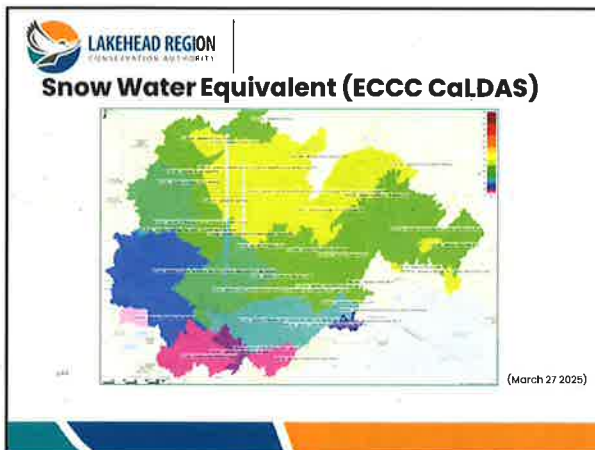
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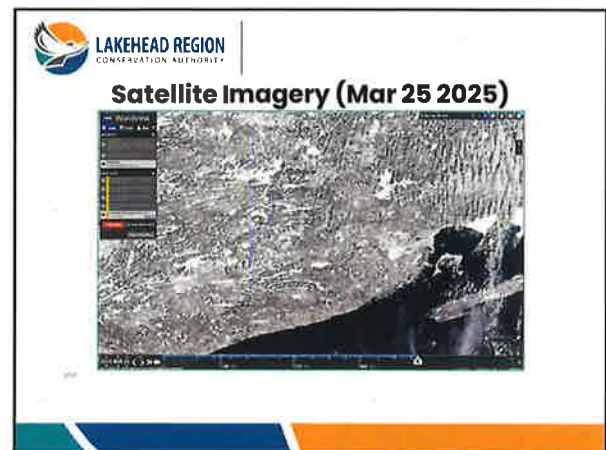
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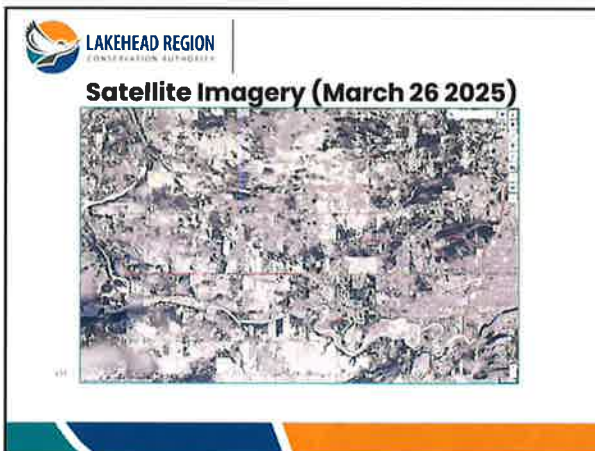
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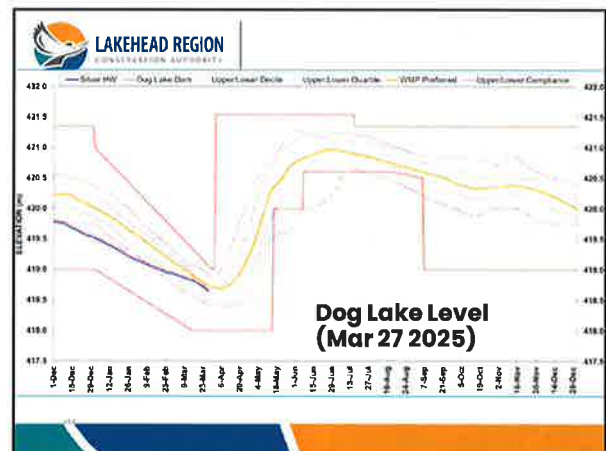
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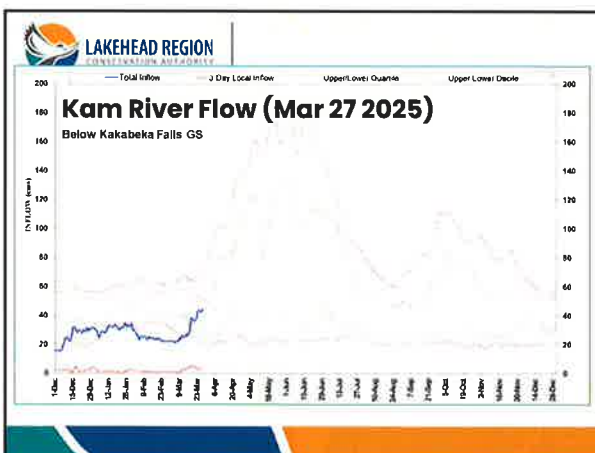
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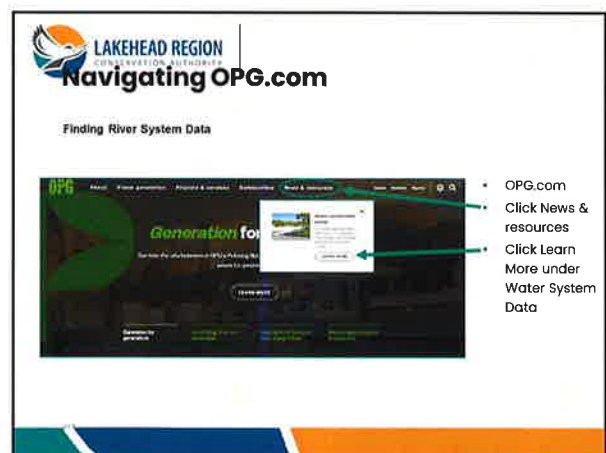
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Current Snow Conditions

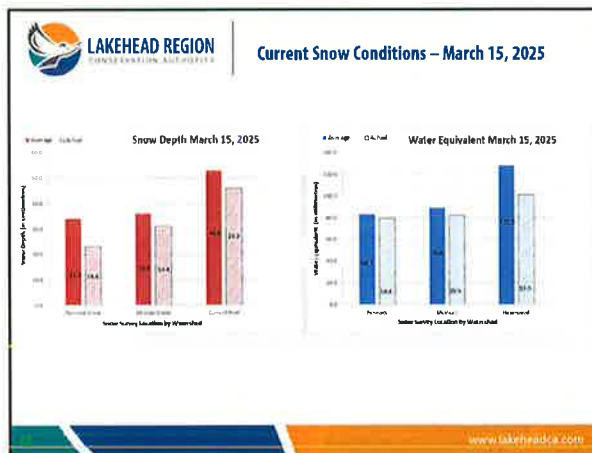
Snow Survey Data – March 15, 2025

	Hazelwood Lake		McVicar Creek		Pennock Creek	
	Snow Depth (cm)	Water Equivalent (mm)	Snow Depth (cm)	Water Equivalent (mm)	Snow Depth (cm)	Water Equivalent (mm)
March 15, 2025	46	101	31	82	23	79
Average Annual (March 15)	53	128	36	89	34	83
March 15, 2025 % Annual Average	86%	79%	89%	92%	69%	95%
2024 % Annual Average	62%	61%	64%	40%	68%	32%
2023 % Annual Average	185%	130%	210%	260%	305%	343%
2022 % Annual Average	211%*	176%	295%*	292%*	363%	407%*

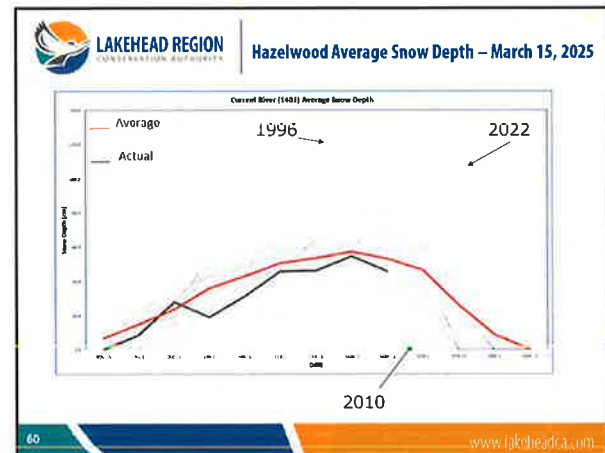
* BELOW average snow depth and water content compared to March 15th averages
 * RECORD depths in 2022 (*)
 * March 31 – LRCA office 21 cm depth, 44 mm water equivalent, (below average compared to April 1 data)

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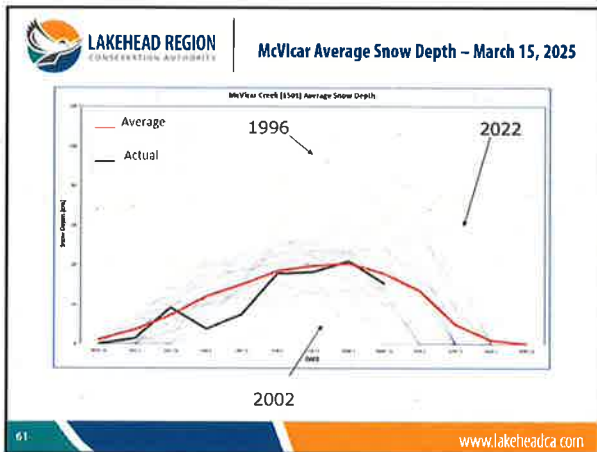
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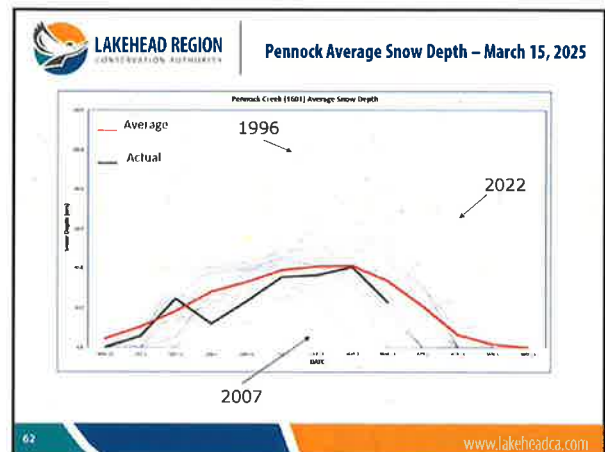
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Snow Water Weight – Equivalent Water

Snow Course	Water Equivalent (mm) (as of March 15)
Hazelwood (Gorham)	101
Pennock (Oliver Paipoonge)	79
McVicar (City of Thunder Bay)	82

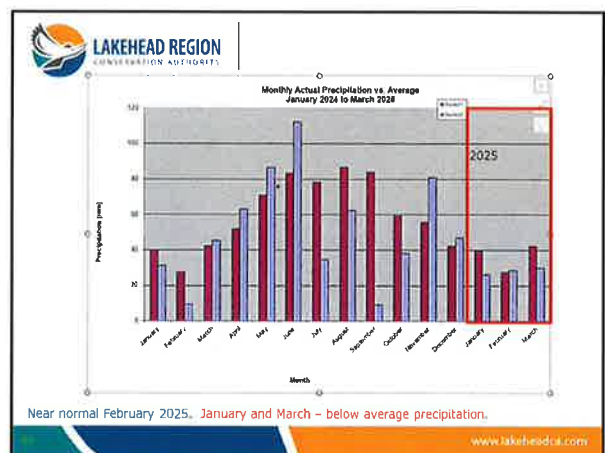
Current API – 41 mm (amount of rain or snow melt required in 24 hours for flash flooding)

March 31 – Additional snow since last measurement – LRCA OFFICE = 44 mm

NOTE Comparative Rainfall:
Regional Storm = **193 mm** in 12 hours
June 6th, 2008 = 56 mm - 105 mm
May 28th, 2012 = 5.8 mm - 88.8 mm (saturated conditions)
July 13, 2015 (Whitefish Gauge) = 120 mm

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LAKEHEAD REGION
CONSERVATION AUTHORITY

1814 - Monitoring Station Summary, Monthly Summary - February 2025

Station	Location	Parameter	Value	Unit	Notes
1814	Whitefish Bay	Water Level	120.0	mm	
1814	Whitefish Bay	Water Temperature	10.0	°C	
1814	Whitefish Bay	Water Quality	Good		
1814	Whitefish Bay	Water Level	120.0	mm	
1814	Whitefish Bay	Water Temperature	10.0	°C	
1814	Whitefish Bay	Water Quality	Good		

**Monthly updates on the LRCA website.

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CONSERVATION AUTHORITY

Provincial Groundwater Monitoring Network

- LRCA in partnership with the MECP has installed groundwater monitoring wells in the Thunder Bay area.
- The wells are used to collect groundwater quality and level data.
- Level loggers are installed in the wells which record the groundwater level every hour. Water quality is tested once per year in the fall.
- Groundwater data collection began in the summer of 2006.
- Once sufficient groundwater data has been collected, groundwater levels may be used in the OLWR program as an additional trigger to identify low water events (currently we just use precipitation and streamflow data).

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CONSERVATION AUTHORITY

PGMN Groundwater Elevations
(water level measured from top of casing in metres)

Year	Murillo	Kanabeka	Loon	Birch Beach	Wabigoan	Hazelwood
2007 (March)	1.188	9.628	7.555	3.075	11.085	2.670
2008 (March/April)	1.566	9.427	6.424	3.917	10.740	1.880
2009 (March)	2.675	9.509	5.27	2.904	10.381	1.764
2010 (March)	1.476	9.447	5.876	2.905	10.711	1.405
2011 (Feb/March)	2.725	9.55	6.032	2.027	10.983	1.555
2012 (March)	1.913	9.511	7.169	2.899	11.119	1.414
2013 (Feb)	2.816	9.574	6.337	2.832	11.178	1.929
2014 (Jan)	2.824	9.520	5.111	2.730	10.521	1.536
2015 (Feb)	2.812	9.055	5.566	2.280	10.299	1.739
2016 (Feb)	2.061	9.041	4.183	2.615	10.047	1.033
2017 (Feb)	2.129	9.409	4.534	2.711	10.162	1.301
2018 (Feb)	2.624	9.509	5.601	2.439	10.536	1.602
2019 (Jan)	2.331	9.466	4.804	2.651	10.313	1.330
2020 (Jan)	2.364	9.447	5.191	2.959	10.295	1.414
2021 (March)	2.249	9.554	6.663	2.765	11.039	2.111
2022 (March)	1.722	9.515	6.773	2.838	10.926	1.819
2023 (March)	2.31	9.475	8.005	2.79	10.605	1.618
2024 (Feb)	2.642	9.51	6.845	2.764	10.832	2.112
2025 (Jan)	2.402	9.475	5.511	2.886	10.617	1.614
2024 vs 2025 (m)	0.24	0.035	1.214	0.122	0.215	0.498

These indicators lowest levels recorded in March/April *raw data from manual water level measurements (measured from top of casing)

• 2025 groundwater levels are above 2024 levels – GROUNDWATER IS HIGHER THAN LAST YEAR (except for Birch Beach, which is influenced by Lake Superior)

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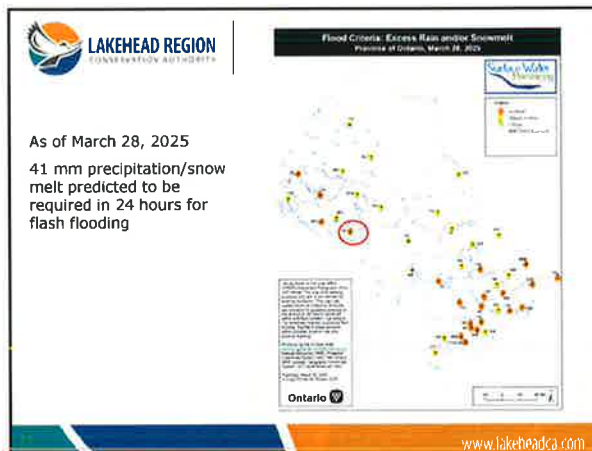
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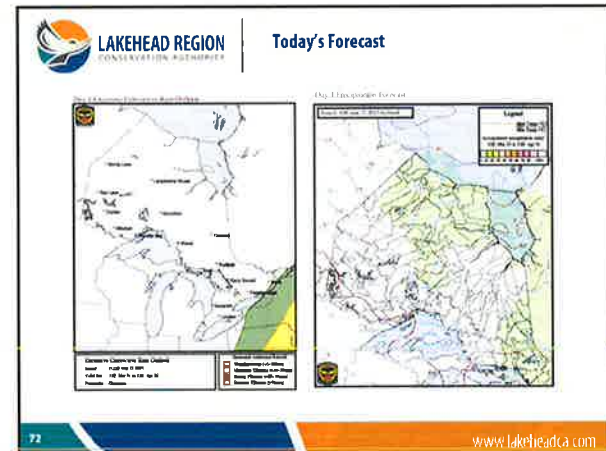
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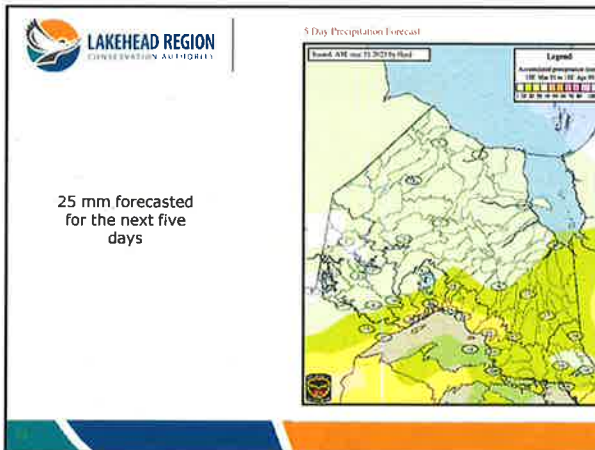
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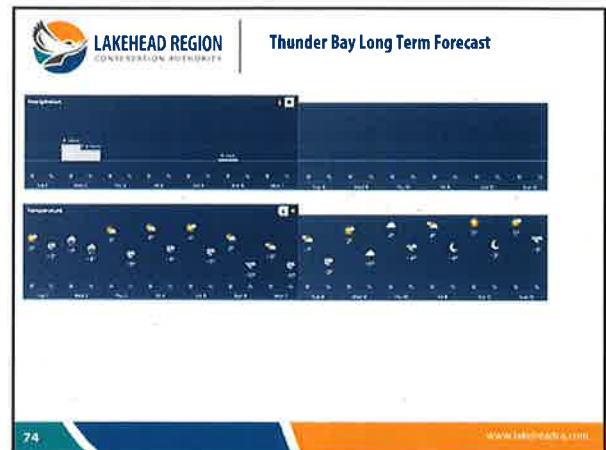
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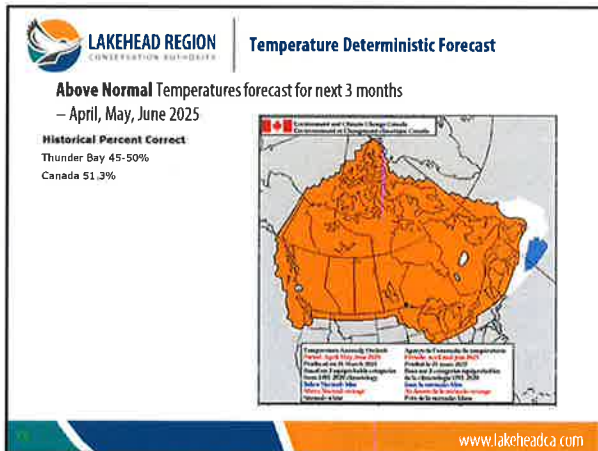
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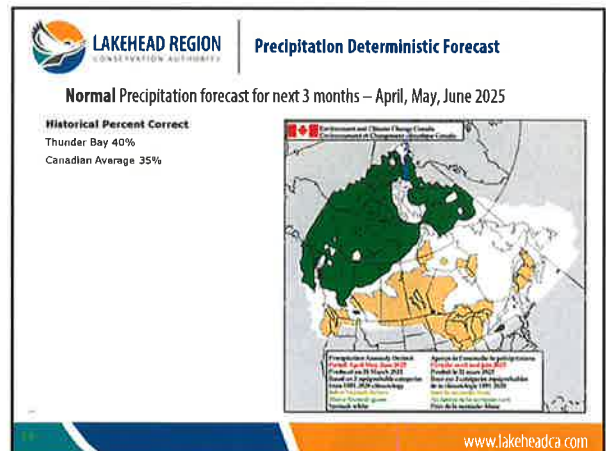
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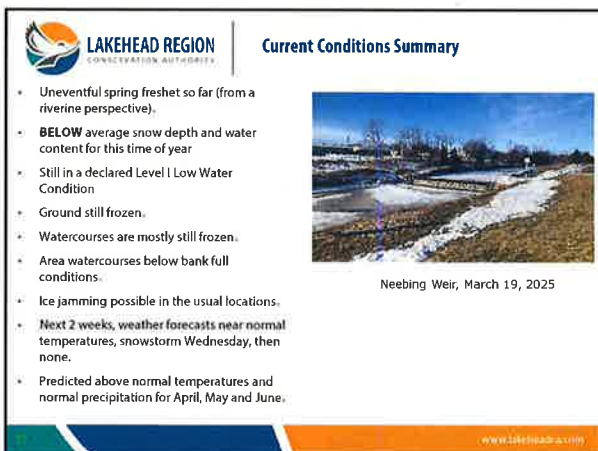
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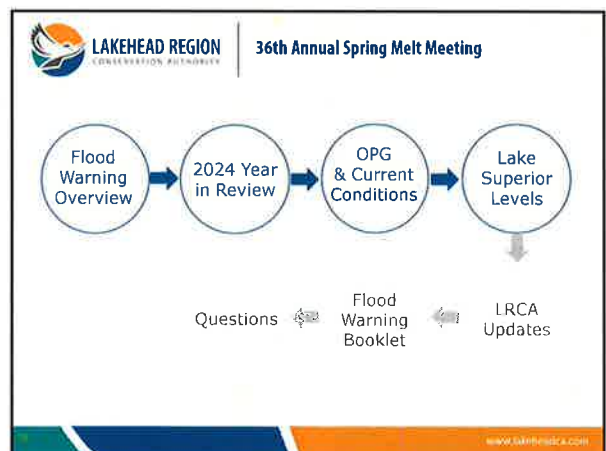
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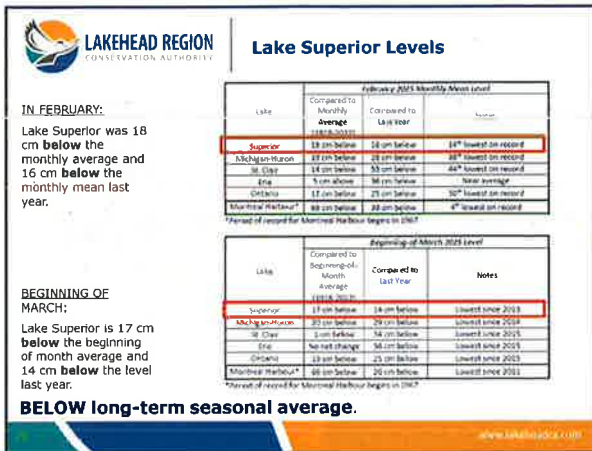
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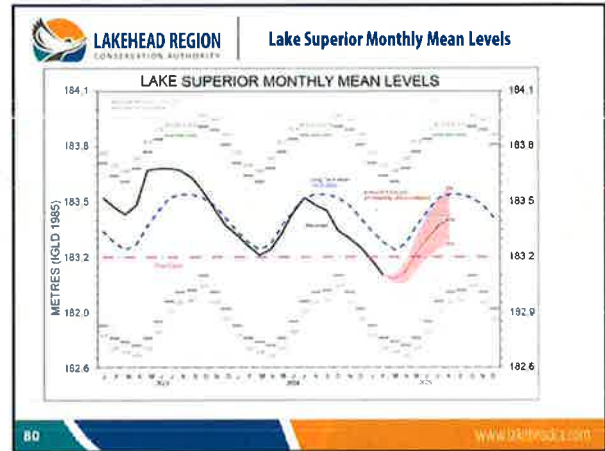
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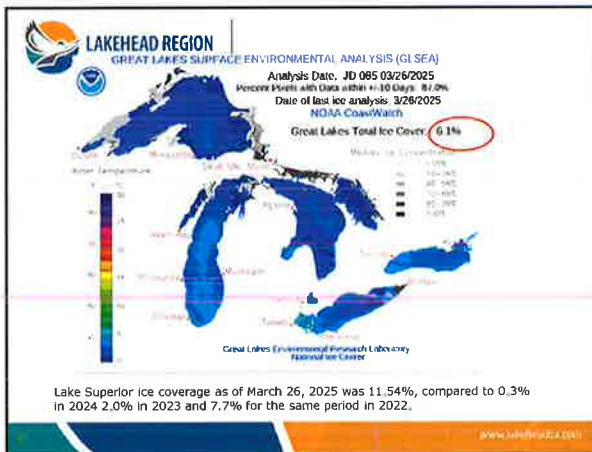
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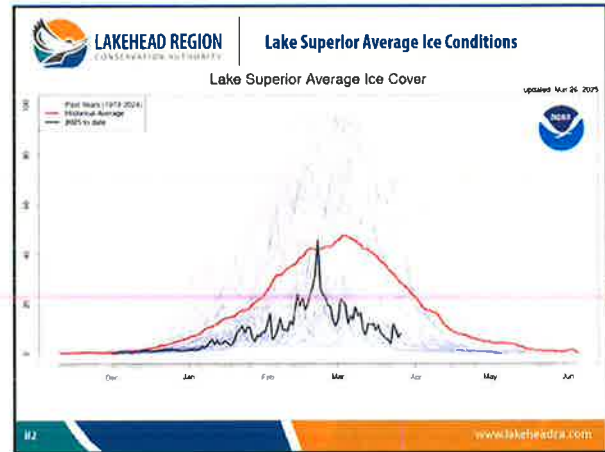
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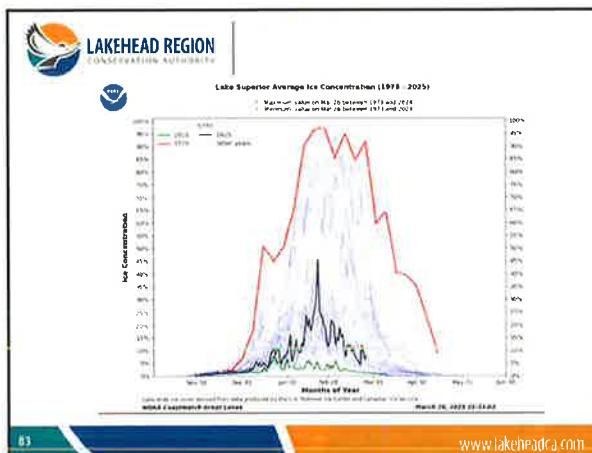
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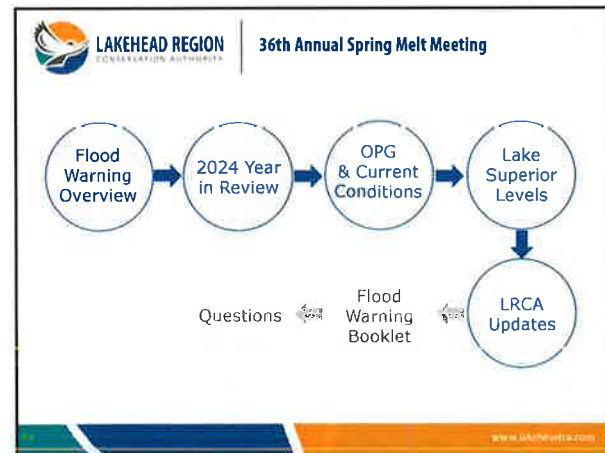
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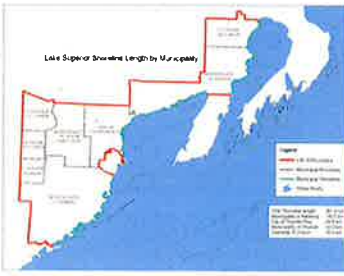


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LAKEHEAD REGION
CONSERVATION AUTHORITY

New Project:
Lakehead Coastal Resilience Management Plan

- Purpose:** Shoreline analysis to document **existing and future** impacts due to climate change from flooding, erosion, wave uprush and extreme weather events
- Covers the Lake Superior Shoreline within LRCA's area of jurisdiction (~ 267 km)
- Broken into 4 Phases
 - Project Setup
 - Technical Analysis
 - Management Plan
 - Communication/ Consultation-Finalize



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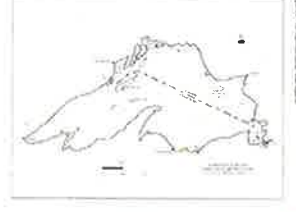
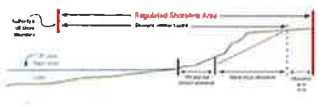
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Lake Superior Shoreline – Climate Resilience Coastal Study 2023-2027

Study to Determine:

- Current 100-year flood elevation
- Current Erosion Hazard
- Current Wave Uprush Hazard
- Future flood elevation impacted by Climate Change
- Impacted infrastructure
- Retreat plan (if warranted)
- Climate Change BMP





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Background
Current Data (Lack of Data) – Lake Superior



- No wave-uprush data
- No erosion data
- No analysis of dynamic beaches – none known to exist
- Use MNR 2001 Technical Guide to determine 100-year flood elevation – 183.9m
- Only floodplain mapping on rivers/creeks in City of Thunder Bay
- 2m contours (City has 0.5m and LiDAR)
- New LiDAR for LRCA area of jurisdiction (now available)

Lack of data – gap identified in our recently completed Watershed Based Resource Management Strategy

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LRCA Project (2024-2027):
Lakehead Coastal Resilience Management Plan

Phase 1 – Project Setup (April 2024 to March 2025)

- Background review, gather data, prepare TOR, set up Steering Committee, issue RFP, hired consultant (KGS/DHI/Zuzek)

Phase 2 – Technical Analysis (April 2025 to March 2026)

- Use of new LiDAR data from MNR – (2023-2026 LiDAR acquisition program)
- Shoreline modelling to determine hazards and map
 - Current 100-year flood elevation, 100-year erosion hazard, wave uprush
 - Future considering changing climate – flood hazard, erosion hazard, wave uprush hazard
- Identify at risk infrastructure (municipal assets, dwellings, etc.), quantify value of at-risk assets
- Create Lake Superior Coastal Flood Forecasting and Warning Plan
- Engage Steering Committee

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LRCA Project continued:

Phase 3 – Create Lakehead Coastal Resilience Management Plan (April 2026 to March 2027)

- Where applicable create plan of retreat of community assets, housing or impacted infrastructure
- Create best management practices for mitigating and adapting to climate change
- Develop innovative solutions (consider natural solutions, etc.)
- Develop short and long-term solutions
- Engage Steering Committee

Phase 4 – Communication of Plan (April 2026 to March 2027)

- Presentation/consultation – Steering Committee, municipal staff, councils, landowners, organizations
- Refine coastal strategies based on feedback
- Finalize Plan

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How the Study will be used:

<p>LRCA</p> <ul style="list-style-type: none"> Plan Review/Regulatory Programs Flood Forecasting Program Prioritize future stewardship projects Incorporate recommendations into policies Make data available to developers 	<p>Municipalities</p> <ul style="list-style-type: none"> Use data in updates to asset management plans Determine future development areas Use in updates to Zoning By-Law and Official Plans Plan mitigative actions
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How Study will be used

LRCA <ul style="list-style-type: none"> Plan Review/Regulations Flood forecasting Prioritize future stewardship projects Incorporate recommendations into policies Make data available to developers 	Municipalities <ul style="list-style-type: none"> Use data in updates to asset management plans Determine future development areas Use in updates to zoning/OP Plan mitigative actions
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RESULT: No need to either physically or financially rescue people!
OR repair the unintended consequences.

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STEWARDSHIP PROGRAM

Lakehead Region Conservation Authority's 2024 Stewardship Program:

- Planted over 12,000 native plants to restore shoreline and riparian areas
- With the help of over 100 volunteers, created an engineered wetland at Boulevard Lake to filter runoff
- Restored meadow habitat with over 3,500 plants at Fisherman's Park West
- Collaborated with Parks Canada, Nature Conservancy Canada and Red Rock Indian Band to assess impacts of Invasive Cattail in Hurkett Cove
- Launched Seeds for Conservation; cultivating native perennials from locally-harvested seed

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SEEDS FOR CONSERVATION

Seeds for Conservation sustainably harvests seeds native to Northwestern Ontario from our Conservation Areas, producing locally sourced, native plants for restoration projects within the Lakehead Watershed.

SPRING 2025 NATIVE PLANT SALE

SEEDS FOR CONSERVATION

JUNE 4, 2025 11:00 a.m. - 6:00 p.m. 130 CONSERVATION ROAD

A variety of flowering perennials will be available!

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LAKEHEAD REGION
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THUNDER BAY REGIONAL PHRAGMITES COLLABORATION

WHO: 37 members! Representatives from MTO, municipalities, local environmental groups, Parks Canada, Ontario Parks, Enbridge, TC Energy, CP Rail, and others

- With support from Invasive Species Centre and MNR

WHAT: Mapping, prioritizing, and managing Invasive Phragmites in the Thunder Bay region

- 23 stands managed since 2022 (1 ha)
- 8 new stands to be managed in 2025

WHEN: The TBPRC meets bi-annually to discuss progress and next steps

WHERE: In 2025, we'll be extending our survey range west to Atikokan and east to Nipigon

BEFORE **AFTER**

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REPORT SUSPECTED INVASIVE SPECIES

Visit: <https://www.lakehead.ca/invasive>
Email: invasive@lakehead.ca | 800-967-3774

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CYANOBACTERIA

SUSPECT A BLUE-GREEN ALGAE BLOOM?

STEP 1: Document the date, time and location of the suspect blue-green algae bloom.

STEP 2: Take Pictures! Group photos, broad view photos, and try to capture the texture of the bloom.

STEP 3: Take Water Samples! Obtain a description of the bloom, general consistency, and odour notes.

STEP 4: Stay clear from the water and prevent family, pets, and livestock from swimming, playing or drinking the water.


STEP 5: Report Blooms to Ontario Invasive Species Reporting
☎ (800) 447-7777
📧 invasivespecies@ontario.ca

Report Blooms to the Ignite Action Centre:
☎ (705) 246-2464 (Ext. 100)
☎ (416) 325-1000

If found on LACA property:
☎ (800) 384-5427
📧 info@lakehead.ca

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BLACK ASH & EMERALD ASH BORER

Black Ash was listed as Endangered under the Endangered Species Act January 26, 2024. Regulations apply within the City of Thunder Bay to healthy Black Ash > 8 cm in diameter:

- Section 9(1) Prohibition on killing, etc., whereby the tree health is assessed by a qualified professional
- Section 10(1) Prohibition on damage to habitat within 30 metres of a Black Ash

Identification:

- Distinctly corky bark
- Opposite arranged leaves
- First to yellow in the fall



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35th Annual Spring Melt Meeting



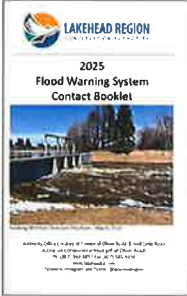
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Flood Warning System Contact Booklet



- Booklets available for pick up.
- Updates to the Flood Warning System Binder and Contact Booklets are available for pick up. Will be mailed to those not in attendance.
- Additional copies can be requested by emailing info@lakeheadca.com.

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LAKEHEAD REGION
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35th Annual Spring Melt Meeting



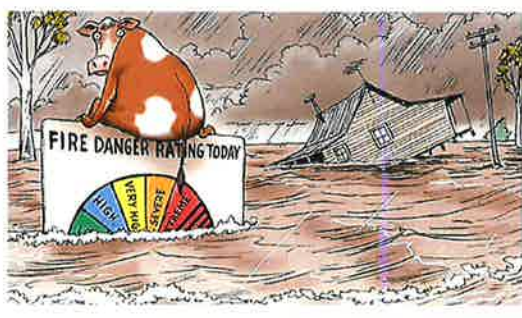
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Thank you!



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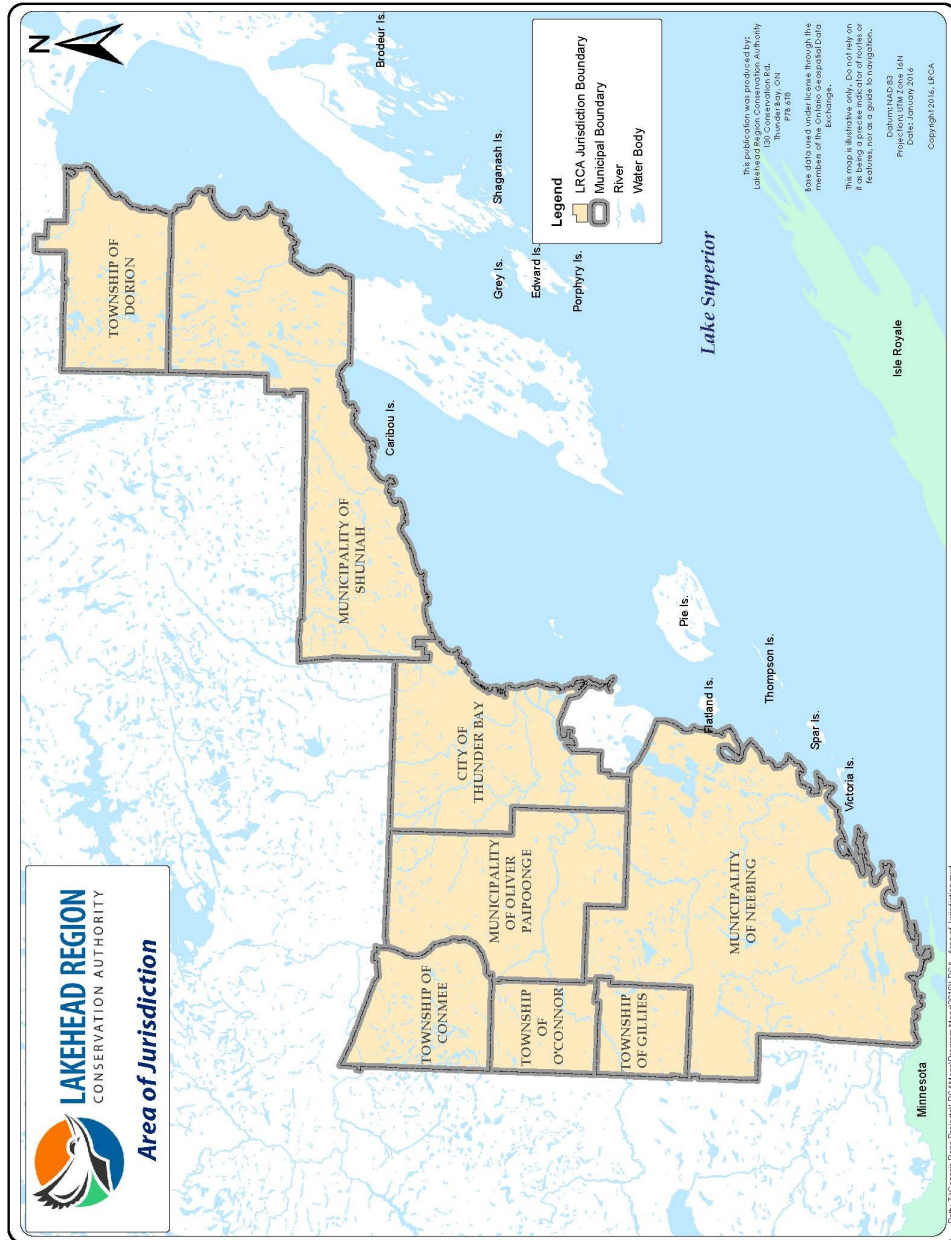
2025 Flood Warning System Contact Booklet



Neebing-McIntyre Diversion Structure – May 5, 2022

Authority Office Located at Corner of Oliver Road & Golf Links Road
Access via Conservation Road (off of Oliver Road)
Ph. (807) 344-5857 Fax (807) 345-9156
www.lakeheadca.com
Facebook, Instagram and Twitter: @lakeheadregion

LRCA Area of Jurisdiction

[illegible]

[illegible]

Purpose

This booklet has been prepared to provide the telephone, email and facsimile numbers of the Lakehead Region Conservation Authority (LRCA) staff, Member Municipality, Ministry and Agency key personnel involved in a response during riverine flooding events.

Lakehead Region Conservation Authority (LRCA) Responsibilities

The LRCA operates a Flood Warning System to reduce the risk of loss of life and property damage from the hazards of riverine/shoreline flooding and/or erosion. Responsibilities include:

1. Monitoring and collecting data related to rainfall, snow depth/water equivalent, ice conditions and antecedent moisture conditions.
2. Monitoring forecasted weather and runoff to predict the flows of rivers and streams within our area of jurisdiction.
3. Issuing Watershed Condition Statements and Flood Watch/Warning messages to Municipalities, partners and News Media within our area of jurisdiction.
4. Promoting and participating in the development of Emergency Plans with our member municipalities.

Interacting with Provincial and Municipal Officials during a flood event to notify key individuals or agencies.

Emergency and Municipal Responsibilities

Note the time and location of a concern and **report the observation** to the LRCA's flood warning Duty Person. During office hours (8:30 a.m. to 4:30 p.m.) call the LRCA office, after hours call the assigned Duty Person (see Page 3 for contact information). The general office number also has a 24 hour answering service.

The Flood Warning System operates most effectively with significant rainfall events with at least 12 hours forecast time. It is not designed to predict flood warnings as a result of high intensity, short duration thunderstorms.




	<p>NORMAL:</p> <p>Conditions are within NORMAL limits.</p> <p>No flooding is expected.</p>
	<p>WATERSHED CONDITIONS STATEMENT:</p> <p>WATER SAFETY:</p> <p>High flows, unsafe banks, melting ice or other factors could be dangerous for recreational users such as anglers, canoeists, hikers, children, pets, etc. Flooding is not expected.</p>
	<p>WATERSHED CONDITIONS STATEMENT:</p> <p>FLOOD OUTLOOK:</p> <p>Early notice of the potential for flooding based on weather forecasts calling for heavy rain, snow melt, high wind or other conditions.</p>
	<p>FLOOD WATCH:</p> <p>Indicates that there is the potential for flooding within specific watercourses and municipalities.</p>
	<p>FLOOD WARNING:</p> <p>Indicates that flooding is imminent or occurring within specific watercourses and municipalities.</p>

The Flood Warning status will remain in effect until a **Termination Message** is issued. LRCA will issue all messages by email and fax to contacts outlined in this booklet, as confirmed annually.

2025 FLOOD FORECASTING AND WARNING BOOKLET

[illegible]

 Government & Agencies - Department - 00 2025 Budget		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4020	Interest Earned - Tax Related		28072	30000
4025	Province of Ontario PIL	500	0	500
4104	Food Bank Lease	21600	22548	21600
4150	OMPF	205800	205800	222400
4460	Provincial Offences	7000	5763	5000
4146	Library	1225	1225	1225
	Subtotal	236,125	235336	236125
	Levy \$			300050
	Total Revenues			536175
Expenses				
5260	Taxes Written Off	2500	5008	5200
5345	Election Expense	0	0	0
5400	Insurance Expense	63502	65717	75267
5600	Audit Expense	27500	13862	15000
5605	Legal Expense	5000	580	5000
5610	Other Professional Fees Expense	1500	1973	23000
5615	Property Assessment Expense	13291	13155	13665
5660	Policing and 911 Expense	88516	122451	88423
5665	Emergency Ambulance Service Expens	65000	67158	70500
5700	Lk Region Conservation Authority Expe	4927	4927	5147
5705	Lakehead Rural Planning Board Expen	250	250	250
5715	Thunder Bay Public Health Unit Expen.	19827	19827	20818
5720	DSSAB Expense	92277	88012	96327
5721	Library Expense	1225	1225	1225
	Subtotal	385,315	404145	419822
LONG TERM DEBT				
2071	Food Bank Loan	13943	13943	13943
2073	Grader Loan	42185	42185	42185
2074	Excavator Loan	50000	50225	50225
	Subtotal	106,128	106352	106353
	Total Expenses			526175
Amount to be Raised				
RESERVE				
	transfer from 2024 budget		9694	
	Proposed transfer from 2025 budget		10000	
	Total		19694	

actual

\$20,000 proposed asset management plan
actual
actual

actual
actual +4.4%



**Administration - Department 10
2025 Budget**

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4100	Other	10000	-	
4020	Interest Earned - Tax Related	25000	28,072	25000
4120	Bank Interest	2000	3,880	2000
4140	Provincial Grants - NOHFC		28,673	35000
	- Covid			100000
4430	Newsletter	400	309	350
4435	Tax Certificates	0	390	500
	Subtotal	37,400	61,324	162850
Levy \$				197304
Total Revenues				360154

Expenses				
5005	Wages - Full Time	161354	171,522	175200
5010	Wages - Part Time	1000	278	21840
5015	Employment Insurance	3800	3,889	4500
5020	Canada Pension Plan	9000	8,414	10000
5025	WSIB Expense	6100	5,178	7000
5030	EHT Expense		3,266	3300
5035	RRSP Expense	5577	4,873	5500
5050	Mileage Expense	2500	2,479	3000
5040	Medical Insurance Expense	8760	8,807	9000
5060	Vacation Expense		2,400	3500
5105	Office Supplies Expense	15000	6,913	15000
5106	Software/Hardware Expense	17000	30,846	25000
5611	By-Law Enforcement Officer Fees Expense	500	394	500
5250	Bank Charges Expense	10100	3,378	5000
5305	Memberships Expense	4000	3,177	4000
5310	Conference Expense	3000	3,843	5000
5315	Travel Expense	2000	4,388	5000
5320	Meals Expense	200	100	200
5325	Training Expense	4500	4,926	6000
5326	Health & Safety Training Expense	1500	2,345	3000
5329	Emergency Management Expense	600	504	600
5340	Postage/Newsletter Expense	1200	1,640	2000
5415	Telephone Expense	5500	3,071	5500
5420	Promotional Materials Expense			1500
5610	Other Professional Fees Expense	3000	2,074	3000
5615	Property Assessment Expense	0	13,291	13665
5650	Other Expenses	5000	1,050	2500
	Total Expenses	271191	293,046	340305

admin assist - 20hrs week @\$21

cabinets - 3500
munisoft - 3800

Amount to be raised 0

RESERVE

transfer from 2024 budget	19,514
proposed transfer from 2025 budget	19,849
	-
Total	- 39,363



Building (CBO) - Department 20 2025 Budget

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4440	Building Permit	2,000	6517	3000
Subtotal		2,000	6517	3000
Levy \$				1925
Total Revenues		2,000	6517	4,925
Expenses				
5010	Wages	3,600	0	3600
5015	Employment Insurance	125	0	125
5020	Canada Pension Plan	-	0	0
5025	WSIB	-	0	0
5050	Mileage	1,200	0	1200
Total Expenses		4,925	0	4925
Amount to be raised				-



Cemetery - Department 30
2025 Budget

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4200	Cemetery Plots	1500	3776	1500
4210	Internment	1500	625	1500
3230	Interest Earned on trust funds	1200	1191	1300
Subtotal		4,200	5592	4300
Levy \$				2000
Total Revenues				6300
Expenses				
5545	Cemetery Open/Close	500	0	500
5546	Cemetery Expenses	2000	1840	2000
Total Expenses		2,500	1840	2500
Amount to be raised				0.00

RESERVE TRANSFERS

Care & Maintenance Reserve	28875
transfer from 2024 budget	2000
proposed transfer from 2025 budget	3800
Total reserve	- 34675



**Municipal Complex - Department 40
2025 Budget**

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4104	Foodbank Revenue	21600	21600	21600
4165	Event Revenue		5130	4000
4400	Hall Rental	800	3585	3500
4405	Social Committee Revenue	5,000	513	1000
4490	Project/Capital		0	0
	Subtotal	5,800	30828	30100

Levy \$ 92690

Total Revenues 122790

Expenses				
5010	Wages	15,000	8477	15000
5015	Employment Insurance	250	205	300
5020	Canada Pension Plan	1,000	347	1000
5025	WSIB Expense	500	536	700
5030	EHT Expense		192	300
5050	Mileage Expense	100		100
5106	Software/Hardware Expense	2,000	1455	2000
5110	Janitorial Supplies Expense	3,000	2439	3000
5115	Hall Rental Expense	100	484	1000
5160	Social Committee Expense	5,000	819	1000
5210	Building Expense	2,000	1738	2000
5405	Utilities-Propane	12,000	6229	7000
5410	Utilities-Hydro	19,000	15545	19000
5415	Utilities-Telephone	7,000	3611	5000
5505	Building Repairs and Maintenance Expense	19,000	25244	22000
5506	Municipal Complex Supplies	700	8081	1000
5531	Project Expense (outdoor pavillion)	-		36390
5650	Other	1,000	861	1000
	Total Expenses	87,650	76263	117,790

check electrical lines

our portion if we receive grant

Amount to be raised -

RESERVE

	transfer from 2024 budget	5324
	proposed transfer from 2025 budget	5000
	Total	- 5324



Council - Department 50
2025 Budget

2024 Budget	2024 Actual	Proposed 2025
----------------	----------------	------------------

Revenue

		0	0
		0	0
	Subtotal	0	0
	Levy		83900
	Total		83900

Expenditures

5010	Council Meetings/Wages	62000	55577	62000
5015	El Expense		1287	1300
5020	Canada Pension Plan	2300	2037	2300
5025	WSIB Expense	2100	1105	1300
5030	EHT Expense		1194	1200
5050	Mileage Expense	1400	1053	1400
5305	Membership Expense	1000	1065	1200
5310	Conference Expense	4500	2842	4500
5315	Travel Expense	2000	1670	2200
5320	Meal Expense	1000	366	1000
5415	Telephone Expense	1000	1970	2500
5650	Other Expenses	1000	489	3000
	Total Expenses	78,300	70655	83900

computer for chambers

Amount to be raised	0
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		Emergency Services - Department 60		
		2025 Budget		
		2024	2024	Budget
		Budget	Actual	2025

Revenue				
4100	Other	0	-	9375
Subtotal		-		9375
Levy \$				216725
Total				226100

Expenditures				
5010	Wages	19000	17,800	21000
5015	Employment Insurance	500	469	500
5020	Canada Pension Plan	700	879	900
5025	WSIB Expense	650	99	500
5030	EHT Expense			500
5050	Mileage Expense	200	87	200
5055	Honourarium Expense	7500	7,500	17000
5100	Equipment Repairs Expense	1000	70	1000
5105	Office Supplies Expense	1000	748	2500
5160	Hardware/Software		940	1000
5115	Shop Supply/Equipment/Small Tools Expense	6000	20,347	15000
5145	Communications/Radios Expense	3500	11,863	6000
5210	Building Expense	1000	-	1000
5305	Membership Expense	1700	1,298	2000
5320	Meal Expense			2000
5325	Training Expense	9000	4,631	10000
5326	Health & Safety/PPE Expense	3000	6,108	20000
5330	Public Education Expense	6000	1,682	6000
5400	Insurance Expense		6,488	7000
5405	Utilities-Propane	11000	6,915	9000
5410	Utilities-Hydro	3500	1,606	3500
5415	Utilities-Telephone	2500	2,472	3000
5450	Vehicle Repairs and Maintenance Expense	10000	1,865	10000
5455	Vehicle - Gas	1000	100	1000
5460	Diesel - Clear	1500	622	1500
5505	Building Maintenance Expense	12000	2,812	10000
5650	Other Expenses	3000	1,018	3000
5661	First Responders Expense	1000	-	1000
Total Expenses		106,250	98,419	156,100

Amount to be raised	0
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RESERVE	
Opening	19,013
transfer from 2024 budget	70,000
proposed transfer from 2025 budget	70,000
Total	159,013

grant for extractor

chief \$1300, deputy \$300, EFR co-ordinator (\$15/hr)

computer \$1500

\$6695 washing extractor (grant)

full training days, Xmas

\$2000 PPE (grant)



Landfill - Department 70
2025 Budget

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4420	Landfill Revenue	1000	3308	12000
4425	Recycling Revenue	14000	4510	5000
	Subtotal	15000	7818	17000
	Levy \$			61307
	Total			78307

GFL lease
stewardship ont

Expenditures				
5010	Wages	22000	13176	15000
5015	Employment Insurance	400	316	400
5020	Canada Pension Plan	1000	0	500
5025	WSIB Expense	750	370	750
5030	EHT Expense			300
5100	Equipment Repairs Expense	2000	0	1000
5115	Shop Supplies/Equipment/Small Tools		14	100
5326	Health & Safety/PPE Expense	0	127	200
5405	Propane Expense	1000	382	1000
5500	Recycling Expense	25000	13407	15000
5505	Building Repairs/Maintenance	2500	33	3000
5550	Groundwater Monitoring	19000	20655	22000
5650	Other Expenses	6000	2444	3000
	Total Expenses	79650	50924	62250

repair shack

amount to be raised	0
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RESERVE

transfer from 2024 budget	6000
proposed transfer from 2025 budget	16057
Total	22057



Public Works - Department 90
2025 Budget

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4450	Roads Revenue	25000	1,686	5000
4130	Gas Tax (CCBF)	50178	170,505	52269
4140	OCIF Grant	100000	100,000	100000
	NORDS			62000
4490	Other	240000		
	Subtotal	415,178	272,191	415178

RESERVE TRANSFERS

	Loan Proceeds			
	Transfer from Reserve			
	Subtotal	-	-	0
	Levy \$			133822
	Total	415,178	272,191	549000

Expenditures				
5005	Wages-Full Time	150000	105,378	150000
5010	Wages-Part Time	5000	3,585	5000
5015	Employment Insurance	3600	2,589	3600
5020	Canada Pension Plan	8500	6,162	8500
5025	WSIB Expense	5200	2,991	5300
5030	EHT Expense		3,041	3000
5035	RRSP Expense	3600	4,053	5000
5040	Medical Insurance Expense	10576	8,651	12000
5045	Benefits-Boots/Eyeglasses	1000	515	1000
5050	Mileage Expense	500	-	500
5060	Vacation Expense		6,693	8000
5100	Equipment Repairs Expense	25000	21,362	25000
5101	Equipment Purchase Expense	2000	-	2000
5105	Office Supplies Expense		120	200
5115	Shop Supplies/Small Tools Expense	10000	7,245	10000
5120	Road Material-Gravel	8000	19,750	20000
5125	Road Material-Calcium	33390	32,645	35000
5130	Road Material-Sand	5000	529	5000
5135	Road Material-Salt	2000	-	2000
5140	Road Maintenance Expense		4,348	5000
5145	Radio Expense	8000	5,873	6000
5325	Training Expense		600	1000
5326	Health & Safety PPE Expense	1000	264	1000
5405	Utilities-Propane	22000	13,272	18000
5410	Utilities-Hydro	4000	2,073	4000
5415	Utilities-Telephone	800	656	1400
5450	Vehicle Repairs & Maintenance Expense	10000	5,375	6000
5451	Licensing Vehicles Expense	9000	51	5000
5460	Equipment Fuel-Clear Diesel	26000	15,729	21000

5465	Equipment Fuel-Marked Diesel	35000	20,566	26000
5505	Building Repairs/Maintenance Expense	5000	1,420	13000
5510	Bridges/Signs Expense	1500	5,794	2500
5525	Culverts Expense	8000	7,132	8000
5530	Machine Brushing/Road Side Grass Cutting Expense	5000	7,294	7500
5531	Project Expense	2000	81,839	50000
5535	Dam Expense	2000	908	2000
5610	Professional Fees	0	-	
5650	Other Expenses	0	445	500
Total Expenses		412,666	398,948	479000

amount to be raised

-

RESERVE

opening OCIF	-	64,560	
opening CCBF		144,607	
transfer from 2024 budget		70,000	
proposed transfer from 2025 budget		70,000	
Total	-	349,167	0

new heater

Department	Revenue	Expenses	Amount to be Raised
Government	236,125	526,175	-290,050
Administration	162,850	340,305	-177,455
Building (CBO)	3,000	4,925	-1,925
Cemetery	4,300	2,500	1,800
Complex	30,100	117,790	-87,690
Council	0	83,900	-83,900
Emergency	9,375	156,100	-146,725
Landfill	17,000	62,250	-45,250
Public Works	415,178	479,000	-63,822
Total	877,928	1,772,945	-895,017

Ideally to be put into Reserves PW

bridges/culverts	13,000
roads	290,000
buildings	31,000
machinery/equipment	44,000
land	12,000
vehicles	47,000
	<u>437,000</u>
<u>Proposed</u>	70,000

Estimated Property Tax Revenue

based on 2024 rate

Class	Property Value	Current Rate	Total
Residential	71,512,000	0.01443755	1,032,458
Commercial	1,097,800	0.01660318	18,227
Industrial	18,700	0.0252656	472
Farm	1,142,600	0.00360939	4,124
Forests	239,000	0.00360939	863
	<u>74,010,100</u>		<u>1,056,144</u>

Dept	Government	Administration	Building (CBO)	Cemetery	Complex	Council	Emergency	Landfill	Public Works	Totals
Revenues	\$ 236,125	\$ 162,850	\$ 3,000	\$ 4,300	\$ 30,100		\$ 9,375	\$ 17,000	\$ 415,178	\$ 877,928
Property Tax Levy	\$ 300,050	\$ 195,304	\$ 1,925	\$ 2,000	\$ 92,690	\$ 83,900	\$ 216,725	\$ 61,307	\$ 133,822	\$ 1,087,723
Total	\$ 536,175	\$ 358,154	\$ 4,925	\$ 6,300	\$ 122,790	\$ 83,900	\$ 226,100	\$ 78,307	\$ 549,000	\$ 1,965,651
Expenses	\$ 526,175	\$ 340,305	\$ 4,925	\$ 2,500	\$ 117,790	\$ 83,900	\$ 156,100	\$ 62,250	\$ 479,000	\$ 1,772,945
Reserve Transfers	\$ 10,000	\$ 17,849		\$ 3,800	\$ 5,000		\$ 70,000	\$ 16,057	\$ 70,000	\$ 192,706
Total	\$ 536,175	\$ 358,154	\$ 4,925	\$ 6,300	\$ 122,790	\$ 83,900	\$ 226,100	\$ 78,307	\$ 549,000	\$ 1,965,651
Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

need to raise

last year 1,056,144

2024 rate 0.01443755
0.0299 0.00041915 \$ 31,579
2025 rate 0.01486923 \$ 1,087,723

other percentage increases:

	Levy \$	% of total levy	Percentage	Dollar Value
Government	300,050	27.59%	2.50%	26404
Administration	197,304	18.14%	2.99%	31,579
Building	1,925	0.18%	3.25%	34,325
Cemetery	2,000	0.18%	3.50%	36,965
Complex	92,690	8.52%	3.75%	39,605
Council	81,900	7.53%	4.00%	42,246
Emergency	216,725	19.92%		
Landfill	61,307	5.64%		
Public Works	133,822	12.30%		
	1,087,723	100.00%		

**The Corporation of the Township of Conmee
Administrative Report**

Date: April 22, 2025

To: Mayor and Council

Subject: Draft Letter to Mayor and Council – City of Thunder Bay

File Number: Administrative Activity Reports

Submitted by: Karen Paisley Clerk

RECOMMENDATION:

For information and direction from Council as to any addition or revision to the draft letter.

BACKGROUND:

During the regular council meeting on March 11th, 2025, Council added the City of Thunder Bay's proposal for a dedicated truck route to New Business. After discussion, the Council, by consensus, instructed the Clerk to draft a letter opposing the truck route. This letter is to be sent to the Thunder Bay District Municipal League, the City of Thunder Bay, and relevant provincial and federal entities. Additionally, the Clerk was directed to collaborate with the Chair of the Lakehead Rural Municipal Coalition (LRMC) to seek support on this matter.

DISCUSSION:

Since the March 11th meeting, the Clerk searched the office files for supportive information and located documentation on the truck route. Furthermore, the Acting Clerk provided the Clerk with a report, the Lakehead Rural Municipal Coalition Action Plan, from January 2020, which included key information to assist in drafting the letter of opposition.

On April 11th, 2025, the Clerk contacted the LRMC Chair to advise her of the resurgence of the designated truck route issue. The Clerk informed the Chair of the letter Conmee Council was drafting and sought the LRMC's support. The Chair then asked the Clerk to inquire with Thunder Bay's Clerk's office about the hearing date for the truck route bylaw.

Thunder Bay Clerk's Office advised that the truck route bylaw was to be heard by Thunder Bay Council on Tuesday June 2nd. The Clerk also learned that the agenda for this meeting would be confirmed on May 20th and distributed on May 27th. With the next LRMC meeting scheduled for May 20th, the Chair advised the Clerk she would contact the committee mayors ahead of the LRMC meeting to draft a collaborative letter opposing the truck route.

As time is of the essence, the Clerk has drafted a letter of opposition for Council to review and approve.



Mayor Ken Boshcoff and Councillors
City of Thunder Bay

Re: Dedicated Truck Route on Highway 11/17 Bypassing Highway 102 – Dawson Road

Dear Mayor and Council,

We are writing to express our firm opposition to the proposed bylaw scheduled for consideration on June 2nd, which would prohibit trucks from accessing Highway 102 and divert transport trucks to Highway 11/17. This diversion would significantly impact multiple rural municipalities along the route, including the Township of Conmee and the Village of Kakabeka Falls, where there is an elementary school and a senior's home.

The Council of the Township of Conmee opposes this bylaw due to the serious safety risks it poses to our community. In April 2018, the Municipality of Oliver Paipoonge engaged an engineering consultant to count the number of heavy trucks using Highway 102. According to the consultant's report, the average daily number of trucks at that time was 869, which was slightly higher than the Ministry of Transportation's figure of 765 published several years ago. In May 2019, the municipality had the consultant count all traffic on Highway 11/17 in Kakabeka Falls, and the count for heavy trucks was 758 per day. This data clearly demonstrates that the city's diversion of truck traffic will double the number of heavy trucks traveling on Highway 11/17 through Kakabeka Falls.

Residents of Conmee, Oliver Paipoonge, and neighboring communities are aware of the current difficulties driving on Highway 11/17 in Kakabeka Falls. Getting into and out of side roads, businesses, and other properties is challenging due to existing heavy truck traffic. The hills and curves on either end of the settled area result in poor sightlines, making it difficult for pedestrians, including seniors and wheelchair users, to safely cross the highway. School buses struggle to get on and off the road, while recreational vehicles and vehicles with trailers visiting Kakabeka Falls Provincial Park face significant challenges navigating the highway. Having two trucks, rather than one, coming through on average every minute will undoubtedly exacerbate these difficulties.

In addition to generating unsafe conditions in Kakabeka Falls, the truck diversion will increase risks at the intersections with numerous side roads along Highway 11/17 in the Municipality of Oliver Paipoonge and the Township of Conmee. It is already difficult to enter or exit Highway 11/17 at these intersections due to poor sightlines and the absence of merge or turning lanes. Of particular concern to the Municipality of Conmee is the Conmee Fire Hall located on Highway 11/17, which has sightline issues for fire trucks exiting the lot. Doubling the number of heavy trucks will make the situation worse.

We respectfully urge you to reconsider this bylaw and explore alternative solutions that do not compromise the safety and well-being of our communities.

Thank you for your attention to this critical matter.

Sincerely,

Mayor Sheila Maxwell and Council
Township of Conmee

THE CORPORATION OF THE TOWNSHIP OF CONMEE**BY-LAW # 2025-011****Being a By-law to amend By-law 1426, which appointed Fire Chief Day as the Fire Chief for the Township of Conmee Volunteer Emergency Service****Recitals:**

On January 9, 2024, the Council of the Township of Conmee appointed Fire Chief Day as Fire Chief for the Township under the Fire Protection and Prevention Act (FPPA) s. 6(1) for a period of one (1) year. The contract expired on January 9, 2025, in accordance with "Schedule "A" - Addition - Employment Contract - Part Time Fire Chief", which is a schedule to By-law 1426.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:

1. Schedule "A" - Employment Contract of By-law 1426 is amended to extend the length of the contract to three (3) years, effective January 9, 2025.
2. The renewal period of the contract shall be from January 9, 2025, to January 9, 2028.
3. The Job Description and amended Employment Contract, signed by both the Fire Chief and the Mayor, is hereby incorporated into this by-law.
4. Any by-law inconsistent with this by-law is hereby repealed.

Passed this 22nd day of April, 2025.

THE CORPORATION OF THE TOWNSHIP
OF CONMEE

Mayor Sheila Maxwell

Clerk Karen Paisley

CONMEE VOLUNTEER EMERGENCY SERVICES DEPARTMENT
JOB DESCRIPTION

FIRE CHIEF

RESPONSIBILITIES:

The Fire Chief has responsibility for the overall operations of the department including fire prevention, fire suppression, hazardous materials incidents, auto extrication incidents, rescue, all life and property saving functions with which the department may be involved, purchasing, maintenance of vehicles and equipment as well as budgeting. The work is basically administrative and supervisory oriented. Although suppression is an essential component of any fire department, the primary focus of the Conmee Volunteer Fire Department will be on fire prevention and public education as the first line of defence. This position has a high degree of responsibility for the prevention of loss of lives and property in the Township of Conmee. The Fire Chief must work cooperatively with other levels of senior management in the Township. The Fire Chief will report to Council.

DUTIES:

1. responsible for the planning, coordination, operation and efficiency of the fire department
2. develop and implement a public education program including smoke alarm and home escape plan public education program and others as required.
3. receive, process and follow up on reports of fire prevention inspection program
4. determine causes of fires in conjunction with all other relevant parties and ensure the necessary forms are completed
5. prepare, submit and administer the fire department budget
6. plan, coordinate and direct the fire prevention, fire suppression, rescue and life and property saving functions of the department
7. report to and assume command of major incidents
8. maintain discipline and morale of the department
9. purchase all major equipment and ensure the maintenance of the same as per Council guidelines.
10. keep abreast of the changes in equipment and methods of operation to ensure that the department maintains an appropriate level of service to the community
11. recommend improvements in the department operations to Council
12. meet regularly with the Deputy Fire Chief and other officers to ensure that they are following the procedures and goals of the department and submit Minutes to Council.
13. attend Council meetings when required

14. attend other meetings as required i.e. Mutual Aid/EMO
15. may be required to comment on site plans, re-zonings, subdivision agreements and new buildings
16. may be required to participate in public relations programs
17. ensure all invoices are coded and submitted to the office within 5 working days of receiving them
18. actively recruit new members to the department
19. ensure that a vehicle & equipment service schedule is implemented and ensure all vehicles & equipment are serviced as per the schedule
20. ensure that complete reports are kept on all aspects of the operations of the department, including but not limited to, prevention programs, fire fighter training records, equipment repairs and other reports required by legislation, Council or the daily operations of the department

REPORTS

January 31 of each year	submit an annual report to Council <ul style="list-style-type: none"> • include a summary of responses by month, day, time and reporting code • include a brief description of each incident • include a summary of response numbers by reporting code • include the number of fatalities by type (MVA, fire related) • include a summary of man hours logged • include a summary of recoverable costs • include a listing of significant department events • include a listing of honours and awards • other pertinent information
February 15 of each year	submit budget estimates to Council
June 30 of each year	formulate and submit a 5-year plan to Council, and provide regular updates
December 15 of each year	prepare a code enforcement inspection schedule for all businesses and commercial establishments as listed by Council <ul style="list-style-type: none"> • ensure all required code enforcement inspections are completed by the end of each month for which they are scheduled
by the required dates	<ul style="list-style-type: none"> • file all reports with the Office of the Fire Marshal • submit all recoverable cost claims (ie MTO) within 5 working days of the incident

KNOWLEDGE AND SKILLS REQUIRED (or willing to obtain):

- advanced knowledge of fire prevention and fire suppression methods including current legislated minimum program requirements
- advanced knowledge of the Township and surrounding areas protected by agreement
- advanced knowledge of the types of buildings in the Township
- advanced knowledge of rescue and first aid procedures
- advanced knowledge of safety procedures, rules and equipment
- must demonstrate ability to supervise the fire fighters, maintain discipline, have sound judgment, be resourceful and in good physical condition
- must have computer skills
- NFPA 1001 Fire Fighter I
- NFPA 1001 Fire Fighter II
- NFPA 1021 Fire Officer III or Fire Officer IV
- Hazardous Materials Awareness – NFPA 1072

Ontario Regulation 343/22 Table 1(14) is the minimum education level for this position.

EXPERIENCE:

- Ideally would have a minimum five years of satisfactory performance as a Fire Chief or senior officer of a Fire Department
- Ideally would have additional training from the Ontario Fire College, regional fire schools or educational seminars

NOTE:

This is not an exhaustive list of the duties and responsibilities that the Fire Chief may encounter in the operations of the Fire Department and may be modified at any time at the discretion of Council.

From: [Clerks](#)
To: premier@ontario.ca; rob.flack@pc.ola.org; Ernie.Hardemanco@pc.ola.org; resolutions@amo.on.ca; roma@roma.on.ca
Subject: Tillsonburg Town Council Decision Letter - April 14, 2025 - Strong Mayor Powers
Date: April 15, 2025 8:40:55 AM
Attachments: Outlook-cid_image0.png

Hello,

At the April 14, 2025, meeting of Tillsonburg Town Council, the following resolution was passed:

Resolution # 2025-125

Moved By: Councillor Spencer

Seconded By: Deputy Mayor Beres

THAT Council receive item 12.8 Ministry of Municipal Affairs and Housing Letter Re: Strong Mayor Powers, as information;

WHEREAS the Ontario government has proposed expanding the "strong mayor" powers to 169 additional municipalities under the proposed legislation on May 1, 2025, which would grant mayors in these municipalities more authority, particularly concerning the control of municipal budgets, planning and operational decisions;

AND WHEREAS this proposal has raised significant concerns regarding the centralization of power, erosion of local democracy, reduced accountability, and the potential for the abuse of power;

AND WHEREAS the proposed expansion of strong mayor powers undermines the collaborative nature of municipal governance, and diminish the role of elected municipal councillors in representing the diverse interests of the community;

AND WHEREAS concerns have been raised about the negative impacts on public trust, democratic participation, and municipal decision-making processes, if mayors are given the ability to bypass council decisions without adequate consultation or oversight;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Tillsonburg;

1. Does not support the proposed strong mayor powers as currently outlined;
2. Supports specific powers to mayors as it pertains to identifiable decisions regarding housing, development, infrastructure and transit to provide tools that reduce obstacles that can stand in the way of new housing and infrastructure developments;
3. Strongly suggests that free reign of decision-making regarding hiring, firing, committees and so forth be removed from the proposed authority;
4. Strongly suggests that members of current Council were duly elected officials by citizens with the awareness of one vote per council member and majority votes are

the democratic process;

5. Requests that the Provincial Strong Mayor Powers proposed to take effect on May 1, 2025, be deferred to allow for greater clarity and that the Province seek collaborative input from the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO);
6. Directs staff to forward this resolution immediately to Minister Flack, Premier Ford, MPP Hardeman, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), and all Ontario Municipalities before April 16, 2025.

Regards,

Amelia Jaggard

Deputy Clerk

Town of Tillsonburg

10 Lisgar Ave

Tillsonburg, ON N4G 5A5

Phone: 519-688-3009 Ext. 4041

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**TOWNSHIP OF RIDEAU LAKES
Special Council Meeting**

RESOLUTION 104-2025
Title: MSC (PW) Rec #78-2025 re: Strong Mayor Powers (for Council approval)
Date: Wednesday, April 16, 2025

Moved by Councillor Dunfield
Seconded by Deputy Mayor P. Banks

WHEREAS at the Municipal Services Committee meeting held April 14, 2025, Recommendation #78-2025 was passed related to the recent announcement from the Government of Ontario on Strong Mayor Powers to an additional 169 municipalities effective May 1, 2025;

AND WHEREAS said recommendation further requested that the Province remove Rideau Lakes from the Strong Mayor Powers Legislation;

NOW THEREFORE be it resolved that the Council of The Corporation of the Township of Rideau Lakes concurs with MSC Recommendation #78-2025.

YES: 5 NO: 2 ABSTAIN: 0 CONFLICT: 0 ABSENT: 1

Carried

YES: 5 Councillor J. Banks Councillor Carr Councillor Dunfield Councillor Hutchings
Deputy Mayor P. Banks

NO: 2 Councillor Maxwell Councillor Pollard

CONFLICT: 0

ABSTAIN: 0

ABSENT: 1 Mayor Hoogenboom

**TOWNSHIP OF RIDEAU LAKES
Municipal Services Committee (PW)**

RECOMMENDATION: 78-2025

Title: Ontario Proposing to Expand Strong Mayor Powers to 169
Additional Municipalities

Date: Monday, April 14, 2025

Moved by Councillor Dunfield
Seconded by Deputy Mayor P. Banks

WHEREAS the Government of Ontario has announced an expansion of strong mayor powers to an additional 169 municipalities, effective May 1, 2025;

AND WHEREAS these powers allow mayors to unilaterally override council decisions, appoint senior municipal staff, and set budgets without majority council approval, undermining the principles of democratic governance;

AND WHEREAS municipal governance functions best through a collaborative decision-making process where elected councils, representing the collective voice of their communities, work alongside experienced municipal staff;

AND WHEREAS there is no evidence to suggest that strong mayor powers have increased housing starts, contrary to the provincial government's stated justification for their implementation;

AND WHEREAS the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) has raised concerns that strong mayor powers blur the lines between political leadership and administrative expertise, threatening the neutrality of municipal public service;

AND WHEREAS the City of Orillia recently experienced a situation where its mayor unilaterally overturned a council decision regarding the hiring of a Chief Administrative Officer, demonstrating the potential for these powers to be misused;

AND WHEREAS the Township of Rideau Lakes has also experienced governance challenges resulting from mayoral overreach, further highlighting the risks posed by concentrating authority in a single elected official;

AND WHEREAS democratic principles require that municipal governance remain a system of "one person, one vote" rather than granting disproportionate power to a single individual;

NOW THEREFORE be it resolved that the Council of the Township of Rideau Lakes:

1. Strongly opposes the expansion of strong mayor powers to additional municipalities, including Rideau Lakes;
2. Calls on the Government of Ontario to reverse this decision and uphold the traditional balance of municipal governance; and
3. Directs the Clerk to send a copy of this resolution to:
 - The Honourable Rob Flack Minister of Municipal Affairs and Housing
 - MPP Steve Clark
 - The Honourable Premier of Ontario Doug Ford
 - The Association of Municipalities of Ontario (AMO)
 - The Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO)
 - All Ontario municipalities for their consideration and support.

AND FURTHER that the Province be requested to remove Rideau Lakes from the Strong Mayor Powers Legislation.

YES: 5 NO: 3 ABSTAIN: 0 ABSENT: 0

Carried

YES: 5

Councillor J. Banks Councillor Carr Councillor Dunfield
Councillor Hutchings Deputy Mayor P. Banks

NO: 3

Mayor Hoogenboom Councillor Maxwell Councillor Pollard

From:
To:
Subject: FW: Resolution - City of Peterborough - Use of X
Date: April 17, 2025 9:39:07 PM
Attachments:

[Resolution - Use of X.pdf](#)

From: Stacy Dedlow <SDedlow@peterborough.ca>
Sent: April 4, 2025 3:16 PM
Subject: Resolution - City of Peterborough - Use of X

Good Afternoon,

Please find attached a resolution that was passed by the City of Peterborough Council.

Thank you,

Stacy Dedlow

Peterborough 175 | 1850-2025 | Celebrating the foundation of our future



Stacy Dedlow

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City of Peterborough

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The City of Peterborough respectfully acknowledges that it is on the treaty and traditional territory of the Mississauga Anishinaabeg and offers its gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May those teachings be honoured.

**Resolution of Council
City Council Meeting**

Title: Use of X by the City of Peterborough
Date: March 17, 2025

Whereas X has become a media platform that is not adequately responding to hate speech and misinformation;

Whereas continued use of X could be perceived as tacit approval of or association with ideologies that are inconsistent with the City of Peterborough's commitment to freedom, inclusivity, and nondiscrimination.

Whereas the City of Peterborough maintains other social media accounts to reach residents about municipal services and news that provide comparable functionality like Instagram, Facebook, and LinkedIn.

Whereas Peterborough Transit relies on X as one of its main methods to communicate with customers about Transit service changes;

Whereas Peterborough Transit has implemented customer service enhancements such as real time tracking of buses through the My Transit Rid-GPS Tracker map for transit customers to see when the next bus will arrive;

Whereas emergency services require the ability to use all available channels to reach residents for emergency messaging;

Therefore, be it resolved that Council approve the following:

a) that to support enhanced communication with residents and customers and to reduce reliance on social media that City staff report back to Council during the 2026 Budget deliberations with recommendations and associated budget implications for implementing a Snow Plow Tracker service for residents and a smartphone app for Peterborough Transit, which includes the ability to send notifications to subscribers, with the goal of improving customer service and eliminating the use of X; and

b) that the City of Peterborough discontinue the use of X, formerly known as Twitter, except for Peterborough Transit, Fire Services, and emergency information as necessary.

c) That, a copy of this resolution be forwarded to all Ontario municipalities and the Association of Municipalities of Ontario (AMO).

The above resolution, adopted by City Council is forwarded for your information and action, as required.
Thank you.

A handwritten signature in cursive script, appearing to read "J. Kennedy", is written over a horizontal line. The signature is fluid and stylized, with a large loop at the end.

John Kennedy, City Clerk

THE CORPORATION OF THE TOWNSHIP OF CONMEE

BY-LAW # 2025-012

Being a By-law to confirm the proceedings of Council at its meeting.

Recitals:

Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required.

Council from time to time authorizes action to be taken which does not lend itself to an individual by-law.

The Council of The Corporation of the Township of Conmee deems it desirable to confirm the proceedings of Council at its meeting by by-law to achieve compliance with the Municipal Act, 2001.

ACCORDINGLY, THE COUNCIL FOR THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:

1. Ratification and Confirmation

The actions of this Council at its meeting held April 22nd, 2025, with respect to each motion, resolution and other action passed and taken by this Council at the meeting, are adopted, ratified and confirmed as if such proceedings and actions had been expressly adopted and confirmed by by-law.

1. Execution of all Documents

The Mayor of the Council and the proper officers of the Township are authorized and directed to do all things necessary to give effect to the actions authorized at the meeting, and/or to obtain approvals where required, and except where otherwise provided, the Mayor and Clerk are authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Passed this 22nd day of April, 2025.

THE CORPORATION OF THE
TOWNSHIP OF CONMEE

Mayor Sheila Maxwell

Clerk Karen Paisley