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AGENDA FOR REGULAR COUNCIL MEETING
Wednesday, June 25th, 2025 – 6:30 p.m.



Join Zoom Meeting: <https://us02web.zoom.us/j/83041776655?pwd=JLsSEafCpBrIR8MN5ZR4ptyvIQQqh2.1>

Meeting ID: 830 4177 6655

Passcode: 602455

1. CALL TO ORDER
Land Acknowledgement
2. APPROVAL OF AGENDA
Recommendation: BE IT RESOLVED THAT the agenda for the Regular Council Meeting of June 25th, 2025, be approved as circulated. (Alternatively, amendments to be noted; with approval as amended.)
3. DECLARATIONS OF PECUNIARY INTEREST
4. TOWN HALL SEGMENT
5. DEPUTATIONS
None for this meeting.
6. MINUTES OF PREVIOUS MEETINGS
 - 6.1 Minutes – Open Session Regular Council Meeting – June 10th, 2025
Recommendation: BE IT RESOLVED THAT the Minutes of the Open Session of the Regular Council Meeting held on June 10th, 2025, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.)
7. DISBURSEMENT LIST
 - 7.1 Payroll Report (no report this meeting)
 - 7.2 Payment Register
Recommendation: BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments, check numbers 7460 to 7481 totalling \$191,298.20.
8. REPORTS FROM MUNICIPAL OFFICERS/OTHERS (As available)
 - 8.1 Clerk's Report
 - 8.2 Treasurer's Report (Verbal)
 - 8.3 Deputy Clerk-Treasurer's Report (No report this meeting)
 - 8.4 Public Works Report
 - 8.5 Fire Chief's Report (No report this meeting)
 - 8.6 Council Member Reports (Verbal)
 - 8.7 Reports from Other Agencies: as listed in the Clerk's Report
Recommendation: BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda. (Alternatively, directions to Administration as per Council's determination)
9. NEW BUSINESS
 - 9.1 Lakehead Rural Planning Board – Notice of Public Hearing
10. BYLAWS
 - 10 Landfill Bylaw Report
 - 10.1 2025-020 – Landfill Procedures Bylaw

11. CORRESPONDENCE
List of Resolution Support Requests from other municipalities:
11-1 Resolution from the Township of Black River-Matheson – Exemption to Firefighter Certification Requirements
11-2 Resolution from Prince Edward County – Support of Advocacy to the Federal Government for “disability without poverty”.
11-3 Resolution from Bradford West Gwillimbury – Advocacy for Increased Support Thresholds for Canadian Veterans
- Recommendation: Administration to be directed as it relates to support requests from municipalities listed in Section 11 of this evening’s agenda.
12. UPCOMING MEETING DATES
Regular Council Meetings: July 8th & 22nd; August 12th and 26th; September 9th and 23rd; October 14th and 28th; November 12th (Wed) & 24th; and December 16th, 2025.
13. CLOSED SESSION
Recommendation: BE IT RESOLVED THAT, the time being ____ p.m., Council enter Closed Session under the authority of those paragraphs of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, for which the meetings were closed, to consider Item 13.1, being the Closed Session minutes of the Council meeting held June 10th, 2025; under paragraph 239(2)(b) to consider Item 13.2, involving personal matters about identifiable individuals, and, under the authority of paragraph 239(2)(d) of the same legislation, to consider Item 13.3, involving labour relations.
- 13.1 Minutes – Closed Session Regular Council Meeting – May 27th, 2025
13.2(a) Clerk’s Report to Council on Personal Matters
13.2(b) Correspondence from McKittricks Law Firm
13.3 HR Assistant’s Report
- Recommendation: BE IT RESOLVED THAT, the time being ____ p.m., Council rise from Closed Session and report in Open Session
14. BUSINESS ARISING FROM CLOSED SESSION
Recommendation 1: BE IT RESOLVED THAT the Minutes of the Closed Session of the Regular Council Meeting held on June 10th, 2025, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.)
Recommendation 2: BE IT RESOLVED THAT Administration be authorized to proceed as directed in Closed Session.
15. CONFIRMING BYLAW
By-law 2025-021– To Confirm the Proceedings of the Meeting
Recommendation: BE IT RESOLVED THAT Bylaw 2025-021 be passed, and FURTHER, THAT the Mayor and the Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2025-021, being a By-law to confirm the proceedings of this evening’s meeting.
16. ADJOURN
Recommendation: There being no further business to conduct, the Mayor declares the meeting to be adjourned at ____ p.m.

MINUTES - REGULAR COUNCIL MEETING

Tuesday, June 10th, 2025 – 6:00 pm

PRESENT Mayor Sheila Maxwell
Councillor Chris Kresack
Councillor David Maxwell
Councillor Grant Arnold

REGRETS Councillor David Halvorsen

ALSO PRESENT Karen Paisley, Clerk
Leanne Maxwell, Treasurer
Robb Day, Fire Chief

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:02 p.m.
Mayor Maxwell provided a statement of land acknowledgement.

2. APPROVAL OF AGENDA

The Clerk requested the addition of Item 9.2: Conmee Community Foundation Charitable Organization.
The Clerk requested a correction of a typographical error for item 15. The confirming bylaw should be shown as Bylaw 2025-019 on the agenda.

RESOLUTION 2025 – 114

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the agenda for the regular council meeting of June 10th, 2025, be approved as amended.

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

No declarations were made.

4. TOWN HALL SEGMENT

No members of the public had registered to speak at the Town Hall Segment.

5. DEPUTATIONS

No deputations were scheduled for this evening's meeting.

6. MINUTES OF PREVIOUS MEETING(S)

6.1 Minutes – Regular Council Meeting – May 27th, 2025

Members present reviewed the minutes. Councillor Kresack and Councillor Maxwell requested amendments of typographical errors.

RESOLUTION 2025 - 115

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

BE IT RESOLVED THAT the minutes for the open session portion of the regular council meeting of May 27th, 2025, be approved as amended.

6.2 Minutes – Special Council Meeting – June 4th, 2025

Members present reviewed the minutes. The Clerk advised the title should be “Special” instead of “Regular”.

RESOLUTION 2025 - 116

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

BE IT RESOLVED THAT the minutes of the special council meeting of June 4th, 2025, be approved as amended.

7. DISBURSEMENT LIST

7.1. Payroll Report

Council reviewed the payroll report. There were no questions for the Treasurer.

7.2. Payment Register

Council reviewed the payment register. The Treasurer responded to questions from members present.

RESOLUTION 2025-117

Moved by: Councillor Kresack

Seconded by: Councillor Arnold

BE IT RESOLVED THAT Council approved the disbursements represented by electronic bank payments, check numbers 7433 to 7459 totalling \$27,868.01.

8. REPORTS FROM MUNICIPAL OFFICERS

8.1. Clerk's Report

Clerk Paisley overviewed the Clerk's report to Council and responded to questions. In addition to the information in the report, the Clerk reported that the Ontario Land Tribunal registration process has been completed. A local francophone resident assisted in reviewing the French translation of the draft notice to ensure accuracy. Additionally, the Food Cycler units were delivered ahead of schedule on May 28th. Residents who ordered units were notified by email, and most have since picked up and paid for their units. A follow-up email was sent to the Food Cycler team with questions about using the system, and a gardening guide provided by the Food Cycler team to assist with these questions. This document was shared with residents who ordered the system. This information will also be published on the municipal website for future reference.

8.2. Treasurer's Report

Treasurer Maxwell reported that the certified cheque for the fire truck purchase was sent via Canada Post and is expected to arrive within two days. She presented four payment options for Council's consideration: full payment from the operating account, partial use of fire department reserves, or financing through a bank loan. She recommended using approximately 40% of the fire department reserves and covering the remainder from the operating account to avoid interest charges. Council supported this recommendation.

She also noted that the Canadian Legion is celebrating its 100th anniversary this year, and the Township will continue its tradition of placing an advertisement in their commemorative publication.

In addition, Councillor Kresack shared that Twin City Industrial has begun building fire trucks locally and may offer a more cost-effective and more expedient alternative to other vendors. He noted that a resident, is now working at Twin City and has experience building fire trucks. Council discussed the urgency of securing a new truck due to rising costs and limited availability, with the current quote from Fort Garry

expiring on June 22. Administration was directed to explore the possibility of obtaining an extension on the quote and to request a comparable quote from Twin City Industrial to allow for timely decision-making. Further discussion was deferred to New Business.

8.3. Deputy Clerk-Treasurer's Report

No Deputy Clerk-Treasurer's Report was presented at this evening's meeting.

8.4. Public Works Report

No Public Works Report was presented at this evening's meeting.

8.5. Fire Chief's Report

Fire Chief Day provided a comprehensive update on recent fire department activity. Over the past six weeks, the department has responded to several calls, most of which were false alarms. On June 5th, the department's pumper truck failed during a mutual aid call and was sent to RS Mechanical for repairs. The truck was returned the following Thursday and is now operational, though Chief Day advised it should be used primarily for hauling water due to its age and reliability concerns.

The department temporarily received a loaner truck from the Office of the Fire Marshal (OFM), which may be recalled at short notice. OFM has inquired about the Township's progress in securing a replacement, and Chief Day confirmed that a new truck is in process and should arrive soon. RS Mechanical will also perform the MTO safety inspection upon delivery.

Chief Day emphasized the ongoing regional fire ban due to dry conditions and limited MNR resources. He noted that mutual aid departments are also overextended, and volunteer recruitment remains a critical issue. The department is currently down to eight volunteers, having recently lost two members—one due to relocation and another due to the demands of training and certification. He expressed hope that once the new apparatus is in service, the department can launch a recruitment drive.

He also reported that the selected replacement truck has a pump capacity of 6,000 litres per minute at 1,000 kPa and 1,530 RPM and has been fully tested and certified. The truck is located near Beeton, Ontario, and will be delivered directly to RS Mechanical for inspection. Chief Day confirmed that the truck's previous owner worked with Freightliner dealers, ensuring future maintenance support.

Mayor Maxwell acknowledged positive community feedback regarding the fire truck purchase, with several residents expressing support and noting the need for updated equipment. Mayor Maxwell highlighted the importance of continued advocacy for provincial support, particularly in Northern Ontario where volunteer shortages are more acute. Council to revisit discussions with the Solicitor General and MPP Holland regarding expanding OCIF funding eligibility to include fire service equipment.

Finally, Chief Day recommended that the Township explore newly available FireSmart program funding to promote fire safety education and property preparedness. Clerk Paisley confirmed that she received the same correspondence from OFM, and she and Chief Day will review the program materials and plan to develop community outreach initiatives. Chief Day expressed appreciation for the support of Council and staff, noting that recent progress has been the result of strong collaboration.

Chief Day left the meeting at 7:02 pm.

8.6. Council Member Reports

Mayor Maxwell reported attending a special Emergency Management Committee (EMC) meeting on May 31st with Clerk Paisley and Fire Chief Day. The meeting focused on contingency planning in the event of no emergency response availability within the community. She also attended the Special Council Meeting on June 4th, which was dedicated to discussions regarding the fire truck acquisition. Mayor Maxwell reminded Council that the next regular meeting will take place on Wednesday, June 25th, not the 24th.

Councillor Arnold reported attending the Special Council Meeting on June 4th. He advised Council that he may attend the upcoming June 25th meeting virtually, as he will be away attending a family event. He also confirmed his intention to continue serving in his roles with the Conservation Authority and Public Health, participating virtually if necessary.

Councillor Maxwell reported attending the Special Council Meeting on June 4th. He also provided an update on improvements to the Council's audio equipment. After consulting with Steve Lazar, a cost-effective solution was identified involving the purchase of a new mixer and USB audio interface, estimated at approximately \$500–\$600. This upgrade will enable the microphones to function properly during Zoom meetings. Councillor Maxwell confirmed that the equipment has been ordered and that he provided the necessary delivery and contact information.

Councillor Kresack reported attending the Special Council Meeting on June 4th. He advised that the next Food Bank date has been rescheduled to June 18th due to scheduling conflicts and requested that the Clerk arrange a Zoom meeting for that date. He also raised concerns about the presence of Pharaoh ants in the Food Bank area and recommended that the Township contact the pest control provider, Toodaloo, to conduct a follow-up inspection and ensure the issue is addressed promptly.

8.7. Other Agencies' Reports

Council reviewed the other agency reports. The reports were provided primarily for information purposes. Council briefly noted the relevance of proposed amendments to the Forest Fire Prevention Act under Bill 27, which align with ongoing discussions around emergency preparedness and FireSmart initiatives.

RESOLUTION 2025-118

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED THAT Council received the reports presented as listed in Section 8 of this evening's agenda.

CARRIED

9. NEW BUSINESS

9.1. Purchase of a New Pumper Fire Truck

Council held an in-depth discussion regarding the potential purchase of a new pumper fire truck. The conversation reaffirmed that the long-standing plan has been to acquire a new build to replace aging equipment, with the recently purchased 2004 unit serving as an interim solution. The original strategy involved securing a loaner from Fort Garry while awaiting delivery; however, due to increased demand and wildfire activity, no loaners were available, and rental costs were deemed prohibitive.

The current quote from Fort Garry, valid until June 22, 2025, prompted Council to consider whether to proceed or request an extension to allow time for further vendor exploration. Staff were directed to pursue an extension and continue gathering quotes, including from Twin City Industrial, a local manufacturer that may offer a more cost-effective and expedient alternative.

Council discussed the financial implications of the purchase, including the potential use of Infrastructure Ontario financing. Treasurer Maxwell is scheduled to consult with Infrastructure Ontario to determine available options. It was noted that the upfront cost of the chassis (approximately \$160,000) could be paid immediately, with the remaining balance financed over the two-year build period. Council emphasized the importance of understanding the tax impact of proceeding with or without financing.

Concerns were raised about high-pressure sales tactics from some vendors, and Council expressed a preference for working with suppliers who offer transparent and collaborative service. The possibility of

implementing a temporary tax levy or surcharge to support the purchase was also mentioned as a potential funding strategy.

Council agreed that maintaining fire protection services is essential, both for public safety and to avoid significantly increased insurance premiums for residents. Council members emphasized that the fire truck replacement has been under consideration for some time and that the Township must be prepared to invest in critical infrastructure. Staff will continue to monitor vendor responses and financing developments, and a follow-up meeting may be scheduled prior to the quote expiry date if needed.

9.2 Conmee Community Foundation Charitable Organization

Council deferred a decision pending input from Acting Clerk Evans, who initiated the foundation. Clerk Paisley to follow up and report back.

10. **BY-LAWS**

There were no bylaws presented at this evening's meeting.

11. **CORRESPONDENCE**

List of Resolution Support Requests from other Municipalities

Council reviewed a request for support from another municipality regarding proposed provincial legislation. No action was taken.

12. **UPCOMING MEETING DATES**

The list of upcoming regular Council meeting dates was available for review. No changes were proposed. Council was reminded that the next meeting will be on Wednesday June 25, 2025 at **6:30** pm.

13. **CLOSED SESSION**

RESOLUTION 2025-0119

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED THAT the time being 7:52 p.m., Council enter closed session, under the authority of those paragraphs of the Municipal Act, 2001 (S.O. 2001, c. 25, as amended) for which it was authorized to be closed, to review Item 13.1 on the agenda, being the minutes of the closed session from the meeting of May 27th, 2025; and under the authority of paragraph 239(b), and 239(d) of the same legislation in order to consider Items 13.2 and 13.3 of the agenda, regarding personal matters about identifiable individuals and labour relations. Item 13.4 was added during closed session under paragraph 239(b) of the same legislation regarding personal matters about identifiable individuals.

CARRIED

Council stood down for a brief recess.

Council resumed in closed session at 8:00 p.m.

During closed session, the following procedural resolution was passed:

RESOLUTION 2025-120

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

BE IT RESOLVED THAT, the time being 8:21 p.m., Council rise from closed session and report in open session.

CARRIED

Open session resumed.

14. REPORT FROM CLOSED SESSION

RESOLUTION 2025-121

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on May 27th, 2025, be approved; AND, FURTHER, THAT Administration be authorized to proceed as directed in closed session.

CARRIED

15. CONFIRMING BY-LAW

By-law 2025-019

RESOLUTION 2025-122

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED THAT By-law 2025-019 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2025-019, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

16. ADJOURNMENT

There being no further business to attend to, the mayor declared the meeting adjourned at 8:22 p.m.

Mayor Sheila Maxwell

Clerk Karen Paisley

Township of Conmee

Payment Register

Report Date

Batch: 2025-00100 to 2025-00108 2025-06-19 12:38 PM

Bank Code: GEN - TD Operating Account

	Payment #	Vendor	Amount	
Computer Cheque				
	7460	De Lage Landen Financial Serv	1,021.54	copier
	7461	Emergency North Training	1,017.00	FireCon
	7462	Kone Inc	2,006.16	elevator
	7463	MicroAge	713.37	
	7464	Municipality Oliver Paipoonge	566.98	CRC radios
	7465	NorthRock Engineering	3,559.50	
	7466	RS Mechanical	5,909.90	repairs to fire truck
	7467	Sign Design Inc.	310.75	fire dept
	7468	Martin Coleman Sales	103,734.00	fire truck
	7469	Bay City Contractors	19,737.68	gravel
	7470	Clow Darling Ltd	655.40	regular maintenance
	7471	CSDC de Aurores Boreales	141.69	
	7472	Con Scolaire Pub du Grand Nord	107.31	
	7473	GFL Environmental Inc	22.75	
	7474	Kakabeka Esso	123.37	
	7475	Lakehead Board of Education	28,109.34	
	7476	MicroAge	687.40	
	7477	Municipality Oliver Paipoonge	355.95	VFD training
	7478	Pollard Distribution Inc	13,899.00	calcium
	7479	Sasi Spring Water	1,787.74	regular maintenance
	7480	TBay Catholic Dist School Bd	3,031.36	
	7481	Triton Canada Inc	29.38	police checks
		Total Cheques	<u>187,527.57</u>	
Other				
	103	TD Visa	660.86	
	111	TD Visa	93.24	
	114	TD Visa	734.85	
	120	TD Visa	35.98	
	248	Bell Canada	94.99	
	276	Hydro One Networks	1,331.43	
	288	TBayTel	254.56	
	293	TBayTel	133.33	
	424	Hydro One Networks	132.86	
	488	Hydro One Networks	280.63	
	etransfer	Network & Automation Systems	17.90	
		Total Other	<u>3,770.63</u>	
		Total Payments	<u><u>191,298.20</u></u>	

**The Corporation of the Township of Conmee
Administrative Report**

Date: June 25, 2025

To: Mayor and Council

Subject: Administrative Activity Report

File Number: 01-C10-0000 Administrative Activity Reports

Submitted by: Karen Paisley Clerk

RECOMMENDATION:

For Council's information and direction as required.

BACKGROUND:

Administration's updates to Council on its ongoing activities

DISCUSSION:

- **Staffing Update:**
The Clerk and HR Assistant are currently conducting interviews for the Administrative Assistant position. We anticipate completing the interview process within two weeks.
- **Food Cycler Program:**
The Clerk has published the Food Cycler gardening guide on the municipal website. All ordered Food Cyclers have been paid for and picked up. Additionally, two Eco 3 units and one Eco 5 unit were ordered to accommodate potential resident interest and reduce delivery costs. The municipality may order additional units, as discussed at the previous Council meeting.
- **Fire Truck Procurement:**
As directed by Council, the Clerk contacted Fort Garry Fire Trucks (FGFT) to request an extension of their quote. FGFT has agreed to extend the quote for 90 days from the original date of May 22, 2025, making it valid until August 22, 2025. The sales manager noted that while the price for their portion of the truck is expected to remain stable, the chassis pricing is subject to change due to supplier constraints. He expressed willingness to maintain the current pricing as long as possible, providing the Township with additional time to arrange financing and explore other options.
Twin City Industrial has also been contacted for a quote on a Pumper Fire Truck. They are currently exploring more affordable alternatives and intend to provide a quote soon. A timeline for this has been requested but had not been provided at the time of writing.

- **Conmee Foundation Charitable Organization:**

The Clerk attempted to contact the Acting Clerk via email and voicemail regarding the status of the Conmee Foundation. No response has been received to date. A follow-up email was sent to the Township's legal counsel for guidance on the advisability of dissolving the foundation.

The law firm advised that the foundation has not yet been established, as the articles of incorporation remain unsigned. This delay is due to outstanding information, including whether the Township wishes to proceed, given that the foundation would only be able to donate to registered charities—not to not-for-profit corporations—to maintain its charitable status.

Legal fees incurred to date total \$740 (already paid), covering the preparation of incorporation documents and related correspondence. The residual funds held in trust for the Township may be returned for now and used to establish the foundation later, should Council choose to proceed.

Other Agency Reports – 8.7

1. Superior North EMS: Stakeholder Communications – Negotiations Update
2. Lakehead Rural Municipal Coalition (LRMC): Mutual Aid Communications
3. TBDSSAB: Board Report
4. TBDHU: Minutes from May 21, 2025

Publicworks Managers Report

June 24-25

Roads

- Grading
- Work at landfill
- Take Com. Centre garbage to landfill
- Calcium Hunt to sovereign Rd, sovereign From Fleming to Holland and Holland to Hwy
- fill water tank at Cemetery
- Repair entrance culvert on Hunt Rd
- Loads of gravel Hauled up to May 30
"73"

Equipment

- Repair Radio in 7500
-

Headquarters – Chief of EMS
105 S. Junot Ave.
Thunder Bay ON P7B 4X6

Tel: (807) 625-3271 Fax: (807) 684-2657
E-mail: Shane.Muir@thunderbay.ca



To: SNEMS District Stakeholders

From: Shane Muir, Chief – Superior North Emergency Medical Services

Date: June 10, 2025

The City of Thunder Bay and Unifor Local 229 have been negotiating for the renewal of the collective agreement for the SNEMS District Paramedics.

The collective agreement expired on October 31, 2024. Negotiating sessions were held throughout December 2024, January and April 2025.

We are aware that the Union has held a strike vote and that it is in the news that their membership has voted in favour of a strike.

This is a routine part of the bargaining process and does not place the Union in a strike position.

The well-being and safety of the rural and Indigenous communities we serve is front of mind. We recognize that Paramedics are a pillar of emergency response in your communities, where distances are vast, resources may be limited and access to timely medical care is critical.

Our goal is to reach a freely negotiated settlement that maintains our Paramedics as the highest paid in municipally operated services in Northern Ontario and supports the continuous delivery of important ambulance service in your communities.

We are meeting with the Union June 10 and 11 and with the continued goal of reaching a negotiated settlement.

In the event we are unable to reach a settlement, I wanted to provide some information about paramedic bargaining processes.

Paramedics at SNEMS have the right to strike subject to an Essential Services Agreement (ESA) being in place. The City and the Union have an ESA in place. The ESA requires a set number of paramedics to continue working so that essential paramedic services continue in the event of a strike or lockout.

In the event of a strike or lockout, the ESA ensures that services will be provided to:

Headquarters – Chief of EMS
105 S. Junot Ave.
Thunder Bay ON P7B 4X6

Tel: (807) 625-3271 Fax: (807) 684-2657
E-mail: Shane.Muir@thunderbay.ca



- persons who have suffered a trauma or an acute onset of illness, either of which could endanger their life, limb or functioning or
- persons who have been judged by a physician or a physician's delegate to be in an unstable medical condition and to require, while being transported, both the care of a physician, a nurse, another health care provider, or paramedic and the use of a stretcher.

In addition:

- Paramedics shall respond to all requests for service from the Central Ambulance Communication Centre.
- Once patient contact has been made the Paramedic shall transport patients to a medical facility in a manner consistent with the Basic Life Support Standards and when applicable the Advanced Life Support Patient Care Standards.
- Inter-facility transfers shall be performed when a delayed or missed treatment can adversely affect the patient's condition or well being. Examples shall include, but are not limited to, oncology treatments, cardiac diagnostic procedures, dialysis treatment, air ambulance or commercial aircraft departures or arrivals.

Low acuity transfer requests will not be booked or responded to by paramedics for the duration of a legal strike or lockout.

The parties are not yet in a legal strike or lockout position.

In order for a strike to occur, a "no-board" report must be requested. Seventeen (17) days after the no-board report is issued the parties will be in a legal strike or lock-out position.

A no-board report has not yet been issued. I will keep you informed should a no-board report be issued and of the date a legal strike may occur.

We recognize that strengthening paramedic services in rural and Indigenous communities is not only a matter of labour, but a critical public health and safety issue and we work toward this continuously. We have recently on-boarded 14 new Paramedics who are currently completing their training before being deployed to District stations.

Please be assured that in the event of a strike, essential ambulance services in your communities will continue under the Essential Services Agreement.

Headquarters – Chief of EMS
105 S. Junot Ave.
Thunder Bay ON P7B 4X6

Tel: (807) 625-3271 Fax: (807) 684-2657
E-mail: Shane.Muir@thunderbay.ca



Sincerely,

A handwritten signature in black ink, appearing to read "Shane Muir".

Shane Muir
Chief – Superior North EMS

Cc: J. Collin, City Manager
K. Robertson, Commissioner – Community Services Department
E. Kadikoff, Deputy Chief – District Operations SNEMS
A. Soulias, Commander – EMS Operations
SNEMS District Superintendents
E. Anderson, Manager – Employee Relations
S. Harkness, Senior Employee Relations Consultant



June 11, 2025

Mayor Shiela Maxwell
Township of Conmee
RR #1 19 Holland Rd W
Kakabeka Falls, ON P0T 1W0

Mayor Jim Vezina
Township of O'Connor
RR#1 330 Highway 595
Kakabeka Falls, ON P0T 1W0

Reeve Wendy Wright
Township of Gillies
RR#1 1092 Highway 595
Kakabeka Falls, ON P0T 1W0

Mayor Wendy Landry
Municipality of Shuniah
420 Leslie Ave
Thunder Bay, ON P7A 1X8

Mayor Mark Thibert
Municipality of Neebing
4766 Highway 61
Neebing, ON P7L 0B5

Via Email Only

Dear Mayors and Reeve,

Re: Oliver Paipoonge Fire Chief's letter to the Fire Marshal of Ontario regarding the Lack of Local Fire Department Capacity and Fire Protection Threat

I am writing to bring to your attention to the attached letter that our Fire Chief sent to the Fire Marshal of Ontario concerning the lack of local fire department capacity and the corresponding fire protection threat.

We need to do our part and work together to overcome the challenges we face that are addressed in the Fire Chief's letter.

Yours truly,

Lucy Kloosterhuis
Mayor – Municipality of Oliver Paipoonge

Attachment

cc Karen Paisley, Clerk, Township of Conmee
Laura Bruni, Clerk Treasurer, Township of Gillies
Erika Kromm, Clerk Treasurer, Municipality of Neebing
Lorna Buob, Clerk Treasurer, Township of O'Connor
Paul Greenwood, CAO, Municipality of Shuniah
Wayne Hanchard, CAO/Clerk, Municipality of Oliver Paipoonge



Municipality of Oliver Paipoonge Fire And Emergency Services

3250 Hwy 130, Rosslyn ON P7K 0B1

Fire Chief: 807-935-2613 **Cell:** 807-628-4867 **Email:** fire.chief@oliverpaipoonge.on.ca

May 27, 2025

Jon Pegg
Fire Marshal of Ontario
Office of the Fire Marshal
25 Morton Shulman Avenue
Toronto ON M3M 0B1
jon.pegg@ontario.ca

via email only

Dear Mr. Pegg,

Re: Lack of Local Fire Department Capacity and Fire Protection Threat

I am writing to bring to your attention the seriousness of the situation brewing in our region of Northwestern Ontario. Recent events have shown that some local volunteer fire departments lack the capacity to respond to fire and other emergencies. This lack of capacity poses a huge threat to security in our region, Zone 1, which primarily consists of rural communities dominated by wildland, particularly forested and agricultural land, with small, dispersed populations.

Some volunteer departments have fire apparatus that are over-aged and subject to failure. When they go out of service due to mechanical breakdown, the fire services are unable to respond to fire and other emergencies. Some services have an acute lack of properly trained firefighters, which means that even if fire apparatus are operational, there are not enough or even no properly trained firefighters available to respond to emergencies.

As you are aware local rural fire departments rely on mutual aid arrangements to attain a reasonable degree of fire protection for significant events. While rural fire departments are expected to handle everyday run-of-the-mill events, given the vast tracts of wildland and dispersed properties with values no rural fire department has enough capacity on its own to deal with significant fire events. Our communities rely on all communities having functioning fire departments that have the capacity not only to deal with fire emergencies in their own communities, but also to assist others when challenging fire events arise. Mutual aid falls apart if there are departments that cannot even meet the basic needs of their own communities.

In the last few weeks there have been several fire events where both lack of operational equipment and firefighters of some local fire departments have been demonstrated, which have

exacerbated the emergency and therefore required more resources from other fire departments to control and suppress the fires. The mutual aid system is broken. These circumstances put municipalities like Oliver Paipoonge in an awful predicament. Our fire department is summoned at times to provide primary response in some community because the fire department of that community is unable to respond. When that occurs we are uncertain whether any fire department is available to respond to help us if a significant event arises in our community. On the other hand, we feel compelled to respond since a fire event in a neighboring community can evolve into a significant wildland fire and then spread into our community.

We would like to talk with you about this untenable situation and hear what you intend to do to rectify it.

Yours truly,



Sean Horan
Fire Chief/CEMC
Municipality of Oliver Paipoonge Fire And Emergency Services

cc Council
Kevin Holland, MPP, Thunder Bay Atikokan
Wayne Hanchard, CAO/Clerk



Update from the Board

TBDSSAB Board Newsletter | June 17, 2025

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Message from the Chair

Please find below the latest issue of Update from The Board, the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board.

Please circulate to members of your respective Municipal Councils and Local Roads Boards.

The purpose of this newsletter is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

Some highlights from the May meeting:

- Administration gave a presentation on an Integrated Landscaping Beautification Study completed with a consulting firm.
- The Board received first quarter reports, including reports on operational, financial, and strategic plan progress.

Finally, I will close by acknowledging that this was the last Board meeting for Georgina Daniels, Director of Corporate Services. On behalf of the Board, I thank Georgina for her dedication to the organization. It has been a pleasure to work with you over my 7 years with the Board. You've been an asset to TBDSSAB and we wish you all the best.

More information on Georgina's retirement and the new incoming Director are included in the spotlight below.

Thank you,

Brian Hamilton
Chair, TBDSSAB

This edition of Update from the Board covers TBDSSAB's Board meeting on **May 15, 2025**, as well as key initiatives taking place in this time span.

Our aim is to provide an overview of TBDSSAB Board information and reports in a timely manner following all monthly meetings.

Next Meeting

The next Board meeting will be held **Thursday, June 19, 2025 at 10:00am**.

The Board meeting is scheduled to take place in person. For more information, please visit the [Board Meetings page](#) on our website.

Spotlight: Celebrating Georgina Daniels' Retirement



Georgina Daniels, Director of Corporate Services, announced her retirement earlier this year.

Georgina joined TBDSSAB as Director of Corporate Services in April 2014. During her tenure, she has supported nearly all departments, including time spent as acting director of Human Resources and the former Client Services Division. Georgina has strengthened TBDSSABs operations through implementation of several initiatives, including procurement processes, enterprise risk management, and of course financial sustainability. Georgina has demonstrated remarkable collaboration, integrity, and professionalism throughout her career. We wish her all the best in her well-deserved retirement.

Georgina's last day with TBDSSAB was June 6.

Richard Jagielowicz joined TBDSSAB as the incoming Director of Corporate Services on May 21. Richard can be reached at richard.jagielowicz@tbdssab.ca. We will provide a more formal introduction to Richard in the next monthly newsletter.

Board Reports: May 15, 2025

Integrated Landscaping Beautification Plan Results

Download: [RPT 2025-16](#) (PDF)

2025 First Quarter Financial Report

Download: [RPT 2025-17](#) (PDF)

2025 First Quarter Operational Report

Download: [RPT 2025-18](#) (PDF)

2024-27 Strategic Plan – First Quarter Update

Download: [RPT 2025-19](#) (PDF)

Board reports for past meetings are available on our website:
<https://www.tbdssab.ca/board/reports>

Feedback

We appreciate feedback and comments regarding the content of this newsletter.

Contact: Carole Lem (she/her), Communications & Engagement Officer

E: Carole.Lem@tbdssab.ca T: 807-766-4219



**THUNDER BAY DISTRICT HEALTH UNIT
BOARD OF HEALTH MEETING MINUTES**

DATE OF THE MEETING: May 21, 2025

TIME OF MEETING: 1:00 PM

PLACE OF MEETING: FIRST FLOOR BOARDROOM /
VIDEOCONFERENCE

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:

Mr. Paul Malashewski
Mr. James McPherson
Mr. Allan Mihalcin
Mr. Jim Moffat
Ms. Cynthia Olsen
Ms. Donna Peacock
Mr. Don Smith
Ms. Kristine Thompson
Mr. Todd Wheeler

ADMINISTRATION PRESENT:

Dr. Janet DeMille, Medical Officer of Health and
Chief Executive Officer
Mr. Dan Hrychuk, Director – Corporate Services
Ms. Shannon Robinson, Director – Health
Promotion
Ms. Kayla Sears, Manager – Human Resources
Ms. Shelley Oleksuk, Administrative Assistant–
Health Promotion

REGRETS:

Ms. Cindy Brand
Ms. Kasey Etreni
Mr. Grant Arnold

RECORDER:

Sunena Shetty, Executive Assistant and Secretary
to the Board of Health

ABSENT:

Dr. Mark Thibert
Ms. Lucy Belanger

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:02 PM.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from the above noted.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

The agenda was approved as presented.

Resolution No. 51-2025

Moved By: P. Malashewski

Seconded By: K. Thompson

“THAT the Agenda for the Regular Board of Health Meeting to be held on May 21, 2025 be approved.”

CARRIED

5. INFORMATION SESSION

There was no information session scheduled.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on April 16, 2025 were approved as presented.

Resolution No. 52-2025

Moved By: K. Thompson

Seconded By: P. Malashewski

“THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on April 16, 2025 be approved.”

CARRIED

6.2 Board of Health Executive Committee

The Minutes of the Thunder Bay District Board of Health Executive Committee Regular Session Meeting held on February 19, 2025, and Regular and Closed Session Meetings held on July 9, 2024 were presented for information.

7. MATTERS ARISING FROM THE MINUTES

A. Mihalcin opened a discussion on the economic feasibility of the "Parents like Us" book that was presented at the last meeting's info session. Board members and Administration addressed questions and concerns.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

At 1:21 PM, the Board of Health moved into Closed Session.

The following individuals left the meeting:

Mr. Phil Avella, Manager- Information Systems & Property

Ms. Shelley Oleksuk, Administrative Assistant - Health Promotion

Ms. Sunena Shetty, Executive Assistant and Secretary to the Board of Health

At 2:15 PM, the following individuals left the meeting:

Dr. Janet DeMille, Medical Officer of Health/ CEO

Mr. Dan Hrychuk, Director- Corporate Services

Ms. Kayla Sears, Manager- Human Resources

At 2:59 PM, the Board moved out of closed session and the following individuals returned to the meeting:

Dr. Janet DeMille, Medical Officer of Health/ CEO

Mr. Dan Hrychuk, Director- Corporate Services

Mr. Phil Avella, Manager- Information Systems & Property

Ms. Shelley Oleksuk, Administrative Assistant - Health Promotion

Ms. Sunena Shetty, Executive Assistant and Secretary to the Board of Health

8.1. Closed Session Report

The Chair reported that the Board of Health provided direction to TBDHU managers and staff relative to matters of negotiations on recruitment of the MOH/CEO.

Resolution No. 53a-2025

Moved By: P. Malashewski

Seconded By: J. Moffat

“THAT the Board of Health move into closed session to receive information about a plan or instruction to be applied to negotiations carried on by the Board or on behalf of the Board.”

CARRIED

9. DECISIONS OF THE BOARD

9.1 Recruitment of Medical Officer of Health / CEO

A memorandum from Dr. J. DeMille (MOH/CEO), dated May 21, 2025, relative to the recruitment of the Medical Officer of Health and CEO was presented. A resolution relative to the creation of an Ad Hoc Committee for the Recruitment of a Medical Officer of Health and CEO and appointment of members of the Committee was also presented to the Board.

The 5th member of the Committee will be appointed at the next meeting.

Resolution No. 54-2025

Moved By: D. Smith

Seconded By: K. Thompson

“THAT an Ad Hoc Committee of the Board be created for the Recruitment of a Medical Officer of Health and CEO;

AND THAT the members of the Committee are the following:

1. James McPherson
2. Allan Mihalcin
3. Cynthia Olsen
4. Don Smith”

CARRIED

9.2 Board of Health Ad Hoc Committee Report - Annual Holiday Dinner

A memorandum from K. Thompson (Chair, Ad Hoc Committee) dated May 21, 2025 relative to providing a report on the Ad Hoc Committee’s recommendations. A resolution to determine the Board’s final decision on the matter was presented.

The Board debated the 3 options presented by the Ad Hoc Committee before deciding on a 4th option wherein the Annual Dinner would be

continued and Board members would pay for their guests. Offering alcohol will be reevaluated.

Resolution No. 55-2025

Moved By: J. Moffat

Seconded By: D. Smith

“THAT the Board approves the following option regarding the current Annual Holiday Dinner:

Continue with the Annual Holiday Dinner with the members paying for spouses/partners.”

CARRIED

9.3 Contract Award for Security and Wireless Solution Technologies

Report No. 26-2025 (Information Systems and Property) relative to recommendations for approval of the contract award for Security and Wireless Solution Technologies was presented to the Board for approval.

Resolution No. 56-2025

Moved By: D. Smith

Seconded By: K. Thompson

“THAT with respect to Report No. 26-2025 (Information Systems and Property), we recommend that the contract for Security and Wireless Solution Technologies be awarded to Dell Inc., effective July 2025 to July 2030, for \$177,810 (taxes extra);

AND THAT the Director of Corporate Services and the Manager of Finance be authorized to complete any administrative requirements of the Security and Wireless Solution Technologies contract award as required.”

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 First Quarter Interim Financial Statements

Report Number 27-2025 (Finance) relative to providing the Board of Health with the interim financial report for the quarter ended March 31, 2025, was presented, for information.

10.2 2024 and 2025 Public Health Funding and Accountability Agreement

A memorandum from D. Hrychuk (Director of Corporate Services) dated May 21, 2025, relative to the 2024 and 2025 Public Health Funding and Accountability Agreement was presented, for information.

10.3 French Language Services Report

Report No. 25-2025 (Health Promotion) relative to the French Language Services, was presented, for information.

10.4 Medical Officer of Health/CEO update

A memorandum from Dr. J. DeMille (MOH/CEO), dated May 21, 2025, relative to the alPHa AGM and conference and Food Insecurity and Food Affordability in Ontario was presented, for information.

11. NEXT MEETING

The next regularly scheduled meeting will be held on Wednesday, June 18, 2025 at 1:00 PM.

12. ADJOURNMENT

Resolution No. 57-2025

Moved By: K. Thompson

Seconded By: J. Moffat

THAT the Board of Health meeting held on May 21, 2025 be adjourned at 3:20 PM.

CARRIED

Lakehead Rural Planning Board

3250 Highway 130
Rosslyn ON P7K 0B1

Telephone: (807) 935-2613
Fax: (807) 935-3309

PUBLIC HEARING CONCERNING PROPOSED NEW LOT

RE: **Application No.:** 1B/06/25
 Name of Owner: Glen & Janet Ferland
 Name of Agent: N/A
 Location: Hunt Road Conmee Township

In accordance with the Lakehead Rural Planning Board's Procedural By-law 03-2020, the Lakehead Rural Planning Board will hold a virtual public meeting in accordance with the Planning Act.

TAKE NOTICE that the Lakehead Rural Planning Board will hold a Public Hearing on **Thursday, July 3rd, 2025 at 5:30 p.m.** via Zoom Meeting, which allows for participation by telephone, as well as by computers and mobile devices, to consider the application for a proposed new lot under Section 53 of the Planning Act, 1990. C.P. 13 as amended to March 30, 2007.

The consent for the application of a new lot located on the property legally known as, CON 1 PT N 1/2 LOT 5 PCL4186, Conmee Township, Geographic District of Thunder Bay, along Hunt & Enders Roads. A key map showing the location of the lands to which the consent applies is attached.

VIRTUAL PUBLIC MEETING: Although this is not an in-person Board meeting, there are several ways in which the general public can provide input on the proposed new lot, as follows:

a. Submit comments in writing: Persons wishing to provide comments may submit such comments in writing, by email, to lrpb@tbaytel.net or by regular mail to the address below, and quote File Number: 1B/06/25. Comments shall be submitted by 4:30 p.m. on Thursday, July 3rd, 2025.

b. Register to Speak at the LRPB Virtual Meeting: If you wish to speak at the LRPB Virtual Public Meeting, you are asked to register in advance by email, to lrpb@tbaytel.net and quote File Number: 1B/06/25. After registering, you will receive a confirmation email containing information about joining the meeting by following the link provided through email. Please note that neither a computer, nor a video sharing device is required to participate in the meeting via Zoom. You may also opt to call in from a cell or landline. To register by phone please call: 807-935-3300.

NOTES REGARDING YOUR RIGHTS

If a ***specified person*** that files an appeal of a decision of the Lakehead Rural Planning Board in respect of the proposed new lot does not make written submissions to the Lakehead Rural Planning Board before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

THIS NOTICE is sent to the applicant, to various agencies, and to surrounding property owners for their information. If you wish to be notified of the decision of the Lakehead Rural Planning Board in respect to the proposed new lot, you must make a written request to the Secretary-Treasurer of the Lakehead Rural Planning Board, 3250 Highway 130, Rosslyn ON P7K 0B1. Failure of the applicant to appear before the Board, either in person or by an agent, may result in the deferment or cancellation of the application.

ADDITIONAL INFORMATION related to the proposed new lot is available by calling the Secretary-Treasurer at 807-935-3300.

DATED THIS 19th DAY OF JUNE 2025.



**Kerri Reid, Secretary-Treasurer
Lakehead Rural Planning Board**

Please see location map below.



RECEIVED

JUN 09 2025

Name of Approval Authority: Lakehead Rural Planning Board

Application Number:

18-06-25

Owner Information

Full Name: Ferland Glen & Janet

Last

First

Address: 376 Hunt Road

Street Address

Apt/Unit #

Conmee TownshipOntarioP0T 1W0

City

Province

Postal Code

Home Phone: (807) 633 4941 Email: glenferland@gmail.com

Please specify to whom all communications should be sent:

☒ Owner ☐ Solicitor ☐ Agent

Agent Information (if applicable)

Full Name: _____

Last

First

Address: _____

Street Address

Apt/Unit #

City

Province

Postal Code

Home Phone: () Email: _____

Purpose of Application

1. Type and purpose of proposed transaction:



New Lot



Addition to Lot



Conveyance (specify):



Lease



Correction of Title



Other (specify):



Easement Right-of-Way



Mortgage

2. Name of person(s) to whom land or interest in land is intended to be conveyed, leased or mortgaged:

N/A

3. Relationship (if any) of person(s) named in Question 2. to Owner:

N/A

4. Describe any existing easements or restrictive covenants affecting the subject land and its effect:

N/A

Land Information

5. Location of land:

Physical Address (fire number, st/rd): 376 Hunt RoadLot(s) No: 5Concession No: Conc 1

Lot(s) No: _____

Registered Plan No: 55R-3947

Part(s) No. _____

Municipality/Township/
UnorganizedConmee Township6. Current Official Plan designation: Rural

7. Description of land intended to be severed:

Frontage: 218.9 metresDepth: Irregular metresArea: 2+ hectaresExisting Use: VacantProposed Use: Residential

Number and use of buildings and structures (both existing and proposed) on the land to be severed:

0

8. Description of land intended to be retained:

Frontage: 260 metresDepth: Irregular metresArea: 20 hectaresExisting Use: VacantProposed Use: Residential

Number and use of buildings and structures (both existing and proposed) on the land to be retained:

1 Bungalow with attached garage

9. Number of new lots (not including retained lots) proposed:

110. Type of road access for proposed lot (specify): Enders Road Public RoadType of road access for retained lot (specify): Hunt Road Public RoadIs access by water to proposed lot? NoIs access by water to retained lot? No

11. What type of water supply is proposed? *(please check appropriate boxes)*

	<u>Proposed Lot</u>	<u>Retained Lot</u>
Municipally owned and operated sanitary sewers	<input type="checkbox"/>	<input type="checkbox"/>
Lake	<input type="checkbox"/>	<input type="checkbox"/>
Well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>

12. What type of sewage disposal is proposed? *(please check appropriate boxes)*

	<u>Proposed Lot</u>	<u>Retained Lot</u>
Municipally owned and operated sanitary sewers	<input type="checkbox"/>	<input type="checkbox"/>
Septic tank	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Pit privy	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>

13. When will water supply and sewage disposal services be available?

When required

14. Is any part of the land swampy or subject to flooding, seasonal wetness or erosion?

☒ Yes ☐ No

If yes, give details:

There is a pond 200 meters north of Hunt Road on the northwest area of lot to be retained
or approximately 170 meters northwest where a new house will be constructed

Type of soil:

☒ Clay ☒ Gravel ☒ Sand ☒ Rock ☒ Other: Loam

15. Is there a rehabilitated mine site located on the Subject Land or within 500 metres of the Subject land?

☐ Yes ☒ No

16. Is there a non-operating mine site located within 1 kilometre of the Subject land?

☐ Yes ☒ No

17. Has the ORIGINAL parcel of land been severed on or after:

For Gorham, Ware, and Dawson Road Lots: **June 1, 1997**

☐ Yes ☐ No

For O'Connor Township: **November 1, 1997**

☐ Yes ☐ No

For Gillies Township: **October 1, 1997**

☐ Yes ☐ No

For Neebing Township: **October 4, 1972**

☐ Yes ☐ No

For Conmee Township: **August 25, 1975**

☒ Yes ☐ No

(Please contact the Land Registry Office if unsure)

18. Is this a resubmission of an earlier proposal?

☐ Yes ☒ No

19. Has the parcel intended to be severed, ever been, or is it now, the subject of an application for a plan of subdivision, under Section 50 of the *Planning Act*, 1990 as amended, or its predecessors?

☐ Yes ☒ No If yes, provide the File Number: _____

20. Is the subject land currently the subject of a proposed

☐ Official Plan Amendment ☐ Zoning Amendment ☐ Minor Variance

If yes, and if known, specify the file number and status of the application:

No

21. Is there any other information you think may be useful to the Municipality or agencies in reviewing this application? If so, explain below or attach on a separate page.

Previous owner had subdivided 2 hectares of east half of lot 5 concession 1
in 1989 along Enders Road Part 1 55R-7977 as seen in attached sketch

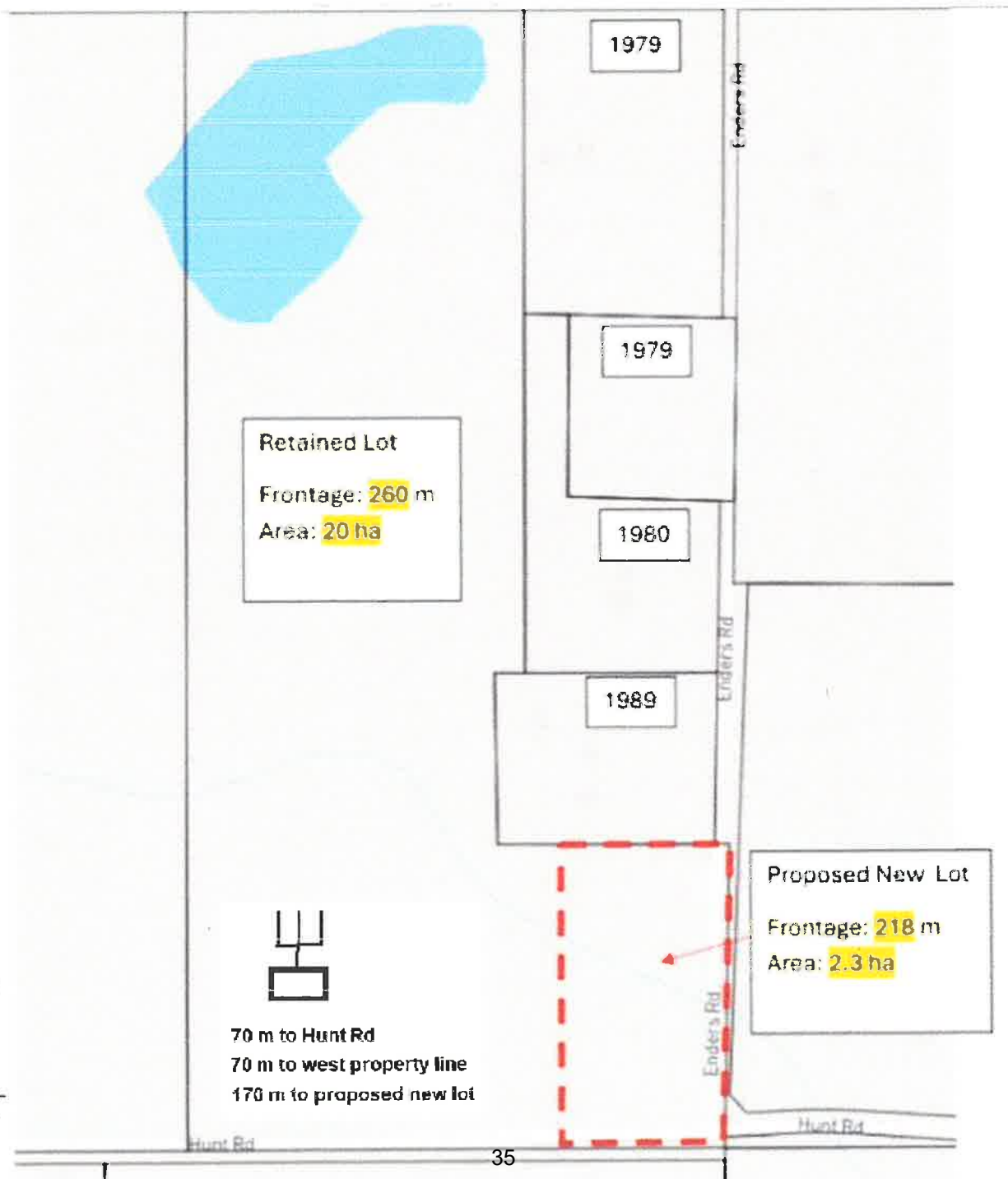
22. A sketch is required at the time of the filing of this application.

Minimum requirements will be a sketch showing the following (see sample attached):

- The **boundaries and dimensions** of the subject land and any abutting land that is owned by the Owner of the subject land.
- The **North arrow**.
- The location, size and type of all existing and proposed **buildings and structures** on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot line (metric measurements only).
- The approximate location of all **natural and artificial features** on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant may affect the application. Examples include buildings, railways, roads, watercourses, drainage, ditches, rivers or stream banks, wetlands, wooded areas, wells and septic tanks.

- The **current uses** on the land that is adjacent to the subject land.
- The location, width and name of any **roads** within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way.
- If access to the subject land is by water only, the location of the **parking and docking facilities** to be used.
- The location and nature of any **easement** affecting the subject land.
- The location of all **land previously severed** from the parcel originally acquired by the current owner.
- Whether the subject land within an area of land designated under any **Provincial plan**.

Sketch



CERTIFICATION by the Applicant

I/We,

Glen & Janet Ferland

of the Conmee Township in the Province of Ontario,
solemnly declare that the statements contained in this application are true, and I/we make this solemn
declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if
made under oath and by virtue of the *Canada Evidence Act*.

Sworn (or declared) before me at the Municipal Office of O.P. in the Province of
Ontario, this 9th day of June 20 25.



Commissioner of Oaths

Applicant/Authorized Agent

AUTHORIZATION OF THE OWNER FOR AN AGENT TO MAKE APPLICATION

I/We authorize

(name of agent)

to act on my/our behalf in submitting this application. This application has been submitted with my/our
full knowledge and endorsement.

Owner(s)Date**For Office Use Only:**Application No: 1B-06-25Date **completed** application received:

**The Corporation of the Township of Conmee
Report**

Date: June 25, 2025

To: Mayor and Council

Subject: Amendment to Landfill Bylaw – Prohibited Materials and Accepted Recyclables

Submitted by: Karen Paisley, Clerk

RECOMMENDATION

That Council approve the proposed amendment to the current landfill bylaw to:

1. **Add asphalt shingles to the list of prohibited materials** at the municipal landfill.
2. **Update the list of accepted recyclable plastics** to include plastics #1 through #7, in alignment with GFL Environmental’s current recycling capabilities.

BACKGROUND

The existing landfill bylaw outlines materials that are either accepted or prohibited at the municipal landfill. However, upon review, it was identified that asphalt shingles were inadvertently omitted from the list of prohibited materials in the most recent revision. Historically, shingles have not been accepted due to their composition and the environmental and operational challenges they pose.

Additionally, the bylaw currently limits accepted recyclable plastics to types #1 and #2. GFL Environmental, our contracted waste management provider, has since expanded its recycling capabilities to include plastics #1 through #7, provided they are clean and free of contaminants.

DISCUSSION

1. Prohibition of Asphalt Shingles

Asphalt shingles are a petroleum-based construction material that pose several challenges for landfill operations and environmental management. While they were previously excluded from the bylaw due to an oversight, they have historically not been accepted at the landfill.

To explore potential recycling options, the Clerk contacted GFL Environmental, who referred us to Eco Depot, a facility that previously accepted shingles for processing. Eco Depot confirmed that although they once had the capability to grind shingles for reuse in asphalt production, they have since discontinued this service. The decision was largely due to a lack of local interest from asphalt producers, who cited:

- The complexity of incorporating ground shingles into asphalt mixes, which requires precise ratio adjustments.
- Operational reluctance to alter standard production processes.
- Insufficient demand for recycled shingle material in the region.

As a result, there is currently no viable local recycling stream for asphalt shingles. Continuing to prohibit their disposal at the landfill aligns with environmental best

practices and encourages contractors and residents to seek out specialized disposal or transfer stations equipped to handle such materials.

2. Expansion of Accepted Plastics

GFL Environmental now accepts a broader range of plastics, including types #3 through #7, which encompass items such as:

- #3 (PVC): Pipes, clear food packaging
- #4 (LDPE): Grocery bags, bread bags
- #5 (PP): Yogurt containers, straws
- #6 (PS): Disposable cutlery, foam packaging
- #7 (Other): Multi-layered plastics, some food containers

Updating the bylaw to reflect this change will:

1. Improve diversion rates by reducing the volume of recyclable plastics sent to landfill.
2. Enhance public clarity on what materials are acceptable for recycling.
3. Support environmental sustainability goals by promoting responsible waste separation.

THE CORPORATION OF THE TOWNSHIP OF CONMEE
BY-LAW NO. 2025-020

Being a By-law to regulate the disposal of waste in the Township of Conmee.

Whereas the Corporation of the Township of Conmee owns, maintains and operates a landfill site at 573 Sovereign Road (Being part of Lot 6, Concession 3).

And Whereas the Council of the Township of Conmee deems it expedient to establish, maintain and regulate a system for the disposal of waste within the Municipality and to establish procedures, regulations, policies and fees for the disposal of waste and the recycling of waste material at the landfill site.

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF CONMEE
HEREBY ENACTS THE FOLLOWING:**

1. Title, Scope and Definitions

1.1 Title

This By-law shall be cited as the “Waste Management By-law”

1.2 Scope

The provisions of this By-law shall apply to persons, lands, structures and uses within the boundaries of the Corporation of the Township of Conmee.

No person shall dispose of, or cause to be disposed of, any waste, recyclable material, refuse or garbage except in conformity with the provisions of this By-law and schedules attached hereto.

1.3 Definitions

In this By-law:

1.3.1 “Agricultural Waste” shall mean waste resulting from farm operations, excluding any dead animal or part thereof.

1.3.2 “Box Board” shall mean non-corrugated cardboard.

1.3.3 “Burn Area” shall mean the area in the landfill site designated by signs or otherwise for the purpose of burning.

1.3.4 “By-law Enforcement Officer” shall mean an officer employed by the Township whose purpose is to enforce By-laws.

- 1.3.5 “Cardboard” shall include only clean, dry corrugated cardboard, excluding all wax or plastic coated cardboard and boxboard.
- 1.3.6 “Certificate of Approval (CofA)” shall mean an environmental compliance approval as issued by the Ministry of the Environment under the Environmental Protection Act.
- 1.3.7 “Commercial” shall be defined as within the Zoning By-law for the Township of Conmee, as may be amended from time to time.
- 1.3.8 “Contaminated Soil” shall mean soil contaminated by previous use or activity that meets Ministry of the Environment approval for disposal in a municipal landfill.
- 1.3.9 “Construction Material” shall mean any material used in the creation or repair of buildings or structures, including but not limited to pressure treated wood, asphalt shingles, drywall, insulation, vapour barrier, plastic tubing, weeping tile, flooring and carpeting.
- 1.3.10 “Contractor” shall mean the person, persons, limited company or corporation hired by a resident or owner, who for monetary compensation, is providing either construction or waste disposal services.
- 1.3.11 “Council” shall mean the Council for the Corporation of the Township of Conmee.
- 1.3.12 “Demolition Material” shall mean rubble from the full or partial destruction of a building or structure as a result of fire, pulling, pushing or tearing down.
- 1.3.13 “Designated Collection Area” shall mean a location within the landfill site as designated by a sign or otherwise.
- 1.3.14 “Disposable Waste Materials” shall mean and include garbage and refuse.
- 1.3.15 “Excess Waste” shall mean waste, refuse or garbage entering the landfill site contained within a tandem or larger size, truck or trailer that is generated from a commercial or industrial property.
- 1.3.16 “Fill Area” shall mean that operative area of the landfill site as designated by sign or otherwise.
- 1.3.17 “Garbage” shall mean and include all vegetable and animal matter subject to decay but excluding dead livestock, whether it be household, commercial or industrial waste and shall include the receptacles and wrappings in which the same is placed.

- 1.3.18 “Hazardous Waste” shall mean waste that poses substantial or potential threats to public health or the environment and generally exhibits one or more of the following characteristics: ignitable, flammable, oxidizing, corrosive, toxic, radioactive or explosive.
- 1.3.19 “Hot Ashes” shall mean the solid residue of any fuel for heating or cooking purposes and soot or other cleanings from chimneys, fireplaces or heating appliances.
- 1.3.20 “Industrial” shall mean as defined within the Zoning By-law for the Township of Conmee.
- 1.3.21 “Landfill Access Card” shall mean a card issued by the Township that authorizes a person to use the landfill site within the terms and conditions as specified in this By-law.
- 1.3.22 “Landfill Site” shall mean a waste disposal site designated and operated by the Township for the disposal of waste in accordance with the provisions of the By-law and the terms and conditions of a Certificate of Approval issued by the Ministry of the Environment.
- 1.3.23 “Landfill Attendant” shall mean the employee(s) or agent(s) appointed by the Township responsible for the supervision and operation of the landfill site and for the administration of this By-law.
- 1.3.24 “Medical Waste” shall mean any needles or sharps used for the injection of any type of drugs, as well as other medical equipment which has been designated as hazardous, including oral medications.
- 1.3.25 “Multi-residential Property” shall mean a property containing more than two residential units.
- 1.3.26 “Operating Authority” shall mean the Township of Conmee.
- 1.3.27 “Other Recyclable Waste Areas” shall mean areas for the deposit of waste materials such as paint, oil and electronics as permitted under a Certificate of Approval issued by the Ministry of the Environment and such other recyclable areas as are designated by a sign or otherwise.
- 1.3.28 “Owner” shall mean a person who is registered on a title of property under the Land Titles Act.
- 1.3.29 “Person” shall mean an individual or individuals, a partnership, a corporation or any other body or group and shall include any agent, representative or employee of any of these.

- 1.3.30 "Prohibited Waste Material" shall mean any waste other than garbage as set out in **Schedule "B"** to this By-law.
- 1.3.31 "Property" shall mean a parcel of land shown on the assessment roll of the Township of Conmee, of land assessed under the Assessment Act.
- 1.3.32 "Recyclable Waste" shall mean any material that is acceptable under the recycling program for the Township as set out in **Schedule "D"** to this By-law.
- 1.3.33 "Refuse" shall mean and include all waste materials such as crockery, glass, jars, bottles, discarded wearing apparel and any item not subject to decay other than those items accepted by recycling.
- 1.3.34 "Resident" shall mean a person whose main place of residency is a property within the Township of Conmee and shall include a tenant of said property.
- 1.3.35 "Residential" shall be defined as within the Zoning By-law for the Township of Conmee as amended from time to time, and shall include properties where there is a farming operation.
- 1.3.36 "Scavenge" shall mean the act of unauthorized removal of materials from in, around or among disposable solid waste at the landfill site.
- 1.3.37 "Scrap Metal Area" shall mean the area of the landfill site designated by signs or otherwise for the purpose of recycling scrap metal and shall include containers specified for such purpose.
- 1.3.38 "Sewage" shall mean raw human excrement.
- 1.3.39 "Tenant" shall mean a person, who is not an owner, whose main place of residency is in a dwelling unit located on a property within the Township of Conmee.
- 1.3.40 "Taxpayer" shall mean a person who is an owner of a property who may or may not reside on said property.
- 1.3.41 "Tipping Fees" shall mean the fees as established by the Council for the Township of Conmee as set out in the Consolidated Fee By-law.
- 1.3.42 "Tire Area" shall mean the area of the landfill site designated by signs or other for the purpose of placing used tires for recycling.

- 1.3.43 “Waste” shall mean garbage, refuse and other materials approved for disposal by the Ministry of the Environment, under the Environmental Protection Act.

2. Landfill Site

- 2.1** No person shall use any lands within the Township of Conmee for the purpose of a waste disposal site except lands as designated by By-law for such use by the Council of the Township of Conmee or the Ministry of the Environment.
- 2.2** The landfill sites shall be operated and maintained by the Township in accordance with the terms and conditions of the Certificate of Approval, the provisions of this By-law and the requirements of the Ministry of the Environment.
- 2.3** No person shall deposit refuse, garbage, waste, tires, scrap metal, e-waste, recycling and construction and demolition waste in the landfill site other than on those days and during those times as may be established by the Council from time to time. Notice of such dates and times and any changes thereto, shall be published by the Township.
- 2.4** Notwithstanding the provisions of this section, public access to the landfill site shall be restricted to those times when the Landfill Attendant is on duty and in attendance at the site as set out in **Schedule “A”** to this By-law.
- 2.5** No person shall trespass on the landfill site except as required to dispose or transfer material to the site in accordance with this By-law, or as is necessary to conduct lawful business with the Township during designated hours of operation of the landfill site in the presence of the Landfill Site Attendant or another authorized Municipal Official.

3. General Provisions

- 3.1** No person shall dispose of or cause to be disposed, waste at the landfill site that originates or is generated from a location or use outside of the municipal boundaries of the Township of Conmee.
- 3.2** Contaminated soil generated from outside the Township shall be permitted at the landfill site provided the following conditions are met:
- i) Authorization from the Council.
 - ii) Provision of documentation from a licensed engineer that the soil has been tested and verified to meet the requirements of the Certificate of Approval for the landfill site.

iii) Payment of the proscribed fee.

- 3.3** Demolition waste generated from within the Township, where a Contractor Authorization Form is not applicable, shall be permitted.
- 3.4** A Landfill Access Card is required for entrance to the landfill site in order to dispose of waste and recycling, in accordance with the terms and conditions as set out in **Schedule “A”** attached hereto and part of this By-law.
- 3.5** Contractors with authorization from the Township and an owner or resident may access the landfill site with the appropriate completed documentation to dispose of the owner or resident’s waste on their behalf.
- 3.6** Persons shall dispose of permitted waste at the landfill site in accordance with the directions of the Landfill Attendant and in accordance with the provisions of **Schedule “C”** of this By-law and the Ministry of the Environment regulations.
- 3.7** No person shall place hot ashes other than in the designated area.
- 3.8** No person shall dispose of any waste, refuse, prohibited waste, scrap metal, white metal, tires, e-waste or any hazardous waste on any road, right-of-way, landfill site or public property in the Township other than as permitted by this By-law.
- 3.9** No person shall dispose of prohibited waste as listed in **Schedule “B”** of this By-law at the landfill site.
- 3.10** A By-law Enforcement Officer or an individual employed and directed by the Municipality may open such bags of garbage that are found on roads, ditches or on any municipal property where waste has been disposed and upon finding evidence that a person did so dispose of such waste, a By-law Enforcement Officer shall be notified and may lay charges.
- 3.11** No person shall dispose of any recyclable material other than in recycling containers designated by the Township for that purpose.
- 3.12** No person shall scavenge through garbage and recycling at the landfill site.

- 3.13** Nothing in this By-law prohibits the Council of the Township of Conmee from entering into an agreement with a person for the acceptance of waste outside the provisions of this By-law, provided that the waste is permitted under the Certificate of Approval and the terms of such an agreement shall prevail over this By-law.
- 3.14** For the purpose of this By-law, the definition and interpretation given in this By-law shall govern. In this By-law, “shall” is mandatory, and words in the singular include the plural and the feminine includes the masculine and vice versa.

4. Management/Operations of the Landfill Site

- 4.1** The Township may provide and designate such areas within the landfill site as it deems necessary and appropriate for the removal, temporary storage and handling and processing of all waste under this By-law.
- 4.2** Household waste (excluding demolition material and construction material) collected by a Contractor on behalf of a resident within the limits of the Township of Conmee shall be permitted to dispose of the collected waste provided the following are met:
- i) Hold a Certificate of Approval from the Ministry of the Environment for waste collection activities;
- 4.3** The landfill site shall be supervised by the Landfill Attendant during the days and hours of operation as approved by Council and as amended from time to time.
- 4.4** No person shall place waste at the landfill site except during the hours of operation or as specified in **Schedule “A”** of this By-law.
- 4.5** No person shall deposit waste at the landfill site coming from a source not prescribed on the Certificate of Approval.
- 4.6** All waste delivered to the landfill site shall be placed under the direction of the Landfill Attendant.
- 4.7** No person shall enter the landfill site for any purpose other than depositing waste and recyclable material without the prior approval of the Township.

- 4.8** Fees for the disposal of waste at the landfill site shall be established by the Council for the Township of Conmee and set out in the Fees and Charges By-law. Notice of such fees and any changes thereto shall be published by the Township and shall be applicable to all person authorized to use the landfill site.

5. Administration

- 5.1** The Landfill Attendant shall guide waste acceptance operations at the landfill site and shall enforce compliance with the provisions of the By-law.
- 5.2** Permission to dispose of waste material at the landfill site, in accordance with this By-law and without charge, may be granted to community groups undertaking litter pickup on Municipal property or for other Municipal sponsored events, at the discretion of the Council for the Township of Conmee, where such disposal is deemed to be within the public interest and not contrary to this intent of this By-law.
- 5.3** Council may authorize studies and programs and prepare policies for the maximization of the life expectancy, efficiency and effectiveness of the landfill site and the reduction, reuse and recycling of waste.
- 5.4** This By-law shall be enforced by the By-law Enforcement Officer as defined herein. For the purposes of this By-law, the By-law Enforcement Officer, or other agent designated by the Council for the Township of Conmee may inspect garbage placed on public property.

6. General Provisions

- 6.1** This By-law shall repeal and supersede any previous By-law not consistent with this By-law.
- 6.2** If for any reason, any section or clause or provision of this By-law is declared by a Court of competent jurisdiction to be invalid, the same shall not affect the validity of this By-law as a whole or any part thereof except for the part which was declared to be invalid.
- 6.3** No person shall interfere with the By-law Enforcement Officer, or any other Agent authorized by the Council for the Township of Conmee when he or she is enforcing this By-law.

7. Schedules

The following Schedules attached to this By-law shall form part of this By-law:

Schedule "A" – Landfill Site Procedures
Schedule "B" – Prohibited Waste Materials
Schedule "C" – Designated Areas
Schedule "D" – Recycling Program Policy
Schedule "E" – Authorization Forms

Read a first and second time this 25th day of June, 2025

Read a third time and finally passed this 25th day of June, 2025

THE CORPORATION OF THE
TOWNSHIP OF CONMEE

Mayor

Clerk

BY-LAW NO. 2025-020
SCHEDULE "A"

TOWNSHIP OF CONMEE LANDFILL SITE PROCEDURES

1. Waste Acceptance

- 1.1 Upon entrance to the landfill site a person shall:
- a) stop and report to the Landfill Attendant
 - b) present a Landfill Access Card issued by the Township, together with photo identification that matches either:
 - i) the civic address on the access card; or
 - ii) a name listed on the authorized user list assigned to the access card.
 - c) Report the number and type of used tires to be placed for recycling (if applicable)
 - d) Place garbage and recyclable materials in the designated areas as directed by the Landfill Attendant.

2. Landfill Access Cards

- 2.1 A landfill access card shall be issued one per property located within the Township of Conmee.
- 2.2 One landfill access card per property shall be issued. If a person is the owner of more than one property, the access card bearing the civic address or residency shall be the one issued.
- 2.3 A landfill access card is required to access the landfill site.
- 2.4 The access card shall bear the municipal logo, be identified as a landfill access card, bear a unique card number comprised of a letter and a four digit number and contain a summary of the terms and conditions of the card's use. A tenant of a single family dwelling will be identified with a letter "T" after the card number.
- 2.5 Access cards are available at the Municipal Office during regular office hours or at other times that may be posted from time to time and subject to the following:
- a) A person must present photo identification that matches the civic address assigned to the property where the person resides.
 - b) An owner of vacant land, as verified by the Township from the assessment roll may be allowed limited access to the Landfill as necessary and only to deposit waste generated on the vacant property.

- c) An owner or resident may authorize another resident with a valid landfill access card to pick up the access card on their behalf by completing the appropriate authorization form available at the Municipal Office or for download from the Municipal website.

2.6 The letter on the access card means the following:

- 2.6.1 **R** – Residential – this type of card is issued to a property containing a single family dwelling, or a unit within a multi-residential building. Included are farms. The holder of this type of card is permitted to deposit household, non-hazardous waste, recyclable material and a reasonable amount of construction/demolition material that would be generated during the renovation of an existing residential dwelling or structure.
- 2.6.2 **T** – Residential Tenant – this type of card is issued to the tenant of a property containing a single family dwelling or a unit within a single family dwelling. The holder of this type of card is permitted to deposit household, non-hazardous waste, and recyclable material. Property owners of tenanted property, if not a resident of the Township of Conmee will be authorized, in writing for limited access to the landfill site if necessary.
- 2.6.3 **C** – Commercial – this type of card will be issued to commercial properties, as identified on the assessment roll for the Township of Conmee for non-hazardous waste only (ie: paper/cardboard, recyclables etc.)
- 2.6.4 **I** – Industrial – this type of card will be issued to industrial properties, as identified on the assessment roll for the Township of Conmee for non-hazardous waste only (ie: paper/cardboard, recyclables etc.)
- 2.6.5 **B** – this type of card will be issued to contractor(s) who's business is to collect waste for a fee, from households located within the Township of Conmee and deposit it on their behalf in the landfill site. Such contractors must hold a Certificate of Approval for waste collection/transportation from the Ministry of the Environment.
- 2.6.6 Limited access will be authorized, in writing, for owners of vacant land as identified in the assessment roll for the Township of Conmee provided that the waste to be deposited in the landfill has been removed from the identified vacant property only. The property owner will be required to present identification at the Municipal Office for authorization and such authorization shall be for a limited time.

2.6.7 A landfill access card may be revoked without notice upon the direction of Council as expressed in a resolution for evidenced and intentional non-compliance or abuse of the landfill site regulations as set out in this By-law.

2.7 Every person who fails to secure a landfill access card to use the landfill site shall be denied access until an access card has been secured.

2.8 If an access card is lost or stolen, a replacement card will be issued by the Township by following the process as set out in subsection 2.5 of this Schedule and upon payment of the fee as set out in the Fees and Charges By-law.

2.9 Authorized Users

An Authorized User on an access card is a person whose civic address on his or her identification does not match the civic address on the access card, but who has been authorized as a user of the access card by the registered property owner(s), and who has completed the appropriate authorization form available at the Municipal Office.

2.9.1 There shall be a maximum of up to four (4) authorized users assigned to a landfill access card.

2.9.2 The onus is on the registered property owner(s) to ensure that the authorized users on a card as listed with the Township of Conmee are kept up to date at the Municipal Office.

2.9.10 Contractor Working On Behalf of an Owner or Resident

A contractor, who is working on behalf of an Owner or Resident who holds a landfill access card, may dispose of construction material and demolition material generated from a property located within the Township of Conmee boundaries, upon submission to the Landfill Attendant, a completed and signed Contractor Authorization Form available from the Municipal Office or downloaded from the Municipal website.

2.9.11 Special One-Time Access

Special one-time or limited access may be given to a person who is not the owner of a property in the following circumstances: death of the owner, illness of the owner, or other such reason as is approved by the Municipal Office.

Authorization may be given for a time period of up to a maximum of 30 days. Time extensions may be authorized upon the filing of a new form.

3. Disposal Requirements

All material disposed of at the landfill site must be sorted into the designate collection areas. Material is deemed sorted when all material that arrives in a truck, car, trailer etc. is separated and placed in the designated collection areas beyond the landfill entrance by the person accessing the site. This means the removal of all recyclable material from household garbage.

4. Hours and Days of Operations

The hours and days of operation are as follows and may change from time to time:

- i) Winter Hours – October 15 to May 14 – Wednesday 1 pm to 5 pm. Saturday from 9 am to 3 pm.
- ii) Summer Hours – May 15 to October 14 – Wednesday 3 pm to 7 pm. Saturday 9 am to 3 pm.

The landfill site will be closed on all Statutory Holidays, including Remembrance Day if the Statutory Holiday falls on a Wednesday or Saturday. The landfill site will re-open on the next regular working day.

Any person asking that the Landfill site be opened on any hours other than the normal operating hours shall make such arrangements at the Municipal Office and shall pay the hourly fee as set out in the Fees and Charges By-law, plus applicable tipping fees.

5. Record Keeping

- 6.1 The Landfill Attendant shall keep a daily record of the Landfill Access Card numbers as persons enter the landfill site. Such documents shall be referred to as the Landfill Site Attendant Access Card Log.
- 6.2 For the purpose of reporting used tire quantities and types to Ontario Tire Stewardship, the Landfill Attendant shall keep a daily log of the tires being disposed of at the landfill site. The log shall contain the Landfill Access Card number, the types and quantities of tires being disposed of, the origin of the tires and the Access Card holder's signature.
- 6.3 The Township shall provide the Landfill Attendant with an up-to-date list of authorized users for each access card.

BY-LAW NO. 2025-020
SCHEDULE "B"
PROHIBITED WASTE MATERIALS

1. The following materials and items shall be prohibited from disposal within any part of the landfill site:

Shingles
Hazardous waste
Car bodies
Recreational vehicles including boats/ski-doo's
Farm machinery
Fluorescent bulbs
Single Use Batteries (AAA's, AA's, C's, D's, 9 volt)
Sewage
Auto shredder residue
Animal or fowl carcasses
Medical waste
Refrigeration, freezer or air conditioner units (unless tagged by a certified refrigeration specialist indicating that the Freon has been removed).

2. The following items shall be prohibited from disposal within the licensed fill area of the landfill site and must be placed within the designated areas as directed by the Landfill Attendant or as per the signage;

Recyclable waste, including number 1, 2, 3, 4, 5, 6, 7 plastics, aluminum cans
Corrugated cardboard
Boxboard
Scrap metal
Freon units
Tires
E-waste (electronic items)
Hot ashes
Car and Marine Batteries
Used oil
Paint
Clean wood and brush
Stoves, washers, dryers (fridges, freezers, air conditioners with Freon removed)
Metal microwaves
Hot water heaters
Dishwashers
Any other material as determined by the Landfill Attendant.

BY-LAW NO. 2025-020
SCHEDULE “C”
DESIGNATED AREAS

1. Tire Area

The following materials shall be accepted in the Tire Area under the Ontario Tire Stewardship Program:

Used Tires – must be off the rim and free of debris and shall be barrel stacked no more than 6 tires high.

2. Recyclable Waste Area

The following items will be accepted in the recyclable waste bin:

Paper (newspapers, flyers, fine paper)

Boxboard (cereal box type)

Plastic containers (number 1 and 2 plastic containers, tetra packs, milk cartons)

Aluminum cans (soda cans, soup can types)

3. E-waste Area

The following is a list of electronics that are accepted in the e-waste area under the Ontario Electronic Stewardship Program:

Display devices (TV's, computer monitors, CCTV, all-in-one computers, desktop computers including terminals/towers)

Portable computers (laptops, notepads, tablet pc's (excludes PDA's and other handheld devices))

Computer peripherals (mouse, disk drives, cables, keyboards, modems)

Printing, copying, multifunction devices (printers, photocopiers)

Telephones and answering machines (excludes commercial payphones, accessories, networked and vehicle equipment)

Cellular devices and pagers (excludes non-cell enabled PDA's, satellite phones)

Image, audio and video devices (DVD players, vehicle speakers and radios, digital picture frames, VCR's)

Any other item as determined by the Landfill Attendant.

4. Scrap Metal Bin and White Metal Area

The following material will be accepted in the Scrap Metal Bin and White Metal Area:

Scrap metal
Steel
Iron
Stoves
Washers
Clothes dryers
Hot water heaters
Dishwashers
Refrigerators (tagged with Freon removed)
Air conditioners (tagged with Freon removed)
Freezers (tagged with Freon removed)
Metal microwaves
Any other material as determined by the Landfill Attendant.

5. Battery Bin

Car batteries
Marine batteries

6. Used Paint Storage Tank

Used paint will be poured into the specified bin and the paint can will be placed in the landfill area.

7. Used Oil Storage Tank

Used oil will be poured into the specified bin and the container will be placed in the landfill area.

8. Burn Area

The following items will be placed in the burn area:
Tree branches
Clean wood waste

BY-LAW NO. 2025-020
SCHEDULE “D”
RECYCLING PROGRAM POLICY

1. For the purposes of this By-law, recyclable material shall include:

1.1 Clean, corrugated cardboard

Must be free from grease, food, oil, and paint.

Cardboard shall be flattened and deposited within the container provided.

1.2 Paper products

Includes newspapers, inserts, flyers, fine paper (e.g., office paper, envelopes), glossy magazines and catalogues, telephone directories, and paperback books.

Excludes wrapping paper and construction paper.

1.3 Boxboard and similar materials

Includes spiral boxboard, kraft paper bags, and paper towel/toilet paper rolls.

1.4 Aluminum and steel food and beverage containers

1.5 Plastics

Only plastics marked with a number 1, 2, 3, 4, 5, 6, 7 are accepted.

1.6 Electronic Waste (E-Waste)

The Township is registered as an authorized depot under the Electronic Stewardship Program.

1.6.1 E-Waste, as set out in Schedule “C” to this By-law, shall be accepted for recycling and must be deposited within the container provided at the landfill site in compliance with the directions of the Landfill Attendant.

1.7 Tires

The Township is registered as an authorized collector under the Ontario Tire Stewardship Program.

1.7.1 Only tires generated from residential or farm properties are accepted.

1.7.2 Tires must be off the rim and free of debris.

Note: Tires from business or commercial properties are not eligible.

1.8 Used paint and oil

These materials must be placed in the containers provided.

1.9 Burnable materials

Must be placed in the designated burn area.

1.10 Scrap metal

Must be placed in the container provided for scrap metal collection.

BY-LAW NO. 2025-020
SCHEDULE “E”
AUTHORIZATION FORMS

Contractor Authorization Form

Authorized User Form

Authorization to Have an Alternate Person Pick Up the Landfill Access Card

Special One-Time Use Authorized User Form



TOWNSHIP OF CONMEE

CONTRACTOR AUTHORIZATION FORM FOR USE OF LANDFILL FOR CONSTRUCTION/DEMOLITION MATERIALS

Only waste generated within the Township of Conmee is permitted to enter into the landfill site.

Name of Property Owner(s): _____

Mailing Address: _____

Access Card Number: _____

Telephone Number: _____

Origin of Waste _____

Civic Address: _____

I/We, the owner(s) of the aforementioned property in the Township of Conmee, hereby give authorization to the following Contractor to deposit construction material and/or demolition material at the landfill site that has **only** been generated at the above noted property on my behalf:

Signature of Property Owner

Date

CONTRACTOR INFORMATION

Business Name: _____

Address: _____

Telephone No.: _____

Name of Contractor (Please Print)

Signature of Contractor

INTERNAL USE ONLY

Approved by: _____
Name and Position

Date Approved: _____

Permit Valid Until: _____
Date



TOWNSHIP OF CONMEE

LANDFILL SITE AUTHORIZED USER FORM

To Be Completed Prior to Issuance of Access Card

**Resident/Property
Owner Name:**

Address:

Phone No.:

Authorized Users:

1.

2.

3.

4.

INTERNAL USE ONLY

ACCESS CARD NUMBER:

DATE ISSUED:



TOWNSHIP OF CONMEE

AUTHORIZATION TO HAVE ALTERNATE PERSON PICK UP LANDFILL CARD

If you are unable to attend the Municipal Office in person to pick up the new Landfill Access Card, please complete this form, sign it and give it to the person (another resident) who you are authorizing to pick up the card on your behalf.

Your First and Last Name	
Your civic address: Example: 150 Maxwell Road Kakabeka Falls, Ont. P0T 1W0	
Your Phone No.	
Name and civic address of person authorized to pick up the card on your behalf.	

By completing and signing this form, I hereby confirm that I am a resident of the Township of Conmee and authorize the above named person to pick up my landfill access card on my behalf.

Print Name

Date

Signature



TOWNSHIP OF CONMEE

LANDFILL SITE SPECIAL ONE TIME USE AUTHORIZED USER FORM

This form is to be used to request a one-time or limited time access to the landfill site when the property owner is unable to attend due to illness, death or other reasons.

Access Card No.:	
Resident, Business or Farm Name	
Civic Address:	
Phone No.:	
Authorized Users:	1.
	2.
	3.
	4.
Expiry Date:	

This form authorizes the use of the landfill by the above named person(s) for a period of up to 30 days. If further access is required another form must be filed with the Township.

Internal Use Only	Admin Staff Initials:
Reason: _____ Owner Deceased _____ Owner Vacation _____ Owner Illness _____ Other (Specify)	
Date Processed:	

**Jon Pegg
Fire Marshal of Ontario
Office of the Fire Marshal
25 Morton Shulman Avenue
Toronto, ON M3M 0B1**

June 10, 2025

Via Email: Jon.Pegg@ontario.ca

Dear Fire Marshal Pegg:

Subject: Request for Exemption to Proposed Mandatory Firefighter Certification Requirements (O. Reg. 343/22)

On behalf of the Council of the Township of Black River-Matheson, I am writing to express our concerns regarding the mandatory firefighter certification requirements under Ontario Regulation 343/22.

At its meeting held on June 10th, Council passed the attached resolution formally opposing the implementation of these requirements. While we recognize and support the importance of firefighter training and safety, the regulation as it stands does not adequately reflect the operational realities of small, rural, and northern municipalities.

Communities such as ours rely heavily on volunteer and composite fire departments that already face critical challenges in recruitment, training accessibility, and financial capacity.

Specifically, we are burdened by:

- Geographic barriers and long travel distances to accredited training centres,
- Inconsistent access to instructors and scheduling options,
- Limited budgets and competing capital demands,
- Difficulty in retaining and replacing volunteers due to increased regulatory pressures.

Without additional support, flexibility, or exemption mechanisms, the implementation of O. Reg. 343/22 will severely compromise our ability to provide consistent, timely, and effective fire protection to our residents.

Accordingly, the Council of the Township of Black River-Matheson respectfully requests that the Office of the Fire Marshal and the Ministry of the Solicitor General:

1. Defer full implementation of the certification regulation for rural and northern municipalities,
2. Provide exemptions or alternative compliance pathways tailored to the needs and limitations of small, remote fire services,
3. Increase funding and training supports for municipalities outside major urban centres.

We believe that a one-size-fits-all regulatory model will disproportionately and unfairly affect communities like ours. A more flexible, consultative approach is urgently needed. Thank you for your consideration of this request. We would welcome further discussion and are open to participating in any future consultations or working groups aimed at resolving these challenges collaboratively.

Sincerely,

Dave Dymont, Mayor

/hjl

On behalf of the Council of Black River-Matheson

Encl.: Resolution No.2025-214 – Council Opposition to O. Reg. 343/22

CC:

The Honourable Michael Kerzner, Solicitor General – michael.kerzner@ontario.ca

The Honourable Doug Ford, Premier of Ontario – premier@ontario.ca

John Vanthof, MPP, Timiskaming—Cochrane – jvanthof-co@ndp.on.ca

Association of Municipalities of Ontario (AMO) – amo@amo.on.ca

Federation of Northern Ontario Municipalities (FONOM) – admin@fonom.org

All Ontario Municipalities



Corporation of the Township of Black River - Matheson
367 Fourth Avenue
P.O. Box 601
Matheson, Ontario
P0K 1N0

ITEM # 2025-10.b)
RESOLUTION

DATE: June 10, 2025

2025-214

Moved by Councillor Steve Campsall
Seconded by Councillor Alain Bouchard

WHEREAS the Ontario government has enacted O. Reg. 343/22, establishing mandatory certification requirements for firefighters under the Fire Protection and Prevention Act, 1997;

AND WHEREAS Council for the Township of Black River-Matheson acknowledges the importance of standardized firefighter training and safety;

AND WHEREAS these mandatory certification requirements pose significant challenges for small, rural, and northern municipalities due to limited financial and training resources, geographic barriers, and reliance on volunteer fire departments;

AND WHEREAS the implementation of these requirements without additional flexibility or support may negatively impact the Township's ability to recruit and retain volunteer firefighters and provide adequate fire protection to its residents;

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Township of Black River-Matheson formally opposes the mandatory firefighter certification requirements as currently outlined in O. Reg. 343/22;

AND FURTHER THAT this resolution be forwarded to the Solicitor General, Premier of Ontario, MPP John Vanthof, the Fire Marshal, AMO, FONOM, and all Ontario municipalities

☒ CARRIED ☐ DEFEATED

A handwritten signature in black ink, consisting of a series of loops and flourishes.

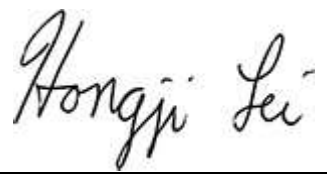
CHAIR SIGNATURE

☐ Original ☐ Amendment ☐ Refer ☐ Defer ☐ Reconsider ☐ Withdrawn

Recorded Vote-TO BE COMPLETED BY CLERK ONLY

	YEAS	NAYS
Mayor Dave Dymont		
Councillor Allen		
Councillor Charbonneau		
Councillor Campsall	63	

Councillor McCutcheon		
Councillor Gadoury		
Councillor Bouchard		



Hong Ji Lei
Town Manager/Clerk

June 13, 2025

Please be advised that during the regular Council meeting of June 10, 2025 the following resolution regarding support of advocacy to the Federal Government for 'disability without poverty' was carried.

RESOLUTION NO. 2025-345

DATE: June 10, 2025

MOVED BY: Councillor Roberts

SECONDED BY: Councillor Branderhorst

WHEREAS one in four Ontarians lives with a disability; and

WHEREAS the median household income in Prince Edward County (\$75K) is already well below both the Basic Living Income and the Ontario Median Household Income (\$84K); and

WHEREAS persons with disabilities are twice as likely to live in poverty and would already require an average of 30% more income just to reach the poverty line; and

WHEREAS the new federal benefit for people with disabilities (about \$200/month) and called the Canada Disability Benefit) is about to be rolled out; and

WHEREAS the Federal government has yet to exempt this new federal benefit from being considered income for federal tax purposes,

NOW THEREFORE BE IT RESOLVED:

THAT the Mayor be requested to communicate with Prime Minister Carney that the Council of the County of Prince Edward calls on the Government of Canada to commit to exempting the Canada Disability Benefit from income tax and work towards supporting Canadians with a disability to live without poverty;

THAT Prime Minister Carney be requested to publicly confirm his government's commitment to making that legislative change as soon as possible; and

THAT a copy of this resolution be circulated to the federal Minister of Finance, the federal Minister of Health, the Federation of Canadian Municipalities, Prince Edward Lennox and Addington Social Services, the Rural Ontario Municipal Association (ROMA), the Eastern Ontario Wardens' Caucus (EOWC) and all municipalities in the Province of Ontario.

CARRIED

Yours truly,



Victoria Leskie, **CLERK**

cc: Mayor Steve Ferguson, Councillor Roberts, Councillor Branderhorst, and Adam Goheen, Interim CAO



June 17, 2025

VIA EMAIL

Re: Advocacy for Increased Income Support Thresholds for Canadian Veterans

At its Regular Meeting of Council held on Tuesday, June 3, 2025, the Town of Bradford West Gwillimbury Council ratified the following motion:

Resolution 2025-185

Moved by: Councillor Harper

Seconded by: Councillor Scott

WHEREAS the Town of Bradford West Gwillimbury recognizes the selfless service and enduring sacrifices made by Canadian Armed Forces veterans in the defence of our country and values;

WHEREAS the 2021 Census, conducted by Statistics Canada, identified more than 460,000 veterans residing across Canada, a significant population segment deserving of comprehensive, accessible, and modernized federal support;

WHEREAS Veterans Affairs Canada (VAC) currently administers income support programs to assist veterans in need, including the Income Replacement Benefit (IRB) program;

WHEREAS the eligibility threshold for the Income Replacement Benefit (IRB) program which was created in 2019—set at \$20,000 annually for a single-person household—fails to reflect today's economic reality, particularly in light of inflation, soaring housing costs, and the general increase in cost of living;

WHEREAS such low eligibility thresholds may disincentivize employment and community participation by penalizing veterans for earning beyond an outdated benchmark, thereby discouraging reintegration and contribution to civic life;

WHEREAS it is the duty of all levels of government to stand in unified support of our veterans and to advocate for policy changes that enable them to live with dignity and financial stability;

THEREFORE, BE IT RESOLVED That the Council of the Town of Bradford West Gwillimbury formally calls on the Government of Canada and all federal parties to increase the eligibility threshold for the Income Replacement Benefit (IRB) program from \$20,000 to no less than \$40,000 annually for a single-person household; and

THAT Council urges Veterans Affairs Canada to review all income support programs with the intent to modernize eligibility criteria in line with the current cost of living across Canada;

THAT this motion be formally endorsed and sent to:

- The Right Honourable Mark Carney, Prime Minister of Canada;
- The Honourable Jill McKnight, Minister of Veterans Affairs;
- The Honourable Andrew Scheer, Acting Leader of the Official Opposition
- Scot Davidson, Member of Parliament for New Tecumseth-Gwillimbury;
- All 444 municipalities across the Province of Ontario;
- The Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO) for broader distribution and endorsement; and

THAT a copy of this resolution be published on the Town's official website and communicated through the Town's official channels to raise awareness and gather public support.

Regards,



Tara Reynolds
Clerk, Town of Bradford West Gwillimbury
(905) 775-5366 Ext 1104
treynolds@townofbwg.com

CC: Hon. Mark Carney, Prime Minister of Canada
Hon. Jill McKnight, Minister of Veterans Affairs
Hon. Andrew Scheer, Acting Leader of the Official Opposition
Scot Davidson, MP New Tecumseth-Gwillimbury
All Ontario Municipalities
The Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)

THE CORPORATION OF THE TOWNSHIP OF CONMEE

BY-LAW # 2025-021

Being a By-law to confirm the proceedings of Council at its meeting.

Recitals:

Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required.

Council from time to time authorizes action to be taken which does not lend itself to an individual by-law.

The Council of The Corporation of the Township of Conmee deems it desirable to confirm the proceedings of Council at its meeting by by-law to achieve compliance with the Municipal Act, 2001.

ACCORDINGLY, THE COUNCIL FOR THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:

1. Ratification and Confirmation

The actions of this Council at its meeting held June 25th, 2025, with respect to each motion, resolution and other action passed and taken by this Council at the meeting, are adopted, ratified and confirmed as if such proceedings and actions had been expressly adopted and confirmed by by-law.

1. Execution of all Documents

The Mayor of the Council and the proper officers of the Township are authorized and directed to do all things necessary to give effect to the actions authorized at the meeting, and/or to obtain approvals where required, and except where otherwise provided, the Mayor and Clerk are authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Passed this 25th day of June, 2025.

THE CORPORATION OF THE
TOWNSHIP OF CONMEE

Mayor Sheila Maxwell

Clerk Karen Paisley

BY-LAW NO. 1095
SCHEDULE "B"
PROHIBITED WASTE MATERIALS

1. The following materials and items shall be prohibited from disposal within any part of the landfill site:

Hazardous waste
Car bodies
Recreational vehicles including boats/ski-doo's
Farm machinery
Fluorescent bulbs
Single Use Batteries (AAA's, AA's, C's, D's, 9 volt)
Sewage
Auto shredder residue
Animal or fowl carcasses
Medical waste
Refrigeration, freezer or air conditioner units (unless tagged by a certified refrigeration specialist indicating that the Freon has been removed).

2. The following items shall be prohibited from disposal within the licensed fill area of the landfill site and must be placed within the designated areas as directed by the Landfill Attendant or as per the signage;

Recyclable waste, including number 1 and 2 plastics, aluminum cans
Corrugated cardboard
Boxboard
Scrap metal
Freon units
Tires
E-waste (electronic items)
Hot ashes
Car and Marine Batteries
Used oil
Paint
Clean wood and brush
Stoves, washers, dryers (fridges, freezers, air conditioners with Freon removed)
Metal microwaves
Hot water heaters
Dishwashers
Any other material as determined by the Landfill Attendant.