

AGENDA FOR REGULAR COUNCIL MEETING
Tuesday, August 27 2024 – 6:00 pm



1. CALL TO ORDER
Land Acknowledgement
2. APPROVAL OF AGENDA
3. DECLARATIONS OF PECUNIARY INTEREST
4. DEPUTATIONS
5. MINUTES OF PREVIOUS MEETING(S)
 - 5.1. Minutes – Regular Council Meeting – Aug 13th 2024
Recommendation:
BE IT RESOLVED that the Minutes of the Regular Council Meeting held on Aug 13th 2024 be approved
6. DISBURSEMENT LIST
 - 6.1. Payroll Report
 - 6.2. Payment Register
Recommendation:
BE IT RESOLVED that Council approve the disbursements represented by Check Numbers 7069 through 7078 totalling \$23,685.21 and electronic bank payments totalling \$8,019.89, for a grand total of \$31,705.10
7. REPORTS FROM MUNICIPAL OFFICERS
 - 7.1. Clerk's Report
Topics include: annual roads inspection; new funding opportunity; holiday hours
 - 7.2. Public Works Report (verbal)
 - 7.3. Fire Chief's Report (verbal)
 - 7.4. Councillor Reports (verbal)
Topic: A summary of activities and meetings
 - 7.5. Other Agencies' Reports
8. NEW BUSINESS
None
9. BY-LAWS
 - 9.1 Bylaw - Social Committee Terms of Reference
Action requested: discussion; review amendments
 - 9.2 Draft – Firearms Discharge By-Law
Action requested: discussion; review amendments
 - 9.3 Draft – Noise By-Law
Action requested: discussion; review amendments
 - 9.4 By-Law 1461 - Being a By-Law to amend By-Law 1176, being a By-law to enter into an Access Agreement with Ontario Power Generation Inc. (OPG) and the Corporation of the Township of Conmee
Action requested: approve the By-Law; Agreement is required for access to the OPG Aqueduct
10. CORRESPONDENCE
 - 10.1 We the Free Nuclear North – sample resolution regarding transportation of nuclear waste (as provided in Item 4.1 of June 26th 2024)
Action requested: support resolution
 - 10.2 Voice of Northern Business – request for council resolution: support a set-aside for Northern Ontario within the OINP
 - 10.3 Thunder Bay District Municipal League
10.3.1 Strategic Plan
Action requested: feedback on updated strategic plan
 - 10.4 Town of Grimsby – resolution requesting provincial government to support increasing funding for public libraries and community museums

- 10.5 Township of Nairn and Hyman – resolution regarding concerns with the Transport and Deposition of Naturally Occurring Radioactive Material (NORM) at the Agnew Lake Tailings Management Area
- 10.6 Town of Stirling-Rawdon – resolution regarding public sector salary disclosure
- 10.7 City of Quinte West – resolution regarding the Canada Community-Building Fund
- 10.8 Other correspondence

11 UPCOMING MEETING DATES

September 10 th , 2024	Regular Council Meeting
September 24 th , 2024	Regular Council Meeting
October 8 th , 2024	Regular Council Meeting
October 22 nd , 2024	Regular Council Meeting
November 12 th , 2024	Regular Council Meeting
November 26 th , 2024	Regular Council Meeting
December 17 th , 2024	Regular Council Meeting
January 14 th , 2025	Regular Council Meeting
January 28 th , 2025	Regular Council Meeting
February 11 th , 2025	Regular Council Meeting
February 25 th , 2025	Regular Council Meeting
March 11 th , 2025	Regular Council Meeting
March 25 th , 2025	Regular Council Meeting

12 CLOSED SESSION

None

13 CONFIRMING BY-LAW

- 13.1 By-law 1462 – To Confirm the Proceedings of the Meeting

Recommendation:

BE IT RESOLVED THAT By-law 1462 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1462, being a By-law to confirm the proceedings of this evening's meeting.

14 ADJOURNMENT

MINUTES - REGULAR COUNCIL MEETING
Tuesday, August 13 2024 – 6:00 pm



PRESENT: Mayor Sheila Maxwell
Councillor David Maxwell
Councillor Grant Arnold
Councillor Chris Kresack
Councillor David Halvorsen

ALSO PRESENT: Shara Lavalley, CAO/Clerk
Len Arps, Public Works Manager
Tara Wupori, Deputy Clerk-Treasurer

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:00 p.m.

Mayor Maxwell provided a statement of land acknowledgement.

2. APPROVAL OF AGENDA

RESOLUTION 2024-0149

Moved by Councillor Kresack

Seconded by Councillor Maxwell

BE IT RESOLVED THAT the agenda for the regular council meeting of August 27th, 2024 be approved

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None

4. DEPUTATIONS

None

5. MINUTES OF PREVIOUS MEETING(S)

5.1. Minutes – Regular Council Meeting – July 23rd 2024

RESOLUTION 2024-0150

Moved by Councillor Kresack

Seconded by Councillor Arnold

BE IT RESOLVED that the Minutes of the Regular Council Meeting held on July 23rd 2024 be approved

CARRIED

6. DISBURSEMENT LIST

6.1. Payroll Report

6.2. Payment Register

RESOLUTION 2024-0151

Moved by Councillor Maxwell

Seconded by Councillor Kresack

BE IT RESOLVED that Council approve the disbursements represented by Check Numbers 7048 through 7068 totalling \$116,206.68 and electronic bank payments totalling \$1,228.91, for a grand total of \$117,435.59

CARRIED

7. REPORTS FROM MUNICIPAL OFFICERS

7.1. Clerk's Report

The annual road inspection shall be scheduled for the month of September.

Delegations at the AMO Conference have been scheduled with the Minister of Health, the Minister of Transportation and the Solicitor-General.

7.2. Public Works Report

Activities included grading and gravel hauling. Holland Rd East was widened in certain section and fresh gravel applied. Oikonen Road was graded and new gravel applied. Maxwell Rd S. was ditched on both sides with new ditch liner; gravel was also applied. New snowplow turnaround was installed on Maxwell Road. A resident requested that Council consider replacing the 4-way stops on Holland Road with 2-way stops; Council discussed the request and determined that the 4-way stops would remain.

7.3. Deputy Clerk-Treasurer Intern's Report

Activities included monthly H&S inspections and administrative duties. Also attended the MNRF: Engagement session in Thunder Bay on proposed modernization of wildland fire management including the Forest Fires Prevention Act.

7.4. Councillor Reports (verbal)

Mayor Maxwell attended a Round Table discussion with MMAH regarding rural economic development. She attended the office for such duties as performance reviews. The Township has been approached by a local organization about providing bartending services during an event. Council had no objections; proceeds shall be allocated to the Social Committee for future events. The Mayor shall provide more information at a future council meeting.

Councillor Halvorsen provided a brief update on the new police services board.

Councillor Kresack has no meetings with the Rural Cupboard Food Bank until September. He did receive one phone call from a resident.

Councillor Arnold received a phone call regarding a hall rental and the security guard requirements. Councillor Arnold requested that the rental policy be amended to ensure that renters are provided with a copy of the policy and that adequate notice is provided regarding decisions on security guard requirements for rentals.

8 NEW BUSINESS

8.1. Communications system

Council reviewed the history and structure of the communications system (phone, internet). It was decided to permit the installation of fibre and reassess the use of Starlink at a later date.

8.2. Review – "Operation of Municipal Office" Policy

Policy was amended to provide more flexibility in scheduling of students and interns.

RESOLUTION 2024-0152

Moved by Councillor

Seconded by Councillor

BE IT RESOLVED That the Council of the Township of Conmee approve the "Operation of Municipal Office" Policy as amended

CARRIED

8.3. Social Committee Terms of Reference

Amendments were requested to improve the organizational capabilities of the committee. A revised copy shall be brought forward at a future council meeting.

8.4. High School Placement

Council discussed the potential benefits of providing high school placements. Mayor Maxwell shall discuss potential opportunities with the local high school and report back to Council. Another option that shall be considered is the creation of a student councillor.

9 BY-LAWS

9.1 Draft – Firearms Discharge By-Law

Comments from the public was permitted by the Mayor. Robert Pajamaki questioned the necessity of the by-law. He also asked about enforcement. He noted that other items such as ‘bear bangers’ sound like firearms. Verner Kivipelto questioned the origin of the by-law. He requested that any by-law focus on excessive shooting of firearms.

A public consultation was recommended and shall be considered. Council discussed the current regulations provided by the provincial and federal governments. Enforcement of a municipal by-law would be a primary concern. Council requested that the draft be brought back with amendments for further discussion.

9.2 Draft – Noise By-Law

Council discussed the draft and potential amendments. The inclusion of excessive shooting shall be considered for inclusion in the noise by-law.

10 CORRESPONDENCE

10.1 We the Free Nuclear North – letter regarding the July 23rd 2024 deputation by NWMO

Received for information

10.2 We the Free Nuclear North – sample resolution regarding transportation of nuclear waste (as provided in Item 4.1 of June 26th 2024)

Additional time was requested for reflection. Deferred until next council meeting

10.3 Manulife Benefits - Renewal
The renewal was accepted.

10.4 Ombudsman Ontario - Annual report

Council was advised of the location of the printed copy. Electronic copies are available online.

10.5 Tbaytel – Scope of Work for Fibre Installation

Tbaytel provided a scope of work required for installation of fibre services at the municipal buildings located on Holland Rd. Council had no concerns.

10.6 Forbes – request for concurrence regarding 60m self-support tower telecommunication site located on Enders Road.

10.6.1 Public consultation tracker

10.6.2 Example of letter of concurrence

RESOLUTION 2024-0153

Moved by Councillor Halvorsen

Seconded by Councillor Kresack

10.7 Hydro One – AMO Conference delegations
Filed for information

- 10.8 Serco Canada – introduction email as service system manager (employment services)
Filed for information
- 10.9 Municipality of Wawa – resolution regarding the Ontario Forest Industries Association and its desire for immediate action to support forest sector

RESOLUTION 2024-0154

Moved by Councillor Maxwell

Seconded by Councillor Arnold

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by the Township of Wawa regarding the Ontario Forest Industries Association and its desire for immediate action to support forest sector

AND THAT copies of this resolution be forwarded to the Township of Wawa, the Premier of Ontario, MP Marcus Powlowski, MPP Kevin Holland, Minister of Natural Resources and Forestry, Solicitor-General, and the Ontario Forest Industries Association

CARRIED

- 10.10 NOMA – letter and resolution regarding support for nurse practitioners to obtain billing numbers

RESOLUTION 2024-0155

Moved by Councillor Halvorsen

Seconded by Councillor Kresack

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by NOMA regarding support for nurse practitioners to obtain billing numbers

AND THAT copies of this resolution be forwarded to the Premier of Ontario, MP Marcus Powlowski, MPP Kevin Holland, and NOMA

CARRIED

- 10.11 NOMA – letter and resolution regarding the need for multi-minister meetings

RESOLUTION 2024-0156

Moved by Councillor Arnold

Seconded by Councillor Kresack

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by NOMA regarding the need for multi-minister meetings

AND THAT copies of this resolution be forwarded to the Premier of Ontario, MP Marcus Powlowski, MPP Kevin Holland, and NOMA

CARRIED

- 10.12 Town of Bradford – West Gwillimbury – resolution requesting the creation of long-service medals for non-OPP police and paramedics

RESOLUTION 2024-0157

Moved by Councillor Halvorsen

Seconded by Councillor Kresack

BE IT RESOLVED that the Council of the Township of Conmee supports the resolution by Town of Bradford – West Gwillimbury requesting the creation of long-service medals for non-OPP police and paramedics

AND THAT copies of this resolution be forwarded to the Premier of Ontario, MP Marcus Powlowski, MPP Kevin Holland, and Town of Bradford – West Gwillimbury

CARRIED

- 10.13 Municipal Engineers Association – Ontario Provincial Standards
Filed for information

- 10.14 OPP – collective agreements ratified
Filed for information

- 10.15 Voice of Northern Business – request for council resolution: support a set-aside for Northern Ontario within the OINP
Deferred until next council meeting
- 10.16 Other correspondence
Filed for information

11 UPCOMING MEETING DATES

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November 12 th , 2024	Regular Council Meeting
November 26 th , 2024	Regular Council Meeting
December 17 th , 2024	Regular Council Meeting

12 CLOSED SESSION

- 12.1 Closed Minutes – July 23rd 2024

RESOLUTION 2024-0158

Moved by Councillor Maxwell

Seconded by Councillor Kresack

BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on July 10th 2024 be approved

CARRIED

13 CONFIRMING BY-LAW

- 13.1 By-law 1460 – To Confirm the Proceedings of the Meeting

RESOLUTION 2024-0159

Moved by Councillor Maxwell

Seconded by Councillor Halvorsen

BE IT RESOLVED THAT By-law 1460 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1460, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

14 ADJOURNMENT

Meeting was adjourned at 8:44 p.m.

for the following payroll:

Staff Payroll -Aug 16, 2024

	Administration	Public Works	Landfill	Complex	Fire	Council	Total
Wages	6,343.53	5,162.56	497.34	766.48			12,769.91
EI	148.80	137.68	12.03	18.52			317.03
CPP	352.81	328.49		39.42			720.72
RRSP	225.06	180.72					405.78
mileage	24.50						24.50
total	<u>7,094.70</u>	<u>5,809.45</u>	<u>509.37</u>	<u>824.42</u>	<u>0.00</u>	<u>0.00</u>	<u>14,237.94</u>

Township of Connee

Payment Register

Report Date

Batch: 2024-00092 to 2024-00092 2024-08-23 10:31 AM

Bank Code: GEN - TD Operating Account

Payment #	Vendor	Date	Amount	
7069	Bay City Contractors equipment rental 3265.70 road gravel 4595.92	2024-08-23	7,861.62	
7070	Boyce Telecom Inc	2024-08-23	177.98	kitchen/bar phones
7071	Brandt	2024-08-23	222.48	
7072	CUPE	2024-08-23	176.02	
7073	J.D. Barnes Limited	2024-08-23	6,215.00	landfill
7074	Donna McLaughlin	2024-08-23	125.00	refund - cemetery fees
7075	Minister of Finance	2024-08-23	7,376.00	policing
7076	SISU Mechanical Services Ltd	2024-08-23	840.16	hook-up of gas - fire hall
7077	Staples Professional	2024-08-23	296.75	
7078	Thunder Bay Counselling	2024-08-23	394.20	
Total for Computer Cheque:			<u>23,685.21</u>	
5	TD Visa	2024-08-19	763.20	
15	TD Visa	2024-08-19	617.67	
123	Kresack, Chris	2024-08-22	118.20	meal expense - AMO
123	Manulife	2024-08-15	1,173.76	
123	TBayTel	2024-08-19	-142.79	
200	TD Visa	2024-08-19	2,875.91	2 laptops
404	TD Visa	2024-08-19	282.84	
457	Hydro One Networks	2024-08-22	159.68	
458	Hydro One Networks	2024-08-19	1,182.66	
468	TBayTel	2024-08-19	121.25	
469	TBayTel	2024-08-19	244.08	
511	TD Visa	2024-08-19	73.36	
645	TBayTel	2024-08-19	403.77	
985	Hydro One Networks	2024-08-15	146.30	
Total for Other:			<u>8,019.89</u>	
Total for GEN:			<u><u>31,705.10</u></u>	

Payments Printed: 24

**The Corporation of the Township of Conmee
Administrative Report**

Date: August 27th 2024

To: Mayor and Council

Subject: Administrative Activity Report

File Number: 01-C10-0000 Administrative Activity Reports

Submitted by: Shara Lavallée, Clerk

RECOMMENDATION:

Council to provide availability so that the Annual Roads Inspection and the Annual Tabletop Emergency Exercise can be scheduled.

BACKGROUND:

Administration reports to Council, at regular council meetings, on its activities.

DISCUSSION:

The Township of Conmee has successfully completed Year Two of the WSIB Health and Safety Excellence program. The Township has been granted \$2000 in recognition of its participation.

Annual Roads Inspection still being scheduled.

The Annual Tabletop Exercise is due to be scheduled, either in October or November. Please provide the Clerk with your availability so that she can schedule a date/time that all Council can attend.

Ergonomics

A representative of the Occupational Health Clinic for Ontario Works provided ergonomic assessments of the office equipment. The assessments were fully funded by the Ministry of Labour to reduce the instances of Musculoskeletal Disorder. The representative mainly focused on adjusting the chairs and workstations. He recommended small items which could be purchased to improve staff posture (ex. compact keyboards, under-the-desk keyboard tray). The full report is available at the office.

New Funding Opportunity

Community Sport and Recreation Infrastructure Fund

<https://news.ontario.ca/en/release/1004946/ontario-supporting-communities-with-new-and-upgraded-sport-and-recreation-facilities>

The Ministry of Sport was excited to announce applications are now being accepted for the Community Sport and Recreation Infrastructure Fund (CSRIF). This new \$200-million, three-year infrastructure fund will support Ontario's growing communities with new and revitalized local sport and recreation facilities across the province.

The CSRIF is a two-stream, application-based funding program:

- Stream 1: Repair and Rehabilitation – Funding between \$150,000 and \$1 million to extend the lifespan of existing community sport and recreation facilities/spaces and improve local programming and accessibility features to meet community need.
 - Application deadline is Tuesday, October 29, 2024, at 5 p.m. (ET).
- Stream 2: New Builds/Signature New Builds – Funding up to \$10 million to invest in new, transformative community sport and recreation infrastructure, including assets that do not currently exist in a community or the replacement of existing assets that have reached the end of their lifespan.
 - Applications will be accepted on an ongoing basis until all funding has been allocated. Interested applicants are encouraged to apply early.

It should be noted that this funding will only cover 50% of the project and stacking is not permitted (i.e. not permitted to use other grants).

Staff can research potential projects if Council so desires.

Holiday Hours

The office is scheduled to be closed Dec 25th & 26th.

Staff is requesting the office be closed:

Dec 24th 12 - 4

Dec 27th all day

Dec 31st 12-4

Office schedule:

Sept 2	Office closed (holiday)
Sept 3-4	Clerk Off (O/T)
Oct 30 - Nov 1	Treasurer Off (Vacation)

Other Agencies' Reports

The actual email is available if you would like it sent; most reports are also available online

1. TBDSSAB – Board minutes – July 2024
2. TBDML – April 2024 Minutes; August 2024 minutes
3. TBSDDAB Update from the Board June/July 2024

**The Corporation of the Township of Conmee
Administrative Report**

Date: August 27th 2024
To: Mayor and Council
Subject: Social Committee Terms of Reference
Submitted by: Mayor Sheila Maxwell

RECOMMENDATION:

Discussion by Council; once amendments are acceptable, it shall be brought forward at next council meeting to be passed as by-law

BACKGROUND:

Current bylaw was passed in March 2023.
Amendments were discussed at the August 13th 2024 council meeting.

DISCUSSION:

Amendments to the Social Committee Terms of Reference were made as discussed at the August 13th council meeting. Changes are highlighted for easy reference.

THE CORPORATION OF THE TOWNSHIP OF CONMEE

BY-LAW # **XXXX**

Being a By-law to the Terms of Reference for the Social Committee

Recitals:

Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required.

Council from time to time authorizes action to be taken which does not lend itself to an individual by-law.

The Social Committee Terms of Reference was initially created in 2015 to govern its mandate and proceedings. This is the first formal review and amendment since that time.

ACCORDINGLY, THE COUNCIL FOR THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:

1. Approval of the Social Committee Terms of Reference as amended as Schedule A

Passed this ____ day of ____, 2024.

THE CORPORATION OF THE
TOWNSHIP OF CONMEE

Sheila Maxwell, Mayor

Shara Lavallee, Clerk

SCHEDULE A

CONMEE SOCIAL COMMITTEE TERMS OF REFERENCE

Mission Statement

The Conmee Social Committee is constituted to provide social and recreational activities to the residents and ratepayers of the Township of Conmee. The Committee will also co-ordinate the preparation of food and/or the operations of the kitchen for hall rentals such as funerals and other events by request. It is the intention of Council that the Committee will liaise with other Committees, as constituted by Council, in the development and presentation of events where the proceeds are to benefit the other Committees. Members of the other Committees will be expected to participate and assist the Social Committee when such events are being planned and implemented.

Committee Composition

The Social Committee will consist of ~~one member of Council, one municipal staff member~~ Council Representative (either a member of Council or a staff member) and such other volunteers, Council and staff members as are willing to sit on the Committee. ~~Other than the one Council Representative selected by the Council for the committee, any other Council or staff members that join the committee will be considered to be on a strictly volunteer position and not eligible for remuneration.~~ A minimum of 5 Committee members is required but the Committee may consist of up to 7 members. Other volunteers and Council members ~~will~~ can be asked to assist at events as required.

Appointing Process/Criteria for Selection

The Council for the Township of Conmee shall review all requests to be appointed to the Conmee Social Committee and shall have regard for The Hiring Policy, and The Hiring Policy for Relatives of Current Employees, Volunteers or Council Members. All Committee members and volunteers shall be required to obtain a Criminal Record Search, including the Vulnerable Sector Search as per the Handling of Criminal Record Searches Policy. Committee members should also be aware that some may be asked to obtain the Safe Food Handling Certificate and/or the Smart Serve Course. Costs to obtain the Certificate and the Criminal Records Searches will be refunded by the Township of Conmee.

Resignation Procedure

~~The Chair of the Conmee Social Committee~~ The Council Representative shall ensure that Council is informed of any Committee member wishing to resign their position. Upon acceptance of the resignation Council shall send a letter of appreciation to the resigning member and shall initiate the search for another Committee member.

Suggestions for appointments may be brought forward by the ~~Chair~~ **Council Representative** for consideration by Council, however, a formal request in writing must be received prior to the appointment.

Council may, at its discretion, remove any Committee member or dissolve the Committee entirely.

Roles/Responsibilities

Members of the Conmee Social Committee shall hold an inaugural meeting as soon as possible after the passing of the appointing by-law, which will be completed at the first regular meeting of the new Council in the election year. A Chair, Vice Chair, Secretary and Treasurer shall be appointed by the members of the Committee. The Committee shall follow the Council Procedural By-law (By-law No. 1200 **s. 17.9 – s. 18.12** and all successive procedural by-laws as amended from time to time), including the use of Resolutions and the preparation and adoption of Minutes.

It shall be the duty of the Chair:

- (a) to open the meeting by taking the chair and calling the Members to order;
- (b) to receive and submit, in the proper manner, all motions presented by the Members;
- (c) to put to vote all questions which are moved and seconded, or necessarily arises in the course of the proceedings, and to announce the result;
- (d) to decline to put to vote motions which infringe the rules of procedure;
- (e) to restrain the Members, within the rules of order, when engaged in debate;
- (f) to enforce on all occasions the observance of order and decorum among the Members;
- (g) to receive all messages and other communications and announce them to the Committee;
- (h) to authenticate, by his or her signature when necessary, all resolutions and minutes of the Committee;
- (i) to inform the Committee, when necessary or when referred to for the purpose, on a point of order or usage;
- (j) to represent and support the Committee, declaring its will, and implicitly obeying its decisions in all things;
- (k) to ensure that the decisions of Committee are in conformity with the by-laws governing the activities of the Committee and are in accordance with the intentions of Council;
- (l) to adjourn the meeting when the business is concluded;
- (m) to act as the filter between the Committee and Office Treasurer for cash handling, balancing, and reimbursements

It shall also be the duty of the Chair and/or member of council to complete monthly Corporation-wide Health and Safety education and report back to the other members of the Committee. This can be done in either written or verbal format, as per the preference of the Committee.

Meetings of the Conmee Social Committee shall be held at the Conmee Community Complex and shall be considered a public meeting as per the requirements of the Municipal Act, 2001. Meetings may be closed to discuss certain topics only as per the following:

- a) the security of the property of the Municipality
- b) personal matters about an identifiable individual, including Municipal employees and Committee members
- c) a proposed or pending land acquisition
- d) labour relations or employee negotiations
- e) litigation or potential litigation
- f) the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Before holding any Meeting or part of a Meeting that is to be closed to the public the Committee shall state by Resolution:

- a) the fact of holding of the Closed Meeting
- b) the general nature of the matter to be considered at the Closed Meeting

Committee members are expected to maintain the confidentiality of any Closed Meeting discussions.

The Committee shall meet a minimum of once per month and may meet more often as required to co-ordinate activities and events. Since email is the preferred form of ongoing communication, there is an expectation that Committee Members check and respond to emails at least once per week, as necessary.

It shall be the duty of the Vice-Chair to be responsible for the duties of the Chair in conjunction with, or in the absence of the Chair.

It shall be the duty of the Secretary to produce and circulate an Agenda with the following headings:

- (a) Call to Order
- (b) Approval of Agenda
- (c) Declaration of Pecuniary Interest
- (d) Deputations and Petitions
- (e) Approval of Minutes
- (f) Reports of Committee Members (includes health and safety update)
- (g) Financial Reports
- (h) Unfinished Business
- (i) New Business
- (j) Correspondence
- (k) Adjournment

The Agenda shall be circulated a minimum of 48 hours prior to the meeting. The Secretary shall record the Minutes of the proceedings of each meeting, including Closed Meetings. The Secretary shall ensure that all signed Resolutions and Minutes are kept permanently as per the Retention By-law for the Township of Conmee. Other documents such as correspondence and reports shall also be kept for the term as outlined in the Retention By-law.

It shall be the duty of the Treasurer **or the Chair (?)** to maintain the records of all expenditures of the Committee and to present financial reports on the status of revenue and expenses of all functions and events. The Social Committee Treasurer shall liaison with the Office Treasurer of the Township of Conmee and shall present all receipts for expenditures to the Municipal Office. **At no time may the Municipal Treasurer be the Social Committee Treasurer (?)**.

When a float is required for any event, the Chair or Committee Treasurer will reach out to the Office Treasurer no less than one week prior to the event date to make arrangements for the float.

It shall be the duty of all members of the Conmee Social Committee to attend an orientation session as soon as possible after the formation of the Committee, and prior to the Committee's first meeting. This orientation session is to familiarize the Committee members with this document as well as provide information on:

- a) the Conmee Council Procedural By-law
- b) the appropriate policies of Council
- c) the Freedom of Information and Protection of Privacy Act
- d) the Accessibility for Ontarians with Disabilities Act
- e) the reporting relationship of the Committee and contact numbers for Council and staff
- f) Council's expectation of the Committee

It shall be the duty of the Volunteer Coordinator **or appointed member of the Social Committee (ex. Chair)** to liaise between volunteers and the committee. The Volunteer Coordinator will maintain a contact list for all volunteers and coordinate/organize volunteers for events. The Volunteer Coordinator may also oversee the compilation of Students who wish to pursue their volunteer hours through the Social Committee.

Recruitment of new volunteers can be a joint responsibility of all committee members. The Volunteer Coordinator will work in conjunction with office staff to develop a comprehensive volunteer orientation package.

Nominations for any roles/titled responsibilities will follow the same term as council as per the procedural by-law. Members have the option to step down from their title at any time but must ensure that any materials or communication are passed on to the next person assuming the role.

Meeting Structure

At the inaugural meeting of the Conmee Social Committee, a work plan for the activities of the Committee shall be prepared. Council requires a minimum of 4 events per year, **including preferably:**

- a) A Family Day Event in February
- b) A Spring Event (Easter or Mother's Day)
- c) A children's Halloween Event
- d) A Family Christmas Event

Other events may be planned if sufficient interest is shown and if commitment from volunteers is obtained. Suggestions could include suppers, teas, yard sales, movie nights, etc. As noted, the Social Committee shall also **co-ordinate assist with other** events at the request of other Committees for fundraisers.

Funding and Budgets

The Conmee Social Committee shall initially receive funding from the Council for the Township of Conmee. It is intended that the Committee should become self-supporting for expenses, however Council will commit to the on-going funding of the 4 required events if necessary. The Committee should determine costs and cost recovery methods for events by implementing user fees or admission fees. All expenditures should be approved by the Committee prior to incurring the expenses. Regular reports on the financial position of the Committee shall be submitted to Council with a minimum number of reports being 4 (a report for the 4 required events). **It is expected that the Council Representative shall provide regular general reports at regular Council meetings.**

If the Committee expects or desires to incur significant expenses for an event, prior consultation should be obtained from Council (i.e. fireworks).

The **Committee-Council Representative** shall present a budget for the expected expenses to Council, prior to Council's Township budget deliberations each year.

Liaisons

Council expects the Conmee Social Committee to liaise with the CAO and/or Council to make recommendations for equipment or policy changes as they are identified. The Committee must also report on deficiencies, maintenance and repairs as necessary to the Facilities Manager or CAO.

Should the support of the Facilities Manager be required for any Social Committee Event, a designated member of the Social Committee will communicate what is required

to the Facilities Manager no less than one week prior to the event, or sooner depending on the complexities of the event in question.

The ~~Conmee Social Committee~~ **Council Representative** shall also liaise with the CAO/Clerk prior to any event, for the Clerk to identify any issues that may arise. For example, events that would require a Lottery Licence, or events that would require Health Unit Approval, need to be communicated to the Clerk significantly in advance of the event in order to allow procedures to be followed. Any event that requires a liquor licence must be presented to Council for approval a minimum of 2 months prior to the event.

Accessibility

The Conmee Social Committee must take into consideration the accommodations necessary under the Accessibility for Ontarians with Disabilities Act. This Act applies both to Committee members, as well as to participants in any planned activities including meetings and actual events. It is important that Committee members understand their obligations under this Act.

Remuneration and Expenses

The Conmee Social Committee members are volunteers and as such are not eligible for remuneration. However, no Committee member should incur personal expenses. Purchasing should be done by the establishment of vendor accounts whenever possible. Cash payments will be reimbursed upon presentation of receipts at the Municipal Office. No personal credit cards should be used for purchases. Committee members may inquire about purchases to the Treasurer of the Township of Conmee. Vendor accounts will be set up on behalf of the Committee by the Treasurer, at the Committee's request.

Representation and Conduct

The Conmee Social Committee members shall conduct themselves with the understanding that they represent the Township of Conmee at all times. Committee members must not obligate the Township to any on-going expense or make promises to any person or organization without Council approval. The Committee does not have the authority to bind the Township.

Health and Safety

The Conmee Social Committee members shall always have regard for the safety of the Committee members and the public. It is incumbent on the Committee members to stop any activity that may cause injury, report any equipment malfunction that may cause injury and ensure that all events are conducted in a safe manner. Committee members should be aware that the Township may be held liable for any injury that may occur as a result of negligence or if a hazardous situation is allowed to continue. Committee

members should be aware that dangerous situations must be corrected immediately. This may include removing the unsafe equipment, stopping the unsafe activity, moving the event away from a hazardous area or cancelling the event completely if the danger of injury cannot be mitigated. Orientation to the Health and Safety Policies of the Corporation will be an essential component of the orientation process for any new Committee members or volunteers.

DRAFT

**The Corporation of the Township of Conmee
Administrative Report**

Date: August 27th 2024
To: Mayor and Council
Subject: DRAFT - Firearms Discharge Bylaw
Submitted by: Shara Lavallée, Clerk

RECOMMENDATION:

For discussion

BACKGROUND:

At the July 10th 2024, council directed staff to draft a firearms discharge bylaw which would restrict firearms to 1.5 km of dwellings – exceptions to be predators or food.

Draft bylaw was discussed at the August 13th 2024 council meeting including comments from the public.

DISCUSSION:

The newly amended by-law focuses on prohibiting firearms on municipal property and municipal roads, including unopened roads.

As per section 17 of the *Fish and Wildlife Conservation Act*, discharge of firearms is prohibited on roads, meaning “a right of way for public vehicular traffic”. The prohibitions do not necessarily apply to unopened roads but section 16 – careless use of firearms for the purpose of hunting – would still apply since even ‘abandoned’ roads could still have travelers on foot or ATV. The By-Law would address this ambiguity of unopened municipal roads.

In the similar vein, municipal property would be prohibited. Standard trespassing rules would still apply – trespassers could still be charged under the *Trespass to Property Act* but the firearms bylaw would provide additional enforcement measures.

Exemptions are not provided in the By-Law as the Clerk assumed that Council would never consider such renting/leasing municipal property to a gun club or the like.

Alternatively, Council could decide not to pass a municipal By-Law and rely on Provincial and Federal legislation to address any issues.

ATTACHMENT "A" – DRAFT

The Corporation of the Township of Conmee

By-law #XXXX

A By-law to Regulate the Use of Firearms within the Municipal Limits of the Township of Conmee

Whereas Sections 8, 9 and 10 of the Municipal Act, 2001, authorize the Township of Seguin to pass by-laws necessary or desirable for municipal purposes, and authorize by-laws respecting the economic, social and environmental well-being of the municipality; the health, safety and well-being of persons; the protection of persons and property

Whereas Section 119 of the Municipal Act, 2001, S.O. 2001, as amended provides a municipality with the authority to prohibit or regulate the discharge of guns or other firearms, air-guns, spring-guns, cross-bows, long-bows or any other weapon for the purpose of public safety;

Whereas pursuant to Section 128 of the Municipal Act, 2001, a municipality may prohibit or regulate with respect to public nuisances, including matters that, in the opinion of Council, are or could become or cause public nuisance

Whereas Section 425 of the Municipal Act, 2001, a municipality is authorized to pass by-laws providing a person who contravenes a by-law of the municipality passed under the Municipal Act, 2001, is guilty of an offence

And Whereas the Council of the Township of Conmee deems it expedient to regulate and limit the discharge of firearms within its boundaries for the purpose of public safety;

Now Therefore the Council of the Corporation of the Township of Conmee enacts as follows:

1. Definitions

For the purposes of this by-law, the term:

- (1) "Council" means the Council of the Corporation of the Township of Conmee.
- (2) "Firearm" shall refer to any and all guns, firearms, muskets, pistols, revolvers, air-guns, spring-guns or any class or type thereof.

2. Prohibitions

- (1) No person possess a loaded Firearm nor shall discharge a firearm in the following areas:
 - a) Municipal property including landfill, playground, or vacant property

- b) Opened public highways, roads, streets, or road allowances
- c) Unopened road allowances.

3. Non-Application

- (1) This By-law shall not be construed as prohibiting the possession of loaded firearms or the discharge of firearms by
 - a) Any duly authorized municipal, provincial, or federal officer engaged in the performance of duties including any training exercises
 - b) A person authorized by the Township of Conmee to control nuisance wildlife
 - c) Any peace officer or an officer under the Immigration Act, the Customs Act or the Excise Act
 - d) Any member of the Canadian Armed Forces or the armed forces of a state other than Canada that are lawfully present in Canada, when duly authorized and in the actual and bonafide performance of duties.
 - e) All Licenced Trappers on a Registered Trapline

4. Enforcement

- (1) Every person who contravenes any of the provisions of this by-law is guilty of an offence and upon conviction is liable to a fine or penalty as provided in the *Provincial Offences Act*, R.S.O. 1990, as amended.
- (2) This By-Law may be enforced by police officers or municipal by-law enforcement officers duly appointed.

5. Enactment

- (1) This by-law shall come into force and effect on the date of its passage.

**The Corporation of the Township of Conmee
Administrative Report**

Date: August 13th 2024 (deferred until the August 27th 2024 meeting)

To: Mayor and Council

Subject: DRAFT - Noise Bylaw

Submitted by: Shara Lavallée, Clerk

RECOMMENDATION:

For discussion

BACKGROUND:

Complaints regarding noise – council requested a by-law to mitigate the concerns

The draft By-Law was presented at the August 13th 2024. It was deferred until the August 27th.

DISCUSSION:

In preparing the draft of a new noise by-law, the Clerk examined by-laws from neighbouring municipalities and comparable municipalities (Neebing, O'Connor, etc). The Clerk found that in all of the by-laws reviewed, different noise types are regulated by defined times and specified days rather than maximum sound levels.

Based on this research and the challenges proving that the maximum sound levels are being exceeded, staff is proposing specific times and days when certain noises are not allowed to be generated. The proposed by-law would allow people to apply to Council for exemptions to the noise by-law, with fees for the application and permit.

Changes made to the Draft By-Law since August 13th

- Section 4 – General Prohibition “No person shall make Noise” – was removed for being considered too unnecessarily broad.
- Section 6.2 (j) provides language regarding temporary exemptions
- Schedule A.10 added to include excessive firearm discharging which disturbs the peace
- Schedule B.4 removed regarding outdoor operation of tools for domestic purposes

ATTACHMENT "A" - DRAFT

BY-LAW NUMBER #####

Being a by-law to prohibit and regulate Noise in Conmee

WHEREAS *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, authorizes municipalities to prohibit and regulate noise and other nuisances.

WHEREAS the Municipal Act, RSO 2001, c. 25 Clause 129(a) provides that a local municipality may prohibit and regulate with respect to noise, vibration, odour and dust; and

WHEREAS Clause 129(b) of the said Act provides that a local municipality may prohibit the matters described in clause 129(a) unless a permit is obtained from the municipality for those matters and may impose conditions for obtaining, continuing to hold and renewing the permit, including requiring the submission of plans

WHEREAS the Council of the Corporation recognizes that balance must be achieved between the clash of individual interests that arise in modern municipalities, and that the existence of organized society depends upon the principle of "give and take

WHEREAS The Council of The Corporation of the Township of Conmee recognizes that people expect, and have the right to an environment free from unusual, unnecessary, or excessive noise which may degrade the quality and tranquillity of their life or cause nuisance.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:

1. **Short Title:** This By-law shall be referred to as "The Noise By-law".
2. **Definitions:** Where the words defined in the lettered paragraphs of this Section appear in the text of this By-law with their initial letters capitalized, it is intended that they are interpreted as defined. Where a word appears in the text of this by-law without its initial letter capitalized, it is intended that it is to be interpreted as ordinarily defined in the English language.
 - (a) "Authorized" means sanctioned by the Council, or by a senior order of government, whether through the issue of a permit or licence, or through resolution.
 - (b) "By-law" means this By-law, including its recitals and schedules, which form integral parts of it, as amended from time to time.
 - (c) "Construction" means the erection, alteration, repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading,

excavation, blasting and detonation of explosive devices other than fireworks, the laying of pipe and conduit whether above or below ground level, street and highway building, concreting, equipment installation and alteration and the structural installation of construction components and materials in any form or for any purpose, including any associated or related work.

- (d) “Construction Equipment” means any equipment or device designed and intended for use in construction or material handling, including; air compressors, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, scrapers, pavers, generators, off-highway haulers, trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders or other material handling equipment.
- (e) “Corporation” means The Corporation of the Township of Conmee.
- (f) “Council” means the elected municipal council of the Corporation.
- (g) “Emergency” means a situation or an impending situation, often dangerous, caused by the forces of nature, human activity, an accident, an intentional act, or otherwise, which arises suddenly and calls for prompt action.
- (h) “Motor Vehicle” means an automobile, bus, truck, motorcycle, motor assisted bicycle and any other vehicle propelled or driven other than by muscular power, but does not include a traction engine, farm tractor, other farm vehicle or road-building machine.
- (i) “Municipal Law Enforcement Officer” means a Police Officer, a law enforcement officer, or another person duly appointed to enforce the by-laws of the Corporation.
- (j) “Municipal Service Vehicle” means a Motor Vehicle operated by or on behalf of the Corporation while being used for the construction, repair or maintenance of a highway, including removing of snow, the construction, repair or maintenance of municipal assets or other municipal purpose.
- (k) “Conmee” means the geographic area under the jurisdiction of the Corporation.
- (l) “Noise” means sound that is unusual or excessive, or that is reasonably unwanted by, or disturbing to, persons, in the circumstances within which it occurs.
- (m) “Premises” means any land or building which is not a Residence.
- (n) “Residence” means a room, suite of rooms, or dwelling, that is lawfully used as a domicile.
- (o) “Utility” means a system that is used to provide a utility service to the public,

including: electricity, gas, communications networks and cable services.

- (p) “Utility Service Vehicle” means a Motor Vehicle operated by or on behalf of a company or agency that supplies or manages a Utility within Conmee, while the Motor Vehicle is being used for the construction, repair or maintenance of that Utility.
3. Acting Directly or Indirectly: Where this By-law prohibits an action, or requires a person to undertake an action, the prohibition or requirement applies both directly and indirectly. This means that a person prohibited from doing something is also prohibited from causing, allowing or permitting that action to be done.
4. Specific Noise Prohibitions: The activities described in Schedule “A” to this By-law are deemed to create “Noise” as defined in this By-law when sound, as a result of the activity, is audible to a person in a Residence, Premises or a Motor Vehicle other than the Residence, Premises or a Motor Vehicle from which the Noise is originating.
5. Specific Noise Prohibitions by Time: The activities described in the first column of the table in Schedule “B” to this By-law are deemed to create “Noise” as defined in this By-law, when they are undertaken on the days and within the hours specified in the corresponding cell in the second column of the table in Schedule “B” to this By-law, and when sound, as a result of the activity, is audible to a person in a Residence, Premises or a Motor Vehicle other than the Residence, Premises or a Motor Vehicle from which the Noise is originating.
6. Exemptions:
- 6.1. Emergencies: This By-law does not prohibit Noise reasonably necessary resulting from measures undertaken in an Emergency.
- 6.2. Specific Exemptions: This By-law does not prohibit Noise caused by any one or more of the following activities:
- a) the operation of Municipal Service Vehicles and related equipment;
 - b) the operation of Utility Service Vehicles and related equipment;
 - c) the Authorized use of fireworks;
 - d) Authorized special events including: festivals, concerts, races, parades, exhibitions, etc.;
 - e) normal farm practices in accordance with the *Farming and Food Production Protection Act, 1998*, S.O. 1998, c. 1, as amended.
 - f) the operation of bells, chimes, carillon and clocks on churches, schools, or public buildings;

- g) Authorized cultural, recreational, educational or political events in parks or other public areas;
 - h) Authorized events on highways or other municipal property; and/or
 - i) activities normally associated with a lawful commercial, industrial, agricultural or forestry use, unless specifically prohibited elsewhere in the By-law.
 - j) Temporary exemption may be requested by written submission to Council which may permit the exemption to be issued upon conditions that assist in achieving the desired balances of interests as determined by Council
7. Severability: If any portion of this By-law is considered by a court or tribunal of competent jurisdiction to be unenforceable or void, that ruling will not apply to the balance of the By-law, which shall be considered to remain in full force and effect.
8. Conflicts with other By-laws: In the event of any conflict between this By-Law and any other by-law passed by the Corporation, the more restrictive provision prevails unless applicable law requires otherwise.
9. Enforcement: This By-law may be enforced by any Municipal Law Enforcement Officer, or by way of a private information sworn in accordance with the *Provincial Offences Act*.
10. Offence: Failure to comply with Section 4 of this By-law constitutes an offence.
11. Penalties: Every person who commits an offence under this By-law is, upon conviction, subject to the penalties prescribed by the *Provincial Offences Act*.
12. Effective Date: This By-law takes effect upon the date of its passage.

ENACTED AND PASSED IN COUNCIL this ___ day of ___, 2024, as witnessed by the corporate seal of the Corporation and the hands of its proper Officers duly authorized in that behalf.

Schedule "A" General Noise Prohibitions

1. Operation of a Motor Vehicle in such a manner that the tires squeal.
2. Operation of a stereo system or other similar device within a Motor Vehicle in such a manner that the sound, or vibration caused by the sound, is perceptible outside the Motor Vehicle.
3. Operation of a combustion engine or pneumatic device without an effective exhaust muffling device that is in good working order and in constant operation.
4. Operation of any item of Construction Equipment without an effective exhaust muffling device that is in good working order and in constant operation.
5. Operation of a Motor Vehicle in a manner that results in excessive exhaust Noise, banging, clanking, squealing or similar sounds caused by inadequate maintenance or an improperly secured load.
6. Operation of a warning device, including the horn of a Motor Vehicle, except in accordance with good safety practices.
7. Operation of any outdoor auditory signalling device (including: outdoor paging systems; the ringing of bells or gongs; the use of sirens, whistles or chimes; or the production, reproduction or amplification of any similar sounds by electronic means) except when Authorized or in accordance with good safety practices.
8. Use of any air-conditioning device, pool pump, venting system or fan that results in Noise caused by inadequate maintenance or deterioration of its condition.
9. Operation of an engine or motor, in or on, any Motor Vehicle or item of attached auxiliary equipment, for a continuous period of more than five minutes, while such Motor Vehicle is stationary, unless:
 - a) the Motor Vehicle is in an enclosed structure constructed so as to effectively prevent the emission of Noise;
 - b) continuous operation of the engine or motor is essential to a basic function of the Motor Vehicle or equipment, including the operation of ready-mixed concrete trucks, lift platforms, refuse compactors and heat exchange systems, during normal operation; or
 - c) weather conditions justify the use of heating or refrigeration systems powered by the motor or engine for the safety and welfare of the operator, passengers or animals, or the preservation of perishable cargo.
10. Shouting, yelling or amplified sound for the purposes of selling or advertising goods or services for sale.
11. Disturbing the peace as defined by the *Criminal Code* by excessively discharging a firearm

Schedule "B"
Prohibitions During Specific Times

	Noise-Causing Activity	Prohibited Times
1.	Construction, including the operation of Construction Equipment.	From 11:00 p.m. any day until 7:00 a.m. the following day, unless the following day is a Sunday or a statutory holiday, in which case the prohibition continues until 9:00 a.m.
2.	Operation of any device or group of connected devices intended for the production, reproduction, or amplification of voices or sound.	From 11:00 p.m. any day until 7:00 a.m. the following day, unless the following day is a Sunday or a statutory holiday, in which case the prohibition continues until 9:00 a.m.
3.	Operation of a Motor Vehicle other than on a road or driveway.	From 11:00 p.m. any day until 7:00 a.m. the following day, unless the following day is a Sunday or a statutory holiday, in which case the prohibition continues until 9:00 a.m.
4.	Operation of a pit or quarry which is not subject to the <i>Aggregate Resource Act, R.S.O. 1990</i>	From 11:00 p.m. any day until 7:00 a.m. the following day, and all day on Sundays and statutory holidays.
5.	Yelling, shouting, hooting, whistling, singing or the playing of musical instruments, including percussion instruments, except where Authorized.	From 11:00 p.m. any day until 7:00 a.m. the following day, unless the following day is a Sunday or a statutory holiday, in which case the prohibition continues until 9:00 a.m.

**The Corporation of the Township of Conmee
Administrative Report**

Date: August 27th 2024

To: Mayor and Council

Subject: Agreement with OPG regarding aqueduct access

Submitted by: Shara Lavallée, Clerk

RECOMMENDATION:

Approve the amending by-law to extend the current agreement

BACKGROUND:

In January 2020, Council entered into an agreement with OPG to access its aqueduct for the purposes of providing water to the fire department.

DISCUSSION:

The current agreement is scheduled to expire on September 15th 2024.

Early next year, OPG will begin rehabilitation of the Kakabeka Falls Generating Station. Conmee VFD use of the aqueduct is not possible during construction.

On August 20th, a meeting was held between representatives of OPG and the Township (Fire Chief, Deputy Fire Chief, Clerk) to discuss the proposed amending agreement. Due to the scheduled rehabilitation work at the OPG hydroelectric station, the aqueduct shall be drained after February 28th 2024. Instead of renewing the current agreement for only 5-6 months, OPG is recommending that the current agreement be extended until February 28th 2024. The rehabilitation work is expected to take two years; at which point the aqueduct shall be refilled with water and a new access agreement can be entered into with OPG. Talks for a new agreement could commence in the Fall of 2027.

The Fire Chief and the Deputy Fire Chief have identified alternate water sources to use while the aqueduct is unavailable.

THE CORPORATION OF THE TOWNSHIP OF CONMEE

BY-LAW # 1461

Being a By-Law to amend By-Law 1176, being a By-law to enter into an Access Agreement with Ontario Power Generation Inc. (OPG) and the Corporation of the Township of Conmee.;

WHEREAS the Municipal Act 2001 as amended allows municipalities to enter into agreements for the provision of services;

NOW THEREFORE THE COUNCIL FOR THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:

1. That By-Law 1176, Being a By-law to enter into an Access Agreement with Ontario Power Generation Inc. (OPG) and the Corporation of the Township of Conmee, is amended in accordance with Appendix "A"
2. That this By-law come into force and effect on the date of passing thereof.

Read and passed this 27th day of August, 2024.

Mayor

Clerk

APPENDIX “A”

**AMENDING AGREEMENT
(the “Amending Agreement”)**

This Amending Agreement is made effective as of this 27th day of August, 2024
between

ONTARIO POWER GENERATION INC., a corporation
existing under the laws of Ontario (“**OPG**”)

and

THE CORPORATION OF THE TOWNSHIP OF CONMEE,
a corporation existing under the laws of Ontario (the
“**Municipality**”)

Recitals

- A. OPG is the owner and operator of the Kakabeka Generation Station (“**Kakabeka GS**”) a hydroelectric facility located on the bank of Kaministiquia River in the community of Kakabeka Falls, Ontario.
- B. OPG and the Municipality entered into an Access Agreement made as of January 28, 2020 (the “**Agreement**”). Under the Agreement, OPG agreed to grant the Municipality access to certain aqueduct buildings connected to the Kakabeka GS for the purpose of extracting water from time to time in connection with Fire Services.
- C. OPG intends to begin refurbishment of the Kakabeka GS in the year of 2025 which will make the certain aqueduct building unavailable for extracting water, but the Parties would like to extend the Agreement until that time.
- D. OPG and the Municipality have agreed to further amend the Agreement.

Therefore, in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration (the receipt, adequacy and sufficiency of which is hereby acknowledged), the parties hereto agree as follows.

1. Interpretation

1.1 Any defined term used in this Amending Agreement that is not defined in this Amending Agreement has the meaning given to that term in the Agreement.

2. Replacement of Section 1 (b) (License) to the Agreement

2.1 Section 1 (b) of the Agreement is hereby deleted in its entirety and replaced with the following:

1. LICENSE

...

b) Subject to the right of earlier termination by either party provided under Section 7, the term of this Licence shall commence on September 15, 2019 and shall expire February 28, 2025 (the "**Access Period**").

3. in Full Force

3.1 Except for the changes to the Agreement set out in this Amending Agreement, the Agreement remains in full force and effect, unamended.

4. Counterparts

4.1 This Amending Agreement may be signed electronically and in any number of counterparts, all of which taken together shall constitute one single document. The electronic exchange of signed or electronically signed copies of this Amending Agreement (including pdf copies or other legible image files) will be, among other methods of delivery, sufficient to bind the parties, and neither party shall contest the enforceability or admissibility of a copy of this Amending Agreement that has been electronically signed and delivered.

5. Governing Law

5.1 This Amending Agreement is governed by and is to be construed and interpreted in accordance with the laws of Ontario and the laws of Canada applicable in Ontario.

[The remainder of this page is intentionally left blank]

The parties have duly executed this Amending Agreement to be effective on the date set forth above.

ONTARIO POWER GENERATION INC.

Per: _____
Name:
Title:

I have authority to bind the
Corporation

THE CORPORATION OF THE TOWN OF CONMEE

Per: _____
Name:
Title:

I have authority to bind the
Corporation

Per: _____
Name:
Title:

I have authority to bind the
Corporation

SAMPLE MUNICIPAL RESOLUTION

WHEREAS The Nuclear Waste Management Organization (NWMO) has been in the process of investigating potential sites for a deep geological repository for high-level nuclear waste from all of Canada's nuclear power reactors since 2010; and

WHEREAS the NWMO project involves the transportation, processing, burial and abandonment of an estimated 100,000 tonnes of highly radioactive waste; and

WHEREAS there are scientific and public concerns about the risks of radioactive exposures along the transportation route and in the region of and downstream from the repository site under both normal operating and accident conditions; and

WHEREAS the roads infrastructure in Northwestern Ontario is already under strain from heavy truck and vehicle traffic and the NWMO project will add 2-3 trucks per day for more than fifty years thereby increasing the risks; and

AND WHEREAS communities in Northern Ontario do not rely on nuclear power and should not be burdened with the risks of transportation, processing, burial and abandonment of the highly radioactive wastes the nuclear power reactors have produced.

THEREFORE, BE IT RESOLVED THAT the Council of _____ urges the Nuclear Waste Management Organization to find storage solutions for nuclear waste in the vicinity of the reactor stations where the waste is and not pursue the transport of these radioactive wastes to Northern Ontario.

THE VOICE OF NORTHERN BUSINESS



Re: Request for Council Resolution: Support a Set-Aside for Northern Ontario within the OINP

On July 25th, 2024, over 40 organizations from across Northern Ontario came together to formally support an initiative to increase provincially led immigration to Northern Ontario communities. Northern Ontario Chambers of Commerce, Municipalities, Economic Development Agencies, Community Futures Development Corporations, Local Immigration Partnerships, Réseau du Nord, and more are working together to advocate for a Northern Ontario "set-aside" within the Ontario Immigrant Nominee Program (OINP).

As the Government of Ontario has full authority to set the parameters and allocations for the OINP. We are requesting 3,000 nominations, annually, be specifically set aside for immigrants coming to Northern Ontario to fill labour shortages. These 3,000 immigrants would help our communities maintain their current standard of living. Meaning there would be enough people to support vital services in our communities, pay taxes, and keep businesses open.

Currently, Northern Ontario is only receiving between 1-3% of all allocations through the OINP (approximately 100-200 nominees per year for the past 14 years). Meanwhile, the GTA receives approximately 90% of ALL immigration to Ontario. OINP has 21,500 total spots to allocate in 2024, up from 9,000 spots just three years ago. That means there is plenty of room to make a set-aside for Northern Ontario work without detracting from the GTA and other Ontario communities.

We need your help ASAP. To put pressure on the provincial government, **we are requesting your Council pass a resolution formally supporting a 3,000-nomination set-aside within the OINP for Northern Ontario communities.**

The allocation of these 3,000 spots would be spread among communities, ensuring that the benefits of immigration are extended beyond the largest cities in Northern Ontario. Importantly, the set-aside would **work alongside existing programs**, like the federal Rural and Northern Immigration Pilot (and future iterations of it). Also, in-need occupations would be identified specifically for Northern Ontario communities to help address our unique labour shortages.

The federal Rural and Northern Immigration Pilot has brought over 4,000 immigrants to Northern Ontario since its inception five years ago. Targeted, community-level immigration works for Northern Ontario. Help us keep the momentum going.

For questions or more information, please contact:

Charla Robinson, President, Thunder Bay Chamber of Commerce at charla@tbchamber.ca

THE VOICE OF NORTHERN BUSINESS



Table: Proposed Allocations for Northern Ontario OINP “Set-Aside”

OINP Proposed Northern Ontario Allotments, CMA/CAs and CDs (Rural)		
Geography	Geographic Level	Allocations
Greater Sudbury	CMA	689
Timmins	CA	166
Sault Ste. Marie	CA	310
Thunder Bay	CMA	498
North Bay	CA	290
Kenora	CA	60
Nipissing	District**	52
Manitoulin	District	56
Sudbury	District	72
Greater Sudbury*	District**	0
Timiskaming	District	127
Cochrane	District**	149
Algoma	District**	150
Thunder Bay	District**	95
Rainy River	District	79
Kenora	District**	206

Source: Northern Policy Institute.

Definitions: A census metropolitan area (CMA) must have a total population of at least 100,000. A census agglomeration (CA) must have a core population of at least 10,000. Census divisions (CDs) are intermediate geographic areas between the province/territory level and the municipality.

Note: *The Greater Sudbury CMA overlaps completely with the Greater Sudbury CD. Thus, for simplicity, all the allocations are included under the Greater Sudbury CMA.

**Districts represent the CD population minus the CMA/CA population (if there is a CMA/CA present within the CD). This allows there to be a specific allotment for rural areas

Source: Author's calculations. Based on an allotment of 3,000 spots for Northern Ontario divided amongst regions based on population share. Data obtained from 2021 Census of the Population.

THE VOICE OF NORTHERN BUSINESS



Sample Motion

WHEREAS employers across Northern Ontario are experiencing a critical shortage of skilled workers, contributing to a shrinking labour market.

WHEREAS, the labour shortage is causing significant economic hardship for Northern Ontario communities, including reduced productivity and business closures; and

WHEREAS population and migration trends to 2021 suggest that Northern Ontario needs **100,000 newcomers by 2041** to sustain current population; and

WHEREAS the success of the federal Rural and Northern Immigration Pilot (RNIP) demonstrates the effectiveness of allocating nomination spots to address regional labour shortages in attracting newcomers to Northern Ontario; and

WHEREAS, the Ontario Immigrant Nominee Program has been expanded from 9,750 nominees in 2022 to a goal of 21,500 nominees in 2024;

NOW, THEREFORE, BE IT RESOLVED BY (town / city) COUNCIL (insert municipality name) to:

Urges the Government of Ontario to address the critical labour market shortage in Northern Ontario by allocating 3,000 Ontario Immigrant Nominee Program spots to support the region's economic growth and development.

BE IT FURTHER RESOLVED THAT:

Copies of this resolution be forwarded to: the Ontario Minister of Labour, Immigration, Training & Skills Development; local Members of Provincial Parliament; the Northwestern Ontario Municipal Association/Federation of Northern Ontario Municipalities; and the Thunder Bay Chamber of Commerce

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



August 20, 2024

I am writing to let you know that I have issued a new [Provincial Planning Statement \(PPS 2024\)](#) under the *Planning Act*, coming into effect on October 20, 2024.

The PPS 2024 sets out a streamlined, province-wide land use planning document that gives municipalities the tools and flexibility you need to hit your housing targets in a way that is responsive to local challenges and reflective of local priorities. The PPS 2024 will replace the Provincial Policy Statement, 2020 (PPS 2020). In addition, A Place to Grow: Growth Plan for the Greater Golden Horseshoe, 2019, as amended (A Place to Grow) will be revoked effective the same date. For consultation details regarding the PPS 2024, please see [ERO # 019-8462](#).

The October 20, 2024 effective date provides a two-month transition, allowing time for in-progress planning decisions to be resolved, and providing municipalities a window of time to prepare for adoption of the new policies.

In addition, a 30-day consultation ([ERO# 019-9065](#)) beginning on August 20, 2024, will seek feedback on any specific planning matters in process that might need to be addressed through a potential transition regulation under the Planning Act. Your municipality is invited to share any feedback through the consultation.

To provide municipalities with implementation support, the Ministry of Municipal Affairs and Housing will provide training for municipal staff in September and October 2024. Our government will also consider developing Provincial guidance to support implementation.

Our government made an administrative amendment to the Greenbelt Plan that ensures policies in A Place to Grow, and the PPS 2020 will continue to apply in those cases where the Greenbelt Plan refers to them. This amendment will take effect on October 20, 2024.

To align with the PPS 2024, the changes made to the Planning Act "area of employment" definition (in the Helping Homebuyers, Protecting Tenants Act, 2023) have been proclaimed to come into effect on October 20, 2024. This includes transition provisions which allow municipalities to adopt official plan policies to

continue protection of a historic area of employment despite any existing uses that no longer meet the new definition.

We look forward to our continued work together to get at least 1.5 million homes built by 2031. If you have any questions, feel free to reach out to your local Municipal Services Office contact.

Sincerely,

Hon. Paul Calandra
Minister of Municipal Affairs & Housing

From: Nikita Cava <ed.tbdml@gmail.com>
Sent: August 21, 2024 6:36 PM
To: Conmee Clerk; Clerk Treasurer; Laura Bruni; Kristina Miousse; Aileen Singh; Clerk; CAO; Serena Goodchild; Daryl Skworchinski; Erika Kromm; Linda Berube; Lorna Buob; Judy Jacobson; Wayne Hanchard; Mark Figliomeni; CAO; Kerry Bellamy; Paul Greenwood; J. Hall; Krista Power; Julie Roy-Ward; Leanne Lavoie; Dana.evans@thunderbay.ca; cao@nipigon.net; cao@hornepayne.ca; Councillor David Maxwell; Mayor Sheila Maxwell; Robert Beatty; Debbie Harris Shallow; Wendy Wright; Elizabeth Jones; Eric Pietsch; Claudette Trottier; Ted Scheniman; Belinda Kistemaker; Jim Moffat; Mayor; Erwin Butikofer; Brian Wright; Suzanne Kukko; Carly Torkkeli; Alex Crane; Dan Calvert; Darquise Robinson; Gord Muir; mayor; Dan McGrath; Meghan Chomut; Wendy Landry; Bert Johnson; Dominic Pasqualino; Rajni Agarwal; Rodney Swarek; Dwijen Bharad
Cc: Andrea
Subject: Request for Feedback - TBDML Strategic Plan Draft 2 Action Items
Attachments: Request for Feedback - TBDML Draft 2 Strategic Plan Action Items.pdf

Hello Everyone,

As per direction at our board meeting this evening, I am circulating a request for feedback on the proposed action items on pages 7-10 that the TBDML will take over the next 3 years as part of our 2024-2027 Strategic Plan.

Please provide input as to whether any of these items do not seem realistic for our District or if you feel that something is missing from these goals.

Please be advised that you are only receiving a portion of the document, and not the document in its entirety as we are only requesting feedback on the action items.

I would appreciate feedback to be submitted no later than September 21st so that the final draft of the Strategic Plan can be presented to the board by our next board meeting On October 5th.

Please don't hesitate to reach out to me if you require any additional information

Regards,

Nikita Cava, HBA
Executive Director
Thunder Bay District Municipal League
(807)621-4874
ed.tbdml@gmail.com

My work day may look different than yours. There is no expectation to read or respond to this email outside of your normal working hours.

Keeping it Going

A Strategic Plan for the Ongoing Advocacy Efforts of the Thunder Bay District Municipal League



ADD IMAGERY IN BLANK AREAS



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A Plan in Action - Plans for review and progress reporting

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Appendix B – The 17 Municipalities in the District ***include chart with land mass and populations***

Appendix C – The Members of the League

Introduction

The Thunder Bay District Municipal League (TBDML)'s Strategic Plan journey began with the introduction of new Board membership and new Executive Director following the 2022 Municipal Election.

As a first item of business, the Executive Director initiated a SWOT Analysis in order to get a feel for the needs of the organization.

The outcome of the SWOT Analysis was as follows:

Strengths <ul style="list-style-type: none">• Levity & Camaraderie• Advocacy	Weaknesses <ul style="list-style-type: none">• Meeting schedules not pre-determined• Inadequate information sharing
Opportunities <ul style="list-style-type: none">• Reinvigoration• End of Pandemic	Threats <ul style="list-style-type: none">• Need to focus or lose momentum• Hard to reach those further away from COTB

Through interviews with the 2018-2022 membership, it was heard loud and clear that reinvigoration was needed if the TBDML was going to succeed as an organization. Following the SWOT Analysis, at the December 2022 Board Meeting, the newly elected Board voted in favour to conduct a Strategic Plan and for the Executive Director to take the lead on its creation.

The in-person strategic planning sessions took place in 2023 on June 17th in Red Rock and September 16th in Dorion. The League members wanted these meetings to be in person because it offered a more intimate atmosphere for members to open up

about their experiences. By sharing experiences openly, the board was able to identify what issues were shared across the district.

It was quickly identified that there were a number of strong advocates on this team and many of the members returned to the council table to “finish what was started”. Additionally, the importance of community was heard loud and clear. The membership is passionate about fostering growth in their communities while encouraging young families to stay and grow, and older residents to age in place.

A brief review of progress was discussed at the December 16th meeting in Nipigon and afterward an email was circulated to the Board requesting specific priority initiatives to focus on in the areas of Homelessness, Housing, Healthcare, and Highways.

When asked how best to apply the wealth of knowledge in the room to the work that is done when representing TBDML, these are some of the words that were shared:

Teamwork

United Front

Connection across the distance

Advocates

Pioneers for change

Honesty

Integrity

Build a broader sense of community

While the boundaries of the TBDML are far reaching, the members of the League aim to stay connected with one another. The Municipalities in the District of Thunder Bay are balancing the notion of “change takes time” with the need to “keep up with the

times”. These days it can be difficult to plan for the future as workload and financial pressures continue to build at the municipal level. Municipalities are seeing an unprecedented change in demographics as the baby boomers retire and newcomers are welcomed to fill their space.

This plan is a template for the continued advocacy efforts of the TBDML and will focus on a collaborative approach to implementation. It will run to the end of 2027 prior to which it will be reviewed and re-created with a new focus after members are welcomed to the board, and we say goodbye to existing members after the 2026 election.

DRAFT

Vision, Mission, Core Values

An essential part of any Strategic Plan is the Vision, Mission, and Core Values that are set by the organization. These are guiding principals that tailor the work that we do and the way that we do it.

Vision:

To encompass a broader sense of community within the District of Thunder Bay wherein municipalities feel supported by one another in their advocacy to higher levels of government.

Mission:

The TBDML will achieve a broader sense of community by focusing on relationship building, networking opportunities, and well circulated communication when sharing ideas. TBDML will be an advocacy resource for the 17 Municipalities in the District of Thunder Bay and will share with and utilize its partnership with The Northwestern Ontario Municipal Association (NOMA) as required.

Our conferences will aim to educate stakeholders in the District. Our board meetings will give our District's elected officials the knowledge and resources required to advocate for our district.

Core Values:

- Community-focused
- Communication-centered
- Collaboration through camaraderie
- Carrying on good work
- Changing with the times

Focus for Action 1 – Making Our Highways Safer

Municipalities will advocate to increase highway safety by:

- a. Every time a Municipality in the District achieves success on a highway related initiative, no matter how big or small, it will be shared with the TBDML Board
- b. By 2027, all 17 Municipalities in the District will have highway signage to display 511 number and options for public reporting to keep highway conditions up to date
- c. By 2027, all 17 Municipalities in the District will pass a resolution in support of better highway maintenance (in any season), and the TBDML as a whole will send a resolution of support
- d. By 2027, at least 50% of the Municipalities in the District will advocate to upper levels of government for 2+1 highway solutions in their area
- e. Ensure the province carries out their promise to install eight new Road Weather Information System stations along Highways 11 and 17 as part of 14 new stations in Northern Ontario in addition to 16 mini-stations across Northern Ontario. These additional weather stations will provide improved weather forecasting that helps contractors respond better to winter weather.
- f. By 2027, all 17 Municipalities in the District will pass a resolution advocating for highway snow clearing to be reduced from 12 to 8 hours and to utilize anti-icing liquids before storms more regularly
- g. By 2027, all 17 Municipalities in the District will have lobbied upper levels of government to focus their investment in new, improved and rehabilitated rest areas in the North, including additional commercial vehicle parking and safety improvements. Rest areas provide travellers and truck drivers with a safe place to take a break, inspect their vehicles or wait out poor weather conditions
- h. By 2027, all 17 Municipalities in the District will advocate to MTO that the current inspection station situation (despite the new station on 11/17) is not sufficient and will impact commercial vehicle safety throughout the District
- i. By 2027, at least 75% of Municipalities in the District will have advocated for a review of passing lane needs with a focus on Northeastern Ontario where the highway network is predominately two lanes. This review will help improve highway safety and will support the development of a work plan to improve and construct passing lanes at priority locations (NOTF)
- j. By 2027, all 17 of the Municipalities in the District will have reached out to local service providers regarding improved broadband and cellular services in highway sections of the municipality (See “Improving Connectivity for Ontario” program)

Focus for Action 2 – Addressing Homelessness and Housing Vulnerability

Municipalities will endeavor to reduce the vulnerably housed or homeless population in their community by:

- a. Every time a Municipality in the District achieves success on an affordable housing initiative, no matter how big or small, it will be shared with the TBDML Board
- b. By 2027 at least 25% of Municipalities in the District will have initiated a communal housing initiative
- c. By 2027, at least 75% of Municipalities will have advocated in support of an established food service for underserved populations within their community
- d. By 2027, at least 25% of Municipalities in the District will attempt to partner with post-secondary institutions to recruit students to perform research and make recommendations to alleviate housing vulnerability in their area
- e. By 2027, all 17 Municipalities in the District will have launched a public campaign to put pressure on higher levels of government to provide increased and consistent funding to municipalities for supportive housing, free substance use treatment programs, crisis centers, and mental health supports
- f. By 2027, at least 25% of Municipalities in the District will have begun the process of acquiring a new emergency shelter location with at least one of them being designed for women
- g. By 2027, at least 25% of Municipalities in the District will have partnered with an employment agency to focus efforts on bringing homeless or vulnerably housed people back to work
- h. By 2027, all 17 of the Municipalities in the District will have supported the AMO/OMA Joint Health Resolution Campaign
- i. By 2027, all 17 Municipalities in the District will have passed a resolution urging all levels of government to work together to find a timely solution to the housing crisis
- j. By 2027, at least 25% of Municipalities will have engaged with individuals living in encampments in an effort to understand concerns and identify possible supports

Focus for Action 3 – Defining Affordable Housing

Municipalities will advocate to improve housing accessibility in our District by:

- a. Every time a Municipality in the District achieves success on an affordable housing project, no matter how big or small, it will be shared with the League
- b. By 2027, 50% of the 17 Municipalities in the District will have initiated contact with upper levels of Government regarding infrastructure development and required financial assistance to achieve infrastructure goals
- c. By 2027, 50% of the 17 Municipalities in the District will have adjusted their by-laws to allow for more flexibility in housing development
- d. By 2027, every Municipality in the District, along with the TBDML, will work with NOMA to lobby upper levels of government for changes in policy to ensure housing affordability becomes a reality in our area
- e. By 2027, at least 25% of the Municipalities in the District will have initiated an Age-in-Place affordable housing alternative for their residents
- f. By 2027 at least 25% of Municipalities in the District will have initiated a communal housing initiative
- g. By 2027, at least 25% of Municipalities in the District will have advocated for or provided bursaries to those working or attending school in the trades to come build homes in their community
- h. By 2027, all 17 Municipalities will have advocated to NOMA and/or AMO regarding use of crown land within municipal boundaries
- i. By 2027, at least 75% of Municipalities in the District will have pursued or supported opportunities for “Aging in Place” infrastructure
- j. By 2027, at least 25% of Municipalities will have adopted building permit benefits for builders who explore energy efficient options

Focus for Action 4 – Strengthening Access to Health Care

Municipalities will advocate to increase the number of health professionals practicing in the District by:

- a. Every time a Municipality in the District achieves success on a health care related project, no matter how big or small, it will be shared with the TBDML Board.
- b. By 2027, at least 50% of Municipalities in the District will have applied for the Northern and Rural Recruitment and Retention Initiative
- c. By 2027, at least 25% of Municipalities in the District will have submitted a proposal for Age in Place infrastructure or programming in an effort to keep people at home, and out of care settings, longer
- d. By 2027, every Municipality in the District will write a letter and resolution to upper levels of government regarding Nurse Practitioner, General Practitioner and Specialist recruitment for their municipality. The resolution will be shared with TBDML, and TBDML will submit a letter of support
- e. By 2027, every Municipality in the District will have adopted at least one initiative to recruit and retain qualified healthcare professionals in their community
- f. In every communication with Francophone, Indigenous, or International residents, interest in working in healthcare will be explored and promoted
- g. By 2027, every Municipality will advocate for education and clinical placement opportunities for medical students in their municipality and will support recruitment and retention of said students following their education/placement experiences
- h. By 2027, at least 50% of Municipalities in the District will use technology to share expertise and mentorship between hospitals within our district and outside of our district
- i. By 2027, at least 50% of Municipalities in the District will have advocated to NOSM to do a “why live here” fair for the municipalities in the District.
- j. By 2027, all Municipalities in the District will have sent resolutions to higher levels of government that advocate for expanding scopes of practice for non-physician health professionals such as nurse practitioners and physician assistants



**The Corporation of the Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, Grimsby, ON L3M 0J5

Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

Email: vsteele@grimsby.ca

August 19, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Dear:

**RE: Request Provincial Government to Support Increasing Funding for Public
Libraries and Community Museums**

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on August 12, 2024, passed the following resolution:

Moved: Councillor Howe

Seconded: Councillor Baradziej

C-24- 228

Resolved that the correspondence from the Town of Fort Erie and Town of Lincoln regarding increased funding for Public Libraries and Community Museums be received and endorsed.

If you require any additional information, please let me know.

Regards,

Victoria Steele
Town Clerk

CC The Honourable Stan Cho, Minister of Tourism, Culture and Gaming
stan.cho@pc.ola.org
The Association of Municipalities of Ontario amo@amo.on.ca
Local Area Municipalities
Niagara Region
All Ontario Municipalities



Legislative Services

March 19, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sir:

Re: Support Town of Lincoln Resolution - Request Provincial Government to Support Increasing Funding for Public Libraries and Community Museums

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of March 18, 2024 received and supported correspondence from the Town of Lincoln dated February 28, 2024 requesting the Provincial Government to support increasing funding for Public Libraries and Community Museums.

Attached please find a copy of the Town of Lincoln correspondence dated February 28, 2024.

Thank you for your attention to this matter.

Sincerely,

Peter Todd,
Manager, Legislative Services / Town Clerk
ptodd@forterie.ca
PT-dlk

Attach.

c.c. The Honourable Neil Lumsden, Minister of Tourism, Culture and Sport neil.lumsden@pc.ola.org
The Association of Municipalities of Ontario amo@amo.on.ca
Local Area Municipalities
Niagara Region
All Ontario Municipalities



4800 SOUTH SERVICE RD
BEAMSVILLE, ON L0R 1B1
905-563-8205

February 28, 2024

SENT VIA EMAIL: Premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

RE: Town of Lincoln Council Resolution – Urgent Need for Increased Funding to Libraries and Museums in Ontario

Please be advised that the Council of the Corporation of the Town of Lincoln at its Council Meeting held on February 26, 2024, passed the following motion regarding an Urgent Need for Increased Funding to Libraries and Museums in Ontario:

Resolution No: RC-2024-23
Moved by Mayor Easton; Seconded by Councillor Mike Mikolic

WHEREAS the provincial funding for public libraries is currently based on population levels from 25 years ago, which fails to reflect the substantial growth and changing needs of our communities. The Town of Lincoln Council wishes to draw your attention to the "Overdue" report of 2023 from the Canadian Urban Council, which emphasizes the pivotal role libraries play in various aspects of community life, including knowledge distribution, culture, health, reconciliation, belonging, and our democracy; and

WHEREAS libraries, situated at the heart of our communities, serve as multifaceted institutions catering to diverse needs. They provide essential services such as access to culture and information, refuge for those experiencing domestic violence, election information centers, job search facilities, health clinics, language learning centers for newcomers, and spaces for educational and community events. Despite their vital role, public libraries in Ontario have not seen an increase in provincial funding for over 25 years, leading to a decrease in the value of the province's investment by over 60%; and

WHEREAS the Town of Lincoln Council urges the Provincial Government to

consider increasing provincial funding for Ontario's public libraries to address critical shared priorities and community needs. While over 90% of library funding comes from local municipal governments, provincial operating funding is crucial for providing stability to library budgets, especially in times of inflation, technological changes, and increasing demands on libraries as community hubs; and

WHEREAS the Town of Lincoln Council would like to bring to the Provincial Government's attention the pressing need to increase the funding envelope for the Community Museum Operating Grant (CMOG). The Town of Lincoln currently receives \$25,000 annually, the maximum amount through this grant, but the funding envelope has remained stagnant for over 15 years. This limitation hampers the ability of community museums to offset increasing operational expenses, impacting their role in preserving and promoting local stories, attracting cultural tourists, supplementing school curriculum, and contributing to vibrant and vital communities; and

WHEREAS the Lincoln Museum and Cultural Centre is a community hub critical to the health and vibrancy of our community. An increase in CMOG funding will enable our museum to continue its valuable service to the community, creating a sense of place, attracting cultural tourists, and preserving local stories that define our unique identity; and

WHEREAS Cultural institutions, particularly museums, play a vital role in shaping and preserving our community's identity. They contribute to tourism, social participation, senior well-being, skill-building, and learning. As the largest government funder for most of Ontario's smaller museums, municipalities create value in their communities through the work of these institutions.

THEREFORE, BE IT RESOLVED THAT the Town of Lincoln Council urges the Provincial Government to support increasing funding to both public libraries and community museums. Recognizing these institutions as national assets and strategically investing in their potential will contribute significantly to renewing post-pandemic social cohesion, economic well-being, and community resilience; and

BE IT FURTHER RESOLVED THAT this resolution be circulated to the Province, the Minister of Tourism, Culture and Sport, Association of Municipalities of Ontario (AMO), the Niagara Region, the 12 Local Area Municipalities in Niagara and all municipalities of Ontario for endorsement.

CARRIED

If you require any additional information, please do not hesitate to contact the undersigned.

Regards,



Julie Kirkelos
Town Clerk
jkirkelos@lincoln.ca

JK/dp

Cc: Premier of Ontario
Minister of Tourism, Culture and Sport
Association of Municipalities of Ontario (AMO)
Ann-Marie Norio, Clerk, Niagara Region
Local Area Municipalities
All Ontario Municipalities



August 21, 2024

Sent via email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Concerns with the Transport and Deposition of Naturally Occurring Radioactive Material (NORM) at the Agnew Lake Tailings Management Area (ALTMA)

Dear Premier Ford,

I am writing to you on behalf of the Council of the Township of Nairn and Hyman and the Council of the Township of Baldwin to formally submit the attached resolution passed jointly by the two Councils at a Joint Emergency Council Meeting on August 19, 2024.

Our two Townships very recently learned of the decision to transport naturally occurring radioactive material (NORM) from the former Beaucage Mine Site and Nipissing First Nation reserve lands and deposit it at the Agnew Lake Tailings Management Area in the Township of Nairn and Hyman. The decision to transport and deposit NORM has far-reaching implications for the environment, public health, and safety of our communities, and this significant decision was made without any consultation with our municipalities and the other municipalities located near Agnew Lake or along the Highway 17 corridor.

In addition to the participation of our municipalities in this Emergency Council Meeting, many representatives from surrounding First Nations attended the meeting, underscoring the widespread concern across our region about this impending project. The planned transportation of NORM is scheduled to begin in the coming weeks, therefore we respectfully request your attention to this urgent matter.

The resolution reads as follows:

RESOLUTION: 2024-EM1-2

DATE: August 19, 2024

MOVED BY: Councillor McVey

SECONDED BY: Councillor Cote

WHEREAS the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin have been informed of the decision to transport naturally occurring radioactive material (NORM) from the former Beaucage Mine and Nipissing First Nation reserve land, and deposit it at the Agnew Lake Tailings Management Area (ALTMA) in the Township of Nairn and Hyman; and

WHEREAS this decision has significant implications for the environment, public health, and safety of the surrounding communities, including those within the Township of Nairn and Hyman and the Township of Baldwin; and

WHEREAS the decision to transport and deposit NORM to the ALTMA site was made without any consultation with the Township of Nairn and Hyman or the other municipalities bordering Agnew Lake, resulting in the exclusion of local municipalities from the decision-making process; and

WHEREAS the exclusion of local municipalities from this process represents a serious breach of trust and a disregard for the well-being of the residents of these communities; and

WHEREAS there are significant concerns among residents regarding the potential contamination of drinking water sources, particularly Agnew Lake, which many residents rely on for safe drinking water; and

WHEREAS the risks associated with NORM are well-documented, and the proximity of the ALTMA to Agnew Lake heightens the concerns regarding the potential contamination of this vital water source; and

WHEREAS according to information received from the Ministry of Mines, there are already some areas of the ALTMA site where dose estimates exceed the Canadian Nuclear Safety Commission's regulatory limit for casual site users; and

WHEREAS the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin held a joint Emergency Council Meeting on August 19, 2024;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin respectfully demands that the Province of Ontario, the Ministry of Mines and the Ministry of Transportation immediately halt the project involving the transportation and deposition of NORM at the ALTMA site until a clear line of communication is established with local municipalities; and

BE IT FURTHER RESOLVED THAT the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin respectfully demands full disclosure of all pertinent details regarding the proposed future NORM transportation and deposition plan, including specific transportation routes, emergency response plans, safety protocols, and the future management plan for the ALTMA site; and

THAT the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin insists that environmental and health impact assessments be conducted with input from independent experts, and that these assessments include opportunities for public hearings to ensure transparency and community involvement; and

THAT the Province of Ontario enact legislation that consultation with municipalities is a requirement of any projects that include the transportation or deposition of NORM; and

THAT a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable George Pirie, the Minister of Mines; the Honourable Prabmeet Sarkaria, the Minister of Transportation; the Honourable Andrea Khanjin, the Minister of the Environment, Conservation and Parks; Chief Toulouse and Sagamok Anishnawbek Council Members; Chief Nootchtai and Atikameksheng Anishnawbek Council Members; the Ontario Ombudsman; the Canadian Nuclear Safety Commission; the Canadian Environmental Law Association; MP Carol Hughes; MPP Michael Mantha; the Association of Ontario Municipalities and all Ontario Municipalities.

CARRIED

For more information regarding this matter, please contact our municipal office by email at belindaketchabaw@nairncentre.ca or by phone at (705) 869-4232.

Yours truly,



Belinda Ketchabaw
CAO Clerk Treasurer
Township of Nairn and Hyman

Cc:

Honourable George Pirie, the Minister of Mines
Honourable Prabmeet Sarkaria, the Minister of Transportation
Honourable Andrea Khanjin, the Minister of the Environment, Conservation and Parks
Chief Toulouse and Sagamok Anishnawbek Council Members
Chief Nootchtai and Atikameksheng Anishnawbek Council Members
Ontario Ombudsman
Canadian Nuclear Safety Commission
Canadian Environmental Law Association
MP Carol Hughes
MPP Michael Mantha
Association of Ontario Municipalities
All Ontario Municipalities



2529 Stirling-Marmora Road
Box 40
Stirling, ON K0K 3E0
Phone: 613-395-3380 Fax: 613-395-0864

August 21, 2024

Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Hon. Ford,

Re: Public Sector Salary Disclosure

At the August 6, 2024 Standing Committees meeting, Committee made the following recommendation:

Moved by Councillor Dean Graff
Seconded by Councillor Don Stewart

That the report from the CAO-Treasurer entitled, "Public Sector Salary Disclosure" be received; and

That Committee recommends to Council the following resolution be adopted and forwarded to the Province of Ontario Premier's Office, the Ministry of Municipal Affairs and Housing, the Association of Municipalities of Ontario and all Ontario Municipalities;

Now Therefore Be It Resolved That the Public Sector Salary Disclosure Act be updated to reflect the inflation rates since 1996; and further

That the Act be further updated so that the inflation rate is applied each year to the requirement to report public salaries.

Carried.

This resolution was subsequently ratified and confirmed by Council at their meeting of August 19, 2024.

Sincerely,

Sydney Dodson
Deputy Clerk

/sd

Cc: Roxanne Hearn – CAO/Treasurer, Premier Doug Ford, the Ministry of Municipal Affairs and Housing, AMO, all Ontario Municipalities

P.O. Box 490
7 Creswell Drive
Trenton, Ontario K8V 5R6
www.quintewest.ca



A Natural Attraction

Tel: 613-392-2841
Toll Free: 1-866-485-2841
virginial@quintewest.ca
clerk@quintewest.ca

Virginia LaTour, Deputy City Clerk

August 15, 2024

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2
Via Email - justin.trudeau@parl.gc.ca

RE: Notice of Motion – Councillor Stedall – The Canada Community-Building Fund

Dear Prime Minister:

This letter will serve to advise that at a meeting of City of Quinte West Council held on August 14, 2024 Council passed the following resolution:

Motion No 24-366 – Notice of Motion - Councillor Stedall - The Canada Community-Building Fund
Moved by Councillor Stedall
Seconded by Councillor McCue

Whereas the City of Quinte West is entering into an agreement to receive Canada Community-Building Funds, which is administered by the Association of Ontario Municipalities of Ontario (AMO) on behalf of the Federal government;

And whereas the funding allocations are less than 2% year over year for the next 5 years;

And whereas the amounts allocated in the past 5 years were less than 2% year over year;

And whereas non-residential construction price inflation has risen by 29% since the end of 2020 and municipalities are facing soaring costs for infrastructure projects without a corresponding growth in revenue;

And whereas there is a requirement for municipalities to complete an asset management plan and a housing needs analysis;

And whereas both of these plans show the large funding gap between infrastructure and housing needs and funds available from property taxation;

And whereas The City of Quinte West has over \$1.5 billion in core infrastructure assets and, like other municipalities, its infrastructure is aging and in need of upgrades and replacement;

And whereas The City's Asset Management Plan requires \$37 million annually to maintain existing assets which, based on current available funding, is resulting in an annual infrastructure deficit of over \$17.1 million;

And whereas municipalities are facing a gap in federal infrastructure funding as the 10-year Investing in Canada Infrastructure Program has come to an end;

Now therefore be it resolved that the City of Quinte West calls on the Federal Government to provide a supplement to the allocations provided to municipalities under the AMO CBBF agreement for 2024 - 2028 for the same amount that was allocated, effectively doubling the allocation for those years;

And further that this resolution be forwarded to MFOA, AMO, MP Ryan Williams, and Federal Finance Minister Chrystia Freeland, and all Municipalities in Ontario.
Carried

We trust that you will give favourable consideration to this request.

Yours Truly,

CITY OF QUINTE WEST

A handwritten signature in black ink, appearing to read 'Virginia LaTour', written over a horizontal line. The signature is stylized and somewhat cursive.

Virginia LaTour,
Deputy City Clerk

cc: Donna Herridge, Executive Director, MFOA
Colin Best, President, AMO
Ryan Williams, MP, Bay of Quinte
Hon. Chrystia Freeland, Deputy Prime Minister and Minister of Finance
All Municipalities of Ontario

List of Correspondence

Electronic

1. AMO Watchfile – August 15th, 2024
2. LRCA - Drinking Water Source Protection - Best Practices
3. Invasive Species Centre - Media, Research, and Events Scan: August 2 – 15
4. Mayor Liggett (Cambridge) – Cambridge Mental Health and Addictions Survey Results

Upcoming Training Available

Various	AMO	New Councillor Training (\$525/ea)
Various	AMO	New Head of Council Training (\$525/ea)
Various	AMO	Foundations in Planning for Elected Officials (\$225)
Various	AMO	Navigating Conflict Relationships as an Elected Official (\$200)
Various	AMO	Foundations in Planning for Elected Officials (\$250)
Various	AMO	Indigenous Community Awareness Training (\$375)
Various	AMO	Advanced Councillor Training Series
On demand	NOMA	Webinar On-Demand: How to Attract New Residents to Your Community

Upcoming Conferences/Events (please refer to the Conmee Conference Attendance Policy)

2024

Aug 28	ISC	Invasive Species Centre - UPCOMING WEBINAR - Organisms in Trade: Invasive Species Delivered to Your Front Door
Sept 14 th	O'Connor	Retirement party for Deputy Clerk-Treasurer Linda Racicot
Sept 19 th	AMO	Municipal Codes of Conduct \$400
Sept 26 th	AMO	Competing Rights: What You Need to Know! \$525
Oct 1-2	AMO	Knowledge Exchange: Community and Supportive Housing Symposium \$600 Toronto
Oct 9	OGRA	Low Volume Road Maintenance Workshop – Barrie \$375
Oct 16-18	MFOA	Northern Finance Workshop – Thunder Bay \$75 (free accommodations)
Nov 5-6	WSPS	Partners in Prevention Regional Health & Safety Conference
Nov 14 th	AMO	Competing Rights: What You Need to Know! \$525

2025

Apr 8-10		Northwest Response Forum (Dryden)
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THE CORPORATION OF THE TOWNSHIP OF CONMEE

BY-LAW # 1462

Being a By-law to confirm the proceedings of Council at its meeting.

Recitals:

Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required.

Council from time to time authorizes action to be taken which does not lend itself to an individual by-law.

The Council of The Corporation of the Township of Conmee deems it desirable to confirm the proceedings of Council at its meeting by by-law to achieve compliance with the *Municipal Act, 2001*.

ACCORDINGLY, THE COUNCIL FOR THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:

1. Ratification and Confirmation

The action of this Council at its meeting set out below, with respect to each motion, resolution and other action passed and taken by this Council at its meeting is adopted, ratified and confirmed as if such proceeding and action were expressly adopted and confirmed by by-law:

Meeting held August 27th 2024

2. Execution of all Documents

That the Mayor of the Council and the proper officers of the Township are authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Passed this 27th day of August, 2024.

THE CORPORATION OF THE
TOWNSHIP OF CONMEE

Sheila Maxwell, Mayor

Shara Lavalley, CAO/Clerk