

MINUTES OF THE MEETING OF THE  
CONMEE SOCIAL COMMITTEE  
April 6<sup>th</sup>, 2023

PRESENT: Lori H (special guest), Ellen, Wanda, Sheila, Shannon, Jocelyn

ABSENT: Leslie (LOA)

1. **Call to Order**

Meeting called to order at 6:06PM

2. **Approval of Agenda**

MOTION to approve the agenda with additions of “Volunteer Expression of Interest” and “Balloon Inflator”

RESOLUTION NO 2023-13

Moved by: Shannon

Seconded by: Ellen

3. **Declaration of Pecuniary Interest**

4. **Deputations and Petitions**

5. **Approval of Minutes**

Minutes for both February 2 and March 2 meetings are provided

RESOLUTION NO 2023-14

Moved by: Ellen

Seconded by: Jocelyn

6. **Reports of Committee Members**

Secretary to provide safety update.

Request that Committee members complete the “4 steps to Health and Safety” module by May 1<sup>st</sup> if possible and provide certificate to the office:

<https://www.labour.gov.on.ca/english/hs/elearn/worker/foursteps.php>

This will be a regular part of staff & volunteer orientation

7. **Financial Reports**

Secretary counted money from Easter Brunch – deposit total was \$775.00

Unsure what the expense total was.

8. **Event Debriefs**

## Easter Brunch

Refer to secretary's report for deposit total. **Tickets need to be more next year**

Volunteers were great! 13 in total plus committee!

Had enough food but Sheila got extra just in case

Craft Tables were a hit!

Committee feels that having it on a Sunday may have affected turnout so next year will be changed back to Saturday. The week before Easter works well. Ensure that less events are booked on the same weekend next year.

Anthony the Easter Bunny loved his job!

Leftover bulbs need to be planted as they are sprouting. Keep them for Mother's Day? Or plant outside under the marquee?

## Movie Day – Detective Pikachu

### 9. **Unfinished Business**

#### Lakehead Kennel Club –

Dog Show July 28-30 in the Pavilion. Sheila will be attending a LKC meeting on the 17<sup>th</sup> of April and can discuss with them then. Social Committee will have to do the concession. Make sure the Pavilion is clean enough ahead of time. Involve public works as well since RVs will need to be parked for the event. Will do a special menu for the judges and also have a "judges room" (Maybe in the coat room ?)

#### Supplies closet –

It was discussed that the movies would be sorted through and 10-15 given to organizations such as the hospital, LTC, KB Seniors, Grace Place. Any leftovers can be sold at the Community Centre or Social Committee yard sale for \$1 each. Shannon and Jocelyn have offered to take this on and will present their results to the team prior to donating.

Sheila noted that Jim still has A/V supplies in the closet. It was also noted that markers have been going missing from the closet.

#### Mother's Day Tea –

Decided not to do this year.

### 10. **New Business**

#### Comedy Show –

Lori Holland was invited to meeting to discuss plans for the upcoming Comedy Show May 6<sup>th</sup>.

Poster has been provided and circulated to committee members

Sheila will be the MC

Discussed menu that includes Tacos in a bag/walking tacos, and a variety of beverages (including margaritas). Lori may include a special margarita recipe. Cash bar.

Don & Ellen can run the ticket table

Set up will be the day before. Decorating will occur after the Social Committee meeting on Thursday May 4<sup>th</sup>

The Comedy show will raise money for the CNPHC, comedians are on board. Board members will assist at the event (aim for at least 3 board volunteers)

90 tickets were given out to committee members to sell – 20 each to Jocelyn, Shannon, Sheila, and Lori. 10 to Ellen.

Lori will request security, Sheila & Nikita will ensure the cost is covered.

Sheila will instruct Shara to purchase liquor license. Sheila will get liquor and groceries the day of, including mix.

Committee discussed a previous “popcorn issue” that occurred at another comedy night

Lori left the Council Chambers shortly after 8PM

Committee discussed recognition gift for Lori. Nikita provided Sheila with a typed version of the “Essential Piece” that goes with the pin that Lori will be receiving. Lori will be presented with a pin, thank you letter from the committee, gift card to evergreen, and a plant for her home. Shannon and Jocelyn will explore plants around the \$30 max.

#### Walking partner for NorWest walking group –

Reviewed information provided by Community Outreach Worker. The Social Committee is requesting clarification on the partnership between Conmee and NorWest CCAC. Secretary will send email. Once details confirmed, Committee agrees to advertise the walking group on multiple social/web pages. Committee also discussed alternatives to outdoor walking groups, particularly in the winter, which would utilize the Hall. Committee agreed to connect NorWest with interested volunteer (below).

#### Interested Volunteers –

One volunteer expressed interest who is only available Mon-Wed during the day. Social Committee discussed and it was determined that this volunteer would be better for the NorWest walking group. Secretary will connect NorWest Community Outreach Worker & Volunteer. Secretary will notify Volunteer coordinator whether Volunteer has accepted the position with NorWest.

Another local couple has also expressed interest in volunteering. Volunteer Coordinator will follow up.

Balloon Inflator –

The Facilities Manager brought forward the idea of purchasing a balloon inflator (cost \$50) to rent to renters for \$5. Social Committee approved the purchase of the balloon inflator but would prefer to charge \$10 to rent it.

Wifi Booster –

Facilities Manager is looking into a wifi booster. It is possible that there may be emergency funding that could be pursued to acquire one.

Food Bank Invoice –

It was requested that the Facilities Manager be reminded to invoice the Food Bank for the stage set-up/take down for their comedy show.

**11. Correspondence:**

Secretary provided information about the recent Kam Poker run for the Committees review. Materials were not discussed at this meeting.

**12. Confirming by-law:**

By-law 004 – being a by-law to confirm the conclusion of the meeting

RESOLUTION NO 2023-14

Moved by:

Seconded by:

**13. Adjournment:**

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Chair

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Secretary